

Section 11.1: File Locations

Total Time: About 35 minutes

This section examines libraries in Windows 7.

Log into LabSim and complete the tasks listed under Resources for each of the items listed below:**11.1 File Locations**

- 11.1.1 System File Locations (11:59)
- 11.1.2 File Location Facts
- 11.1.3 Implementing Libraries (6:32)
- 11.1.4 Library Facts
- 11.1.5 **12** Exam Questions

Section 11.2: Managing Files

Total Time: About 110 minutes

This section provides an overview of the elements involved in managing files.

Log into LabSim and complete the tasks listed under Resources for each of the items listed below:**11.2 Managing Files**

- 11.2.1 File and Folder Properties (6:07)
- 11.2.2 Managing Files 1 (14:31)
- 11.2.3 Managing Files 2 (9:41)
- 11.2.4 File Extension Facts
- 11.2.5 Attribute Facts
- 11.2.6 Manage Files
- 11.2.7 Using the Command Prompt (2:22)
- 11.2.8 Managing Files and Directories 1 (20:32)
- 11.2.9 Managing Files and Directories 2 (20:47)
- 11.2.10 File Management Commands
- 11.2.11 Manage Files and Folders
- 11.2.12 **20** Exam Questions

Section 11.3: NTFS Permissions

Total Time: About 45 minutes

This section discusses NTFS permissions.

Log into LabSim and complete the tasks listed under Resources for each of the items listed below:**11.3 NTFS Permissions**

- 11.3.1 NTFS Permissions (7:37)
- 11.3.2 Configuring NTFS Permissions (16:41)
- 11.3.3 NTFS Permission Facts
- 11.3.4 Configure NTFS Permissions
- 11.3.5 **10** Exam Questions

Section 11.4: Shared Folders

Total Time: About 70 minutes

This section examines sharing folders.

Log into LabSim and complete the tasks listed under Resources for each of the items listed below:**11.4 Shared Folders**

- 11.4.1 Shared Folders (4:21)
- 11.4.2 Sharing Folders 1 (13:27)
- 11.4.3 Sharing Folders 2 (10:44)
- 11.4.4 Configuring Share and NTFS Permissions (23:14)
- 11.4.5 Shared Folder Facts
- 11.4.6 Share and Secure Folders
- 11.4.7 **9** Exam Questions

Section 11.5: Offline Files

Total Time: About 20 minutes

This section discusses using offline files to work with documents in shared folder even when you are not connected to the network.

Log into LabSim and complete the tasks listed under Resources for each of the items listed below:**11.5 Offline Files**

- 11.5.1 Using Offline Files (13:06)
- 11.5.2 Offline File Facts
- 11.5.3 **2** Exam Questions