



**CRJU 1062 Methods of Criminal Investigation**  
**COURSE SYLLABUS**  
**Online**  
**FALL Semester 2017**

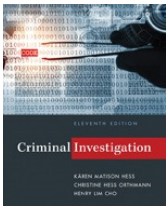
**COURSE INFORMATION**

Credit Hours/Minutes: 3/2250  
Class Location: GVTC/Blackboard  
Class Meets: Via Internet for 15 weeks  
CRN: 20211  
Preferred Method of Contact: email: [kraines@southeasterntech.edu](mailto:kraines@southeasterntech.edu)

**INSTRUCTOR CONTACT INFORMATION**

Instructor Name: Karann Raines  
Office Location: Room 828, Gillis Medical Building  
Office Hours: 2:00-4:30, Monday - Thursday  
Email Address: [kraines@southeasterntech.edu](mailto:kraines@southeasterntech.edu)  
Phone: 912-538-3219  
Fax Number: 912-538-3106  
Tutoring Hours (if applicable): N/A

**REQUIRED TEXT**



**Criminal Investigation, 11th Edition (Loose-leaf bundle with MindTap Access Card)**

- Hess, Orthmann, & Cho
- ISBN-13: 9781337127905

**REQUIRED SUPPLIES & SOFTWARE**

Microsoft Office is required for this course as well as Internet access (Chrome, Mozilla Firefox 2.0 or higher, or Internet Explorer 7).

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

## **COURSE DESCRIPTION**

This course presents the fundamentals of criminal investigation. The duties and responsibilities of the investigator both in field and in the courtroom are highlighted. Emphasis is placed on techniques commonly utilized by investigative personnel as well as the procedures used for investigating various crimes.

## **MAJOR COURSE COMPETENCIES**

Role of the Investigator, Fundamental Investigative Techniques, Felony Investigation Procedures

## **PREREQUISITE(S)**

Program Admission

## **COURSE OUTLINE**

- (1) Role of the Investigator
- (2) Fundamental Investigative Techniques
- (3) Felony Investigation Procedures

## **GENERAL EDUCATION CORE COMPETENCIES**

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

## **STUDENT REQUIREMENTS (ONLINE)**

Online courses require students to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws or receives an F in a course. A student's last date of attendance can have a negative effect on his/her financial aid and academic progress. Students are expected to complete all work required by the instructor, and to attend the required proctored campus exam. Students will have at least one week to complete tests and assignments. All weekly assignments are due no later than midnight Monday of each week.

- Students are responsible for working on course material individually and are responsible for communicating questions of concern to the instructor in a timely manner. Students are expected to complete all tests and assignments by the due dates.
- Students are responsible for reading this syllabus/lesson plan and policies/procedures in the STC E-Catalog as well as the Online Course Orientation. All online students must post a pledge that they have read and understand the syllabus and STC Online Orientation policy. The Pledge should be posted in Blackboard within the "Start Here" link within the first three days of the semester.
- Students are responsible for checking emails and Blackboard announcements daily. Students must use their student Owl E-Mail as the method of communication.
- Students are required to post an introduction of him/herself within the first three days of class. The Introduction should be posted in Blackboard within the "Start Here" link within the first three days of the semester.
- Students are required to take chapter exams. Exams are posted in the weekly folders located in the "Weekly Assignment Schedule" link. Exams must be taken by the due date posted in the lesson plan part of the syllabus. Students are allowed to complete weekly assignment (exams) early so no make ups will be given for missed assignments. Any student who does not take an exam by the due date will be given a grade of zero. **ATTENTION:** Once any exam/test has begun, students cannot move away from it, or refresh the screen or the system will submit it automatically whether it has actually been completed or not.

- Students are required to take two tests during the semester. A midterm test and a final (proctored) test. **ATTENTION:** Once any test or quiz has begun, students cannot move away from the test/quiz, or refresh the screen or the system will submit it automatically whether it has actually been completed or not.
  - The Mid-term test will be available for students to take online from their home or elsewhere. Due date for the midterm test is located in the lesson plan portion of this syllabus. Failure to take the midterm test within the allowed timeframes will result in a grade of zero. No make ups will be allowed.
  - The Proctored Final test must be taken in person at STC on either of the two designated dates and campuses. Failure to take this proctored test will result in a grade F for this course. See the “Proctored” section of this syllabus below for more detailed information.
- Students are required to submit chapter Homework Assignments. Questions for homework assignments are posted in the weekly folders located in the “*Weekly Assignment Schedule*” link and must be submitted by the due date posted in the lesson plan part of the syllabus. Students are required to submit all homework assignments in the designated weekly Drop Box. Failure to submit homework by that week’s due date will result in a grade of zero. Students are allowed to turn in homework assignments early so no submissions will be accepted late. **HOMEWORK INSTRUCTIONS:** *Access the course and click on the “Course Work/Lessons” folder. Then go into the individual “Weekly Assignment Schedule” folder to find the chapter work due for a particular week. Click on the appropriate weekly chapter to find the appropriate homework assignment. Then click the “browse my computer” button to find the file you want to attach. Then click “submit” and it will attach the file. This will submit your homework file to the weekly drop box for grading. NOTE: THIS IS THE ONLY WAY ASSIGNMENTS WILL BE ACCEPTED FOR THIS CLASS. IF YOU HAVE ANY SPECIFIC QUESTIONS REGARDING ASSIGNMENTS, PLEASE EMAIL ME. DO NOT TYPE YOUR ASSIGNMENTS IN THE COMMENTS BOX. YOU MUST COMPLETE THE ASSIGNMENTS IN MICROSOFT WORD FORMAT (.doc or .docx) AND THEN ATTACH THE FILE IN THE DROP BOX FOR GRADING.*
- Students are required to participate in Discussion Topic assignments. Students are required to respond to the Discussion Topic and are also required to reply to one other student’s post in order to get full credit for the assignment. (See the *Discussion Board Grading Rubric* below.) Failure to post your response and reply by that week’s due date will result in a grade of zero. Students are allowed to post discussion topics early so no posts or replies will be accepted late. Discussion Board responses and replies must be at least 4-5 sentences. Comments must be written in complete sentences using correct spelling and grammar. Simply stating “yes or no” or “agree or disagree” is not sufficient and will not be accepted. Do not copy any other students’ post/reply. It is considered plagiarism and will not be accepted.
- Students are required to complete [MindTap](#) Assignments such as You Decide, Video Cases, Labs, and Lab quizzes -. Students are required to log into MindTap through the posted weekly Blackboard assignments using the Access Code provided with the purchase of the textbook.

### Discussion Board Rubric

# of discussion posts	# of discussion replies	Grade	Due Date, Length, Grammar and Spelling Requirements
1	1	100	Students who post their initial discussion board response to the discussion board topic and reply to at least one other students’ post will be given a 100 on the assignment if the post is turned in by the due date, contain 4-5 sentences and free of grammatical and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in both their response and reply. A 10-point deduction will be given for any response or reply that is not 4-5 sentences in length. No credit will be given for any response or reply that is an answer of “yes/no” or “I agree/disagree.”

# of discussion posts	# of discussion replies	Grade	Due Date, Length, Grammar and Spelling Requirements
1	0	70	Any student that does not respond to at least one other students' post will not receive a grade above 70. The grade of 70 will be the highest grade that the student will be able to receive on the discussion post if the post is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their response. A 10-point deduction will be given for any response that is not 4-5 sentences in length.
0	1	50	Students who only respond to a classmate's discussion post will not receive a grade above 50. The grade of 50 will be the highest grade that the student will be able to receive on the discussion response if the response is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their reply. A 10-point deduction will be given for any reply that is not 4-5 sentences in length.
0	0	0	Students will receive a 0 on the discussion topic if the student does not post an answer or response to one other students' post by the due date.

### ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at (11:59 p.m.) on Monday of each week, but can be submitted earlier. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

### SPECIAL NEEDS

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), to coordinate reasonable accommodations.

## SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu).

## WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

## PROCTORED EVENT REQUIREMENT

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on two separate days during the semester—once on the Vidalia campus and once on the Swainsboro campus and will be monitored by the instructor or another STC employee. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course. Students living further than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event will receive an F in the course.**

As published on STC's website, any expenses incurred to obtain a proctor will be the responsibility of the student; however, students are not charged a proctoring fee when taking the proctored exam on the campus of Southeastern Tech. Most of Georgia's technical colleges do not charge to proctor exams for students enrolled in other TCSG colleges. Students who are enrolled at Southeastern Technical College and live out of the state of Georgia or out of the country could incur a proctoring charge. However, in that instance, the instructor would assist the student in locating the least expensive proctor.

**\*\*The required proctored event for this class (Final Test) is scheduled on the following dates, times, and locations: Vidalia Campus, Gillis Building, Room 830 Tuesday Nov. 28 anytime between 9:00 a.m. – 4:30 p.m. or Swainsboro Campus, Building 2, Room 2159 on Wednesday Nov. 29 at 1:30 p.m. You must contact your instructor Karann Raines (912-538-3219), to arrange the specific day, time, and location you will come to take the proctored Final test.\*\***

#### **MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)**

No make-ups will be allowed for any missed tests, quizzes, chapter homework, and discussion board topics. A grade of zero will be given for all assignments not completed by the respective due date. The proctored final test must be taken on either of the dates indicated in the syllabus/lesson plan and no make-ups are allowed unless a valid documented excuse is approved by the instructor.

#### **ACADEMIC DISHONESTY POLICY**

The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

#### **PROCEDURE FOR ACADEMIC MISCONDUCT**

The procedure for dealing with academic misconduct and dishonesty is as follows:

##### **1. First Offense**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

##### **2. Second Offense**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

### 3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

### STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<b>ADA/Section 504 - Equity- Title IX (Students) - OCR Compliance Officer</b>	<b>Title VI - Title IX (Employees) - EEOC Officer</b>
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 108 Phone: 912-538-3126 <a href="mailto:hthomas@southeasterntech.edu">hthomas@southeasterntech.edu</a>	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3147 <a href="mailto:bwilcox@southeasterntech.edu">bwilcox@southeasterntech.edu</a>

### GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on STC's website.

### ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [STC website](#).

### TCSG GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

### GRADING POLICY

<b>Assessment/Assignment</b>	<b>Percentage</b>
Midterm	20 %
Final (Proctored)	20 %
Chapter Exams	20 %
Homework Assignments	20 %
You Decide/Videos/Labs/Lab Quizzes	15 %
Discussion Topics	5 %

## GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

## CRJU 1062 Methods of Criminal Investigation FALL Semester 2017 Lesson Plan

Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 1 Aug. 14-20	Ch. 1	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read the course syllabus</li> <li>• Read contents in the “Getting Started” link (Academic Integrity, Attendance Procedure, Online Orientation, Procedure Concerning Academic Dishonesty)</li> <li>• Email the <i>Acknowledgment of Policies and Procedures Form</i> to instructor by <b>Wed. Aug. 16 midnight</b> (located under Week 1 assignment folder)</li> <li>• Complete Pledge Acknowledgment Quiz located in the “Start Here” link by Wed. <b>Aug. 16 midnight</b></li> <li>• Post a Student Introduction of yourself in the “Start Here” link by Wed. <b>Aug. 16 midnight</b></li> <li>• Read Chapter 1 – <b><i>Criminal Investigation: An Overview</i></b></li> <li>• View PowerPoint slides for Ch.1</li>   <li>• Complete &amp; post Ch. 1 homework in the drop box</li> <li>• Post response to Discussion Topic #1 &amp; reply to one other students’ post</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• Complete Ch. 1 You Decide Part I – Choose Your Path: Initial Response</li> <li>• Complete Lab 1-1: Crime Scene Investigation &amp; Evidence Collection: Locard’s Principle</li> <li>• Take Lab 1-1 Quiz</li> <li>• Complete Lab 1-2: Fingerprints: Studying Latent Fingerprints</li> <li>• Take Lab 1-2 Quiz</li> <li>• Take Ch. 1 Exam</li> </ul> <p><b>All week 1 assignments are due no later than Monday Aug. 21 midnight</b></p>	*1 **a,c



Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 2 Aug. 21-27	Ch. 2	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 2 – <b>Documenting the Crime Scene: Note Taking, Photographing, &amp; Sketching</b></li> <li>• View PowerPoint slides for Ch. 2</li> <li>• Complete &amp; post Ch. 2 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 2 Video Case: Forensic Video Analysis</li> <li>• Complete Ch. 2 You Decide Part I – Choose Your Path: Field Notes</li> <li>• Take Ch. 2 Exam</li> </ul> <p>All week 2 assignments are due no later than Monday Aug. 28 midnight</p>	*1,2 **a,c
Week 3 Aug. 28 – Sep. 3	Ch. 3	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 3 – <b>Writing Effective Reports</b></li> <li>• View PowerPoint slides for Ch. 3</li> <li>• Complete &amp; post Ch. 3 homework in the drop box</li> <li>• Post response to Discussion Topic #2 &amp; reply to one other students' post</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 3 Video Case: Police Reports as Public Record</li> <li>• Complete Ch. 3 You Decide Part I – Choose Your Path: Reporting For Posterity</li> <li>• Take Ch. 3 Exam</li> </ul> <p>All week 3 assignments are due no later than Monday Sept. 4 midnight</p>	*1,2 **a,c
Week 4 Sept. 4-10	Ch. 4	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 4 - <b>Searches</b></li> <li>• View PowerPoint slides for Ch. 4</li> <li>• Complete &amp; post Ch. 4 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 4 Video Case: Cell Phone Searches</li> <li>• Complete Ch. 4 You Decide Part I – Choose Your Path: Vehicle Searches</li> <li>• Take Ch. 4 Exam</li> </ul> <p>All week 4 assignments are due no later than Mon. Sept. 11 midnight</p>	*1,2 **a,c

Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 5 Sept. 11-17	Ch. 5	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 5 – <i>Forensics/Physical Evidence</i></li> <li>• View PowerPoint slides for Ch. 5</li>   <li>• Complete and post Ch. 5 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 5 Video Case: Flawed Forensics</li> <li>• Complete Ch. 5 You Decide Part I – Choose Your Path: Integrity of Evidence</li> <li>• Take Ch. 5 Exam</li> </ul> <p>All week 5 assignments are due no later than Mon. Sept. 18 midnight</p>	*1,2 **a,c
Week 6 Sept. 18-24	Ch. 6	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 6 – <i>Obtaining Information &amp; Intelligence</i></li> <li>• View PowerPoint slides for Ch. 6</li>   <li>• Complete &amp; post Ch. 6 homework in the drop box</li> <li>• Post response to Discussion Topic #3 &amp; reply to one other students' post</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 6 Video Case: Age &amp; Miranda Warnings</li> <li>• Complete Ch. 6 You Decide Part I – Choose Your Path: The Right to Remain Silent</li> <li>• Take Ch. 6 Exam</li> </ul> <p>All week 6 assignments are due no later than Mon. Sept. 25 midnight</p>	*1,2 **a,c
Week 7 Sept. 25 – Oct. 1	Ch. 7	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 7 – <i>Identifying &amp; Arresting Suspects</i></li> <li>• View PowerPoint slides for Ch. 7</li>   <li>• Complete &amp; post Ch. 7 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 7 Video Case: Data &amp; Predictive Policing</li> <li>• Complete Ch. 7 You Decide Part I – Choose Your Path: Use of Force</li> <li>• Complete Lab 2-1: Criminal Profiling</li> <li>• Take Lab 2-1 Quiz</li> <li>• Complete Lab 2-2: Interrogation</li> <li>• Take Lab 2-2 Quiz</li> <li>• Take Ch. 7 Exam</li> </ul> <p>All week 7 assignments are due no later than Monday Oct. 2 midnight</p>	*1,2 **a,c

Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 8 Oct. 2-8	Midterm Test	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>Take the Midterm Test online over Chapters 1,2,3,4,5,6,7. The Midterm Test is posted under the “Week 8 Assignment” folder.</li> </ul> <p>Midterm Test will be available to take Tuesday Oct 3 through Monday Oct. 9 midnight.</p>	*1,2 **a,c
Week 9 Oct. 9-15	Ch. 21	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 21 – <i>Preparing for and Presenting Cases in Court</i></li> <li>View PowerPoint slides for Ch. 21</li> <li>Complete &amp; post Ch. 21 homework in the drop box</li> <li>Post response to Discussion Topic #4 &amp; reply to one other students’ post</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>View &amp; Complete Ch. 21 Video Case: Witness Testimony</li> <li>Complete Ch. 21 You Decide Part I – Choose Your Path: Testifying in Court</li> <li>Take Ch. 21 Exam</li> </ul> <p>All week 9 assignments are due no later than Monday Oct. 16 midnight</p>	*1,2 **a,c
Week 10 Oct. 16-22	Ch. 8	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 8 – <i>Death Investigations</i></li> <li>View PowerPoint slides for Ch. 8</li> <li>Complete &amp; post Ch. 8 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>View &amp; Complete Ch. 8 Video Case: Mysterious School Deaths</li> <li>Complete Ch. 8 You Decide Part I – Choose Your Path: Time of Death</li> <li>Take Ch. 8 Exam</li> </ul> <p>All week 10 assignments are due no later than Mon. Oct. 23 midnight</p>	*3 **a,c

Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 11 Oct. 23-29	Ch. 10	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 10 – <b><i>Sex Offenses</i></b></li> <li>• View PowerPoint slides for Ch. 10</li> <li>• Post response to Discussion Topic #5 &amp; reply to one other students' post</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 10 Video Case: Revisiting Rape Kits</li> <li>• Complete Ch. 10 You Decide Part I – Choose Your Path: Evidence &amp; Empathy</li> <li>• Take Ch. 10 Exam</li> </ul> <p>All week 11 assignments are due no later than Mon. Oct. 30 midnight</p>	*3 **a,c
Week 12 Oct. 30 – Nov. 5	Ch. 11	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 11 – <b><i>Crimes against Children</i></b></li> <li>• View PowerPoint slides for Ch. 11</li> <li>• Complete &amp; post Ch. 11 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• View &amp; Complete Ch. 11 Video Case: Child Trafficking</li> <li>• Complete Ch. 11 You Decide Part I – Choose Your Path: Protective Custody</li> <li>• Take Ch. 11 Exam</li> </ul> <p>All week 12 assignments are due no later than Monday Nov. 6 midnight</p>	*3 **a,c
Week 13 Nov. 6-12	Ch. 12 & 13	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 12 – <b><i>Robbery</i></b></li> <li>• Read Chapter 13 – <b><i>Burglary</i></b></li> <li>• View PowerPoint slides for Ch. 12 &amp; 13</li> <li>• Complete &amp; post Ch. 12 &amp; 13 homework in the drop box</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>• Complete Ch. 12 You Decide Part I – Choose Your Path: The Force Element</li> <li>• View &amp; Complete Ch. 13 Video Case: Burglaries Using Facebook</li> <li>• Complete Ch. 13 You Decide Part I – Choose Your Path: The Burglary Scene</li> <li>• Take Ch. 12 Exam</li> <li>• Take Ch. 13 Exam</li> </ul> <p>All week 13 assignments are due no later than Mon. Nov. 13 midnight</p>	*3 **a,c

Week/ Date	Chapter	Content, Assignments & Tests Due Dates	Competency Area
Week 14 Nov. 13-19	Ch. 18	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 18 – <i>Drug-Related Crime</i> (only read p. 547-574)</li> <li>View PowerPoint slides for Ch. 18</li> </ul> <p><b>MINDTAP</b></p> <ul style="list-style-type: none"> <li>Take Ch. 18 Exam</li> </ul> <p>All week 14 assignments are due no later than Mon. Nov. 20 midnight</p>	*3 **a,c
Week 15 Nov. 20-30	Final Test (Proctored)	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>STC will be closed on Wed. Nov. 22 &amp; Thurs. Nov. 23 for Thanksgiving Holiday.</li> <li>Study for Final Test.</li> <li>Take the Proctored Final Test over Ch. 21,8,10,11,12,13,18 in person at the: <ul style="list-style-type: none"> <li>Vidalia Campus, Gillis Building, Room 830 on Tuesday Nov. 28 anytime between 9:00 a.m. – 4:00 p.m.</li> </ul> </li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>Swainsboro Campus, Building 2, Room 2159 on Wednesday Nov. 29 at 1:30 p.m.</li> </ul> <p>Contact the instructor, Karann Raines 912-538-3219 to arrange the specific location/day and time you will come to take the proctored final test.</p> <p>No extensions will be given.</p>	*1,2,3 **a,c

**Competency Areas: (will vary for each course/taken from state standards)**

1. Role of the Investigator
2. Fundamental Investigative Techniques
3. Felony Investigative Procedures

**General Core Educational Competencies**

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.

**NOTES:**

- Internet websites are used in this course to supplement and/or enhance instruction.
- Instructor reserves the right to make changes/revisions to this course as necessary.