



**Psychology 1101 Introductory Psychology**  
**COURSE SYLLABUS**  
**Online**  
**FALL Semester 202012**

**COURSE INFORMATION**

Credit Hours/Minutes: 3/2250

Campus/Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard

Class Meets: Via Internet for 15 weeks

Course Reference Number (CRN):20322

Preferred Method of Contact: EMAIL

**INSTRUCTOR CONTACT INFORMATION**

Full-Time Instructor: David Standard

Email Address: [David Standard \(dstandard@southeasterntech.edu\)](mailto:dstandard@southeasterntech.edu)

Campus/Office Location: Vidalia Main Campus. Room 418

Office Hours: Monday through Thursday. 9:30 am – 12:00 noon

Phone: 912-538-3173

Fax Number: 912-538-3156

Tutoring Hours: Thursdays 4:30 pm-5:30 pm

**SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK**

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook \(http://www.southeasterntech.edu/student-affairs/catalog-handbook.php\)](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

**REQUIRED TEXT**

This course utilizes Open Resources / Open Stax. Your book will be available within the course via Blackboard.

**REQUIRED SUPPLIES & SOFTWARE**

Supplies can include pencils, pens, paper, notebooks, etc. Students are required to use Microsoft Applications for this class, specifically Microsoft Word.

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

**Students should not share login credentials with others and should change passwords periodically to maintain security.**

## **COURSE DESCRIPTION**

Introduces the major fields of contemporary psychology. Emphasis is on critical thinking and fundamental principles of psychology as a science. Topics include research design, the organization and operation of the nervous system, sensation and perception, learning and memory, motivation and emotion, thinking and intelligence, lifespan development, personality, psychological disorders and treatment, stress and health, and social psychology.

## **MAJOR COURSE COMPETENCIES**

Topics foundations and research methods, biological foundations of behavior, sensation and perception, states of consciousness, learning, memory, thinking, intelligence, and language, lifespan development, personality, psychological disorders and treatment, stress and health psychology, and social psychology.

## **PREREQUISITE(S)**

Appropriate Degree Level Writing (English) and Reading Placement Test Scores

## **COURSE OUTLINE**

- I. Foundations and Research Methods
- II. Biological Foundations of Behavior
- III. Sensation and Perception
- IV. States of Consciousness
- V. Learning
- VI. Memory
- VII. Thinking, Intelligence, and Language
- VIII. Motivation and Emotion
- IX. Lifespan Development
- X. Personality
- XI. Psychological Disorders and Treatment
- XII. Stress and Health Psychology
- XIII. Social Psychology

## **GENERAL EDUCATION CORE COMPETENCIES**

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

## **STUDENT REQUIREMENTS (ONLINE)**

Online courses require students to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws or receives an F in a course. A student's last date of attendance can have a negative effect on his/her financial aid and academic progress. **Students are expected to complete all tests and assignments by the due dates. Students are required to submit all assigned chapter assignments via the weekly drop boxes. ASSIGNMENTS WILL NOT BE ACCEPTED LATE FOR THIS CLASS. THIS INCLUDES BOOK WORK, DISCUSSION BOARDS, AND/OR TESTS. IF WORK IS NOT COMPLETED BY THE DUE DATES A GRADE OF ZERO WILL BE GIVEN. NO EXCEPTIONS.** Students are expected to complete all work required by the instructor, and to attend the required proctored campus exam

Students are expected to complete all work required by the instructor and to attend the required proctored campus exam. Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:55pmt on Monday of each week. Assignments must be keyed in Microsoft Word,

saved, uploaded, and attached for grading in Blackboard.

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email is accessed at <https://portal.office.com>, under Quick links on our webpage, or in the menu of your Blackboard course.

## **RESEARCH PROJECT**

This course requires a research project which includes a 7 page APA paper. Paper topic and Instructions are found in the Research Project folder.

### **REMEMBER:**

1. Submit all assignments in a Word document.
2. Always use APA formatting (including headings).
3. Do not plagiarize. All assignments should be completed **in your own words**.
4. Submit all assignments as **attachments** through the provided digital drop box. (Assignments submitted in text box will receive a 0.)
5. Do not submit any written assignment in text-like format. Use standard forms of writing.
6. It is a good idea to save all your assignments on a jump drive or the student R-drive.

Students are responsible for policies and procedures included in the STC Catalog and Handbook.

## **ONLINE ATTENDANCE**

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an "F" (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:55pm on Monday of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## **STUDENTS WITH DISABILITIES**

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

**Swainsboro Campus:** [Macy Gay mgay@southeasterntech.edu](mailto:Macy.Gay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210

**Vidalia Campus:** [Helen Thomas hthomas@southeasterntech.edu](mailto:Helen.Thomas@southeasterntech.edu), 912-538-3126, Building A, Room 165

## **SPECIFIC ABSENCES**

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## **PREGNANCY**

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the

appropriate campus coordinator.

**Swainsboro Campus:** [Macy Gay mgay@southeasterntech.edu](mailto:Macy_Gay_mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210

**Vidalia Campus:** [Helen Thomas hthomas@southeasterntech.edu](mailto:Helen_Thomas_hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery **MAY NOT** be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

### **WITHDRAWAL PROCEDURE**

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of “W” (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of “F” (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students’ eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of “W” will count in attempted hour calculations for the purpose of Financial Aid.

### **ONLINE PROCTORED EVENT WITHDRAWALS**

Students who do not complete the proctored exam for an online class on the scheduled date and do not present a valid excuse within three business days of the scheduled event will be withdrawn from the course with a “WF” (Withdrawn Failing) and will be disabled in their online class. If the proctored event is scheduled during final exams, any student who misses the proctored exam will receive an “F” for the course.

### **PROCTORED EVENT REQUIREMENT**

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on separate days—once on the Vidalia campus and once on the Swainsboro campus. Students must attend one of the proctored sessions as scheduled on the Lesson Plan/Course Calendar. The event will be monitored by the instructor or by an approved proctor. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course.

Students living farther than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical

College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to make up/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event on the scheduled date and do not present a valid documented excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing). If the proctored event is scheduled during final exams, any student who misses the proctored event will be issued an "F" (Failing) for the course.**

### **PROCTORING FEES**

Students are not charged a proctoring fee when taking a proctored event at Southeastern Technical College or any other TCSG college. Students who choose to use an off-campus proctor may be assessed a proctoring fee by the proctoring site. In this instance, the student is responsible for payment.

**The required proctored event for this class is scheduled on the following dates and times:**

- **Monday, December 2 on Vidalia Campus at 8:00 am.**
- OR**
- **Tuesday, December 3 on Swainsboro Campus at 8:30 am.**

**Rooms will be emailed at a later date**

**The Proctored Event will be a comprehensive Final Exam. You are required to sign up for your proctored event. Go to Proctored event sign up folder and click on your desired campus and join the group. Please remember to bring your ID.**

**Failure to complete the Proctored Event will result in an F for the course.**

### **MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)**

Failure to take the chapter tests or final exam at the end of the semester will result in a grade of zero. No make-up exams are allowed. If Internet or browser failure occurs, contact instructor immediately. A decision will be made at that time if the exam will be reset. Instructor reserves the right to deduct points from the exam scores for exceeding the scheduled time limit on the exam. Assignment due dates are listed on the syllabus. Therefore, you are expected to have the assignment completed at the beginning of class on the date that it is due. **There will be NO MAKEUP of Final Exams!**

### **ACADEMIC DISHONESTY POLICY**

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

## PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

### 1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

### 2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

### 3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

## STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b>	<b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b>
Helen Thomas, Special Needs Specialist	Lanie Jonas, Director of Human Resources

<b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b>	<b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b>
Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 165 Phone: 912-538-3126 Email: <a href="mailto:hthomas@southeasterntech.edu">Helen Thomas</a> <a href="mailto:hthomas@southeasterntech.edu">hthomas@southeasterntech.edu</a>	Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3230 Email: <a href="mailto:ljonas@southeasterntech.edu">Lanie Jonas</a> <a href="mailto:ljonas@southeasterntech.edu">ljonas@southeasterntech.edu</a>

**ACCESSIBILITY STATEMENT**

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

**GRIEVANCE PROCEDURES**

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College’s website.

**ACCESS TO TECHNOLOGY**

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

**TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT**

*The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

**GRADING POLICY**

Assessment/Assignment	Percentage
Exams	40%
Assignments	20%
Research Project	20%
Proctored Final	20%

**GRADING SCALE**

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

**PSYC 1101 Introductory Psychology**  
**Fall Semester 202012 Lesson Plan**

Date/Week	Chapter/Lesson	In Class Content	Assignments & Tests Due Dates	Competency Area
<p><b>Week 1</b> <b>August</b> <b>13-18</b></p>	<p>Module 1</p>	<p>First day –READ THE SYLLABUS.            Read Research Paper Folder.            Go through your modules and become familiar with the content.  <b>Module 1: Foundations &amp; Research Methods</b>  <i>Introduction to Psychology</i>  <i>Psychological Research</i></p>	<p>Start Here –STC Pledge Acknowledgement Quiz (Located in getting started).            Student Introduction Discussion Board- (Located in getting started)  <b>Above assignments are required to reserve your spot in class. Failure to complete assignments by August 18 at 11:55pm will result in being dropped from class.</b>            Milgram’s Research Discussion Board            Read Modules 1-3  <b>All Assignments due August 19 by 11:55pm</b></p>	<p>I a, b, c,</p>
<p><b>Week 2</b> <b>August</b> <b>19-25</b></p>	<p>Module 1 (Continued)</p>	<p><b>Module 1: Foundations &amp; Research Methods</b>  <i>Introduction to Psychology</i>  <i>Psychological Research</i></p>	<p>Obedience to Authority Discussion Board            Correlation Discussion Board  <b>All Assignments due August 26 by 11:55pm</b></p>	<p>I a, b, c,</p>



Date/Week	Chapter/Lesson	In Class Content	Assignments & Tests Due Dates	Competency Area
<b>Week 3 August 26- September 1</b>	Modules 2	<b>Module 2:</b> Biological Foundations of Behavior <i>Biopsychology</i>	Quote Drop Box, write a 2 page paper explaining the following quote-“All individuals, in many respects, are like no other individuals, like some individuals, like all other individuals.  <b>All assignments due September 2 by 11:55pm.</b>	<b>II 1, 3</b>
<b>Week 4 September 2-8</b>	Module 2 (Continued)	<b>Module 2:</b> Biological Foundations of Behavior <i>Biopsychology</i>	Video Games Discussion Board <b>All assignments due September 9 by 11:55pm.</b>	<b>II 1, 3</b>
<b>Week 5 September 9-15</b>	Module 3	<b>Module 3:</b> Sensation and Perception	<b>EXAM Modules 1-3</b>  Perception Discussion Board  Full Moon Discussion Board  Read Modules 4 & 5  <b>All assignments due September 16 by 11:55pm.</b>	
<b>Week 6 September 16-22</b>	Modules 4	<b>Module 4:</b> States of Consciousness	Freud’s Interpretation of Dreams Video discussion board.  Insomnia Discussion Board  <b>All assignments due September 23 by 11:55pm.</b>	<b>IV 1, 2, 3</b>

Date/Week	Chapter/Lesson	In Class Content	Assignments & Tests Due Dates	Competency Area
<b>Week 7</b> <b>September</b> <b>23-29</b>	Module 5	<b>Module 5: Learning</b>	<b>EXAM Modules</b> <b>4 &amp; 5</b>  Behavior Modification Discussion Board  Training Your Dog Discussion Board Read Modules 6 & 7 <b>All assignments due September 30 by 11:55pm.</b>	<b>V</b> <b>1,2,3</b>
<b>Week 8</b> <b>September</b> <b>30- October</b> <b>6</b>	Modules 6	<b>Module 6: Memory</b>	<b>EXAM Modules</b> <b>6 &amp; 7</b>  Studying Techniques Discussion Board  Mandela Effect Discussion Board  <b>All assignments due October 7 by 11:55pm.</b>	<b>VI</b> <b>1,2,3</b>
<b>Week 9</b> <b>October</b> <b>7-13</b>	Module 7	<b>Module 7: Thinking, Intelligence and Language</b>	<b>EXAM Modules</b> <b>6 &amp; 7</b>  Module 7 Discussion Board  Vygotsky Assignment  Read Modules 8 & 9  <b>All assignments due October 14 by 11:55pm.</b>	<b>VII</b> <b>1,2,3</b>

Date/Week	Chapter/Lesson	In Class Content	Assignments & Tests Due Dates	Competency Area
<b>Week 10</b> <b>October</b> <b>14-20</b>	Modules 8	<b>Module 8:</b> Emotion and Motivation	Frankl Discussion Board  Influence of TV on Body Image  <b>All assignments due October 21 by 11:55pm.</b>	<b>VIII</b> <b>1,2,3</b>
<b>Week 11</b> <b>October</b> <b>21-27</b>	Module 9	<b>Module 9:</b> Lifespan Development	<b>EXAM Modules 8 &amp; 9</b>  Mendelian Inheritance video discussion board.  Bucket List discussion board- Make a 10 Item "Bucket list"  Read Module 10 <b>All assignments due October 28 by 11:55pm.</b>	<b>IX</b> <b>1,2,3</b>
<b>Week 12</b> <b>October</b> <b>28-</b> <b>November</b> <b>3</b>	Module 10	<b>Module 10:</b> Personality	<b>EXAM Module 10</b>  Jung's Typology discussion board.  Jung's Archetypes Shadow Side Drop Box. Follow all directions in drop box.  Electra Complex Discussion Board  Read Modules 11 & 12 <b>All assignments due November 4 by 11:55pm.</b>	<b>X</b> <b>1,2,3</b>
<b>Week 13</b> <b>November</b> <b>4-10</b>	Module 11	<b>Module 11:</b> Psychological Disorders	On-Line Counseling Discussion Board.  <b>All assignments due November 11 by 11:55pm.</b>	<b>XI,</b> <b>1,2,3</b>

Date/Week	Chapter/Lesson	In Class Content	Assignments & Tests Due Dates	Competency Area
<b>Week 14 November 11-17</b>	Module 12	<b>Module 12:</b> Stress and Health Psychology	<b>EXAM Modules 11 &amp; 12</b> Module 12 Discussion Board.  Stress Discussion Board.  <b>All assignments due November 25 by 11:55pm.</b>	<b>XII 1,2,3</b>
<b>Week 15 November 25- December 1</b>	Module 13	<b>Module 13:</b> Social Psychology	<b>Research Paper</b>  Asch's Conformity Theory Discussion Board  <b>Due December 2 by 11:55pm.</b>	<b>XIII 1,2,3</b>
<b>FINALS December 2 and 3</b>	Proctored event	<b>Proctored Final Exam</b> <b>Failure to compete this exam will result in an F for the course.</b>	<b>Vidalia Campus- Monday December 2 at 8:00am</b> <b>Swainsboro Campus- December 3 at 8:30am</b> <b>Rooms will be emailed prior to this date.</b>	<b>I-XIII 1,2,3</b>

### COMPETENCY AREAS

- I. Foundations and Research Methods
- II. Biological Foundations of Behavior
- III. Sensation and Perception
- IV. States of Consciousness
- V. Learning
- VI. Memory
- VII. Thinking, Intelligence, and Language
- VIII. Motivation and Emotion
- IX. Lifespan Development
- X. Personality
- XI. Psychological Disorders and Treatment
- XII. Stress and Health Psychology
- XIII. Social Psychology

### GENERAL CORE EDUCATIONAL COMPETENCIES

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.