



**Radiographic Pathology  
RADT 2190  
COURSE SYLLABUS  
Online  
Fall Semester 2016**

Semester: Fall 2016  
Course Title: Radiographic Pathology  
Course Number: RADT 2190  
Credit Hours/ Minutes: 2 / 1500  
Class Location: Online/Blackboard  
Class Meets: Via Internet / 15 wks  
CRN: 20265  
Preferred method of contact: Email

Instructor: Tara W. Powell, M.B.A., R.T.(R) (M) (CT), RDMS  
Office Hours:  
Office Location: ROOM 714, Gillis Building  
Email Address: tpowell@southeasterntech.edu  
Phone: 912-538-3152  
Fax Number: 912-538-3106  
Tutoring Hours: available upon request

**REQUIRED TEXT: Radiographic Pathology, 2<sup>nd</sup> Edition**  
Terri Ann Linn-Watson/Wolters Kluwer Health

**REQUIRED SUPPLIES & SOFTWARE:**

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

**COURSE DESCRIPTION:** Content is designed to introduce the student to concepts related to disease and etiological considerations. Pathology and disease as they relate to various radiographic procedures are discussed with emphasis on radiographic appearance of disease and impact on exposure factor selection. Topics include: fundamentals of pathology, trauma/physical injury, and systematic classification of disease.

**MAJOR COURSE COMPETENCIES:** Major course competencies include: pathology fundamentals, trauma/physical injury, and systematic classification of diseases.

**PREREQUISITE(S): Use Semester State Standards**

**COURSE OUTLINE:**

1. Pathology fundamentals
2. Trauma/physical injury
3. Systematic classification of diseases.

**GENERAL EDUCATION CORE COMPETENCIES:** STC has identified the following general education core competencies that graduates will attain:

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.

**STUDENT REQUIREMENTS (Online):** Online courses require students to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws or receives an F in a course. A student's last date of attendance can have a negative effect on his/her financial aid and academic progress.

Students are expected to complete all work required by the instructor, and to attend the required proctored campus exam. **Students will have at least one week to complete tests and assignments. All tests and assignments are due at (12:00 AM - Midnight) on (Monday) of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.**

**Assignments will not be accepted late for this online course. This includes discussion board assignments and/or tests. If the students work is not submitted by the assigned due dates/times a grade of zero will be given for the work missed.**

**Additionally, students will be expected to complete a Pathology Research Paper for RADT 2190. The student can choose the pathology research topic and must submit research topic selected to the instructor during the first week of the course through the discussion board for approval.** The paper must be a minimum of 5 pages in APA format of writing with a minimum of 3 resources. Resources should not solely be online articles but published material such as textbooks and academic journals.

The research paper must include cited reference from each resource utilized, a title page, introduction, paper body, conclusion, and reference page. Students will be required to submit a digital copy of the Pathology Research Paper assignment through BlackBoard's Turnitin Drop Box by December 1st. For help navigating the Colleges library research resources, contact Ms. Leah Dasher on the Vidalia campus library, and on the Swainsboro campus library, the student should contact Ms. Cassandra Hall or Ms. Kaye Wickstrom.

**ONLINE ATTENDANCE:** It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

**SPECIAL NEEDS:** Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), to coordinate reasonable accommodations.

**SPECIFIC ABSENCES:** Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

**PREGNANCY:** Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu).

**WITHDRAWAL PROCEDURE:** Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

**PROCTORED EVENT REQUIREMENT:** In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on two separate days during the semester—once on the Vidalia campus and once on the Swainsboro campus and will be monitored by the instructor or another STC employee. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course. Students living further than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case).

Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the-originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event will receive an F in the course.**

As published on STC's website, any expenses incurred to obtain a proctor will be the responsibility of the student; however, students are not charged a proctoring fee when taking the proctored exam on the campus of Southeastern Tech. Most of Georgia's technical colleges do not charge to proctor exams for students enrolled in other TCSG colleges. Students who are enrolled at Southeastern Technical College and live out of the state of Georgia or out of the country could incur a proctoring charge. However, in that instance, the instructor would assist the student in locating the least expensive proctor.

**The required proctored event for this class is scheduled on the following dates and times: Vidalia Campus, October 26, 2016 @ 3:00 PM in room 743. Swainsboro Campus, October 27<sup>th</sup>, 2016 @2:00 PM in room 8147.**

**MAKEUP GUIDELINES (Tests, quizzes, homework, projects, etc....):** Failure to take chapter examinations will result in a grade of zero. **No makeup exams are allowed.** If the student experiences internet or browser failure while taking an exam, the student must contact the instructor immediately via email. A decision will be made at that time if the exam will be reset. The instructor reserves the right to deduct points from exam scores for exceeding the scheduled time limit on the exams and/or requiring student to come to campus to take the exam.

**ACADEMIC DISHONESTY POLICY:** The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

#### **Procedure for Academic Misconduct**

The procedure for dealing with academic misconduct and dishonesty is as follows:

**--First Offense--**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

**--Second Offense--**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

**--Third Offense--**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

**STATEMENT OF NON-DISCRIMINATION:** Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

**GRIEVANCE PROCEDURES:** Grievance procedures can be found in the Catalog and Handbook located on STC's website.

**ACCESS TO TECHNOLOGY:** Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at [www.southeasterntech.edu](http://www.southeasterntech.edu).

**GRADING POLICY**

Chapter Exams	275 points (41.25%)
Pathology Research Paper	130 points (20%)
Discussion Board	110 points (16.5%)
Proctored Event Exam	100 points (15%)
Final Exam	50 points (7.25%)
Total Points Possible	665 points (100%)

**GRADING SCALE**

A: 90-100
B: 80-89
C: 70-79
D: 60-69
F: 0-59

**TCSG GUARANTEE/WARRANTY STATEMENT:** *The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Total Points Earned: \_\_\_\_\_ / 130 points possible Grade: \_\_\_\_\_

**RADT 2190 Pathology Research Paper Requirements (Grading Rubrics)**

<b>Category</b>	<b>26 points</b>	<b>19.5 points</b>	<b>13 points</b>	<b>6.5 points</b>
<b>Identification/Classification of Pathology</b>	Clearly and with minimum error identifies the constellation of signs and symptoms that form the basis for the selected Pathology	Identifies the constellation of signs and symptoms that form the basis for the selected pathology with some errors	Identifies the constellation of signs and symptoms that form the basis for the selected pathology with numerous errors	Is unable to identify the constellation of signs and symptoms that form the basis for the selected pathology
<b>Pathophysiology Pathways (Cause of Disease) Stages of Specific Pathology</b>	Able to clearly describe the pathophysiology and distinct stages of specific pathology that gives rise to the defect considered the focus of the paper with minimal error	Able to describe the pathophysiology and distinct stages of specific pathology that gives rise to the defect considered the focus of the paper with some errors	Able to describe the pathophysiology and distinct stages of specific pathology that gives rise to the defect considered the focus of the paper. However, numerous errors	Unable to describe the pathophysiology and distinct stages of specific pathology that gives rise to the defect considered the focus of the paper
<b>Organization of Researched Information</b>	Information is very organized with well-constructed paragraphs and subheadings.	Information is organized with well-constructed paragraphs.	Information is organized, but paragraphs are not well-constructed.	The information appears to be disorganized.
<b>Quality of Information/Written Communication Skills</b>	Information clearly relates to the main topic. It includes several supporting details with excellent resources. Clearly demonstrates written communication skills.	Information clearly relates to the main topic. It provides few supporting details with appropriate resources. Demonstrates written communication skills.	Information clearly relates to the main topic. No details and/or examples are given, inappropriate resources used. Needs to work on written communication skills.	Information has little or nothing to do with the main topic. Demonstrates poor or no written communications skills.
<b>Amount of Information &amp; APA Style of Writing utilized.</b>	All topics are addressed and all questions answered. No grammatical, spelling or punctuation errors.	All topics are addressed and most questions answered fully. Almost no grammatical, spelling or punctuation errors	All topics are addressed, and some questions answered. A few grammatical spelling or punctuation errors.	One or more topics were not addressed. Many grammatical, spelling, or punctuation errors.

Comments:

**Discussion Board Grading Rubric**

<b>Category</b>	<b>Exceptional</b>	<b>Proficient</b>	<b>Satisfactory</b>	<b>Poor</b>	<b>Unacceptable</b>
<b>Grammar/Spelling</b>	<b>2.5 Points (0.375%)</b> •No grammatical or spelling errors	<b>1.875 Points (0.28125%)</b> •Grammatical and Spelling errors are few and cause no comprehension problems	<b>1.25 Points (0.1875%)</b> •Grammatical and spelling errors cause the reader to reread many parts of the post	<b>0.625 Points (0.09375%)</b> •Grammatical and spelling errors are frequent making post confusing to read and comprehend	<b>0 Points</b> •Grammatical and spelling errors are so numerous the post is hard or impossible to comprehend
<b>Posts &amp; Word Count</b>	<b>2.5 Points (0.375%)</b> •Posts early to allow time to read and reply •Publishes at least one original post and at least one reply •125-150 words in main thread	<b>1.875 Points (0.28125%)</b> •Posts early to allow others time to read and reply •Publishes one post and one reply •80-124 words in main thread	<b>1.25 Points (0.1875%)</b> •Posts at the last minute without allowing enough time for others to read and reply •Publishes one post and no replies •26-79 words in main thread	<b>0.625 Points (0.09375%)</b> •Posts at the last minute without allowing enough time for others to read and reply •Publishes no posts and one reply •0-25 words in main thread	<b>0 Points</b> •Publishes no post or replies
<b>Critical Thinking</b>	<b>2.5 Points (0.375%)</b> •Content provides a thorough frame of reference for comprehending the solution •An original solution is provided •Numerous resources listed	<b>1.875 Points (0.28125%)</b> •Content provides appropriate factual data but is not original or complete to solve problem or topic •Resources listed	<b>1.25 Points (0.1875%)</b> •Content attempts to solve problem or topic but is too vague or disorganized to completely comprehend solution •Few resources listed	<b>0.625 Points (0.09375%)</b> •Content is not a realistic solution to the problem or topic •Only one resource listed	<b>0 Points</b> •Content fails to offer a conscientious solution to selected problem or topic •No resources listed
<b>Explanation</b>	<b>2.5 Points (0.375%)</b> •All steps are covered •Questions are answered correctly	<b>1.875 Points (0.28125%)</b> •Most steps are covered and answered correctly	<b>1.25 Points (0.1875%)</b> •Most steps are covered but not answered correctly	<b>0.625 Points (0.09375%)</b> •Less than half of the steps are covered and answered correctly	<b>0 Points</b> •No steps are covered or answered

RADT 2190- Radiographic Pathology Lesson Schedule Online FALL 2016				
Week #	Chapter/ Content	Assignment	Gen Ed Comp	RADT Comp
<b>Week 1</b>				
<b>**Week 1 Assignments must be completed by midnight (12:00am) Monday, August 22th</b>				
August 15		Online Orientation, Class introduction, Rules and Regulations of the College Complete syllabus acknowledgment and online orientation acknowledgment	a), c)	
August 17		Review book <i>Table of Contents</i> and decide on Research Paper Topic		1, 3
Due August 22		Post decided Research Paper Topic on Discussion Board under Getting Started on Discussion Board	a), c)	1, 3
Due August 22		Post Syllabus Acknowledgement and Online Orientation Acknowledgement on Discussion Board		
<b>Week 2</b>				
<b>**Week 2 Assignments must be completed by midnight (12:00am) Monday, August 29th</b>				
August 23	Chapter 1	Read Chapter 1 & Review Power Point for Chapter 1		1, 2, 3
Due August 24 <sup>th</sup>	Chapter 1	Post on Discussion Board	a), c)	1, 2, 3
Due August 29 <sup>th</sup>	Chapter 1	Reply to a fellow classmate's Post on the Discussion Board	a), c)	1, 2, 3
Due August 29	Chapter 1	Take Chapter 1 Examination	a), c)	1, 2, 3
<b>Week 3</b>				
<b>**Week 3 Assignments must be completed by midnight (12:00am) Monday, Sept. 5th</b>				
August 30	Chapter 2	Read chapter 2 & Review Chapter 2 Power Point	a), c)	2, 3
Due Aug 31 <sup>st</sup>	Chapter 2	Post on Discussion Board	a), c)	2, 3
Due Sept 5 <sup>th</sup>	Chapter 2	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Sept. 5 <sup>th</sup>	Chapter 2	Take Chapter 2 Examination	a), c)	2, 3
<b>Week 4</b>				
<b>**Week 4 Assignments must be completed by midnight (12:00am) Monday, Sept. 12th</b>				
Sept. 6th	Chapter 3	Read chapter 3 & Review Chapter 3 Power Point	a), c)	2, 3
Due Sept 7 <sup>th</sup>	Chapter 3	Post on Discussion Board	a), c)	2, 3
Due Sept. 12 <sup>th</sup>	Chapter 3	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Sept. 12 <sup>th</sup>	Chapter 3	Take Chapter 3 Examination	a), c)	2, 3

Week 5				
**Week 5 Assignments must be completed by <b>midnight (12:00am) Monday, Sept. 19</b>				
Sept. 13	Chapter 4	Read Chapter 4 & Review Power Point for Chapter 4		2, 3
Due Sept 14	Chapter 4	Post on Discussion Board	a), c)	2, 3
Due Sept 19	Chapter 4	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Sept. 19	Chapter 4	Take Chapter 4 Examination	a), c)	2, 3
Week 6				
**Week 6 Assignments must be completed by <b>midnight (12:00am) Monday, Sept. 26</b>				
Sept. 20	Chapter 5	Read chapter 5 & Review Chapter 5 Power Point	a), c)	2, 3
Due Sept. 21	Chapter 5	Post on Discussion Board	a), c)	2, 3
Due Sept 26	Chapter 5	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Sept 26	Chapter 5	Take Chapter 5 Examination	a), c)	2, 3
Week 7				
**Week 7 Assignments must be completed by <b>midnight (12:00am) Monday, Oct. 3</b>				
Sept. 27		Begin Working on Research for Pathology Paper	a), c)	2, 3
Sept 28	Chapter 6	Read chapter 6 & Review Chapter 6 Power Point	a), c)	2, 3
Due Sept 29		Post on Discussion Board	a), c)	2, 3
Due Oct 3		Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Oct 3	Chapter 6	Take Chapter 6 Examination	a), c)	2, 3
Week 8				
**Week 8 Assignments must be completed by <b>midnight (12:00am) Monday, Oct. 10</b>				
Oct 4	Chapter 7	Read Chapter 7 & Review Chapter 7 Power Point	a), c)	2, 3
Due Oct 6	Chapter 7	Post on Discussion Board	a), c)	2, 3
Due Oct 10		Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Oct 10	Chapter 7	Take Chapter 7 Examination	a), c)	2, 3
Week 9				
**Week 9 Assignments must be completed by <b>midnight (12:00am) Monday, Oct. 17</b>				
Oct 11	Chapter 8	Read chapter 8 & Review Chapter 8 Power Point	a), c)	2, 3
Due Oct 13	Chapter 8	Post on Discussion Board	a), c)	2, 3
Due Oct 17	Chapter	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3



	8			
		Continue working on Research Paper		
Due Oct 17	Chapter 8	Take Chapter 8 Examination	a), c)	2, 3
<b>Week 10</b>				
<b>**Week 10 Assignments must be completed by midnight (12:00am) Monday, Oct. 24</b>				
Oct 18	Chapter 1-8	Review chapter 1-8 & Review Chapter 1-8 Power Points	a), c)	2, 3
Oct 26	Chapter 1-8	Proctored Exam – Wednesday, Oct. 26 in Room 743 @ 3PM	a), c)	2, 3
		Continue Working on Research Paper		
<b>Week 11</b>				
<b>**Week 11 Assignments must be completed by midnight (12:00am) Monday, Nov. 7</b>				
Nov 1	Chapter 9	Read chapter 9 & Review Chapter 9 Power Point	a), c)	2, 3
Due Nov 3	Chapter 9	Post on Discussion Board	a), c)	2, 3
Due Nov 7	Chapter 9	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Nov 7	Chapter 9	Take Chapter 9 Examination	a), c)	2, 3
<b>Week 12</b>				
<b>**Week 12 Assignments must be completed by midnight (12:00am) Monday, Nov. 14</b>				
Nov 8	Chapter 10	Read chapter 10 & Review Chapter Power Point	a), c)	2, 3
Due Nov 10	Chapter 10	Post on Discussion Board	a), c)	2, 3
Due Nov 14	Chapter 10	Reply to a fellow classmate's Post on the Discussion Board	a), c)	2, 3
Due Nov 14	Chapter 10	Take Chapter 10 Examination	a), c)	2, 3
<b>Week 13</b>				
<b>**Week 13 Assignments must be completed by midnight (12:00 am) Monday, Nov. 21</b>				
Nov 15	Chapter 11	Read chapter 11 & Review Chapter 11 Power Point	a), c)	2, 3
Due Nov 17	Chapter 11	Post on Discussion Board		
Due Nov 21	Chapter 11	Reply to a fellow classmate's Post on the Discussion Board		
Due Nov 21	Chapter 11	Take Chapter 11 Examination	a), c)	2, 3
<b>Week 14</b>				
<b>**Week 14 Assignments must be completed by midnight (12:00 am) Monday, Nov. 21</b>				
Nov 22 - 29	Chapter 9-11	Review for Final Exam (chapters 9 – 11)		
		Continue Work on Research Paper	a), c)	

Week 15				
**Week 15 Assignments must be completed by <b>midnight (12:00 am) THURSDAY Dec. 1st</b>				
Due Nov 30	Chapter 9-11	Final Exam (Online Test) – Chapters 9-11	c	1, 2, 3
Due Dec 1		Research Paper Due! Submit through the Electronic/Digital Drop Box and Turn it in Drop Box	c	

**Rad Tech Competencies:**

1. Pathology Fundamentals
2. Trauma/Physical Injury
3. Systematic Classification of Diseases

**\*\*General Core Educational Competencies**

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.



**Southeastern Technical College  
Radiologic Technology Diploma Program**

I \_\_\_\_\_ have read and understand the syllabus for RADT 2190. I have also been given the opportunity to ask questions to clarify any requirements listed on the syllabi. By signing this agreement, I am acknowledging that I fully understand my requirements and grading criteria that I am responsible for. I agree to follow the guidelines and rules listed on the syllabi.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date