



PSYC 1101/Intro. To Psychology
COURSE SYLLABUS
Online
Fall Semester 2018

COURSE INFORMATION

Credit Hours/Minutes:/2250
Class Location: GVTC/Blackboard
Class Meets: Via Internet for 7.5 weeks(10/11/17-12/6/17)
CRN: 20016
Preferred Method of Contact: BBL Email

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Leisa Dukes
Office Location: Room 6216
Office Hours: By apt.
Email Address: ldukes@southeasterntech.edu
Phone: 478-289-2345
Fax Number: 478-289-2224
Tutoring Hours (if applicable): By apt.

REQUIRED TEXT: Text book form Openstax (The textbook will be provided within the course content.) No student will be required to purchase a textbook.

REQUIRED SUPPLIES & SOFTWARE

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

COURSE DESCRIPTION

Introduces the major fields of contemporary psychology. Emphasizes is on critical thinking and fundamental principles of psychology as a science. Topics include research design, the organization and operation of the nervous system, sensation and perception, learning and memory, motivation and emotion, thinking and intelligence, lifespan development, personality, psychological disorders and treatment, stress and health, and social psychology

MAJOR COURSE COMPETENCIES

Topics include foundations and research methods, biological foundations of behavior, sensation and perception, states of consciousness, learning, memory, cognition and mental abilities, motivation and emotion, lifespan development, personality, psychological disorders and treatment, stress and health psychology, and social psychology.

PREREQUISITE(S) Appropriate Degree Level writing (English) and Reading Placement Test Scores

COURSE OUTLINE

- I. Foundations and Research Methods
- II. Biological Foundations of Behavior
- III. Sensation and Perception
- IV. States of Consciousness
- V. Learning
- VI. Memory
- VII. Thinking Intelligence, and Language
- VIII. Motivation and Emotion
- IX. Lifespan Development
- X. Personality
- XI. Psychological Disorders and Treatment
- XII. Stress and Health Psychology
- XIIISocial Psychology

GENERAL EDUCATION CORE COMPETENCIES

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS (ONLINE)

(Online): Online courses require students to be academically engaged **EACH** week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws or receives an F in a course. A student's last date of attendance can have a negative effect on his/her financial aid and academic progress. Students are expected to complete all assignments on time by the due dates. Emails should be checked **AT LEAST** every other day. Since our only means of communication is email, it is **VITAL** you check your email!! All assignments that are not completed by the due date will receive a zero. All tests grades will count. **Therefore, it is essential all lessons, tests, and your project MUST be on time.** No assignment, project or test will be accepted late.

All tests will be due by the due dates listed on your lesson plan. If the test is not completed in the timeframe, the grade will result in a zero. There are **NO** makeup for tests or assignments, so please do not ask because I will refer you to this portion of the syllabus. There will no late assignments accepted for the semester project or final exam.

ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at (time) on (Monday, Tuesday, or Wednesday) of each week. (Instructors...fill in the time and choose a day that assignments are due each week). Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

SPECIAL NEEDS

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu, to coordinate reasonable accommodations.

Specific Absences

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

PROCTORED EVENT REQUIREMENT

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on two separate days during the semester—once on the Vidalia campus and once on the Swainsboro campus and will be monitored by the instructor or another STC employee. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course. Students living further than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students

taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event will receive an F in the course.**

As published on STC's website, any expenses incurred to obtain a proctor will be the responsibility of the student; however, students are not charged a proctoring fee when taking the proctored exam on the campus of Southeastern Tech. Most of Georgia's technical colleges do not charge to proctor exams for students enrolled in other TCSG colleges. Students who are enrolled at Southeastern Technical College and live out of the state of Georgia or out of the country could incur a proctoring charge. However, in that instance, the instructor would assist the student in locating the least expensive proctor.

The required proctored event for this class is scheduled on the following dates and times: Vidalia Campus 11/30/17 at 4:00 p.m. Room TBA and Swainsboro Campus, 11/29/17 Larry Butch Parrish Building, Room 6215.

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)

Ample time is sufficient to complete assignments and to complete your tests. If that test or assignment is not completed by the due date, a grade will result in a zero. There will be no extensions unless stated by the instructor. So, if you do not complete a test, you will receive a zero for the test

ACADEMIC DISHONESTY POLICY

The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

ADA/Section 504 - Equity- Title IX (Students) - OCR Compliance Officer	Title VI - Title IX (Employees) - EEOC Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 108 Phone: 912-538-3126 hthomas@southeasterntech.edu	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 bwilcox@southeasterntech.edu

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on STC's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [STC website](#).

TCSG GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Tests	40 %
Final Exam	20 %
Online Assignments	10 %
Proctor Exam Ch. 11-12	30 %
Total	100 %

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

PSYC 1101- Introduction to Psychology

Term B: 10/11/17-12/6/17

Fall Semester 2018 lesson plan

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
10/11/17-10/23/17	Chapter 1: Introduction to Psychology	Intro. To Psychology	<p>Online Introduction- Review all items in Blackboard. Read: Chapter 1, OpenStax Textbook Review: PDF slide presentation. Watch: Video on Intro, to Psych. Activity: Chapter 1 Key Terms Activity- this will not be graded or turned in but will prepare you for the upcoming test. You are advised to complete this activity. Complete Online: Review Quiz/Assignment AND Chapter 1 Exam. Due Date: 8/21/17 by 11:30 p.m.</p> <p>Discuss: Participate in the discussion for Chapter 1 (refer to guidelines in your syllabus to receive full credit- 1 post and 2 replies are required.)</p> <p>All items including quizzes, DQ, and tests are due by 10/23/17 11:30 p.m.</p>	1 a,c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
10/11/17-10/23/17	Chapter 2: Psychological Research	Foundations and Research Methods	<p>Read: Chapter 2, Open Stax Textbook- Due Date: 10/23/17 by 11:30 p.m.</p> <p>Review: PDF slide presentation Watch: Video on Psychological research</p> <p>Activity: Chapter 2 Key Term Activity This assignment will not be turned in or graded but is advised to prepare you for the test.</p> <p>Complete Online/k Review Quiz/Assignment AND Chapter 2 Exam- Due Date: 10/23/17 by 11:30 p.m.</p> <p>Discuss: Participate in the discussion for Chapter 2 (refer to guidelines in the syllabus to get full credit- 1 post and 2 replies) Due Date 10/23/17</p>	1 a-c
	Chapter 3: Biopsychology	Biological Foundations of Behavior	<p>Read: Chapter 3, OpenStax Textbook Review: PDF slide presentation.</p> <p>Watch: Videos on Biopsychology</p> <p>Activity: Chapter 3 Key Terms Activity This assignment will not be turned in or graded but is advised to prepare you for the test.</p> <p>Complete Online: Review Quiz/assignment and Chapter 3 Exam Due Date- 10/23/17</p>	2 a-c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
10/23/17-10/30/17	Chapter 4: States of Consciousness	States of Consciousness	<p>Read: Chapter 4- Open Stax Textbook</p> <p>Review: PDF slide presentation</p> <p>Watch: Video on States of Consciousness</p> <p>Activity: Chapter 4- Key Terms Activity</p> <p>This assignment will not be turned in or graded but is advised to prepare you for the test.</p> <p>Complete Online: Review Quiz/Assignment and Chapter 4 Exam</p> <p>Due Date: 10/30/17 by 11:30 p.m.</p>	4 a-c
	Chapter 5: Sensation and Perception	Sensation and Perception	<p>Read: Chapter 5, OpenStax Textbook</p> <p>Review: PDF slide presentation</p> <p>Watch: Videos on Sensation and Perception</p> <p>Activity: Chapter 5 Key Terms</p> <p>Note: This assignment will not be turned in or graded but is advised to complete to prepare you for the test.</p> <p>Complete Online: Review Quiz/Assignment and Chapter 5 Exam.</p> <p>Due Date: 10/30/17 by 11:30 p.m.</p> <p>Discuss: Participate in the discussion for Chapter 5.</p> <p>Due Date: 10/30/17- due by 11:30 p.m.</p>	3 a-c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
10/30/17-11/6/2017	Chapter 6: Learning	Learning	<p>Read: Chapter 6 OpenStax Textbook</p> <p>Review: PDF slide presentation</p> <p>Watch: Videos on Learning</p> <p>Activity: Chapter 6 Key Terms Activity This assignment will not be turned in or graded but is advised to prepare you for the test.</p> <p>Complete Online: Review Quiz/Assignment and chapter 6 Exam Due Date: 11/6/17 by 11:330 p.m.</p>	5 a-c
	Chapter 7: Thinking and Intelligence	Thinking, Intelligence, and Language	<p>Read: Chapter 7, Openstax Textbook</p> <p>Review PDF slide Presentation</p> <p>Watch: Videos on Thinking and Intelligence</p> <p>Activity- Chapter 7 key Terms Activity Complete Online: Review Quiz/Assignment and Chapter 7 Exam</p> <p>Due Date: 9/11/17 due by 11:30 p.m.</p> <p>Discuss: Participate in the discussion for Chapter 7, follow the guidelines located in the syllabus to earn full credit.</p> <p>Due Date: 9/11/17 due by 11:30 p.m.</p>	7 a-c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
11/6/17-11/13/17	Chapter 8: Memory	Memory	Read Chapter 8, OpenStax Textbook Review: PDF slide presentation Watch: Videos on Memory Activity: Chapter 8- Key Terms Activity Complete Online: Review Quiz/ Assignment and Chapter 8 Exam Due Date 11/13/17 by 11:30 p.m.	6 a-c
	Chapter 9: Life Span Development	Life Span Development	Read: Chapter 9, OpenStax Textbook Review: PDF slide presentation Watch: Videos on Lifespan Development Activity: Chapter 9 Key Terms Activity Complete Online: Review Quiz/Assignment and Chapter 9 Exam Discuss: Participate in the discussion for Chapter 9 Due Date: 9/18/17 due by 11:30 p.m.	9 a-c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
11/13/17-11/20/17	Chapter 10: Emotion and Motivation	Emotion and Motivation	Read: Chapter 10- OpenStax Textbook Review: PDF slide presentation Watch: Videos on Emotion and Motivation Activity: Chapter 10 Key Terms Complete Online: Review Quiz/Assignment and Chapter 10 Exam Discuss: Participate in the discussion for Chapter 10. Due Date: 11/20/17- due by 11:30 p.m.	8 a-c
	Chapter 11: Personality	Personality	Read: Chapter 11, Openstax Textbook. Review: PDF slide presentation Watch: Videos on Personality Activity Chapter 11 key terms Complete Online: Review Quiz/Assignments and Chapter 11 Exam Discus: Participate in the discussion for Chapter 11 Due date: 11/20/17 by 11:30 p.m.	10 a-c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
11/20/17-11/27/17	Chapter 12: Social Psychology Industrial Organizational Psych.	Thanksgiving Holidays: 11/22/17-11/23/17 Social Psychology Ind. Organization Psych. Note: Chapter 12 is not in the state standards and we will not cover chapter 13.	Read Chapter 12. You will select one of the two sites to take your proctor exam- closed book. Bring a picture ID with you. Review :PDF slide presentation from chapters 12. Watch: Videos on Chapter 12 Activity Chapter 12- key Terms Complete Online: Review Quiz/Assignments and Chapter 12 exam Due Date by 11:30 p.m.	13 a-c
11/27/17-12/6/17	Chapters 14-16: Stress, Lifestyle, and Health Psychological Disorders Therapy and Treatment	Proctor Exam- 11/29/17- Swainsboro Campus 4:00 p.m. Room 6215, Larry Butch Parrish Building. 11/30/17- Proctor Exam- Vidalia Campus, Location TBA. Stress, Lifestyle, and Health Psychological Disorders Therapy and Treatment	Read: Chapters 14-16 Review: PDF slide presentation for chapters 14-16 Activity: Chapters 14-16 Key Terms Complete Online: Review Quiz/Assignments and Chapter 14-16 Exam Due Date: 10/5/17 by 11:30 p.m. Final Exam- Due Date- 10/5/17	11-12 a-c

Competency Areas: (will vary for each course/taken from state standards)

1. Foundations and Research Methods
2. Biological Foundations of Behavior
3. Sensation and Perception
4. States of Consciousness
5. Learning
6. Memory
7. Thinking Intelligence, and Language
8. Motivation and Emotion Lifespan Development
9. Lifespan Development
10. Personality

11. Psychological Disorders and Treatment

12. Stress and Health Psychology

13. Social Psychology

General Core Educational Competencies

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.