SUBJECT TO CHANGE

Southeastern TECHNICAL COLLEGE

RNSG 2030B Trends & Issues in Nursing and Healthcare
COURSE SYLLABUS
Fall Semester 2018

COURSE INFORMATION

Credit Hours/Minutes: 2/1500
Campus/Class Location: Vidalia Campus/Gillis Building Room 833
Class Meets: MTW 1:00-2:30 (1.5 hour each MTW- August 13, 2018-September 24, 2018), Mock Interview (1 hour-September 27, 2018 **OR** October 4, 2018), Proctored Assessments (1 hour each-November 5, 2018 (60 questions) **AND** November 19, 2018 (60 questions)).
Course Reference Number (CRN): 20308

INSTRUCTOR CONTACT INFORMATION

Adjunct Instructor Name: Ginny Ennis, Master of Science in Nursing (MSN), Registered Nurse (RN)
Campus/Office Location: Vidalia Campus/Gillis Building Room 840
Office Hours: Part-time; will vary
Adjunct College Email Address: Ginny Ennis gennis@southeasterntech.edu
Phone: 912-538-3172
Fax Number: 912-538-3106
Tutoring Hours: please schedule an appointment

Full-time Instructor Name: Donna Jean Braddy, Master of Science in Nursing (MSN), Registered Nurse (RN)
Campus/Office Location: Vidalia Campus/Gillis Building Room 732
Office Hours: Mondays-Thursdays 0700-0900 and 1500-1700
Email Address: Donna Jean Braddy dbraddy@southeasterntech.edu
Phone: 912-538-3172
Fax Number: 912-538-3106
Tutoring Hours: please schedule an appointment

SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's Catalog and Handbook (http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

REQUIRED TEXT

1. Ellis, J., & Hartley, C. (2012). *Nursing in today's world: Trends, issues, and management (10th ed*.). Philadelphia, PA: Wolters Kluwer Health/Lippincott Williams & Wilkins.
2. ATI (Assessment Technologies Institute) Testing Web Service

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REQUIRED SUPPLIES & SOFTWARE

Pen, pencil, paper, large 3 ring binder, highlighter, ear phones (for ATI skills Modules), uniform, watch with second hand or seconds displayed, large spiral notebook, and calculator.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

This non-clinical course facilitates the transition of the student to the role of a professional nurse in the microsystem of a work unit. Emphasis is placed on contemporary issues, work ethics, and management concepts, as well as developing the skills of delegation, conflict management, and leadership. Legal and ethical issues are discussed with a focus on personal accountability and responsibility. Standards of practice and the significance of functioning according to state regulations and statutes are analyzed.

MAJOR COURSE OUTCOMES

Upon completion of the course, the student will be able to:

1. Examine the organizational structure of a macrosystem, its governance structure, potential impact on the role of the nurse, and provision of healthcare within the microsystem of a work unit.
2. Analyze selected leadership styles and theories and their effect on the management of employees.
3. Integrate principles of group process and teamwork into the operation of the inter-professional healthcare team.
4. Apply leadership skills and empowerment strategies when managing the care of clients, families, and groups.
5. Apply ethical decision making when managing the care of clients, families, and groups.
6. Delegate tasks within the legal parameters of that entity's scope and practice, ensuring safe, quality client-centered care.
7. Act as an advocate for clients, families, and groups regarding healthcare and health-related decisions.
8. Use informatics to manage client care, support clinical judgments, mitigate error, and communicate relevant client information with members of the healthcare team.
9. Manage the care of clients, families, groups, communities, and populations while adhering to ethical, legal, and professional standards and maintaining accountability and responsibility for care provided.
10. Evaluate the effectiveness of quality improvement strategies using client outcome data to improve health care services.
11. Analyze personal career goals and additional education or certification needed to achieve these goals.

PREREQUISITE(S)

Program Admission, RNSG 1005, 1018, 1020, 1030, 2000, 2005

COREQUISITE(S)

RNSG 2020

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CONTENT/UNIT OUTCOMES
ORGANIZATIONAL STRUCTURE AND GOVERNANCE

Order	Description	Learning Domain	Level of Learning
1.	Examine the mission statement and related philosophy and goals of an institution.	Cognitive	Analyzing
2.	Compare and contrast various levels of management.	Cognitive	Analyzing
3.	Investigate the role of the stakeholders of an organization.	Cognitive	Analyzing

LEADERSHIP AND MANAGEMENT

Order	Description	Learning Domain	Level of Learning
1.	Compare and contrast the concepts of management and leadership.	Cognitive	Analyzing
2.	Analyze selected leadership theories and their perspective of the employer and employee.	Cognitive	Analyzing
3.	Analyze selected leadership styles and the subsequent role of the manager.	Cognitive	Analyzing
4.	Discuss the role and function of management within health care organizations.	Cognitive	Understanding

DELEGATION AND SUPERVISION

Order	Description	Learning Domain	Level of Learning
1.	Differentiate between decision making, problem solving, and clinical judgment.	Cognitive	Analyzing
2.	Examine the process and implications of planned and unplanned change on staff and institutional integrity.	Cognitive	Analyzing
3.	Evaluate the use of time management skills when providing, managing, and researching client care based on best practices.	Cognitive	Evaluating
4.	Apply the rights of delegation in relation to appropriately delegating tasks to licensed and unlicensed personnel.	Cognitive	Applying
5.	Compare the scope of practice of licensed and unlicensed personnel that make up the health care team.	Cognitive	Analyzing
6.	Investigate the concepts of accountability and responsibility of the professional nurse in relation to delegated assignments and delegated tasks.	Cognitive	Analyzing

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Order	Description	Learning Domain	Level of Learning
7.	Analyze various conflict management/resolution strategies and their use in resolving intra/interpersonal conflict.	Cognitive	Analyzing
8.	Examine the use of assertive and other communication skills during the process of conflict resolution and negotiation.	Cognitive	Analyzing

TEAMWORK

Order	Description	Learning Domain	Level of Learning
1.	Compare and contrast various methods of organizing human resources for the provision of client care.	Cognitive	Analyzing
2.	Analyze team building strategies that can be used to enhance collaboration and cooperation between team members.	Cognitive	Analyzing
3.	Examine various types of conflict and conflict management strategies.	Cognitive	Analyzing

QUALITY IMPROVEMENT

Order	Description	Learning Domain	Level of Learning
1.	Analyze the concept of quality improvement in relation to the provision of safe, high quality client care.	Cognitive	Analyzing
2.	Investigate the role of quality improvement in relation to external constituents (Joint Commission, Prospective Payment Systems, and Professional Standards Review Organizations).	Cognitive	Analyzing
3.	Ascertain the role of the nurse in the quality improvement process.	Cognitive	Analyzing
4.	Compare Institute of Medicine (IOM) Competencies, American Association of Colleges for Nursing (AACN) Essentials, and Quality and Safety Education for Nurses (QSEN) Competencies in improving the quality of health care.	Cognitive	Analyzing

LEGAL ISSUES

Order	Description	Learning Domain	Level of Learning
1.	Evaluate the role of the nurse in relation to ensuring informed decision making by the client regarding advance directives, procedural consent, and other	Cognitive	Evaluating

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Order	Description	Learning Domain	Level of Learning
	legal issues.		
2.	Justify the importance of maintaining HIPAA and the Privacy Acts' regulations related to confidentiality in all oral, written, and electronic communications.	Cognitive	Evaluating
3.	Integrate ANA's Standards of Practice and state mandated scope of practice directives into client care provided either directly or indirectly.	Cognitive	Applying
4.	Analyze the relationship between policies, procedures, and standards set by an institution.	Cognitive	Analyzing
5.	Analyze the nurse's role in ensuring the provision of safe client care that meets institutional and professional standards.	Cognitive	Analyzing
6.	Review organizational resources available and proper solicitation of these resources when issues related to safe, ethical, and legal nursing practice arise.	Cognitive	Understanding
7.	Examine the elements of liability necessary to prove negligence.	Cognitive	Analyzing
8.	Determine the responsibility of the nurse in relation to mandatory reporting.	Cognitive	Evaluating
9.	Evaluate the sources of laws and consequence for violation.	Cognitive	Evaluating
10.	Report unsafe practice of health care personnel and interventions as appropriate.	Cognitive	Applying
11.	Integrate knowledge of advance directives into client care.	Cognitive	Applying

ETHICAL ISSUES

Order	Description	Learning Domain	Level of Learning
1.	Integrate Code of Ethics into client care provided either directly or indirectly.	Cognitive	Applying
2.	Analyze the relationship between advocacy and client rights.	Cognitive	Analyzing
3.	Analyze ethical principles.	Cognitive	Analyzing
4.	Evaluate steps in the ethical decision making process.	Cognitive	Evaluating

PERSONAL DEVELOPMENT

Order	Description	Learning Domain	Level of Learning
1.	Analyze personal career goals and additional education or certification needed to achieve these goals.	Cognitive	Analyzing

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Order	Description	Learning Domain	Level of Learning
2.	Examine the path nurses take when transitioning from a novice nurse to an expert nurse.	Cognitive	Analyzing
3.	Appreciate the role that preceptors and mentors have in assisting new graduates in becoming competent in their practice and socialized into their new role.	Affective	Valuing
4.	Discuss how lifelong learning is necessary to maintain practice that is current and protects the welfare of clients.	Cognitive	Understanding
5.	Analyze the various causes of occupational stress in nursing and personal strategies that can be used to minimize its effects.	Cognitive	Analyzing
6.	Evaluate burnout and measures that can be taken to reduce the likelihood of its development.	Cognitive	Evaluating
7.	Analyze current trends in the employment of nurses.	Cognitive	Analyzing
8.	Discuss continuing education requirements of the registered nurse.	Cognitive	Understanding
9.	Create a resume' and cover letter.	Cognitive	Creating
10.	Participate in a mock interview.	Psychomotor	Demonstration

INFORMATICS

Order	Description	Learning Domain	Level of Learning
1.	1. Analyze the integral role that health care informatics plays in delivering safe, quality client care.	Cognitive	Analyzing
2.	2. Investigate strategies for transforming information into practice.	Cognitive	Analyzing
3.	3. Examine databases that provide evidence based information for health care providers and their clients.	Cognitive	Analyzing
4.	4. Ascertain methods for validating that information found on the Internet is accurate, reliable, and free from error.	Cognitive	Analyzing

GENERAL EDUCATION CORE COMPETENCIES

STC has identified the following general education core competencies that graduates will attain:
1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS

Students are expected to complete all exams and daily assignments. A unit exam average of 70% or above must be obtained in order to take the final exam. An average grade of 70% between unit exams and the final

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must be obtained in order to progress.

No assignment opportunities will be given for extra credit. Any unit exam grade will be entered as is to the nearest 10th. No scores will be rounded (up or down). For example: exam has 60 questions and each question will be worth 1.66 pts. The student misses 7 questions X 1.66-100=88.38. Grade will be recorded as 88.3. This rule applies to every grade issued during this semester. All final averages will be recorded as is (ie a 69.9 is a 69.9).

During an examination, students are required to place all textbooks and personal property on the floor in the front of the classroom as directed by the instructor. Students may be separated in different classrooms, assigned different seats, and/or provided desk dividers during testing as informed by the instructor. No talking is allowed once the exam begins. Once the exam begins, students will not be allowed to exit the classroom until the exam is completed and/or turned into the instructor. Smart watches, cell phones, or any other electronic devices will not allowed during exams. Students found with electronic/communication devices during the exam will be considered cheating; which will result in a zero for the exam. All exams are timed with students receiving one minute to answer each examination question. An additional minute will be added per calculation exam question.

EXAMS

If a student shows up late for class on a test date, the student will not be allowed to take the exam once the faculty has shut the door. The student will have to make up the test and this will be counted as their opportunity for a make-up exam. Students may be provided time to look at their exam score in class and a general discussion may occur; however, due to time constraints, students are encouraged to schedule an appointment with their instructor or another ASN faculty member to view and get further explanation on the missed concepts. In addition, if a student believes a test question needs to be challenged, the student must email their instructor the rationale for consideration. This request must be received via email within 24 hours of the examination. No verbal or text message requests will be granted. The test question and rationale will go before a panel of nursing faculty for decision.

ATI ACTIVITIES

All ATI activities must be completed as outlined on ATI rubric. Failure to do so will result in zero points for the missed activity. No points will be awarded if the activity is not completed on time or the benchmark (most are 85% or Satisfactory) is not met. ATI assignments will be checked at 0700 on the morning the assignment is due. If assignment is not satisfactorily completed by this time it will be considered incomplete and points will not be awarded.

TICKET TO CLASS

Assignments _may_ be given as homework which will serve as the student's ticket into class. The student will not be allowed in class if they fail to complete the ticket to class assignment. This will count as an absence and the student will not be allowed to return to class until the assignment is completed in its entirety. Students may be required to wait until the class takes a break before they are allowed to enter as not to interrupt class.

SELF-ASSESSMENT JOURNAL-LIFELONG LEARNING ASSESSMENT

As part of your curriculum and in accordance with the Georgia Nursing Board Rule 410.-8-.04, you are required to keep a journal of your experiences during all didactic and clinical courses; you will continue to make entries

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until you graduate. By doing so, it is hoped that the entries made in this journal will provide insight into your strengths and weaknesses and assist in your learning experience. The purpose of the journal is to give you a written record of your experiences and professional and personal growth as a nursing student to a registered nurse.

This self-assessment should help you in determining what you may need to focus on improving, while allowing you to gain a sense of accomplishment at tasks well-done. Re-reading of your journal at intervals during your education should reveal the depth of knowledge you have gained and allow you to see the development of the clinical skills and critical thinking skills required to be an outstanding registered nurse, as well as successful member of the workforce.

Each week, you will be required to submit an entry. You will be provided certain topics about the week and may include feelings about the week's experiences. Your instructors will read your journal! It would be prudent to omit non-constructive personal comments about your instructors or classmates. If there is an issue with a course, clinical, instructor, classmate, etc., the student should discuss these issues with the program director and follow protocol for grievances.

The journal will be in an online format through Blackboard. The journals will be due, as outlined in your course syllabi, every Monday (Tuesday in the event Monday is a holiday) by 8:00 am. The journal will be linked to the following courses: RNSG 1005, 1020, 2000 and 2020. A point per week deduction for not submitting your journal by the date/time due will result in points being taken off your **FINAL AVERAGE**. For example, there will be 10 journal entries due for Summer Semester. If no journal entries were completed, then 10 points will be deducted from your **FINAL AVERAGE.**

ATTENDANCE GUIDELINES

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of "F" (Failing 0-59) and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

ADDITIONAL ATTENDANCE PROVISIONS
HEALTH SCIENCES

Requirements for instructional hours within Health Science programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

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Attendance is counted from the first scheduled class meeting of each semester. To receive credit for a course a student must attend at least 90% of the scheduled instructional time. Time and/or work missed due to tardiness or absences must be made up at the convenience of the instructor. Any student attending less than the required scheduled instructional time (90%) may be dropped from the course as stated below in the Withdrawal Procedure. Tardy means arriving after the scheduled time for instruction to begin. Early departure means leaving before the end of the scheduled time. Three (3) tardies or early departures equal one (1) absence for the course. A tardy will be issued if a student has missed less than 20% of instructional class time. An automatic absence will be issued if the student misses greater than 20% of instructional class time. This averages out to 10 minutes per hour. For example, a class that meets from 9:00-11:30 will be considered absent if he/she is not in class by 9:30.

The didactic portion of the class will meet for 30 hours. A student is allowed to miss a maximum of 3.0 hours. Students missing more than 3.0 hours will be dropped for exceeding the attendance procedure.

SPECIAL NEEDS

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu, to coordinate reasonable accommodations.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course.

Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course. Students who are dropped from courses due to attendance after the 65% point will receive either a "WP" or "WF" for the semester.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

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There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of 'W' will count in attempted hour calculations for the purpose of Financial Aid.

WORK ETHICS

The Technical College System of Georgia instructs and evaluates students on work ethics in all programs of study. Ten work ethics traits have been identified and defined as essential for student success: appearance, attendance, attitude, character, communication, cooperation, organizational skills, productivity, respect, and teamwork. Students will be required to take a work ethics exam as marked in the lesson plan. A grade of 70 or better is required to complete the work ethics requirements for this class.

Work Ethics Assignment as outlined in Work Ethic Packet: (Due as outlined on lesson plan)

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC)

A student will only be allowed to make-up one unit exam, which will be given at the discretion of the instructor. A physician's excuse/appropriate documentation may be required for the student to be eligible to take a make-up exam. A 10 point deduction may be issued if the student misses a unit exam and fails to provide appropriate documentation. A grade of "0" will be given to all subsequent unit exams missed. The make-up exam may or may not be the same as the original exam. It may also be a different test format. If a student misses the final exam and has already used their ONE time make-up, the student will NOT be allowed to make-up the final exam; which will result in a zero for the final exam.

STUDENT SUCCESS PLAN (SSP)

Our purpose is to educate safe entry-level health care professionals. At times, this may mean there are areas that must be improved upon. The SSP documents deficiencies and provides a means for improvement. A SSP should be initiated for the following reasons:

- if the student has (1) a cumulative unit exam average of < 70% after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session and complete the Student Success Plan.
- if the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- if the student exhibits behavior outside the expected:
  - codes of conduct outlined in professional codes of ethics, professional standards,
  - all procedures/requirements/policies outlined in program handbooks/documents,
  - STC e Catalog and Student Handbook, and/or
  - clinical facility policies and procedures.

  The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and   the SSP. Students are required to submit the SSP within 48 hours and are responsible for meeting with the instructor by the next class meeting.

(T)echnical College System of Georgia (E)arly (A)lert (M)anagement (S)ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic

progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

- TEAMS is designed to provide assistance for students who may need help with academics, attendance, personal hardships, etc.

ACADEMIC DISHONESTY POLICY

The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. **First Offense**
   Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.
2. **Second Offense**
   Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.
3. **Third Offense**
   Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1st Street, Vidalia Office 108 Phone: 912-538-3126 hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the Southeastern Technical College (STC) Website (www.southeasterntech.edu).

TCSG GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Unit Exam (Average of the 3 unit examinations)	55
Final Exam (Final Examination Grade)	30
ATI Activities (This percentage is calculated based on the ATI rubric provided for this course)	5
ATI Capstone (Completion of ATI Capstone Assignments with ATI Educator)	5
Work Ethics (Completion of Work Ethics Packet as outlined in Lesson Plan)	5

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

RNSG 2030 Trends & Issues in Nursing and Healthcare
Fall Semester 2018 Lesson Plan

August 13

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Intro to Course	Introduction to Course Review Syllabi and Course Expectations Work Ethics Packet	Complete first day paperwork	**a,c
ATI	**Critical Thinking Proctored Exam**	**ATI: Proctored Exam**	*3 **a,b,c

August 14

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 5/The World of Healthcare Employment	Organizational Structure and Governance	Read assigned chapters	*1 **a,c

August 15

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 4/Making Professional Goals a Reality	Personal Development	Read assigned chapters **ATI:** Achieve**:** Test Taking Skills Due	*11 **a,c

August 20

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 14/Facing the Challenges of Today's Workplace	Personal Development	Read assigned chapter **ATI:** Nurse's Touch The Leader: Case 5:Interprofessional Clinical Pathway – **Due 8/21/2018**	*11 **a,c

August 21

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
TEST 1	Chapters 4 ,5, 14	**TEST 1** **25% Mark for SSP**	*1, 11 **a,c

August 22

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 7/Legal Responsibilities for Practice	Legal Issues	Read assigned chapters **ATI:** Nurse's Touch the Leader: Case 2:Rx to Client Injury/Incident-**Due: 9/4/2018**	*7,9 **a,c
Work Ethics/ Attendance	Week 1 due	Work Ethics Packet	

August 27

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 8/Ethical Concerns in Nursing Practice	Ethical Issues	Read assigned chapters	*5,7,9 **a,c

August 28

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 10/Safety Concerns in Healthcare	Quality Improvement	Read assigned chapters **ATI:** Nurse's Touch The Leader: Case 4: QI-**Due 9/4/2018**	*10 **a,c

August 29

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
TEST 2	Chapters 7, 8, 10	**TEST 2** **50% Mark for SSP**	*5,7,9,10 **a,c

September 3

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Labor Day Holiday	Labor Day Holiday	Labor Day Holliday	Labor Day Holiday

September 4

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Cover Letter/Resume	Personal Development	Create Cover Letter/Resume	*11 **a,c
Work Ethics/ Character	Week 2 due	Work Ethics Packet	Work Ethics

September 5

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 12	Leadership and Management	**due on 6/19 50% Mark for SSP**	*2,4 **a,c
Work Ethics/ Teamwork	Week 3 due	Work Ethics Packet	Work Ethics-TCSG requirement

September 10

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 13	Delegation and Supervision/ Teamwork	Read Assigned Chapters **ATI:** Nurses Touch the Leader: Case 1: Assignment and Delegation **AND** Case 3: Conflict Management -**Due 9/17/2018**	*3,6 **a,c

September 11

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Chapter 16	Informatics	Read assigned chapters	*8 **a,c

September 12

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Professional Development	Interview Presentation	Interview Presentation	*11 **a,c

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Appearance	Week 4 due	Work Ethics Packet	Work Ethics-TCSG requirement

September 17

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
ATI	Leadership Proctored Exam	**ATI:** ATI Proctored Exam	*1-11 **a,b,c

September 18

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
TEST 3	Chapters 12, 13, 16	**TEST 3**	*2,3,4,6,8 **a,c

September 19

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Review	Review for Final	Review for Final	*1-11 **a,c
Work Ethics/ Attitude	Week 5 due	Work Ethics Packet	Work Ethics-TCSG requirement

September 24

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Final	**Final Examination**	**Final Examination**	*1-11 **a,c

September 26

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Productivity	Week 6 due	Work Ethics Packet	Work Ethics-TCSG requirement

ATI/Becoming a Professional Nurse	Personal Development	ATI: Nurses Touch: Becoming a Professional Nurse: Socialization into Professional Nursing **AND** Becoming a Professional Nurse Practice Assessment Due	*11 **a,c

September 27

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Mock Interview	Personal Development	Mock Interview Time: TBA	*11 *a,c

October 3

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Organizational Skills	Week 7 due	Work Ethics Packet	Work Ethics-TCSG requirement

October 4

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Mock Interview	Personal Development	Mock Interview Time: TBA	*11 *a,c
Capstone	ATI Capstone Welcome Email from ATI educator. Students will complete Capstone orientation on their own	See Detailed Capstone Calendar	*1-11 **a-c Program Review

October 10

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Communication	Week 8 due	Work Ethics Packet	Work Ethics-TCSG requirement
ATI/Communication	ATI	ATI: Nurses Touch: Communication Organizational Communication **AND**	*11 *a,c

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
		Professional Communication Practice Assessment Due	

October 17

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Cooperation	Week 9 due	Work Ethics Packet	Work Ethics-TCSG requirement

October 24

Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Work Ethics/ Respect	Week 10 due	Work Ethics Packet	Work Ethics-TCSG requirement

*Competency/Unit Outcomes:
1. Examine the organizational structure of a macrosystem, its governance structure, potential impact on the role of the nurse, and provision of healthcare within the microsystem of a work unit.
2. Analyze selected leadership styles and theories and their effect on the management of employees.
3. Integrate principles of group process and teamwork into the operation of the inter-professional healthcare team.
4. Apply leadership skills and empowerment strategies when managing the care of clients, families, and groups.
5. Apply ethical decision making when managing the care of clients, families, and groups.
6. Delegate tasks within the legal parameters of that entity's scope and practice, ensuring safe, quality client-centered care.
7. Act as an advocate for clients, families, and groups regarding healthcare and health-related decisions.
8. Use informatics to manage client care, support clinical judgments, mitigate error, and communicate relevant client information with members of the healthcare team.
9.   Manage the care of clients, families, groups, communities, and populations while adhering to ethical, legal, and professional standards and maintaining accountability and responsibility for care provided.
10. Evaluate the effectiveness of quality improvement strategies using client outcome data to improve health care services.
11. Analyze personal career goals and additional education or certification needed to achieve these goals.

**General Core Educational Competencies
  a. The ability to utilize standard written English.
  b. The ability to solve practical mathematical problems.
  c. The ability to read, analyze, and interpret information.

RNSG 2030 ATI ACTIVITIES

Date Due 0700 each day unless specified	Activity Title	Points Possible	Points Earned
8/13/2018	Proctored Assessment: Critical Thinking Exit	4	
8/15/2018	Achieve: Test Taking Skills	5	
8/21/2018	Nurse's Touch The Leader: Case 5:Interprofessional Clinical Pathway	5	
9/4/2018	Nurse's Touch The Leader: Case 2: Rx to Client Injury/Incident Report	5	
9/4/2018	Nurse's Touch The Leader: Case 4: QI	5	
9/6/2018	Practice Assessment: Leadership A	4	
9/6/2018	Practice Assessment: Leadership B	4	
9/17/2018	Nurse's Touch The Leader: Case 1: Assignments-Delegation	5	
9/17/2018	Nurse's Touch The Leader: Case 3: Conflict Management	5	
9/18/2018	Proctored Assessment: Leadership	4	
9/26/2018	Nurses Touch: Becoming a Professional Nurse: Practice Assessment	5	
9/26/2018	Nurses Touch: Socialization into Professional Nursing	5	
11/26/2018	Learning System RN: Practice Assessment: Leadership	5	
11/26/2018	Learning System RN Final: Comprehensive Final	5	
10/10/2018	Nurse's Touch Professional Communication: Organizational Communication	5	
10/10/2018	Professional Communication Practice Assessment	5	
11/5/2018	Proctored Assessment: Professional Communication (*will immediately follow Pharmacology Proctored Assessment)	4	
11/19/2018	Proctored Assessment: Becoming a Professional Nurse (*will immediately follow Medical-Surgical Nursing Proctored Assessment)	4	

There are 84 total points assigned for completion of the above ATI activities, which accounts for 5% toward your final grade. In order for you to receive the points, you must complete all assignments by the date due. All ATI assignments are due by 7:00 am the on specified due date. Failure to complete assignments by this time will result in a grade of zero for that assignment.
**Benchmark for the above ATI assignments is 85%; except for the proctored assessments.

ATI CAPSTONE

All ATI Capstone activities must be completed as outlined on ATI Capstone Content Review Policy and Calendar Packet. Points are awarded according to the Points for ATI Capstone Grading Rubric. ATI Capstone assignments account for 5% toward your final grade.

**In additional to the assignments listed above, the student has access to complete the Sigma Theta Tau: Nurse Manager Certificate. Although this is not a requirement, the student is highly encouraged to complete this certificate.

Southeastern Tech College GA
ASN
RN ATI Capstone Content Review
Policy and Calendar

During Trends and Issues in Nursing and Health Care RNSG 2030, all students will be enrolled in the ATI Capstone Content Review and required to complete all components of the review.

The ATI Capstone Content Review will include 7 weeks of content review.

The ATI Comprehensive Predictor* will be administered at the completion of the ATI Capstone Content Review.

Successful completion of the ATI Capstone Content Review will include completion and evidence of a pre-assignment quiz, weekly ATI Capstone assessment either taken at home, Focused Review after completion of each content area assessment, and a quality post-assignment.

ATI Capstone assessments will be automatically loaded into student accounts and enabled each week, per the ATI Capstone calendar.

ATI Capstone Content Review Schedule	
Week 1	Fundamentals
Week 2	Pharmacology
Week 3	Medical-Surgical
Week 4	Maternal Newborn/Women's Health
Week 5	Nursing Care of Children
Week 6	Mental Health
Week 7	Leadership/Community Health
Week 8	ATI Comprehensive Predictor

Points/Late Policy:

In the ATI Capstone Content Review, one content area is reviewed per week, so it is important that students stay on track and complete assignments weekly as outlined in the review calendar.

Due dates are posted in the ATI Capstone site and in the ATI Capstone Content Review calendar. No points will be awarded for late assignments unless pre-approval from faculty has been obtained within 24 hours.

Students must follow the ATI Capstone calendar. Failure to do so will impact their ability to earn points on work completed outside of its scheduled week.

Each week, students will be awarded points for their ATI Capstone Content Review work. Point allocation is detailed in the 'Points for ATI Capstone' Grading Rubric listed on the page below.

* Applicable only if NurseLogic and the ATI Comprehensive Predictor are included in cohort's product bundle.

Points for ATI Capstone	
Assignment	Points
Pre-Assignment Quiz	10 points per week
Assessment	10 points per week
Post-Assessment Assignment • 4 points for all questions answered completely • 4 points for answers given in own words, not copied and pasted • 2 points for assignment completed and posted to educator on time	10 points per week
Total points per week	30 points x 7 weeks = 210 points
Pharmacology II Assessment	10 points
Medical-Surgical II Assessment	10 points
Total points for ATI Capstone	230 points

Note: The total ATI Capstone points will count for **5%** of overall academic course grade.

October

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Welcome to the ATI Capstone Content Review						
1	2	3	4 Receive Welcome Email Log Into Classroom Watch Orientation Video	5	6	7
Fundamentals Review Module						
8 Review Weekly Tips	9	10 Pre-Assignment Quiz	11	12 Take Assessment by Midnight Post Assignment	13 Post Assignment	14 Post Assignment
Pharmacology Review Module						
15 Review Weekly Tips	16 All Weekly Assignments & Post Assignment due by midnight	17 Pre-Assignment Quiz	18 Take Pharmacology II Assessment by Tues 10/23 Midnight	19 Take Assessment by Midnight Post Assignment	20 Post Assignment	21 Post Assignment
Medical-Surgical Review Module						
22 Review Weekly Tips	23 All Weekly Assignments & Post Assignment due by midnight	24 Pre-Assignment Quiz	25 Take Medical-Surgical II Assessment by Tues 10/30 Midnight	26 Take Assessment by Midnight Post Assignment	27 Post Assignment	28 Post Assignment
Maternal Newborn/Women's Health Review Module						
29 Review Weekly Tips	30 All Weekly Assignments & Post Assignment due by midnight	31 Pre-Assignment Quiz				

Recommended Schedule for Assignment Completion and Due Dates

Monday - Review Weekly Tips.
Tuesday - All Weekly Assignments Due * No Points for Late Assignments
Wednesday - Pre-Assignment Quiz.
Thursday - Pre-Assignment Quiz. Progress Reports sent to school contact.
Friday - Assessment Due * No Points for Late Assessment
Saturday - Post Assignment/Focused Review or Additional Assessment
Sunday - Post Assignment/Focused Review or Additional Assessment

Southeastern Tech College GA ASN
RN ATI CAPSTONE CONTENT REVIEW POLICY AND CALENDAR

November

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Maternal Newborn/Women's Health Review Module						
			1	2	3	4
				Take Assessment by Midnight		
				Post Assignment	Post Assignment	Post Assignment
Nursing Care of Children Review Module						
5	6	7	8	9	10	11
	All Weekly Assignments & Post Assignment due by midnight			Take Assessment by Midnight		
Review Weekly Tips		Pre-Assignment Quiz		Post Assignment	Post Assignment	Post Assignment
Mental Health Review Module						
12	13	14	15	16	17	18
	All Weekly Assignments & Post Assignment due by midnight			Take Assessment by Midnight		
Review Weekly Tips		Pre-Assignment Quiz		Post Assignment	Post Assignment	Post Assignment
Leadership/Community Health Review Module- NOTE CHANGE						
19	20	21	22	23	24	25
	All Weekly Assignments & Post Assignment due by midnight Take Assessment by Midnight	Holiday - No School	Holiday - No School	Holiday - No School		
Review Weekly Tips		Pre-Assignment Quiz		Post Assignment	Post Assignment	Post Assignment
ATI Comprehensive Predictor						
26	27	28	29	30		
ATI Comprehensive Predictor						

Recommended Schedule for Assignment Completion and Due Dates

Monday - Review Weekly Tips.

Tuesday - All Weekly Assignments Due * No Points for Late Assignments

Wednesday - Pre-Assignment Quiz.

Thursday - Pre-Assignment Quiz. Progress Reports sent to school contact.

Friday - Assessment Due * No Points for Late Assessment

Saturday - Post Assignment/Focused Review or Additional Assessment

Sunday - Post Assignment/Focused Review or Additional Assessment