**Use this if the instructor is full-time**

**Instructor Contact Information**

Instructor Name:

Email Address: Example Stephanie Moye (smoye@southeasterntech.edu)

Campus/Office Location:

Office Hours:

Phone:

Fax Number:

Instructor Name: Karen H. Mountain

Email Address: Karen H. Mountain (kmountain@southeasterntech.edu)

Campus/Office Location: Swainsboro Campus, Building 2, Room 2123

Office Hours: (Monday) 2:30 – 6 p.m.; (Tuesday) 2:30 – 6 p.m.; (Wednesday) 2:30 – 5 p.m.;

(Thursday) 11:15 a.m. – 12:15 p.m.

Phone: 478-289-2220

Fax Number: 478-248-6336