

TENTATIVE—SUBJECT TO CHANGE DIET 1000: Intro to Diesel Tech, Tools, and Safety

Online COURSE SYLLABUS Spring Semester 2022 (202214)

COURSE INFORMATION

Credit Hours/Minutes: 3 / 3975 Campus/Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard Class Meets: Via Internet for 15 weeks Course Reference Number (CRN): 40058 Preferred Method of Contact: College Email

INSTRUCTOR CONTACT INFORMATION

Adjunct Instructor Name: Joey Amerson Adjunct College Email Address: <u>Joey Amerson (jamerson@southeasterntech.edu</u>) Campus/Office Location: Swainsboro / Building 2 Room 2139 Office Hours: By Appointment / See Jeffrey Wyatt below Phone: 478-289-2218

Full-Time Instructor Name: Jeffrey Wyatt Email Address: Jeffrey Wyatt (jwyatt@southeasterntech.edu) Campus/Office Location: Swainsboro / Building 2 Room 2139 Office Hours: 7:00-8:15 a.m., 3:30-5:00 p.m., MTWR Phone: 478-2218 Tutoring Hours (if applicable): By Appointment / Office Hours

SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's <u>Catalog and Handbook</u> (<u>https://catalog.southeasterntech.edu/college-</u> catalog/downloads/current.pdf).

REQUIRED TEXT

Electude Heavy Vehicles Systems, 12 Month voucher, ISBN 97894-93163-75-1 Fundamentals of Medium/Heavy Commercial Vehicle Systems, Second Edition Two year voucher, ISBN 9781284196429

REQUIRED SUPPLIES & SOFTWARE

Three ring binder notebook, computer access, loose-leaf paper, pencils, and highlighter. Daily, MTWR, access to a reliable internet connection for use with Blackboard, Fundamentals of Diesel (CDX), Electude, mySTC, and college email.

Note: Although students can use their smart phones and tablets to access their online course(s), exams,

discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

This course introduces basic knowledge and skills the student must have to succeed in the Diesel Equipment Technology field. Topics include an overview of diesel powered vehicles, diesel technology safety skills, basic tools and equipment, reference materials, measure instruments, shop operation, mechanical fasteners, welding safety, and basic welding skills. Classroom and lab experiences on safety, precision measuring, and basic shop practices are highly emphasized.

MAJOR COURSE COMPETENCIES / OUTLINE

- 1. Overview of Diesel Powered Vehicles
- 2. Diesel Technology Safety Skills
- 3. Basic Tools and Equipment
- 4. Reference Materials
- 5. Measuring Instruments
- 6. Shop Operation
- 7. Mechanical Fasteners
- 8. Welding Safety and Basic Skills

PREREQUISITE(S)

None

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

- 1. The ability to utilize standard written English.
- 2. The ability to solve practical mathematical problems.
- 3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS (ONLINE)

Students are expected to complete all work required by the instructor. Students will have at least one week to complete tests and assignments. All tests and assignments are due at midnight on Wednesday of each week. Assignments must be keyed in Microsoft Word, saved, uploaded, and attached for grading in Blackboard.

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and spending a minimum of 66.25 hours during the semester doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email and other STC resources can be accessed from the <u>mySTC</u> tab on STC's Website. Email can also be accessed in the menu of your Blackboard course.

COVID-19 MASK REQUIREMENT

Regardless of vaccination status, students are highly encouraged to wear masks or face coverings while in a classroom or lab at Southeastern Technical College. Masking may be implemented in some program areas (i.e. Health Sciences and Cosmetology) where students, faculty, and clients are in close proximity and social distancing cannot be maintained. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC).

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Chills
Shortness of breath or difficulty breathing (not attributed to any
other health condition)
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat (not attributed to any other health condition)
Congestion or runny nose (not attributed to any other health
condition)
Nausea or vomiting
Diarrhea
In the past 14 days, if you:
Have had close contact with or are caring for an individual
diagnosed with COVD-19 at home (not in healthcare setting),
please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, regardless of vaccination status, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using <u>https://www.southeasterntech.edu/covid-19/</u>. Report all positive cases of COVID-19 to your instructor and <u>Stephannie Waters</u>, Exposure Control Coordinator, <u>swaters@southeasterntech.edu</u>, 912-538-3195.

ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an "F" (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all

work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. Most tests and assignments are due on Wednesday of each week. A few are due on Monday as detailed in the lesson plan at the end of this syllabus. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: <u>Daphne Scott (dscott@southeasterntech.edu)</u> 478-289-2274, Building 1, Room 1210.

Vidalia Campus: <u>Helen Thomas</u>, <u>(hthomas@southeasterntech.edu)</u>, 912-538-3126, Building A, Room 165.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: <u>Daphne Scott (dscott@southeasterntech.edu)</u> 478-289-2274, Building 1, Room 1210.

Vidalia Campus: <u>Helen Thomas</u>, <u>(hthomas@southeasterntech.edu)</u>, 912-538-3126, Building A, Room 165.

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery **MAY NOT** be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid

for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

PROCTORED EVENT REQUIREMENT

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on separate days—once on the Vidalia campus and once on the Swainsboro campus. (Since this program is only offered in Swainsboro, the proctored exam will be in Swainsboro with the available lab equipment.) Students must attend one of the proctored sessions as scheduled on the Lesson Plan/Course Calendar. The event will be monitored by the instructor or by an approved proctor. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course.

Students living farther than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the-originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. Students who do not complete the proctored event on the scheduled date and do not present a valid documented excuse within three business days of the scheduled event will be given a zero for the proctored event.

PROCTORING FEES

Students are not charged a proctoring fee when taking a proctored event at Southeastern Technical College or any other TCSG college. Students who choose to use an off-campus proctor may be assessed a proctoring fee by the proctoring site. In this instance, the student is responsible for payment.

The required proctored event for this class is scheduled on the following dates and times: Swainsboro Campus, Monday 05/2/2022 between 8:00 AM and 12:00 PM (noon), Building 2, Room 2139.

WORK ETHICS

The Technical College System of Georgia instructs and evaluates students on work ethics in all programs of study. Ten work ethics traits have been identified and defined as essential for student success: appearance, attendance, attitude, character, communication, cooperation, organizational skills, productivity, respect, and teamwork. Students will be required to take a work ethics exam as marked in the lesson plan. A grade of 70 or better is required to complete the work ethics requirements for this class.

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC.)

Any assignment can be made up with acceptable excuse approved by the instructor; any assignment not made

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

As set forth in the student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist	Lanie Jonas, Director of Human Resources
Vidalia Campus	Vidalia Campus
3001 East 1 st Street, Vidalia	3001 East 1 st Street, Vidalia
Office 165 Phone: 912-538-3126	Office 138B Phone: 912-538-3230
Email: <u>Helen Thomas</u>	Email: <u>Lanie Jonas</u>
(hthomas@southeasterntech.edu)	(ljonas@southeasterntech.edu)

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the <u>Southeastern Technical</u> <u>College Website</u> (www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

GRADING POLICY

Assessment/Assignment	Percentage
Chapter Tests	30%
Final Exam (Proctored)	20%
Online Modules	40%
Work Ethics	5%
Discussion Board	5%

GRADING SCALE

Letter Grade	Range		
А	90-100		
В	80-89		
С	70-79		
D	60-69		
F	0-59		

40058 Intro to Diesel Tech, Tools, and Safety Spring Semester 2022 (202214) Lesson Plan

Date/Week	Chapter/Lesson	Content	Assignments & Tests	Competency	
			Due Dates	Area	
Week One	Blackboard no show	Log in to Blackboard and do the four no show requirements listed	Due on 01/13/2022	2,6,8	
01/10/2022	requirements.	in the announcements to secure your seat in the course. These requirements include a Student Introduction Discussion Board.	By Midnight – Day 3. No show students will be turned in to the registrar by early	a,b,c,	
	Fire Safety in Electude		Monday morning.		
	Get Ahead	Log in to Electude in Blackboard on left side of screen with the instant access code purchased from the library and do the Fire Safety Course and Quiz.	Start Week two as soon as you are ready.		
		Log in to Get Ahead from Blackboard. Do all assignment and test in Heavy Duty Truck Systems and Natural Gas.	Get Ahead due by the end of the semester.		
Week Two	Discussion	Complete the First Discussion	Due on 01/19/2022	1,4,6,	
01/17/2022	Board #1 in Blackboard	Board. Follow directions in Blackboard.	By Midnight	a,b,c	
No Class on					
01/17/2022	Electude Globally	Do the Globally Harmonized System in Electude Course and Quiz. Refer to the due date in the	All due are on Wednesday.		
	Harmonized	next column.			
	System		Exercises are not available after midnight.		

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area	
Week Three	Discussion	Second Discussion Board.	CDX Chapter one	1,2,4,	
01/24/2021	Board #2 in Blackboard		Due on MONDAY , 01/31/2022, by	a,b,c	
	Fundamentals of Medium/Heavy Commercial Vehicle Systems	Log in to CDX in Blackboard on the left side of the screen with the instant access code purchased from the library for Fundamentals of Medium/Heavy Commercial Vehicle Systems	Midnight Electude PPE Due on 01/31/2022 by Midnight.		
	(CDX) Chapter 1	Personal Protective Equipment in Electude, do Course and Quiz			
	Electude				
	PPE				
Week Four	Electude	Safety Signs And Hybrid Vehicles Due on 02/02/2022		1,2,4	
01/31/2022	Safety Signs	In Electude, do Course and Quiz	By Midnight	a,b,c	
	And Hybrid Vehicles				
Week Five	Discussion	Discussion Board #3	Due on 02/09/2020	1,3,5,6,7	
02/07/2022	Board #3 in Blackboard		By Midnight	a,b,c	
	CDX Chapter 2	Log in to Heavy Duty Truck Systems. Do all Activities and test in Chapter two.	, .		
	Tool Basics #1	Watch "Degloved Finger Tutorial" form the video tab in blackboard			
	in Electude	Tool Basics #1 in Electude, do Course and Quiz			
Week Six 02/14/2020	CDX Chapter 3			1,4,5,7,8 a,b.c	
	Tool Basics #2				
	Electude	Tool Basics #2 in Electude, do Course and Quiz			

Date/Week			Assignments & Tests Due Dates	Competency Area	
Week Seven	Tool Basics #3	Tool Basics #3 in Electude, do Course and Quiz	Due on 02/23/2020	3,5,7,8	
02/21/2022	Electude	Watch "Hand Tools" form the video tab in blackboard	By Midnight	a,b,c	
Week Eight	Electrical	Electrical in Electude, do Course and Quiz	Due on 03/02/2022	2,3,4	
02/28/2022	Electude	Watch "ABC's of Hand	By Midnight	b,c	
No Class 03/03/2022		Tools" form the video tab in blackboard			
Week Nine	CDX Chapter 4 and 5	Log in to CDX. Do all Activities and test in Chapter four and five.	Due on 03/09/2022	3,4,5,7	
03/07/2022		Watch "How to read an Inch Micrometer" form the video tab in blackboard	By Midnight	a,b,c	
Week Ten	Discussion Board #4 in	Discussion Board #4 in Blackboard	Due on 03/16/2022	1,2,4	
03/14/2022	Blackboard		By Midnight	a,b.c	
Week Eleven	Jacks and Lifts	Floor Jacks and Lifts in Electude, do Course and Quiz	Due on 03/16/2022	3,6	
03/21/2022	Electude		By Midnight	a,c	
Week Twelve	Liquid Testing	Liquid Testing and Measurements in Electude, do Course and Quiz	Due on 03/30/2022	2,3,4.5,6	
03/28/2022	Electude		By Midnight	a,b,c	
Week					
Thirteen		Spring Break			
04/04/2022					

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Week Fourteen	Discussion Board #5 in	Pnumatic Impact Wrenches in Electude, do Course and Quiz	Due on 04/13/2022	1,2,3,4
	Blackboard	Electude, do Course and Quiz	By Midnight	a,b.c
04/11/2022	Electude Impact Wrenches	Log in to CDX. Do all Activities and test in Chapter seven. Discussion Board #5 in Blackboard		
	CDX Chapter 7			
Week Fifteen	Electude	Micrometer and Headlight Aimer in Electude, do Course and Quiz	Due on 04/20/2022	3,4,5
04/18/2022	Micrometer and Headlight Aimer		By Midnight	a,b,c
Week Sixteen	CDX Chapter 7	Log in to CDX. Do all Activities and test in Chapter seven.	Due on 04/27/2022	1,2,3,4,5,8
04/25/2022		Watch "Tire Safety" form the video tab in blackboard	By Midnight	a,b,c
Week	Work Ethics	Work Ethics and Proctored Final	Due on MONDAY ,	1,2,3,4,5,6,7,8
Seventeen	And Final Exam	Exam in person at STC Swainsboro campus.	05/03/2022	a,b,c
05/02/2022		8:00 a.m. until 12:00 p.m.	By 12:00 p.m. <i>,</i> NOON	

MAJOR COURSE COMPETENCIES

- 1. Overview of Diesel Powered Vehicles
- 2. Diesel Technology Safety Skills
- 3. Basic Tools and Equipment
- 4. Reference Materials
- 5. Measuring Instruments
- 6. Shop Operation
- 7. Mechanical Fasteners
- 8. Welding Safety and Basic Skills

General Core Educational Competencies

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

DISCUSSION BOARD RUBRIC ABBREVIATIONS AND EXPLANATIONS

- SC/WC represents a category where the number of sentences or words written can be deducted for based on the instructions given with each discussion board in Blackboard.
- MP represents a category where missing posts will be deducted.
- Discussion Board Rubric Discussion Board Grading
- •

Criteria & Achieveme	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
nt Level	OUTSTANDING	PROFICIENT	BASIC	BELOW EXPECTATION	(0%)
	(100%)	(75%)	(50%)	S	
				(25%)	
Critical Thinking	20 POINTS Discussion is rich in	15 POINTS Discussion is	10 POINTS Discussion is	5 POINTS Discussion is	0 POINTS Did not
and/or MP Criteria	content. Generates thought provoking questions. Shows	substantial in content. Show s some insight	generally competent. Informa tion may be thin and	rudimentary and superficial, no analysis or	meet the requiremen ts.
(20% Weighting)	signs of insight and analysis of subject.	and analysis has taken place.	commonplace. MP: One or more of the required postings are missing limiting the student's ability to meet the criteria.	insight is displayed. MP: Two or more of the required postings are missing limiting the student's ability to meet the criteria.	
Connectio ns	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
(20% Weighting)	Clear connections to previous or current life situations.	Connections are somewhat evident. Some connections to real life situations but not very clear or obvious.	Limited connections. Vague generalities.	No Connections. Off topic.	Did not meet the requiremen ts.
Uniquenes s and/or	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
MP Criteria	New ideas. New connections. Discuss	Contains new ideas, but	Few or no new ideas. Discussions	No new ideas. "I agree	Did not meet the
(20% Weighting)	ions are filled with depth and detail.	discussions lack depth or detail.	rehash or summarize other postings.	with" and "I like that concept"	requiremen ts.

Criteria & Achieveme	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
nt Level	OUTSTANDING	PROFICIENT	BASIC	BELOW EXPECTATION	(0%)
	(100%)	(75%)	(50%)	S	
				(25%)	
		MP: One or more of the required postings are missing limiting the	MP: Two or more of the required postings are missing limiting the student's ability to meet the criteria.	types of statements given.	
		student's ability to meet the criteria.			
Timeliness and/or MP	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
Criteria (20%	All required postings are completed in advance of the	All required postings are completed by	All or some of the required posts are completed at the	MP: Some of the required postings are	Did not meet the requiremen
Weighting)	deadline ensuring others have time to respond.	the deadline. Som e posts are not completed in time for others to read and respond.	last minute without allowing time for others to respond. MP: One or more of the required postings are missing limiting the student's ability to meet the criteria.	missing which limits the student's ability to meet the criteria.	ts.
Stylistics	20 POINTS	15 POINTS	10 POINTS	5 POINTS	0 POINTS
and/or SC/WC Criteria	0, 1, or 2 grammatical or stylistic errors.	3-5 grammatical or stylistic errors.	5 or more obvious grammatical errors. Errors interfere with	Obvious grammatical or stylistic errors make	Did not meet the requiremen ts.
(20% Weighting)		SC/WC: Sente nce count or word count does not meet the criteria.	discussion content. SC/WC: Sentence count or word count does not meet the criteria.	understanding impossible. SC/WC: Sente nce count or word count does not meet the criteria.	