



## Practical Nursing (PNSG) 2240 Medical Surgical Nursing IV

### COURSE SYLLABUS Spring Semester 2018

#### INSTRUCTOR CONTACT INFORMATION

Instructor Name: Brooke J. Marsh, Registered Nurse (RN)

Office Location: Building 8 – Room 8101

Office Hours: Monday-Thursday 8:00 am-9am, 4pm-5:30pm

Email Address: [Brooke Marsh](mailto:Brooke Marsh) <mailto:bmarsh@southeasterntech.edu>

Phone: 478-289-2245

Fax Number: 478-289-2336

Tutoring Hours (if applicable): Please schedule an appointment.

#### COURSE INFORMATION

Credit Hours/Minutes: 4/3750

Class Location: Building 8, Room: 8109

Class Meets: Tuesday/Wednesday/Thursday, 9:00am-4:00pm

Semester Begins: March 29, 2018, Ends- April 30, 2018.

Course Reference Number (CRN): 40320

#### SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php) (<http://www.southeasterntech.edu/student-affairs/catalog-handbook.php>).

#### REQUIRED TEXT

1. Understanding Medical Surgical Nursing, Fifth edition, F.A. Davis by Williams and Hopper
2. Safe Maternity and Pediatric Nursing Care, F.A. Davis by Linnard-Palmer and Coats
3. Nurses Pocket Guide, Fourteenth Edition, F.A. Davis by Doenges, Moorhouse, Murr
4. Assessment Technology Institute (ATI) Drug Handbook
5. All Previous Texts for reference: Fundamentals of Nursing Care, Second Edition, Burton and Ludwig
6. ATI testing web service

#### OPTIONAL TEXT

1. Understanding Medical Surgical Nursing Student Workbook
2. Safe Maternity and Pediatric Nursing Care Study Guide
3. Comprehensive Review for the National Counsel of Licensure Examination (NCLEX) – Practical Nursing (PN) Examination

#### REQUIRED SUPPLIES & SOFTWARE

Pen, pencil, paper, highlighter, calculator, three-ring binder, computer access, and headphones

## COURSE DESCRIPTION

This course in a series of four focuses on client care including using the nursing process, performing assessments, using critical thinking, engaging in client education and displaying cultural competence across the life span and with attention to special populations. Topics include: health management and maintenance; prevention of illness; care of the individual as a whole, oncology; as well as pathological diseases, disorders and deviations from the normal state of health, client care, treatment, pharmacology, nutrition and standard precautions with regard to the integumentary and reproductive systems

## MAJOR COURSE COMPETENCIES

1. Nursing Care Associated with the Integumentary System
2. Nursing Care Associated with Oncology
3. Nursing Care Associated with Reproductive System
4. Basic Computer Skills Related to Health Care

## PREREQUISITE(S)

Program Admission

## COURSE OUTLINE

### Nursing Care Associated with the Integumentary System

Order	Description	Learning Domain	Level of Learning
1	Describe the health management, maintenance and prevention of pathological disorders as related to the integumentary system.	Cognitive	Comprehension
2	Describe caring for the individual as a whole with respect to the integumentary system.	Cognitive	Comprehension
3	Describe pathological disorders of the integumentary system.	Cognitive	Comprehension
4	Describe nursing observations and interventions related to each of the diagnostic studies and procedures associated with the integumentary system.	Cognitive	Comprehension
5	Describe the use of the nursing process with emphasis on assessment and client education as related to the integumentary system.	Cognitive	Comprehension
6	Discuss the responsibility of the nurse as a member of the health care interdisciplinary team and the methods of treatment related to the integumentary system.	Cognitive	Comprehension
7	Discuss medications most commonly used in diagnosis, prevention, and treatment of disorders of the integumentary system.	Cognitive	Comprehension
8	Discuss dietary management in the prevention and treatment of integumentary disorders.	Cognitive	Comprehension
9	Discuss standard precautions as they relate to care of the integumentary system.	Cognitive	Comprehension
10	Discuss the integumentary system with respect to the life span.	Cognitive	Comprehension

Order	Description	Learning Domain	Level of Learning
11	Discuss cultural competence as applicable to the integumentary system.	Cognitive	Comprehension
12	Discuss the integumentary system as applicable to special populations.	Cognitive	Comprehension

### Nursing Care Associated with Oncology

Order	Description	Learning Domain	Level of Learning
1	Explain how cancer cells differ from normal cells.	Cognitive	Comprehension
2	Contrast the characteristics of benign and malignant neoplasms.	Cognitive	Analysis
3	Recognize predisposing factors related to cancer.	Cognitive	Analysis
4	Explain cancer treatment modalities.	Cognitive	Comprehension
5	Explain nursing interventions used in cancer treatment.	Cognitive	Comprehension
6	Discuss the emotional impact of cancer on the patient and the family.	Cognitive	Comprehension
7	Discuss oncology concerns with respect to the life span.	Cognitive	Comprehension
8	Discuss cultural competence as applicable to oncology concerns.	Cognitive	Comprehension
9	Describe oncology concerns as applicable to special populations.	Cognitive	Comprehension

### Nursing Care Associated with the Reproductive Systems

Order	Description	Learning Domain	Level of Learning
1	Describe health management, maintenance, and prevention of illness as they relate to the reproductive systems.	Cognitive	Comprehension
2	Describe approaches to the care of the reproductive systems as a whole.	Cognitive	Comprehension
3	Describe conditions, which deviate from normal that affect the reproductive systems.	Cognitive	Comprehension
4	Describe nursing observations and interventions related to diagnostic studies and procedures that apply to the reproductive systems.	Cognitive	Comprehension
5	Describe use of the nursing process with emphasis on assessment and client education related to the reproductive systems.	Cognitive	Comprehension
6	Describe the responsibility of the nurse and the methods of treatment as relates to the reproductive systems.	Cognitive	Comprehension
7	Discuss medications most commonly used in diagnosis, prevention, and treatment of disorders of the reproductive systems.	Cognitive	Comprehension

Order	Description	Learning Domain	Level of Learning
8	Discuss dietary regimens for the reproductive systems.	Cognitive	Comprehension
9	Apply standard precautions as they relate to the reproductive systems.	Cognitive	Application
10	Apply standard precautions as they relate to the reproductive systems.	Cognitive	Application
11	Discuss the reproductive systems with respect to the life span.	Cognitive	Comprehension
12	Discuss cultural competence as applicable to the reproductive systems.	Cognitive	Comprehension
13	Discuss the reproductive systems as applicable to special populations.	Cognitive	Comprehension

### Basic Computer Skills

Order	Description	Learning Domain	Level of Learning
1	Apply basic computer technology related to health care.	Cognitive	Application

### GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

### STUDENT REQUIREMENTS

Students are expected to complete all daily assignments and exams. A unit exam average of 70% or above for the unit exams must be obtained in order to take the final exam. A course grade of 70% must be obtained in order to advance into future nursing courses.

Students must make a 100% on a calculation exam before attending clinical each semester. There is a thirty minute time limit on the exam. Student has a maximum of three attempts each semester to complete the calculation exam with a 100%. Each attempt will be a different but similar version. If the student fails to achieve 100% on the third attempt, the student will receive a grade of F for the course and will not be allowed to progress in the program.

No assignment opportunities will be given for extra credit. Any unit test grade will be entered as is to the nearest tenth. No scores will be rounded up or down. This rule applies to every grade issued during this semester. All final averages will be recorded as is (i.e. a 69.9 is a 69.9).

During an examination, students are required to place all textbooks and personal property on the floor in front of the classroom. Students will be required to rotate seats prior to testing per instructions from the instructor. No talking is allowed once the exam begins. Students found with their cell phone or any other personal communication device during the exam will be considered cheating. Which will result in a zero for the exam. All exams are timed with students receiving one minute to answer each examination question. An additional

minute will be added per calculation exam question.

It is highly recommended that students take full advantage of the all resources available to them; workbooks, end of chapter review questions, NCLEX-PN review questions, and internet sources but will be **REQUIRED** to complete assignments listed below and all ATI assignments (skills modules and practice test) that correspond with covered chapters. Prior to the exam any ATI assignments must be completed with a passing score; print out report and turn in prior to test—this is your ticket to test.

Students will not be allowed in class on test day or able to take the exam without the appropriate printout. Classroom door may be locked at the start of class.

If these requirements are not met, the student may not be allowed to take the exam. This will be counted as the one make-up exam unless the student has already missed a previous test and then it will be counted as a zero for the exam. The make-up exam is subject to a ten-point deduction if the student does not provide the instructor with an excused absence.

### **Medical/Surgical (F.A. Davis)**

Completion of the Med/Surg (F.A. Davis) Online Resources is highly recommended to help prepare you for exams and should increase your level of success in this class.

### **Workbook Chapters**

Completion of the workbook for applicable chapters are optional but highly encouraged (Medical Surgical and Maternity/Pediatric) and should increase your level of success in this class.

### **National Counsel of Licensure Examination-Practical Nursing (NCLEX-PN)**

Completion of the NCLEX –PN book chapters is highly recommended to help prepare you for exams and should increase your level of success in the class.

### **POWER POINTS**

Power points for each chapter are available on the student **M: drive**. This student drive can be accessed by going to the STC website and logging into Remote Lab Access.

### **STUDENT SUCCESS PLAN**

The Student Success Plan documents deficiencies in performance and provides a means for improvement. A success plan should be initiated for the following reasons:

- If the student has (1) a cumulative unit exam average of < 70 percentage (%) after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency.
- The faculty will initiate individual counseling session and complete the Student Success Plan.
- if the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency,
- The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- if the student exhibits behavior outside the expected:
  - codes of conduct outlined in professional codes of ethics, professional standards,
  - All procedures/requirements/policies outlined in program handbooks/documents,
  - STC e Catalog and Handbook, and/or
  - Clinical facility policies and procedures.

The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and the Student Success Plan.

**T**echnical College System of Georgia **E**arly **A**lert **M**anagement **S**ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

•TEAMS is designed to provide assistance for students who may need help with academics, attendance, and personal hardships.

## **STUDENT SUPPORT**

Specific information about Student Support Services listed below can be found at the [STC Website](http://www.southeasterntech.edu) (<http://www.southeasterntech.edu>) by clicking on the Student Affairs tab.

- Tutoring
- Technical support
- Textbook Assistance
- Work-Study Programs
- Community Resources

## **ATTENDANCE GUIDELINES**

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of zero. Students who stop attending class, but do not formally withdraw, may receive a grade of "F" (Failing 0-59) and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

## **ADDITIONAL ATTENDANCE PROVISIONS**

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor. Attendance is counted from the first scheduled class meeting of each semester.

Tardy means arriving after the scheduled time for instruction to begin. Early departure means leaving before the end of the scheduled time. Three (3) tardies or early departures equal one (1) absence for the course. For this class, which meets **Three** days a week for **Four** weeks, the maximum number of days a student may miss is **ONE** day during the semester.

## **SPECIFIC ABSENCES**

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## **SPECIAL NEEDS**

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, to coordinate reasonable accommodations.

## **PREGNANCY**

Southeastern Technical College does not discriminate based on pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126.

## **WITHDRAWAL PROCEDURE**

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

## **MAKEUP GUIDELINES**

In the event of an absence on an exam day, the instructor may require a physician's excuse before a student is allowed to take a make-up exam. A student will only be allowed to make-up one theory exam, which will be given at the discretion of the instructor. A grade of "0" will be given to all subsequent exams missed. The make-up exam may or may not be the same as the original exam. It may also be a different test format. If a student misses the final exam and has already used their ONE time make-up, the student will NOT be allowed to make-up the final exam and be given a zero for the final exam.

## **ACADEMIC DISHONESTY POLICY**

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

## PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

### 1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

### 2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

### 3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

## STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b>	<b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b>
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 108 Phone: 912-538-3126 Email: <a href="mailto:hthomas@southeasterntech.edu">Helen Thomas</a> <a href="mailto:hthomas@southeasterntech.edu">hthomas@southeasterntech.edu</a>	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3147 Email: <a href="mailto:bwilcox@southeasterntech.edu">Blythe Wilcox</a> <a href="mailto:bwilcox@southeasterntech.edu">bwilcox@southeasterntech.edu</a>

## ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.



## GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

## ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

## TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

*The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

## GRADING POLICY

Assessment/Assignment	Percentage
Unit Exams	% 75
Final Exam	% 25
Drug Calculation exam	Pass/Fail

## GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

## PNSG 2240 Medical Surgical Nursing IV

### Spring Semester 2018 Lesson Plan

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Thursday 3/29/18	Chapter 41 Medical-Surgical (M/S)	Syllabus Review/Acknowledgement M/S: Chapter 41 Genitourinary and Reproductive System Function and Assessment	Read ALL Chapters PRIOR to Class. <b>ATI: Reproductive Pharmacology</b>	Course: 3, 4 Core: A, B, C
4/2/18		SPRING BREAK (4/2/18 to 4/5/18)		
Tuesday 4/10/18	Chapter 41 Chapter 37- Pediatric (Peds)	M/S: Chapter 41 Genitourinary and Reproductive System Function and Assessment Peds: Chapter 37: Child with a Genitourinary Condition	Read All Chapters. <b>ATI: Reproductive Pharmacology</b> NCLEX 36 (Optional) *Recommended	Course: 3, 4 Core: A, B, C
Wednesday 4/11/18	Chapter 42  Chapter 43	M/S: Chapter 42 Nursing Care of Female Patients with Reproductive System Disorders M/S: Chapter 43 Nursing Care of Male Patients with Genitourinary Disorders	Read all Chapters. <b>ATI: Reproductive Pharmacology</b>	Course: 3, 4 Core: A, B, C
Thursday 4/12/18	Chapter 44	M/S: Chapter 44 Nursing Care of Patients with Sexually Transmitted Infections *Flip the Classroom*	Read all Chapters. <b>ATI: Reproductive Pharmacology</b>	Course: 3, 4 Core: A, B, C
Tuesday 4/17/18	<b>Test # 1</b> Chapter 53	<b>Test # 1</b> M/S: Chapter 53 Integumentary System, Function, Assessment and Therapeutic Measures	Read all Chapters. <b>ATI: Reproductive Pharmacology DUE prior to exam 1.</b>	Course: 3, 4 Core: A, B, C
Wednesday 4/18/18	Chapter 54 Chapter 38-Ped	M/S: Chapter 54: Nursing Care of Patients with Skin Disorders  Peds: Chapter 38: Child with a Skin Condition	Read all Chapters. <b>ATI: Dermatological Learning System</b>	Course: 1, 4 Core: A, B, C
Thursday 4/19/19	Chapter 55	M/S: Chapter 55 Nursing Care of Patients with Burns *Guest Speaker: Lisa Smith from The JMS Burn Center	Read all Chapters. <b>ATI: Dermatological Learning System</b> <b>NCLEX: 31,41-42</b> <b>(*Optional but Recommended)</b>	Course: 1, 4 Core: A, B, C

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Tuesday 4/24/18	<b>Test # 2</b> Chapter 11	<b>Test # 2</b> M/S: Chapter 11 Nursing Care of Patients with Cancer	Read all Chapters. <b>ATI: Dermatological Learning System-DUE prior to exam 2.</b>	Course: 1, 4 Core: A, B, C
Wednesday 4/25/18	Chapter 11 Chapter 40-Ped	M/S Chapter 11 Nursing Care of Patients with Cancer Peds: Chapter 40: Child with Oncological Condition. (pp.703-711)	Read all Chapters. <b>ATI: Oncology Learning System NCLEX: 43-44 (Optional* but Recommended)</b>	Course: 2, 4 Core: A, B, C
Thursday 4/26/18	<b>Test # 3</b>	<b>Test # 3</b> Final Exam Review	Read all Chapters. <b>ATI: Oncology Learning System DUE prior to exam 3.</b>  <b>Study for Final Exam</b>	Course: 2, 4 Core: A, B, C
Monday 4/30/18	Semester Ends	<b>FINAL EXAM</b>		Course: 1,2,3 4 Core: A, B, C

#### COMPETENCY AREAS:

1. Nursing Care Associated with the Integumentary System
2. Nursing Care Associated with Oncology
3. Nursing Care Associated with the Reproductive System
4. Basic Computer Skills Related to Health Care

#### GENERAL EDUCATION CORE COMPETENCIES

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.

#### DISCLAIMER STATEMENT

Instructor reserves the right to change the syllabus and/or lesson plan as necessary

The official copy of the syllabus will be given to the student during face-to-face class time the first day of class.

The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.