



**CRJU 1030  
COURSE SYLLABUS  
Lecture  
Spring Semester 201714**

Semester: 201714 Spring, 2017  
Course Title: Corrections  
Course Number: CRJU 1030  
Credit Hours/ Minutes: 3 / 2250  
Class Location: Room 2159  
Class Meets: 1:00pm-1:50pm/MTW  
CRN: 40104

Instructor: Nolan Martin  
Office Hours: Mon-Thurs: 7am-8am & 2pm-3:30pm  
Office Location: Building #2 Room 2159  
Email Address: [nmartin@southeasterntech.edu](mailto:nmartin@southeasterntech.edu)  
Phone: 478-289-2285  
Fax Number: 478-289-2214

**REQUIRED TEXT:** Corrections in the 21<sup>st</sup> Century, 7<sup>th</sup> Edition. Schmallegger & Smykia. McGraw Hill. ISBN: 978-0-07-802647-8.

**REQUIRED SUPPLIES & SOFTWARE:** Each student must have a black pen, pencil, highlighter, paper and a notebook.

**COURSE DESCRIPTION:** Provides an analysis of all phases of the American correctional system and practices, including its history, procedures, and objectives. Topics include: history and evolution of correctional facilities; legal and administrative problems; institutional facilities and procedures; probation, parole, and prerelease programs; alternative sentencing; rehabilitation; community involvement; and staffing.

**MAJOR COURSE COMPETENCIES/COURSE OUTLINE:**

1. History and Evolution of the American Correctional System
2. Probation, Parole, and Prerelease Programs
3. Institutional Facilities and Procedures
4. Rehabilitation and Restorative Justice
5. Staffing
6. Legal and Administrative Issues

**PREREQUISITE(S):** Program Admission

**GENERAL EDUCATION CORE COMPETENCIES:** STC has identified the following general education core competencies that graduates will attain:

- A. The ability to utilize standard written English.
- B. The ability to solve practical mathematical problems.
- C. The ability to read, analyze, and interpret information.

All students pursuing a degree, a diploma, or a Technical Certificate of Credit with a General Education component will be required to pass the General Education Competency Exams prior to graduation.

**STUDENT REQUIREMENTS:** Class attendance is a very important aspect of student success. Responsibility for class attendance rests solely with each student. Regular punctual attendance at the scheduled class time is expected. Unannounced quizzes or activities may be assigned. Students absent during an unannounced quiz or assignment may receive a grade of 0.

Students are expected to complete tests and assignments by the due dates listed in the lesson plan. A ten point penalty may be assessed for each day an assignment is late. Assignments may not be

accepted if turned in 5 days past the due date. Students are responsible for policies and procedures included in the *STC Catalog*.

Students should read each chapter in preparation for the exams. At the end of each chapter there is a list of "Keys Terms." Students will be given a vocabulary assignment each week over the key terms. The vocabulary will be graded Thursday of each week. Any student who does not complete the vocabulary by Wednesday of each week will receive a 0 on the assignment. No make-up assignments will be allowed. The chapters covered on each vocabulary/Chapter questions will be listed in the lesson plan. Each assignment will comprise of 20-25 vocabulary words. Students will be allowed the class period or should complete the assignment for homework

The instructor may assign additional assignments and assign the points for those assignments as deemed appropriate.

There will be 3 exams, 1 mid-term exam and a comprehensive exam given throughout the semester. There will be a lesson plan posted with the syllabus that details the chapters covered on each exam and the dates for the exam. It is the responsibility of the student to check the lesson plan and be prepared for the exam on the date specified. The exam will be given throughout a three (3) day period. Students will have 60 minutes to complete the exam. Once the student begins the exam, the student will be required to complete the exam before the student navigates away from the exam.

There will be a comprehensive exam for this course. The exam will be a 50 question (multiple choice/true false) exam covering all chapters that have been covered throughout the semester. The exam will be given on the dates listed on the lesson plan. The exam must be taken on the dates listed. There will be **NO** make-up comprehensive exam.

**ATTENDANCE GUIDELINES:** Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

**SPECIAL NEEDS:** Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Jan Brantley, Room 1208 Swainsboro Campus, 478-289-2274, or Helen Thomas, Room 108 Vidalia Campus, 912-538-3126, to coordinate reasonable accommodations.

### **PREGNANCY**

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with the Special Needs Office. Swainsboro Campus: Jan Brantley, Room 1208, (478) 289-2274 -- Vidalia Campus: Helen Thomas, Room 108, (912) 538-3126.

**WITHDRAWAL PROCEDURE:** Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

**MAKEUP GUIDELINES (Tests, quizzes, homework, projects, etc...):** Make-up exams will only be given when the student provides a legitimate excuse for missing the exam on the scheduled date. If the student does not make contact by email or phone with the instructor within 2 days of the scheduled exam date, then a grade of 0 will be given for the exam. Also, students who do not take the exam on the scheduled date will not be awarded any bonus or extra credit points that may be given by the instructor on the exam. Makeup for unannounced quizzes or assignments are not allowed.

**ACADEMIC DISHONESTY POLICY:** The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

#### **Procedure for Academic Misconduct**

The procedure for dealing with academic misconduct and dishonesty is as follows:

##### **--First Offense--**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

##### **--Second Offense--**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

##### **--Third Offense--**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

**STATEMENT OF NON-DISCRIMINATION:** Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or

mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

**GRIEVANCE PROCEDURES:** Grievance Procedures can be found in the Catalog and Handbook located on the STC Website.

**ACCESS TO TECHNOLOGY:** Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the MySTC portal or by clicking the Current Students link on STC's website at <http://www.southeasterntech.edu>.

**GRADING POLICY**

Midterm – 25%  
 Final – 25%  
 Chapter Exams – 20%  
 Homework/Vocab. Quizzes – 20%  
 Weekly Discussion Topics – 10%

**GRADING SCALE**

A: 90-100  
 B: 80-89  
 C: 70-79  
 D: 60-69  
 F: 0-59

**TCSG GUARANTEE/WARRANTY STATEMENT:**

*The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

<b>LESSON PLAN</b>				
<b>CRJU 1030 – Corrections</b>				
<b>SPRING Semester 201714</b>				
Date	Chapter Reading	Content	Assignments/Test Due Dates	*Course Competency Area **General Education Competency Area
Week of Jan 9 thru Jan 11	Chapter 1	Corrections: An Overview	First Day of Fall Semester • Jan 9	*1 **A,C
JAN 16 MLK DAY			Student Orientation Checklist • Jan 9	*1 **A,C
Week of Jan 17 thru Jan 18	Chapter 2	Punishment: A Brief History	Chapter 1 and 2 Vocab/Chapter Questions • Jan 17 and Jan 18	*1,2 **A,C
Week of Jan 23 thru Jan 25	Chapter 3	Sentencing: To Punish or to Reform?	Chapter 3Vocab/Chap Ques • Jan 24	*1,2 **A,C
	Chapter 4	Diversion and Probation: How Most Offenders Are Punished	Ch 4 Vocab/Chap Questions • Jan 25	*1,2 **A,C
Week of Jan 30 thru Feb 1		Exam #1 – Chapters 1-4	Exam #1 • Feb 1	*2 **A,C
Week of Feb 6 thru Feb 8	Chapter 5	Intermediate Sanctions: Between Probation and Incarceration	Chapter 5 Vocab/Ch Ques • Feb 8	*2,3 **A,C
Week of Feb 13	Chapter 6	Jails: Way Stations Along the	Chapter 6 Vocabulary/Ch	*3

thru Feb 15		Justice Highway	Questions • Feb 15	**A,C
Week of Feb 21 thru Feb 22	Chapter 7	Prisons Today: Change Stations or Warehouses?	Chapter 7 Vocab/Ch Ques • Feb 22	*3 **A,C
Week of Feb 27- Mar 1	Chapter 8	Parole: Early Release and Reentry	Chap 8 Vocab/Ch Ques • Feb 28	*2 **A,C
Week of Mar 6 thru Mar 8	Chapter 9	The Staff World: Managing the Prison Population	Chapter 9 Vocab/Ch Ques • Mar 8	*3,5,6 **A,C
Week of March 13 thru Mar 15		Mid Term Exam Chapters 5-9	Midterm Exam Ch 5-9 • March 15	*1,2,3 **A,C
Week of Mar 20 thru March 22	Chapter 10	The Inmate World	Chapter 10 Vocab/Ch Questions • Mar 22	*3,4 **A,C
Week of Mar 27- 28	Chapter 11	The Legal World: Living Behind Bars	Ch 11 Vocab/Ch Questions • Mar 28	*3,4 **A,C
Week of Apr 3-5	Chapter 12	Special Prison Populations: Elderly, Mentally Ill, HIV/AIDS	Chapter 12 Ques/Vocab • Apr 5	*2,3,4,5,6 **A,C
Week Apr 10 – Apr 12	Exam #3	Exam #3 Chapters 10-12	• Test Review Apr 4 • Exam 3 Apr 12	
Week of Apr 17- Apr 19	Chapter 13	Prison Issues and Concerns: Overcrowding, Security, Accreditation, Privatization, and Technology	Chapter 13-14 Vocabulary Ch Questions • Apr 19	*3,5,6 **A,C
	Chapter 14	The Victim: Helping Those in Need		*2,4 **A,C
Week of Apr 24- 26	Chapter 15	Death: The Ultimate Sanction	Ch15 Chap Ques/Vocab • Apr 25	*4 **A,C
	Chapter 16	Juvenile Corrections: End of an Era?	Ch 16 – Chap Ques/Vocab • Apr 26	*1 **B,C
May 1		Exam #4 – Chapters 12-16	Exam #4 • May 1	*1,2,3,4,5,6 **A,C
	Last Day	Last Day	Last Day of Spring Semester • May 1	

**\*MAJOR COURSE COMPETENCIES:**

1. History and Evolution of the American Correctional System
2. Probation, Parole, and Prerelease Programs
3. Institutional Facilities and Procedures
4. Rehabilitation and Restorative Justice
5. Staffing
6. Legal and Administrative Issues

**\*\*GENERAL EDUCATION CORE COMPETENCIES:**

- A. The ability to utilize standard written English.
- B. The ability to solve practical mathematical problems.
- C. The ability to read, analyze, and interpret information.

- If you have any questions about this lesson plan or the assignments, please let me know.