



## TENTATIVE-SUBJECT TO CHANGE

### Early Childhood Care and Education (ECCE) ECCE 1113 Creative Activities for Children COURSE SYLLABUS Spring Semester 2021 (202114)

#### COURSE INFORMATION SPRING

Credit Hours/Minutes: 3/3000

Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard

Class Meets: Via Internet for 15 weeks

Course Reference Number (CRN): 40079

Preferred Method of Contact: College Email

#### INSTRUCTOR CONTACT INFORMATION

Instructor Name: Kay Wilson

Campus/Office Location: Swainsboro Building 2, Room 2125

Office Hours: Monday-Thursday 1:00-4:00

Email Address: [Kay Wilson \(kwilson@southeasterntech.edu\)](mailto:kwilson@southeasterntech.edu)

Phone: 478-289-2213

Fax Number: 478-289-2276

#### SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook \(http://www.southeasterntech.edu/student-affairs/catalog-handbook.php\)](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

#### REQUIRED TEXT

Creativity and the Arts with Young Children 3<sup>rd</sup> Edition; Author: Rebecca T. Isbell and Shirley C. Raines  
International Standard Book Number (ISBN): 978-1-111-83807-2

Students should not share login credentials with others and should change passwords periodically to maintain security.

#### REQUIRED SUPPLIES & SOFTWARE

Pencils/Pens, 2-2 inch notebooks, materials for art activities and teaching (this cost varies per course with some supplies being provided). Reliable access to the internet, Microsoft Excel and Microsoft Word. Internet browser should be Internet Explorer (IE) 7 or higher or Mozilla Firefox 2.0 or higher. If you do not have computer access, see your instructor for information regarding use of open labs on campus.

#### COURSE DESCRIPTION

Introduces the concepts related to creativity in art, music and movement and creative drama, and facilitating

children's creative expression across the curriculum. Topics include concepts of creativity and expressions, theories of young children's creative development; facilitation of children's creative expression, media, methods and materials across the curriculum, appreciation of children's art process and products; appreciation and children's creativity in music, movement and dance; appreciation of children's creative expression in play and creative drama; and art and music appreciation.

### **MAJOR COURSE COMPETENCIES**

1. Developmental Continuum of Literacy, Acquisition, including Reading, Writing, Speaking and Listening
2. Supporting Literacy Acquisition Birth to Five years of Age
3. Supporting Literacy Acquisition in Kindergarten
4. Supporting Literacy Acquisition in Primary Grades
5. Supporting Literacy Acquisition in Children Who are Culturally and Linguistically Diverse
6. Media and Technology to Support Literacy Acquisition

### **PREREQUISITE(S)**

Provisional Admission

### **COURSE OUTLINE**

1. Concepts of Creativity and Expression
2. Theories of Young Children's Creative Development
3. Facilitation of Children's Creative Expression/Media, Methods and Materials
4. Appreciation of Children's Art Processes and Products
5. Art and Music Appreciation
6. Facilitation of Children's Creative Expression, Media, methods and Materials Across the Curriculum
7. Appreciation of Children's Creativity in Music, Movement and Dance
8. Appreciation of Children's Creativity in Play and Creative Drama

### **GENERAL EDUCATION CORE COMPETENCIES**

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

### **STUDENT REQUIREMENTS**

To pass the class, students must complete all assignments on the syllabus and complete the required proctored event. Students will have at least one week to complete tests and assignments. **All tests and assignments are due at 11:59 P.M. on Monday of each week.** Assignments must be keyed in Microsoft Word, saved, uploaded, and attached for grading in Blackboard.

Students are expected to complete all work required by the instructor. Students will have at least one week to complete tests and assignments. All tests and assignments are due at midnight on Monday of each week. Assignments must be keyed in Microsoft Word, saved, uploaded, and attached for grading in Blackboard.

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and spending a minimum of 70 hours during the semester doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email is accessed at <https://portal.office.com>, under Quick links on our webpage, or in the menu of your Blackboard course.

**Within the first three days of class ALL online students must:**

- Complete Online Orientation Quiz in Blackboard.
- Complete the Pledge Acknowledgment in Blackboard.
- Complete COVID 19 Presentation and Acknowledgment

**ONLINE ATTENDANCE**

It is the student’s responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student’s last date of attendance in the event a student withdraws, stops attending, or receives an “F” (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:59 P.M. on Monday of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

**COVID-19 MASK REQUIREMENT**

Masks or face coverings must be worn at all times while on the campus of Southeastern Technical College. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC). A student’s refusal to wear a mask or face covering will be considered a classroom disruption and the student may be asked to leave campus and/or receive further discipline.

**COVID-19 Signs and symptoms**

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician’s office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

<b>COVID-19 Key Symptoms</b>
Fever or felt feverish
Cough: new or worsening, not attributed to another health condition
Shortness of breath, not attributed to another health condition
New loss of taste or smell
Chills; Repeated shaking with chills
Sore throat, not attributed to another health condition
Muscle pain, not attributed to another health condition or exercise
Headache, not attributed to another health condition
Diarrhea (unless due to known cause)
<b>In the past 14 days, if you:</b>
Have had close contact with or are caring for an individual

<b>COVID-19 Key Symptoms</b>
diagnosed with COVID-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

### COVID-19 SELF-REPORTING REQUIREMENT

Students, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the [COVID 19 Health Reporting Form https://bit.ly/2Xq4g0f](https://bit.ly/2Xq4g0f). Report all positive cases of COVID-19 to your instructor and [Stephannie Waters](mailto:swaters@southeasterntech.edu), Exposure Control Coordinator, [swaters@southeasterntech.edu](mailto:swaters@southeasterntech.edu), 912-538-3195.

### STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

**Swainsboro Campus:** Macy Gay [mgay@southeasterntech.edu](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210

**Vidalia Campus:** Helen Thomas [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165

### SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

### PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make appropriate arrangements with the appropriate campus coordinator.

**Swainsboro Campus:** Macy Gay [mgay@southeasterntech.edu](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210

**Vidalia Campus:** Helen Thomas [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made PRIOR to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

### PROCTORED EVENT REQUIREMENT

**The required proctored event for this class is scheduled on the following date and times:**

**Swainsboro: Tuesday, April 13<sup>th</sup>, 9:00 A.M. Room 2125**

**Vidalia: Wednesday, April 14<sup>th</sup>, 9:00 A.M. Room 317**

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on separate days—once on the Vidalia campus and once on the Swainsboro campus. Students must attend one of the proctored sessions as scheduled on the Lesson Plan/Course Calendar. The event will be monitored by the instructor or by an approved proctor. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific

dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course. The dates of the Proctor are

Students living farther than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the-originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event on the scheduled date and do not present a valid documented excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing). If the proctored event is scheduled during final exams, any student who misses the proctored event will be issued an "F" (Failing) for the course.**

#### **PROCTORING FEES**

Students are not charged a proctoring fee when taking a proctored event at Southeastern Technical College or any other TCSG college. Students who choose to use an off-campus proctor may be assessed a proctoring fee by the proctoring site. In this instance, the student is responsible for payment.

**The required proctored event for this class is scheduled on the following date and times:**

**Swainsboro: Tuesday, April 13<sup>th</sup>, 9:00 A.M. Room 2125**

**Vidalia: Wednesday, April 14<sup>th</sup>, 9:00 A.M. Room 317**

#### **WITHDRAWAL PROCEDURE**

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

## **ONLINE PROCTORED EVENT WITHDRAWALS**

Students who do not complete the proctored exam for an online class on the scheduled date and do not present a valid excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing) and will be disabled in their online class. If the proctored event is scheduled during final exams, any student who misses the proctored exam will receive an "F" for the course.

## **CRIMINAL RECORDS CHECK**

**National Fingerprint-Based Criminal History Background Check:** All students enrolled in ECCE 1121 Practicum and ECCE 2245 and 2246 Internship must undergo a fingerprint-based criminal history background check through a local Cogent Systems site and receive a Satisfactory Determination Letter from the Georgia Department of Early Care and Learning before beginning their Practicum or Internship at childcare facilities. It is the responsibility of the student to pay the fingerprint-based criminal history background check fee. Students assigned to an internship or practicum at a site that is not required to be licensed may not be subject to the fingerprinting requirement. These students, however, may be required to meet similar or other standards established by the local board of education. Additional standards may be established by individual site operators which must be met before a placement at a particular site for internship or practicum is finalized. The final approval of a placement is contingent upon acceptance by the individual center/facility operator.

## **MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)**

There are no make-up exams or assignments in an online class. Students have a week to complete assignments. If Internet or browser failure occurs, contact instructor immediately. A student who needs an exam reopened must come to campus to take the test.

## **ACADEMIC DISHONESTY POLICY**

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

## **PROCEDURE FOR ACADEMIC MISCONDUCT**

The procedure for dealing with academic misconduct and dishonesty is as follows:

### **1. First Offense**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

### **2. Second Offense**

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

### **3. Third Offense**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

## STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b>	<b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b>
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 165 Phone: 912-538-3126 Email: <a href="mailto:Helen.Thomas@southeasterntech.edu">Helen Thomas</a> <a href="mailto:hthomas@southeasterntech.edu">hthomas@southeasterntech.edu</a>	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3230 Email: <a href="mailto:Lanie.Jonas@southeasterntech.edu">Lanie Jonas</a> <a href="mailto:ljonas@southeasterntech.edu">ljonas@southeasterntech.edu</a>

## ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

## GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

## ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

## TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

*The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

## GRADING POLICY

Assessment/Assignment	Percentage
Tests	25%
Teaching/Lesson Plans	30%
Assignments	25%
Proctor Exam	20%

## GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59



## ECCE 1113 Creative Activities for Children Spring Semester 2021 Lesson Plan

<b>Date/Week/Due</b>	<b>Chapter(s)</b>	<b>Content</b>	<b>Assignments</b>	<b>Competency Area</b>
Week 1 1/11-19 <b>Due Monday, 1/19 by 11:59 P.M.</b>		Cover Syllabus	Review Syllabus	
Week 2 1/19-25 <b>Due Monday, 1/25 by 11:59 P.M.</b>	Chapter 1	Creativity  (How to fill out activity plans)	Read Chapter 1 Chapter 1 Key Terms Chapter 1 Reflection Questions Howard Gardner paper-due 4/29	1, 2, 5 a, c
Week 3 1/25-2/1 <b>Due Tuesday, 2/1 by 11:59 P.M.</b>	Chapter 2	The Creative Teacher	Read Chapter 2 Chapter 2 Reflection Questions Chapter 2 Key Terms -Creative Painting Activity and Finger Painting Recipe due	3, 4, 5 a, c
Week 4 2/1-8 <b>Due Monday, 2/8 by 11:59 P.M.</b>	Chapter 3	The Role of Play	-Read Chapter 3 -Chapter 3 Key Terms Chapter 3 Reflection Questions Print Making Activity Due	3, 4, 5 a, c
Week 5 2/8-15 <b>Due Monday, 2/15 by 11:59 P.M.</b>	Chapter 3 Continued	The Role of Play	-Read Chapter 3 -Chapter 3 Reflection Questions -Art College Activity due	3, 4, 5 a, c
Week 6 2/15-22 <b>Due Monday, 2/22 by 11:59 P.M.</b>	Chapter 4	Understanding the Visual Arts	Read Chapter 4 Chapter 4 Reflection Questions Chapter 4 Key Terms -reate Finger Painting Activity Due	3, 4 a, b, c
Week 7 2/22-3/1 <b>Due Monday, 3/1 by 11:59 P.M.</b>	Chapter 5	Creating Art	Read Chapter 5 Chapter 5 Reflection Questions Chapter 5 Key Terms 3D Activity Due	3, 4 a, b, c

<b>Date/Week/Due</b>	<b>Chapter(s)</b>	<b>Content</b>	<b>Assignments</b>	<b>Competency Area</b>
Week 8 3/1-8 <b>Due Monday 3/8 by 11:59 P.M.</b>	Chapter 6	Music, Music, Music	Read Chapter 6 Chapter 6 Reflection Questions Chapter 6 Key Terms Make Your Own Instrument Activity Due Song to Tune You Already Know Activity Due	3, 4 a, b
Week 9 3/8-15 <b>Due Monday, 3/15 by 11:59 P.M.</b>	Chapter 6 Continued	Music, Music, Music	Test over Chapters 1-6 Song with Instrument Due	3, 4 a, b
Week 10 3/15-22 <b>Due Monday, 3/22 by 11:59 P.M.</b>	Chapter 7	Children in Motion: Creative Movement	Read Chapter 7 Chapter 7 Reflection Questions Chapter 7 Key Terms Music and Movement Activity	5 a, c
Week 11 3/22-29 <b>Due Monday, 3/29 by 11:59 P.M.</b>	Chapter 8	Creative Drama	Read Chapter 8 Chapter 8 Reflection Questions Chapter 8 Key Terms	5 a, c
Week 12 & 13 3/29-4/12 <b>Due Monday, 4/12 by 11:59 P.M.</b>	Chapter 9	Creativity Across the Curriculum	Read Chapter 9 Chapter 9 Reflection Questions Chapter 9 Key Terms Curriculum Involvement Activity Due	5 a, c
Week 14 4/12-19 <b>Due Monday, 4/19 by 11:59 P.M.</b>	Chapter 9 Continued	Creativity Across the Curriculum	Proctor- Resource File Collection of Songs	5 a, c
Week 15 4/19-26 <b>Due Monday, 4/26 by 11:59 P.M.</b>	Chapter 10	Integrating the Arts	Read Chapter 10 Chapter 10 Reflection Questions Test over Chapter 7-10 Howard Gardner Paper Due	3, 4, 5 a, c

#### **COMPETENCY AREAS**

1. Concepts of Creativity and Expression
2. Theories of Young Children's Creative Development
3. Facilitation of Children's Creative Expression/Media, Methods and Materials
4. Appreciation of Children's Art Process and Products
5. Art and Music Appreciation

6. Facilitation of Children's Creative Expression, Media, methods and Materials Across the Curriculum
7. Appreciation of Children's Creativity in Music, Movement and Dance
8. Appreciation of Children's Creativity in Play and Creative Drama

**GENERAL CORE EDUCATIONAL COMPETENCIES**

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.