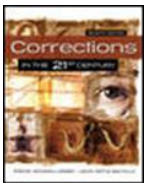


**CRJU 1030 - Corrections
COURSE SYLLABUS
Lecture
Spring Semester 2017**

Semester: 201714 Spring 2017
Course Title: Corrections
Course Number: CRJU 1030
Credit Hours/ Minutes: 3 / 2250
Class Location: Room # 830, Gillis Medical Bldg.
Class Meets: 9:45-11:00 a.m. Mondays/Wednesdays
CRN: 40087

Instructor: Karann Raines
Office Hours: 2:00-4:30 Monday – Thursday
Office Location: Room 828, Gillis Medical Bldg.
Email Address: kraines@southeasterntech.edu
Phone: 912-538-3219
Fax Number: 912-538-3106

REQUIRED TEXT:



Corrections in the 21st Century, 7th Edition, by Frank Schmalleger

©2013, ISBN- 9780078140921

REQUIRED SUPPLIES & SOFTWARE: Supplies include pencils, pens, paper, highlighter, and notebooks/three ring binder.

COURSE DESCRIPTION: Provides an analysis of all phases of the American correctional system and practices, including its history, procedure, and objectives.

MAJOR COURSE COMPETENCIES: History and Evolution of the American Correctional System, Probation, Parole and Prerelease programs, Institutional Facilities and Procedures, Rehabilitation and Restorative Justice, Staffing, Legal and Administrative Issues

PREREQUISITE(S): Program Admission

COURSE OUTLINE:

- (1) History and Evolution of the American Correctional System
- (2) Probation, Parole and Prerelease programs
- (3) Institutional Facilities and Procedures
- (4) Rehabilitation and Restorative Justice
- (5) Staffing
- (6) Legal and Administrative Issues

GENERAL EDUCATION CORE COMPETENCIES: STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS:

- **Class attendance is a very important aspect of a student's success in this course.** Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is expected. Students are expected to complete all work required by the instructor as described in the individual course syllabus.
- **The student is expected to complete all work individually.** The student is responsible for finding out what has been missed or what is required of them during their absence.

- **Midterm and final tests must be completed on the scheduled date.** Failure to do so will result in a grade of zero.
- **Other (homework) assignments are due on the assigned date.** Ten points will be deducted for each day late. Homework assignments will not be accepted after 1 class day late and a grade of zero will be given.
- **Chapter quizzes must be completed on the assigned date or taken on the date of the student's return.** Failure to do so will result in a grade of zero, unless prior arrangements have been made with the instructor.

ATTENDANCE GUIDELINES: Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

SPECIAL NEEDS: Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu, to coordinate reasonable accommodations.

SPECIFIC ABSENCES: Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY: Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, (912) 538-3126, hthomas@southeasterntech.edu.

WITHDRAWAL PROCEDURE: Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

MAKEUP GUIDELINES (Tests, quizzes, homework, etc...): Students are required to make up any missed quizzes and homework assignments on the day of return. Failure to do so will result in a grade of zero. There are no makeups for the midterm test and the final test. These must be taken on the scheduled date. Failure to do so will result in a grade of zero. (See the Student Requirements section above for more information.)

ACADEMIC DISHONESTY POLICY: The STC Academic Dishonesty Policy states *All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline.* The policy can also be found in the *STC Catalog and Student Handbook.*

Procedure for Academic Misconduct

The procedure for dealing with academic misconduct and dishonesty is as follows:

--First Offense--

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

--Second Offense--

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

--Third Offense--

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION: The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

ADA/Section 504 - Equity- Title IX (Students) - OCR Compliance Officer	Title VI - Title IX (Employees) - EEOC Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 108 Phone: 912-538-3126 hthomas@southeasterntech.edu	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 bwilcox@southeasterntech.edu

GRIEVANCE PROCEDURES: Grievance procedures can be found in the Catalog and Handbook located on STC's website.

ACCESS TO TECHNOLOGY: Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at www.southeasterntech.edu.

GRADING POLICY	GRADING SCALE	TCSG GUARANTEE/WARRANTY STATEMENT:
Midterm 25%	A: 90-100	<i>The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.</i>
Final 25%	B: 80-89	
Homework 25%	C: 70-79	
Chapter Quizzes 25%	D: 60-69	
100%	F: 0-59	
	*Grade of D or below results in student repeating the class.	

CRJU 1030 - Corrections Spring Semester 2017 Lesson Plan

Date	Lesson / Chapter	Content	Assignments & Tests Due	*Competency Area **General Ed Competency
Mon Jan 9	1/	<ul style="list-style-type: none"> First day of class/ review course syllabus, lesson plan, rules, regulations, completion of forms, review book... 		
Wed Jan 11	2/ Ch. 1	<ul style="list-style-type: none"> Ch. 1 – Corrections: An Overview 		*1
Mon Jan 16		<ul style="list-style-type: none"> HOLIDAY – NO CLASSES 		
Wed Jan 18	3/ Ch. 2	<ul style="list-style-type: none"> Ch. 2 – Punishments: A Brief History 		*1
Mon Jan 23	4/ Ch. 2	<ul style="list-style-type: none"> Ch. 2 – Punishments: A Brief History 		*1
Wed Jan 25	5/ Ch. 3	<ul style="list-style-type: none"> Take Ch. 1 & 2 Quiz Ch. 3 – Sentencing: To Punish or Reform 	<ul style="list-style-type: none"> Ch. 1 & 2 Quiz 	*1 **a,c
Mon Jan 30	6/ Ch. 3	<ul style="list-style-type: none"> Ch. 3 – Sentencing: To Punish or Reform 		*1
Wed Feb 1	7/ Ch. 4	<ul style="list-style-type: none"> Take Ch. 3 Quiz Ch. 4 – Diversion & Probation 	<ul style="list-style-type: none"> Ch. 3 Quiz Turn in Ch. 1,2,3 Homework 	*2 ** a,c
Mon Feb 6	8/ Ch. 4	<ul style="list-style-type: none"> Ch. 4 – Diversion & Probation 		*2
Wed Feb 8	9/	<ul style="list-style-type: none"> Guest Speaker (Tentatively Scheduled) 		*2
Mon Feb 13	10/ Ch. 5	<ul style="list-style-type: none"> Take Ch. 4 Quiz Ch. 5 – Intermediate Sanctions 	<ul style="list-style-type: none"> Ch. 4 Quiz 	*2,4 **a,c
Wed Feb 15	11/ Ch. 5	<ul style="list-style-type: none"> Ch. 5 – Intermediate Sanctions 		*2,4

CRJU 1030 - Corrections Spring Semester 2017 Lesson Plan

Date	Lesson / Chapter	Content	Assignments & Tests Due	*Competency Area **General Ed Competency
Mon Feb 20	12/ Ch. 8	<ul style="list-style-type: none"> Take Ch. 5 Quiz Ch. 8 – Parole 	<ul style="list-style-type: none"> Ch. 5 Quiz 	*2 **a,c
Wed Feb 22	13/ Ch. 8	<ul style="list-style-type: none"> Ch. 8 – Parole VIDEO – “Parole Board-Louisiana” 	<ul style="list-style-type: none"> Turn in Ch. 4,5,8 Homework 	*2 ** a,c
Mon Feb 27	14/	<ul style="list-style-type: none"> Review for midterm test 		*1,2,4
Wed Mar 1	15/	<ul style="list-style-type: none"> MIDTERM TEST (Ch. 1,2,3,4,5,8) 	<ul style="list-style-type: none"> MIDTERM TEST (Ch. 1,2,3,4,5,8) 	*1,2,4 **a,c
Mon Mar 6	16/ Ch. 6	<ul style="list-style-type: none"> Ch. 6 – Jails (p.163-177; p.185-188) 		*3
Wed Mar 8	17/ Ch. 7	<ul style="list-style-type: none"> VIDEO – “Prisons” 		*3
Mon Mar 13	18/Ch. 7	<ul style="list-style-type: none"> Ch. 7 – Prisons Today 		*3,4,5,6
Wed Mar 15	19/Ch. 7	<ul style="list-style-type: none"> Ch. 7 – Prisons Today 		*3,4,5,6
Mon Mar 20	20/ Ch. 7	<ul style="list-style-type: none"> Ch. 7 – Prisons Today 		*3,4,5,6
Wed Mar 22	21/Ch. 9	<ul style="list-style-type: none"> Take Ch. 6 & 7 Quiz Ch. 9 – The Staff World 	<ul style="list-style-type: none"> Ch. 6 & 7 Quiz 	*5,6 **a,c
Mon Mar 27	22/Ch. 9	<ul style="list-style-type: none"> Ch. 9 – The Staff World 		*5,6
Wed Mar 29	23/Ch. 9	<ul style="list-style-type: none"> Ch. 9 – The Staff World 	<ul style="list-style-type: none"> Turn in Ch. 7 & 9 Homework 	*5,6 ** a,c

CRJU 1030 - Corrections Spring Semester 2017 Lesson Plan

Date	Lesson / Chapter	Content	Assignments & Tests Due	*Competency Area **General Ed Competency
Mon Apr 3	24/Ch. 10	<ul style="list-style-type: none"> Take Ch. 9 Quiz Ch. 10 – The Inmate World 	<ul style="list-style-type: none"> Ch. 9 Quiz 	*5,6 **a,c
Wed Apr 5	25/Ch. 10	<ul style="list-style-type: none"> Ch. 10 – The Inmate World 		*5,6
Mon Apr 10	26/Ch. 11	<ul style="list-style-type: none"> Take Ch. 10 Quiz Ch. 11 – The Legal World 	<ul style="list-style-type: none"> Ch. 10 Quiz 	*6 **a,c
Wed Apr 12	27/Ch. 11	<ul style="list-style-type: none"> Ch. 11 – The Legal World 		*6
Mon Apr 17	28/Ch. 11	<ul style="list-style-type: none"> Ch. 11 – The Legal World 	<ul style="list-style-type: none"> Turn in Ch. 10 & 11 Homework 	*6 **a,c
Wed Apr 19	29/	<ul style="list-style-type: none"> Review for Final Test 		*3,4,5,6
Mon Apr 24	30/	<ul style="list-style-type: none"> FINAL TEST (Ch. 6,7,9,10,11) 	<ul style="list-style-type: none"> FINAL TEST (Ch. 6,7,9,10,11) 	*3,4,5,6 **a,c
Wed Apr 26		<ul style="list-style-type: none"> Reserved for Final Test if necessary 		

***Course Competencies:**

1. History and Evolution of the American Correctional System
2. Probation, Parole & Prerelease Programs
3. Institutional Facilities & Procedures
4. Rehabilitation & Restorative Justice
5. Staffing
6. Legal & Administrative Issues

****General Education Core Competency Areas:**

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

****NOTES:**

- Internet websites may be used during class to supplement and/or enhance instruction.
- The instructor reserves the right to make adjustments to this schedule as necessary.