PARAMEDICINE

EMSP 2710 – Field Internship for the Paramedic (Capstone)

COURSE SYLLABUS

Fall Semester 2022 (202312)

On Campus Course with 50% or Less of Instruction Online

COURSE INFORMATION

Credit Hours/Minutes: 2/4500
Campus/Class Location: Health Science Annex West - Room 111
Class Meets: **As arranged with field internship site**
Course Reference Number (CRN): 20334
Preferred Method of Contact: The preferred method of contact for the instructor is by office phone. If there is no answer, please call the cell phone number provided below.

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Mike Young
Email Address: Mike Young myoung@southeasterntech.edu
Campus/Office Location: Health Science Annex West Room 107
Office Hours: By appointment (Due to shift friendly schedule)
Phone: 912-538-1279 (office) 229-315-9483 (cell)
Fax Number: 912-538-3259
Tutoring Hours (if applicable): By Appointment

This course requires students to complete a portion of the required contact hours by attending classes on campus while completing the remaining portion online as shown on the Lesson Plan.

SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's Catalog and Handbook (http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

CLASS ELIGIBILITY

For a student to be allowed to participate in the Capstone portion of the course (EMSP 2710) the student must be identified as minimally competent. To show minimal competency, students must show improvement of any performance deficiencies noted on the Daily Clinical Evaluation forms. If a student continues to receives scores of 1s or 2s on the daily evaluation forms, the may not be allowed to complete the Capstone portion of the program due to not meeting minimal competency. This determination will be based on the preceptor's daily evaluations. The student must also have a minimum of a 70% success rate on all skills.

REQUIRED TEXT

Paramedic Care: Principles & Practice, Introduction to Paramedicine, 4th Edition, by Bryan E. Bledsoe, Robert S. Porter, Richard A. Cherry, Publish Date: February 2, 2012 by Prentice Hall. ISBN-10: 0-13-211208-6.

REQUIRED SUPPLIES & SOFTWARE

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

Provides supervised field internship experience in the prehospital advanced life support setting.

MAJOR COURSE COMPETENCIES

Field Internship

PROGRAM GOAL

"To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels."

PREREQUISITE(S)

Field Internship

COURSE OUTLINE

FIELD INTERNSHIP

Order	Description	Learning Domain	Level of Learning
1	Perform as a role model of exemplary professional behavior including: but not limited to, integrity, empathy, self-motivation, appearance/personal hygiene, self-confidence, communications, time management, teamwork/ diplomacy, respect, patient advocacy, and careful delivery of service.	Psychomotor	Guided Response
2	Motivate other Emergency Medical Services (EMS) personnel to display professional behavior including: but not limited to, integrity, empathy, self-motivation, appearance/personal hygiene, self-confidence, communications, time management, teamwork/ diplomacy, respect, patient advocacy, and careful delivery of service.	Affective	Characterization
3	Promote communicating in a manner that is culturally sensitive and intended to improve the patient outcome.	Affective	Characterization
4	Perform basic and advanced interventions as part of a treatment plan intended to mitigate the emergency, provide symptom relief, and improve the overall health of	Psychomotor	Guided Response

Order	Description	Learning Domain	Level of Learning
	the patient.		
5	Evaluate the effectiveness of interventions and modifies treatment plan accordingly.	Cognitive	Evaluation
6	Perform as the team leader of a routine, single patient advanced life support emergency call.	Psychomotor	Guided Response
7	Demonstrate ensuring the safety of the rescuer and others during an emergency.	Psychomotor	Guided Response
8	Promote the safety of the rescuer and others during an emergency.	Affective	Characterization
9	Demonstrate completion of the minimum leadership competencies for the Paramedic level, as promulgated by the Georgia State Office of EMS/Trauma.	Psychomotor	Guided Response
10	Appreciate the need for data reporting used for epidemiological and research purposes.	Affective	Characterization

GENERAL EDUCATION CORE COMPETENCIES

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS (HYBRID)

WHILE ON FIELD INTERNSHIP ROTATIONS

- Students are to be dressed in the STC Clinical Uniform. (see Uniform Policy for additional information)
- Students are to display a professional attitude while seeking out learning opportunities without interfering in the emergency care of patients or infringing on patient confidentiality.
- Students must NOT participate in any amorous or sexual behaviors toward preceptors, patients, or others encountered.
- Students must function in the student capacity, regardless of previous affiliations or employment with the clinical site. Although employers are free to compensate students for clinical rotations, students must function 100% of the time as a student or intern. Students are not to be substituted for paid personnel.
- Students are allowed to eat lunch or dinner. Students must eat with their assigned EMS crew.

To receive a passing grade for the clinical component of each course, students must accomplish the following, by the course completion date:

- Complete the required number of clinical hours (including all required repeat or make-up rotations), Documentation of these hours must be submitted to the instructor on the proper form, and signed by the preceptor.
- Complete all minimum runs and minimum numbers of skills, as required in the clinical information given by the instructor at the beginning of each course.
- Perform assessments and interventions to the satisfaction of the preceptor, as documented on the clinical forms.

- Meet the standards of professionalism set by the STC Paramedicine Program, including appropriate dress, actions, demeanor and language.
- If at any time during the Capstone Field Internship, the Internship Preceptor determines that the student is performing in a way that is detrimental to the patient, the student will not be allowed to continue in the care of that patient. The Program Director or Clinical Coordinator will be contacted and the incident will be reviewed with all parties involved. The Program Director will then decide if the student may continue with the Capstone component of the course. If the student cannot continue, they will be withdrawn from the course.

UNIFORMS

Students of the paramedic program are required to attend clinical rotations as a part of the program. Several of the sites in which clinicals are performed have strict policies regarding personal appearance and hygiene. In order to conform to these policies and the Code of Conduct for students enrolled in Health Science programs at Southeastern Technical College, the following Uniform Policy will be followed at all times while on clinical rotations.

- Uniform Shirt - The uniform shirt will be a grey polo shirt with the star of life emblem imprinted on the left chest. The shirt will be ordered by the college and paid for by the student.
    - Shirt must be tucked in at all times. Buttoned to second from top button.
- Uniform Pants – Pants must be black in color. EMS type uniform pants are recommended
    - but not required. Other pants such as Dickies' brand work pants are acceptable.
- Black Boots or Shoes - leather tennis or coaching shoes, plain toed boot or shoe.
- Black Belt - plain leather without excessive tooling, plain silver buckle or Hook/loop fastener.
    - If a holster is worn it must be black leather and carry no more than three items (suggest scissors, penlight, and clamp).
- Socks - required, must be black if visible.
    - It is recommended that each student have a second uniform with them on clinical rotations for use in the event the first uniform gets soiled or contaminated by blood or other body fluids.

Program Picture ID

- During clinical rotations, students must wear their college ID badge with the picture visible. The badge must be worn above the waistline.

- Grooming / Hygiene **(*To be followed on clinical Rotations)***
    - Hair must be clean, neatly groomed and of a natural color
    - Female students are permitted to wear their hair up. The hair style must be such that remains neat and professional throughout the clinical rotation, and one which does not draw unnecessary attention.
    - Mustaches and beards must be neat and clean.

    - Perfume or aftershave is not allowed. Use of deodorant and breath fresheners are highly recommended. Makeup, if worn, should be subtle.
- Smoking or other use of tobacco products, while in public, is strictly prohibited while in the classroom or clinical uniform.

The EMS Program reserves the right to remove students from the classroom or clinical site for poor hygiene. This includes strong body or breath odors, including and especially tobacco, failure to shave, and unkempt hair.

Body piercings and tattoos will be allowed only at the discretion of the clinical site. The site may require that piercings be removed and tattoos be covered. If not possible, the student may be disqualified from clinical participation

MEDICAL EQUIPMENT

Each student must have a watch with a second hand, and safety eye wear for each clinical rotation.

COLD OR WET WEATHER

- Jackets worn should be black if possible. If a black uniform jacket is not available, any jacket or coat which is free of patches is permitted. A black long sleeve shirt or black turtleneck may be worn under the uniform shirt in cooler weather. Sweaters are not permitted.
- Ball caps are permitted during ambulance clinical only. Caps may have an emblem that pertains to EMS but may not contain the logo or name of an ENS organization other than that of the clinical site. Ball caps may not be worn during hospital or clinic rotations.
- Rain coats should be plain, without designs or statements. Scotchlite® strips are recommended.
- Umbrellas are not to be used on clinical rotations.

WEAPONS

Guns are not allowed on clinical rotations.

WEARING THE UNIFORM

Students are to abide by the following guidelines when dressed in either EMS Program uniform.

- While dressed in the uniform and in the public view; whether on a clinical rotation, in school, before or after class or before or after a clinical rotation; all policies regarding the wearing of the uniform will be followed.
- The uniform is not to be worn in public venues, in other than in an official capacity.
- At no time should the uniform be worn where alcohol is served or consumed, other than while on a call during a clinical rotation.
- The Clinical uniform is highly recognizable in all settings. At all times while in the public view:
    - Students are to wear the uniform with the shirt properly buttoned and tucked.
    - Boots or shoes are to be proper laced or zipped.
    - Students are to be clean and neatly shaved at the beginning of each shift.
    - Shirts are properly buttoned and tucked.
- Students may wear the uniform to restaurants for meals while in class or on clinical rotations permitted they show professionalism and represent the program and EMS at the highest level.

FAILURE TO FOLLOW THE UNIFORM POLICY

Students are to report to the clinical site dressed completely in the clinical uniform. Students who are found on a clinical rotation out of the proper uniform will be asked to leave the clinical site. All hours completed prior to leaving the rotation, including hours from previous clinical experiences, will not count toward the minimum requirement. Students who are reported by clinical sites or other third parties, to have been out of the proper uniform must repeat the entire rotation before credit is received.
The clinical uniform is graded through the clinical section of the program. Students who fail to represent the EMS Program in a positive light through unethical, immoral, or illegal actions while dressed in uniform WILL receive a failing grade for the clinical section, thus preventing the student from completing the program.

CLINICAL COURSES

To pass clinical sections students must complete the minimum number of required contact hours. In addition, passing the clinical section requires that all minimum patient contacts and procedures be achieved, and that preceptor evaluations identify the student as minimally competent. Preceptor evaluations which indicate unsatisfactory performance may result in failure of the clinical section.

COVID-19 MASK REQUIREMENT

Regardless of vaccination status, students are highly encouraged to wear masks or face coverings while in a classroom or lab at Southeastern Technical College. Masking may be implemented in some program areas (i.e. Health Sciences and Cosmetology) where students, faculty, and clients are in close proximity and social distancing cannot be maintained. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC).

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Chills
Shortness of breath or difficulty breathing (not attributed to any other health condition)
Cough: new or worsening, not attributed to another health condition
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat (not attributed to any other health condition)

Congestion or runny nose (not attributed to any other health condition)
Nausea or vomiting
Diarrhea
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVD-19 at home (not in healthcare setting), please do not come on campus and contact your instructor(s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, regardless of vaccination status, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using https://www.southeasterntech.edu/covid-19/. Report all positive cases of COVID-19 to your instructor and Stephannie Waters, Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

ATTENDANCE PROCEDURE:

A clinical site absence will be considered as an unexcused class absence unless prior notice has been given to the Instructor and the clinical facility. Missed clinical dates must be rescheduled.

Students are to schedule clinical rotations in a manner which does not interfere with job or school schedules. Once clinical rotations are scheduled, they are considered part of the class schedule and attendance is **MANDATORY**.

RESCHEDULING CLINICAL ROTATIONS

Each student is allowed to reschedule **TWO (2)** rotations per semester. Allowable reschedules:

- Work schedule changes *
- Change of jobs **
- Important family events
- Scheduled medical tests and procedures

Missed Rotations (must notify the Program Director and clinical site **BEFORE** missing the rotation)

- Illness
- Mandatory employment responsibilities (documentation required)

- Students who fail to contact the Program Director and Clinical Site prior to missing a scheduled rotation will be charged will counted as absent from school. (See STC Attendance Policy)

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: Daphne Scott (dscott@southeasterntech.edu) , 478-289-2274, Building 1, Room 1210.
Vidalia Campus: Helen Thomas (hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty,

court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: Daphne Scott (dscott@southeasterntech.edu) , 478-289-2274, Building 1, Room 1210.
Vidalia Campus: Helen Thomas (hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course.

Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course. Students who are dropped from courses due to attendance after the 65% point will receive either a "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing) for the semester.
Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC…)

If a student misses a test, a grade of zero will be assigned. Only students with extenuating circumstances (who contact the instructor on or before the day of the test regarding their absence) will be allowed to take a makeup test, which will replace the zero. Extenuating circumstances are determined at the instructor's discretion. Unless otherwise scheduled with the instructor, it is expected that the test will be taken prior to the next class, and will be scheduled outside of regular class time. Failure to follow this procedure will result in a grade of zero.

Assignment due dates are listed on the attached lesson schedule and in MyBradyLab. Students are expected to have the assignment completed when it is due. It is within the instructor's discretion to accept or reject

late assignments. Any late assignments accepted will be subject to a ten point penalty each day the assignment is late. After three class meetings, no late assignments will be accepted; a zero will be recorded.

Unannounced quizzes are subject to be given on any day. A grade of zero will be assigned for any quizzes missed. There will be no makeup of quizzes.

Any zeros recorded will be included in the final score calculation.

Students must have a 70% or above average on all EMSP 1120 chapter exams to be eligible to sit for the EMSP 1120 final exam. Any student not having a 70% average will not be allowed to take the EMSP 1120 final exam and will not be allowed to advance to EMSP 1130.

ACADEMIC DISHONESTY POLICY

The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. **First Offense**
   Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.
2. **Second Offense**
   Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.
3. **Third Offense**
   Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil

Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	**Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer**
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the Southeastern Technical College's Website (www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORIGA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Daily Evaluation	95%
Affective Learning	5%
Total	100%

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

EMSP 2710

Field Internship for the Paramedic

(4500 minutes / 75 hours)

Fall Semester 2022

CRN 20334

Date	Area	Content	Assignments	Competency Area
As assigned by the Field Internship Coordinator or Lead Instructor	As assigned by the Field Internship Coordinator or Lead Instructor	Review the Paramedicine Field Internship Handbook for a complete listing of the Assessments and Skills required during the field internship experience. Forms are provided in each student's Field Internship Record Notebook.	Complete all field internship assignments: assessments and skills are to be documented on the appropriate forms and must be verified by the field internship preceptor each day, upon completion.	Core: A-C Course: 1