



ECCE 1105 HYBRID COURSE SYLLABUS Fall Semester 2016

Semester: Fall 201712

Course Title: Health, Safety, and Nutrition
Course Number: ECCE 1105
Credit Hours/ Minutes: 3 / 3000
Class Location: Bldg 2-Rm 2204
Class Meets: 40% Hybrid/60% F2F (MW 8:30-9:30)
CRN: 20077
Preferred Method of contact: email

Instructor: Gena Sapp—M.Ed.
Email: gsapp@southeasterntech.edu
Office Hours: Monday – Thursday 1:00 – 5:00
Office Location: Bldg 4
Email Address: kwilson@southeasterntech.edu
Phone: 478-289-2240
Fax Number: 478-289-2214
Tutoring Hours: N/A

REQUIRED TEXT: Nutrition, Health, and Safety for Young Children by Joanne Sorte, Publisher is Pearson. Additional text: "A Child Called It." This book is available in the STC library. There are several copies of it.

REQUIRED SUPPLIES & SOFTWARE: MS Word and Access to the Internet

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

COURSE DESCRIPTION: This course provides the theory, practices, and requirements for establishing and maintaining a safe, healthy learning environment. Topics include CPR and first aid, health issues, safety issues, child abuse and neglect, and nutritional needs of children.

MAJOR COURSE COMPETENCIES: Topics include CPR and first aid, health issues, safety issues, child abuse and neglect, and nutritional needs of children.

PREREQUISITE(S): Provisional Admission

COURSE OUTLINE:

1. CPR and First Aid
2. Health Issues
3. Safety Issues
4. Child Abuse and Neglect
5. Nutritional Needs of Children

GENERAL EDUCATION CORE COMPETENCIES: STC has identified the following general education core competencies that graduates will attain:

- A. The ability to utilize standard written English.
- B. The ability to solve practical mathematical problems.
- C. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS: Students are expected to complete all assignments by the due dates. Students are responsible for policies and procedures included in the *STC Catalog*.

Online courses require students to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance.

Students are expected to complete all work required by the instructor.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at 8:00 pm on Monday of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

Print your syllabus and read it. Make sure you understand how your teacher will track attendance in your online class.

WORK ETHICS: The Technical College System of Georgia instructs and evaluates students on work ethics in all programs of study. Ten work ethics traits have been identified and defined as essential for student success: appearance, attendance, attitude, character, communication, cooperation, organizational skills, productivity, respect, and teamwork. Students will be required to take a work ethics exam as marked in the lesson plan. A grade of 70 or better is required to complete the work ethics requirements for this class. **This assignment is due by Nov 28 , midnight.**

ATTENDANCE GUIDELINES: Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

SPECIAL NEEDS: Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu, to coordinate reasonable accommodations.

SPECIFIC ABSENCES: Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY: Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu.

WITHDRAWAL PROCEDURE: Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

MAKEUP GUIDELINES (Tests, quizzes, homework, projects, etc...): If a student misses a test, a grade of zero will be assigned. Only students with extenuating circumstances (who contact the instructor on the day of the test regarding their absence) will be allowed to take a makeup test, which will replace the zero. Extenuating circumstances are determined at the instructor's discretion. Unless otherwise scheduled with the instructor, it is expected that the test will be taken the next day, scheduled outside of regular class time. Failure to follow this procedure will result in a grade of zero.

Unannounced quizzes are subject to be given on any day. A grade of zero will be assigned for any quizzes missed. There will be no makeup of quizzes. Any zeros recorded will be included in the final score calculation.

ACADEMIC DISHONESTY POLICY: The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

Procedure for Academic Misconduct

The procedure for dealing with academic misconduct and dishonesty is as follows:

--First Offense--

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

--Second Offense--

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

--Third Offense--

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION: Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

GRIEVANCE PROCEDURES: Grievance procedures can be found in the Catalog and Handbook located on STC's website.

ACCESS TO TECHNOLOGY: Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at www.southeasterntech.edu.

DISCLAIMER STATEMENT: The instructor reserves the right to change the syllabus and/or lesson plans as necessary. The official copy of the syllabus is located inside the student's online course. The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.

GRADING POLICY

40% CPR/First Aid
30% Class Assignments
25% Tests
05% Work Ethics

GRADING SCALE

A: 90-100
B: 80-89
C: 70-79
D: 60-69
F: 0-59

TCSG GUARANTEE/WARRANTY

STATEMENT: *The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

**LESSON PLAN
Fall 2016**

ECCE 1105—Health, Safety and Nutrition

Date	<i>Chapter Reading & Content</i> <i>All assignments are due on Mondays unless otherwise noted!!!!!!</i>	Assignments/Test Due Dates	*Course Competency Area **General Education Competency Area
Aug 15-21	Introductions	Review Syllabus and assignments	
Aug 22- Sept 4	Standard Precautions & Health and Wellness	In Class- Review Chapter 8 In Class- Class Discussion/Debate In Class-Review Licensing Requirements of health policies. On line-View Power Point on Standard Precautions On line-View Power Point on Universal Precautions On line-View Power Point on Tuberculosis On line-View Power Point on Hepatitis B On line-View Handwashing Video On line-Work Ethics Assignment: Attendance	*2, 3 **A, B,C
Sept 5-11	Health Screening and Assessment	In Class-Review Chapter 9 In Class-Class Discussion/Debate In Class-Licensing Requirements for health history, information, screening In Class-ASQ screening examples On line- Work Ethics Assignment: Character On Line-Test for Standard Precautions & Health and Wellness AND Health Screening and Assessment	*2, 3 **A,B, C
Sept 12- 18	Managing Infectious Diseases	In Class- Review Chapter 10 In Class-Class Discussion/Debate In Class-Complete Assignment on Infectious Disease Research In Class-Licensing Requirements of posting On line-View video on Diapering On line-View video on Hygiene On line View video on Medicine On line Work Ethics Assignment: Teamwork On line-Test on Managing Infectious	*2,3 **A, B

		Diseases	
Sept 19-25	First Aid Basics Section from Heart Safety First Aid Workbook Medical Emergencies from Heart Safety First Aid Workbook	In Class-Complete Questions in workbook In Class-Class Discussion/Debate On line-Work Ethics Assignment: Appearance	*1,3 **A,B, C
Sept 26-Oct 2	Adult, Infant & Child CPR Certification Course First Aid Certification Course	In Class-CPR and First Aid Certification Course On line-Work Ethics Assignment: Attitude	*1,3 **A, B, C
Oct 3-9	Injury Emergencies from Heart Safety First Aid Workbook Environmental Emergencies from Heart Safety First Aid Workbook	In Class-Complete Questions in workbook In Class-Class Discussion/Debate On line-Work Ethics Assignment: Productivity	*1,2, 3 **A, B,C
Oct 10-30	Nutrition	In Class-Review Chapter 4, 5, 6 In Class-Complete Assignments for Menu In Class-Classroom Discussion/Debate In Class-Licensing Requirements for Nutrition and feeding children; CACFP requirements On line-View Power point on Nutrition On line-Complete TV commercial Assignment On line-Test on Nutrition On line Work Ethics Assignment: Cooperation	*5 **A, B, C
Oct 31-Nov 6	Appropriate Environments	In Class- Review Chapter 13 In Class-Classroom Discussion/Debate In Class-Require Licensing Requirements for Indoor safety and requirements On line-- View Indoor Storage video On line-- View Ration and Supervision video On line-View Team Work video On Line-Complete Toy Recall Assignment On line-Work Ethics Assignment: Organizational Skill	*4,3 **A,B, C
Nov 7-13	Classroom Management	In Class-Review Chapter 14 In Class-Classroom Discussion/Debate In Class-Licensing Requirements for	*3 **A, B, C

		playground safety On line-Test on Appropriate Environments and Classroom Management On line-Work Ethics Assignment: Communication	
Nov 14-27	Child Abuse and Neglect	In Class-Review Chapter 15 In Class-Classroom Discussion/Debate In Class-Book Discussion/Reaction In Class-Licensing requirements for reporting child abuse and training requirements On line-- Work Ethics Assignment: Respect On line-Complete Assignments--Book Report: (Read Child Called IT) On line-Test Child Abuse	**4 **A, B, C
Nov 28- Dec 5	Managing Emergencies	In Class-Review Chapter 16 In Class-Classroom Discussion/Debate In Class-Licensing requirements for emergencies	*2, 3 **A, B, C

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- C. The ability to read, analyze, and interpret information.

Course Competencies:

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2. Health Issues
3. Safety Issues
4. Child Abuse and Neglect
5. Nutritional Needs of Children

Infectious Disease Rubric

Name _____

Each student will be given 2 different communicable diseases to research. Make sure you address each of the following points. Pictures are always helpful. Be prepared to discuss/present in class. Power Point is fine for this assignment.

	3	2	1
Correct description of illness including the history of illness	Complete and correct information given	Missing some information	Incomplete or wrong information given
Contact of illness	Complete and correct information given	Missing some information	Incomplete or wrong information given
Symptoms	Complete and correct information given	Missing some information	Incomplete or wrong information given
Parent information	Complete and correct information given	Missing some information	Incomplete or wrong information given
Care for child	Complete and correct information given	Missing some information	Incomplete or wrong information given
Parent's care of child	Complete and correct information given	Missing some information	Incomplete or wrong information given
Return of school	Complete and correct information given	Missing some information	Incomplete or wrong information given
How to prevent disease	Complete and correct information given	Missing some information	Incomplete or wrong information given
Pictures	Clear and accurate pictures	Incorrect picture, difficult to see pictures	No pictures at all
Overall	Complete sentences, no grammatical mistakes	Some grammatical mistakes	Incomplete sentences and several grammatical mistakes

Points _____ / 50 points = _____

Toy Recall Assignment

Name _____

	20 points	0 points
Toy 1-	Reason given for recall Date of recall	No reason given or date
Toy 2	Reason given for recall Date of recall	No reason given or date
Toy 3	Reason given for recall Date of recall	No reason given or date
Toy 4	Reason given for recall Date of recall	No reason given or date
Toy 5	Reason given for recall Date of recall	No reason give or date

Total points _____/100= _____

TV Commercials

Name _____

Show(s) viewed _____

Time of day of show _____

Number of commercials during the show _____

Number of food commercials _____

Number of healthy food commercials _____

Hook use to entice children :

Information of portion size, nutritional value, sugar content:

Overall opinion of commercials viewed:

TV Commercials

Number Grade	Letter Grade	Description
95	A	Student has a good grasp of information; demonstrates full knowledge (more than required); complete thoughts expressed. Information is in logical, interesting, sequence which reader can follow. Presentation has no misspellings or grammatical errors; work is neatly done.
85	B	Student has some grasp of information; information needs some clarity. Information is presented in logical sequence which reader can follow. Presentation has no more than two misspelling and/or grammatical errors.
75	C	Student needs more thought and is able to demonstrate basic concepts; needs improvement on communication and writing skills; reader has difficulty following work because student jumps around. Presentation has three misspellings and/or grammatical errors. Work is sloppy.
65	F	Student has poor grasp of information; information is difficult to follow. Work has several spelling errors and/or grammatical error. Work is illegible.

Health, Safety, Nutrition Activities (3)

Name _____

	8	4	1
1	Activity is developmentally appropriate	Activity was somewhat above the level of a four year old	Activity was totally inappropriate for children four years or under
2	Activity subject is related to health, safety, and/or nutrition	Activity is more of another curriculum area but still incorporates health, safety and/or nutrition	Activity has nothing to do with health, safety, or nutrition
3	All materials needed for the activity are given.	Some material are missing from materials list	No materials are listed
4	Instructions are clearly stated so that reader could follow without any confusion	Instructions are somewhat confusing and missing some steps	Instructions are not given our could not be followed as described

Category	Activity 1	Activity 2	Activity 3
1			
2			
3			
4			

Total points _____/96= _____