![Southeastern Technical College logo]

PNSG 2210 Medical-Surgical Nursing I
COURSE SYLLABUS
Spring Semester 2022

The syllabus is subject to change. If changes are made, the student will be notified as soon as possible.

COURSE INFORMATION

Credit Hours/Minutes: 4/3750
Campus/Class Location: Swainsboro Campus, Building 8 Health Sciences Building, Room 8150
Class Meets: Tuesdays and Wednesdays from 9:00am-4:00pm and Thursdays from 9:00am-12:00pm
January 10, 2022 -February 10, 2022
Course Reference Number (CRN): 40160

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Tiffany Brantley, BSN, RN
Office Location: Swainsboro Campus, Building 8 Health Sciences Building, Room 8113
Office Hours: Monday-Thursday 7:00am-9:00am and 4:00pm-5:00pm
Email Address: Tiffany Brantley (tbrantley@southeasterntech.edu)
Phone: 478-289-2337
Fax Number: 478-289-2336
Tutoring Hours: Please schedule an appointment
Preferred method of Contact: EMAIL

All communication with faculty should be completed using STC email. Please note that emails sent during business hours will be answered within 24-48 hours. Emails sent during holidays and on weekends may not be answered until the next business day.

SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND STUDENT HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's Catalog and Student Handbook (http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

REQUIRED TEXT

1. Fundamentals of Nursing Care: Concepts, Connections, and Skills, 3rd Edition, FA Davis by Burton, Smith & Ludwig
2.   Nursing Care Plans, 10th Edition, Doenges, Morehouse et al.
3. Davis's Nursing Skills **Videos** for LPN/LVN, 3rd Edition (This is not a book. Student has access to skills videos through FA Davis website.)
4. Pharmacology Clear and Simple, 3rd Edition, F.A. Davis, Watkins
5. Understanding Medical Surgical Nursing, 6th Edition, FA Davis, Williams and Hopper

6. Safe Maternity and Pediatric Nursing Care, 2nd edition, FA Davis, Linnard-Palmer and Coats
7. Assessment Technologies Institute (ATI)

REQUIRED SUPPLIES & SOFTWARE

Laptop/personal computer is required.
Full uniform (Purchased through Meridy's Uniforms)
(1) Badge from Student Affairs
(2) Clinical Badges issued by Clinical Faculty
 Program Skills Packs (Purchased through Meridy's Uniforms) which include
Stethoscope
Blood Pressure cuff
Penlight
Scissors
Earphones for any ATI assignments
Pens/Highlighters
2 Three Ring Binders
Clinical Notebook
Watch with seconds displayed
Basic Calculator
Laptop/Personal computer
Suggested specifications include:
Processor i5 or i7
Memory 8GB or higher
Hard drive 250GB or larger
DVD Drive either internal or external
Webcam with microphone
Internet speed of 5 Mbps. (10Mbps or more is recommended). Test your internet speed using www.speedtest.net)

Google Chrome and Firefox are the recommended browsers to use for Blackboard Collaborate.
Google Chrome is the recommended browser to use for WebEx.
Google Chrome is the recommended browser to use for ATI.

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

Students should not share login credentials with others and should change passwords periodically to maintain security.

ATI Technical Requirements: Students have access to the most updated technical requirement recommendations at ATI website . Please note that smart phones and iPads do not support many of the modules within ATI.

Students are encouraged to take pictures of completed ATI modules/assignments that capture student name, date, time, score, and module name that is contained in one picture. Pictures will be emailed to instructor upon request if there is a question concerning a module/assignment completion.

It is the responsibility of the student to communicate technical issues with an ATI representative as the issue happens.

COURSE DESCRIPTION

This course in a series of four focuses on client care including using the nursing process, performing assessments, using critical thinking skills, engaging in client education and displaying cultural competence across the lifespan and with attention to special populations. Topics include: health management and maintenance; prevention of illness; care of the individual as a whole; immunology; as well as pathological diseases, disorders and deviations from the normal state of health, client care, treatment, pharmacology, nutrition and standard precautions with regard to the cardiovascular, respiratory, and hematological and immunological systems.

MAJOR COURSE COMPETENCIES

1. Nursing Care Associated with the Cardiovascular System
2. Nursing Care Associated with the Respiratory System
3. Nursing Care Associated with the Hematological and Immunological Systems

PREREQUISITE(S)

Program admission

COURSE OUTLINE

Nursing Care Associated with the Cardiovascular System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the cardiovascular system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the cardiovascular system.	Cognitive	Evaluation
3	Recognize pathological disorders of the cardiovascular system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the cardiovascular system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the cardiovascular system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the cardiovascular system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the cardiovascular system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of cardiovascular disorders	Cognitive	Synthesis

Order	Description	Learning Domain	Level of Learning
10	Select standard precautions as related to care of the cardiovascular system.	Cognitive	Evaluation
11	Differentiate the cardiovascular system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the cardiovascular system.	Cognitive	Synthesis
13	Assess the cardiovascular system as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Respiratory System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the cardiovascular system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the respiratory system.	Cognitive	Evaluation
3	Recognize pathological disorders of the respiratory system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the respiratory system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the respiratory system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the respiratory system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the respiratory system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of respiratory disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the respiratory system.	Cognitive	Evaluation
11	Differentiate the respiratory system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the respiratory system.	Cognitive	Synthesis
13	Assess the respiratory system as applicable to special populations.	Cognitive	Application

Order	Description	Learning Domain	Level of Learning
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Hematological and Immunological Systems

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the hematological and immunological systems.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the hematological and immunological systems.	Cognitive	Evaluation
3	Recognize pathological disorders of the hematological and immunological systems.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the hematological and immunological systems	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the hematological and immunological systems.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the hematological and immunological systems.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the hematological and immunological systems.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of hematological and immunological disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the hematological and immunological systems.	Cognitive	Evaluation
11	Differentiate the hematological and immunological systems with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the hematological and immunological systems.	Cognitive	Synthesis
13	Assess the hematological and immunological systems as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

COURSE REQUIREMENTS

STC CAMPUS DRESS CODE (CLASSROOM, LAB)

Students will be asked to dress in professional nursing attire while in the classroom, skills lab and clinical. This will mean students will be expected to dress appropriately each day. Students will be asked to wear scrub pants and a t-shirt or a full scrub set (your choice of style and color) to class/lab each day. Students should wear shoes that are comfortable and have an enclosed heel and toe. A great example is a tennis shoe or nursing clog. During lab, hair should be pulled back and secured.

EXAMS

A unit exam average of 70 % or above must be obtained for the student to be eligible to take the final exam. The unit exam average accounts for 75 % of the final course grade, and the final exam grade accounts for 15 % of the final course grade. This calculation, based on referenced percentages, must be 70 % or above **before** ATI assignment percentage (5%) and medication template percentage (5%) is added in the calculation of the final course grade. If the student fails to meet the unit exam requirements, the student will receive a WP or WF for the course and will not be able to progress in the program. If the student earns below 70% between unit exams and the final exam, the student will not receive credit for the ATI assignment percentage (5%) and medication template percentage (5%) and, therefore, will receive an F for the course. The student will not be able to progress in the program.

No assignment opportunities will be given for extra credit. Any unit exam grade will be entered as is to the nearest 10th. No scores will be rounded (up or down). *For example: exam has 60 questions and each question will be worth 1.66 pts.* The student correctly answers 52 questions out of 60. 52 correct answers x 1.66 = 86.32. The grade will be recorded as 86.3. This rule applies to every grade issued during the semester. All final averages will be recorded as is (ie a 69.9 is a 69.9).

ATI ASSIGNMENTS

ATI assignments listed on the lesson plan must be completed 1 hour prior to the scheduled exam. Scores earned on the first attempt of each ATI module will be used to calculate the average of ATI assignments which count 5% of the course grade. For assignments that score *strong, satisfactory, or needs improvement*, students will receive *100 for strong, 90 for satisfactory, and 70 for needs improvement*.

ATI products will be integrated into each course according to the PN ATI Curriculum Matrix. The syllabi will outline when the student will complete each ATI assignment. The use of these products allows for formative and summative evaluations and assists the faculty in making the necessary changes to the curriculum.

MEDICATION TEMPLATES

The student will complete **handwritten drug cards** using the ATI active learning template: medication. Each category listed (Complications, Contraindications, Interactions, Nursing Interventions, and Client education) must have at least (4) written points and should be prioritized. When completing a medication template on a drug classification, include at least 3 generic medication names. Medication templates should be turned into the instructor on exam day at the start of the exam. The templates should be kept neat and

orderly in a document folder. The instructor will return the folder to the student once grading is complete. Medication templates count 5% of the course grade.
See Medication Template Grading Rubric for details.

ON CAMPUS TESTING

On exam days, students will report to the assigned computer lab. Students will log onto the computer, open respondus lockdown browser, log onto to blackboard. The password for the exam will be provided to the students by the instructor, then the student may start the exam.

During an examination, students are required to place all textbooks and personal property on the floor in front of the classroom. No talking is allowed once the exam begins. Students found with their cell phone or any other personal communication device during the exam will be considered cheating; which will result in a zero for the exam. All exams are timed with students receiving one minute to answer each examination question. An additional minute will be added per calculation exam question.

If a student shows up late on an exam date or is not prepared to start the exam on time (for example: has laptop issues not related to school network, etc.), the student may not be allowed to take the exam once the faculty has shut the door. The student will have to make up the exam and this will be counted as their opportunity for a make-up exam. After each unit exam, students **must** review missed concepts and rationales allowing for remediation on the missed concepts. While testing in Blackboard, the remediation is provided in a one-time review immediately after the unit exam submission. If for some reason, testing through Blackboard is unavailable, students will review a paper copy of their unit exam in class. After the mandatory remediation review, if a student believes he/she needs further explanation of missed concepts, an appointment should be scheduled with his/her instructor or another faculty member. In addition, if a student believes a test question needs to be challenged, the student must email their instructor the rationale for consideration. This request must be received via email within 24 hours of the examination. No verbal or text message requests will be granted. The test question and rationale will go before a panel of nursing faculty for decision.

CALCULATION EXAM

Students are required to take a calculation exam prior to attending clinical each semester as outlined on appropriate course syllabi. The student will have 3 attempts to score 100%. With each attempt a similar, but different exam will be given. The student will be allowed three minutes per problem. There will be a minimum of ten questions on the exam. The student will have at least one week between each attempt for remediation. Students will be allowed to use a standard calculator for the exam. No personal devices will be utilized for the exam. If a student is unsuccessful after three attempts; the student will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.
If a student misses an attempt due to an absence, the student may forfeit the attempt and may take the next scheduled attempt. An absence on a third attempt may be evaluated on an individual basis.
 The importance of this is to promote safe medication administration in the clinical setting and reduce medication errors.

MAKEUP GUIDELINES (EXAMS, QUIZZES, HOMEWORK, PROJECTS, SKILLS, ETC.)

In the event of an absence on an exam day, the instructor may require a physician's excuse before a student is allowed to take a make-up exam. A student will only be allowed to make-up one theory exam which will be given at the discretion of the instructor. A grade of "0" will be given to all subsequent exams missed. The make-up exam may or may not be the same as the original exam. It may also be a different exam format. If a student misses the final exam and has already used their ONE time make-up, the student will NOT be allowed to make-up the final exam and be given a zero for the final exam.

It is the student's responsibility to obtain notes, lecture recordings, or information presented in class when the student is absent.

ATI PROCTORED ASSESSMENT:

Proctored assessments will be scheduled throughout different courses and given once 75% of the specific content is covered. The corresponding practice assessments A&B are to be completed prior to each proctored assessment. Remediation for proctored assessments is outlined below. All remediation must be hand written and is due at the end of the semester in which the proctored exam is given. However, remediation for proctored exams that are given during the final semester are due before the comprehensive predictor. Once the student has completed the remediation assignment and turned in to the instructor, the instructor will update the ATI remediation form found on the Q drive and return the remediation to the student. If the student fails to complete the remediation assignment prior to the comprehensive predictor, the student will be unable to take the comprehensive predictor and the attempt will be forfeited.

Level 3	Level 2	Level 1	Below Level 1
1 hour Focused Review	**2 hours Focused Review** One critical point to remember for each topic to review	**3 hours Focused Review** Two critical points to remember for each topic to review	**4 hours Focused Review** Three critical points to remember for each topic to review

ATI CAPSTONE COURSE:

The ATI capstone course, an overall review of all subject material will begin in PNSG 2230 and takes six weeks to complete. The student will receive a calendar from the ATI virtual educator and must complete assignments by the due date given. Points are awarded according to the Points for ATI Capstone Grading Rubric. The ATI capstone course accounts for 10% of the grade in PNSG 2415.

SPECIAL NOTE: During this course, occurrences may be issued for failure to meet classroom/lab requirements (tardiness, uncompleted/late work, and etc.).

COVID-19 MASK REQUIREMENT

Regardless of vaccination status, students are highly encouraged to wear masks or face coverings while in a classroom or lab at Southeastern Technical College. Masking may be implemented in some program areas (i.e. Health Sciences and Cosmetology) where students, faculty, and clients are in close proximity and social distancing cannot be maintained. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC).

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Chills
Shortness of breath or difficulty breathing (not attributed to any other health condition)
Cough: new or worsening, not attributed to another health condition
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat (not attributed to any other health condition)
Congestion or runny nose (not attributed to any other health condition)
Nausea or vomiting
Diarrhea
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVD-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, regardless of vaccination status, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report https://www.southeasterntech.edu/covid-19/. Report all positive cases of COVID-19 to your instructor and Stephannie Waters, Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

Med/Surg. (FA Davis) Online Resources

Completion of the Med/Surg. (FA Davis) Online Resources is highly recommended to help prepare you for exams and should increase your level of success in this class.

Workbook Chapters

Completion of the workbook for applicable chapters are optional but highly encouraged and should increase your level of success in this class.

Power Points

Power points for each chapter are available on the FA Davis website.

Student Success Plan

The Student Success Plan documents deficiencies in performance and provides a means for improvement. A success plan should be initiated for the following reasons:
   o If the student has (1) a cumulative unit exam average of < 70% after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session and complete the Student Success Plan.

- o If the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- o If the student exhibits behavior outside the expected:
  - codes of conduct outlined in professional codes of ethics, professional standards,
  - All procedures/requirements/policies outlined in program handbooks/documents,
  - STC e Catalog and Student Handbook, and/or
  - Clinical facility policies and procedures.

The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and the Student Success Plan. The student success plan will be emailed to the student's STC email account by the instructor and the student should email the completed form back to the instructor by the designated date. (T)echnical College System of Georgia (E)arly (A)lert (M)anagement (S)ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

- • TEAMS is designed to provide assistance for students who may need help with academics, attendance, personal hardships, etc.

Student Support

Specific information about the Student Support services listed below can be found at STC Website (www.southeasterntech.edu) by clicking on the Student Affairs tab.

- • Tutoring
- • Technical Support
- • Textbook Assistance
- • Work-Study Programs
- • Community Resources

ATTENDANCE Provisions Health Sciences

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

Attendance is counted from the first scheduled class meeting of each semester. To receive credit for a course a student must attend at least 90% of the scheduled instructional time. Time and/or work missed due to tardiness or absences must be made up at the convenience of the instructor. Any student attending less than the required scheduled instructional time (90%) may be dropped from the course as stated below in the Withdrawal Procedure.

For this class, which meets 75 hours, the maximum number of hours a student may miss is 7.5 hours.

Attendance will be taken at the beginning and throughout the duration of the virtual lecture meeting. In order for the student to be counted present during class, the student must have video turned on and actively participating in the course.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact

of a disability are encouraged to contact the appropriate campus coordinator to request services.
Swainsboro Campus: Daphne Scott (dscott@southeasterntech.edu) 478-289-2274, Building 1, Room 1210.

Vidalia Campus: Helen Thomas hthomas@southeasterntech.edu , 912-538-3126, Building A, Room 165

Specific Absences

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.
Swainsboro Campus: Daphne Scott (dscott@southeasterntech.edu) 478-289-2274, Building 1, Room 1210.
Vidalia Campus: Helen Thomas hthomas@southeasterntech.edu , 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made PRIOR to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course.

Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course. Students who are dropped from courses due to attendance or academic deficiency after the 65% point will receive either a "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing) for the semester and will be unable to progress in the practical nursing program.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on exams, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. **First Offense**
   Student will be assigned a grade of "0" for the exam or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. **Second Offense**
   Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. **Third Offense**
   Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

As set forth in the student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you

find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the Southeastern Technical College (STC) Website (www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Unit Exams (Calculated based on 3 unit exams given)	75%
Final Exam (Calculated based on 1 final exam given)	15%
ATI Assignments (Calculated based on 22 assignments) A score of 70% or above between unit exams and the final exam must be obtained **before** ATI assignment percentage is added in the calculation of the final course grade.	5%
Medication Templates (Calculated based on 33 templates) A score of 70% or above between unit exams and the final exam must be obtained **before** medication template assignment percentage is added in the calculation of the final course grade.	5%
Calculation Exam Student must score 100% on one of the three attempts in order to progress in the course and program. Students who do not meet the requirements for the Calculation Examination on the third attempt will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.	Pass/Fail

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

PNSG 2210 Medical/Surgical Nursing I
Spring Semester 2022 Lesson Plan

Date/Day	Chapter/ Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 1/11		Review syllabus, lesson plan, and policies	**Read chapters** **ATI Assignments Due @ 0800 before Exam 1**: Pharmacology Made Easy 4.0: 1. Cardiovascular 2. Hematologic ATI Learning System PN 3.0: 1. Cardiovascular & Hematology Nurse's Touch: Wellness and self-care: 1. Self-care: Eating healthy and maintaining a healthy weight Real Life PN Medical Surgical 3.0: 1. Heart Failure The communicator 2.0: 1. Technique Identifier: Client experiencing thrombosis	Major: 1 Gen Ed.: 1-3
	Chapter 21	Chapter 21 Cardiovascular System Function, Assessment, and Therapeutic Measures		
	Chapter 22	Chapter 22 Nursing Care of Patients with Hypertension		
			Handwritten Medications: **ATI active learning templates due at 0900 on 01/20/22** 1. Enoxaparin 2. Nitroglycerin 3. Aspirin 4. Beta blockers 5. Statins 6. Angiotensin-converting enzyme (ACE) Inhibitors 7. Calcium channel blockers 8. Angiotensin II	

				Receptor Blocker (ARBs) 9. Heparin 10. Clopidogrel 11. Digoxin 12. Warfarin 13. Eplerenone	
Wednesday 1/12	Chapter 23 Chapter 24	Chapter 23 Nursing Care of Patients with Valvular, Inflammatory, and Infectious Cardiac or Venous Disorders Chapter 24 Nursing Care of Patients with Occlusive Cardiovascular Disorders	**Read chapters**	Major: 1 Gen Ed.: 1-3
Thursday 1/13	Chapter 25	Chapter 25 Nursing Care of Patients with Cardiac Dysrhythmias	**Read chapters** **Online Orientation Quiz, Pledge Acknowledgement, & Covid Acknowledgement due 01/13/22 @ 1700**	Major: 1 Gen Ed.: 1-3
Tuesday 1/18	Chapter 26 Pediatric Chapter 31	Chapter 26 Nursing Care of Patients with Heart Failure Chapter 31 Pediatrics- The Child with a Cardiac Condition **Calculation Mock Test**	**Read chapters**	Major: 1 Gen Ed.: 1-3
Wednesday 1/19	**Calculation Exam** **Exam 1**	**Calculation Exam 1st attempt @ 0800** **Exam 1 (Chapters 21-26, Pediatric Chapter 31)** Chapter 6 Nursing Care of	**Read chapters** **Medication Templates Due** **ATI Assignments Due**	Major: 1 Gen Ed.: 1-3

	Chapter 6	Patients with Fluid, Electrolyte, and Acid-Base Imbalances		
Thursday 1/20	Chapter 7 Chapter 18	Chapter 7 Nursing Care of Patients Receiving Intravenous Therapy Chapter 18 Immune System Function, Assessment, and Therapeutic Measures		Major: 1 Gen Ed.: 1-3
Tuesday 1/25	Chapter 19 Chapter 20	Chapter 19 Nursing Care of Patients with Immune Disorders Chapter 20 Nursing Care of Patient with HIV Disease and AIDS	**Read chapters** **ATI Assignments Due @ 0800 before Exam 2**: Pharmacology Made Easy 4.0: 1. Immune 2. Infection ATI Learning System PN 3.0: 2. Immune and Infectious Skills modules 3.0: 1. Blood Administration 2. Central Venous Access Devices 3. Infection Control 4. Intravenous Therapy and peripheral access **Handwritten Medications:** **ATI active learning templates due at 0900 on 02/01/22** 1. Azathioprine 2. Diphenhydramine 3. Epinephrine 4. Hydroxychloroquine 5. Kayexalate 6. Lamivudine 7. Nelfinavir 8. Zidovudine 9. Calcium gluconate 10. NSAIDS 11. Immunosuppressants	Major: 2 Gen Ed.: 1-3

Wednesday 1/26	**Calculation Exam**	**Calculation Exam 2nd attempt @ 0800**	**Read chapters**	Major: 2 Gen Ed.: 1-3
	Chapter 27	Chapter 27 Hematologic & Lymphatic System Function, Assessment, and Therapeutic Measures		
	Chapter 28	Chapter 28 Nursing Care of Patients with Hematologic and Lymphatic Disorders		
Thursday 1/27	Pediatric Chapter 38	Chapter 38 Pediatric- The Child with an Oncological or Hematological Condition	**Read chapters**	Major: 2 Gen Ed.: 1-3
Tuesday 2/1	**Exam 2**	**Exam 2 (Chapters 6 & 7, Chapters 18-20, Chapters 27 & 28, Pediatric Chapter 38) @ 0900**	**Read chapters** **Medication Templates Due** **ATI Assignments Due**	Major: 2,3 Gen Ed.: 1-3
	Chapter 29	Chapter 29 Respiratory System Function, Assessment, and Therapeutic Measures		
Wednesday 2/2	**Calculation Exam**	**Calculation Exam 3rd attempt @ 0800**	**Read chapters** **ATI Assignments Due @ 0800 before Exam 3:** Pharmacology Made Easy 4.0: 1. Respiratory ATI Learning System PN 3.0: 1. Respiratory Skills modules 3.0: 1. Oxygen therapy 2. Closed-chest drainage 3. Airway management The communicator 2.0: 1. Technique Identifier: Client living with asthma	Major: 3 Gen Ed.: 1-3
	Chapter 30	Chapter 30 Nursing Care of Patients with Upper Respiratory Tract Disorders		

			Real Life PN Medical Surgical 3.0: 1. Pneumonia **Handwritten Medications: ATI active learning templates due at 0900 on 02/09/22** 1. Albuterol 2. Fluticasone 3. Guaifenesin 4. Ipratropium 5. Montelukast 6. Rifampin 7. Theophylline 8. Isoniazid 9. Phenylephrine	
Thursday 2/3	Chapter 31	Chapter 31 Nursing Care of Patients with Lower Respiratory Tract Disorders	**Read chapters**	Major: 3 Gen Ed.: 1-3
Tuesday 2/8	Pediatric Chapter 30	Chapter 30 Pediatric- The Child with a Respiratory Condition	**Read chapters**	Major: 3 Gen Ed.: 1-3
Wednesday 2/9	**Exam 3**	**Exam 3 (Chapters 29-31, Pediatric Chapter 30) @ 0900**	**Medication Templates Due ATI Assignments Due**	Major: 3 Gen Ed.: 1-3
Thursday 2/10	**Final Exam**	**Medical/Surgical Nursing I Final Exam over all chapters covered @0900** **ATI: Fundamentals Proctored Exam**	**ATI Assignments due @ 0800 before Fundamental Proctor Exam:** 1. PN Fundamentals Online Practice 2020 Version A 2. PN Fundamentals Online Practice 2020 Version B	Major: 1-3 Gen Ed.: 1-3

COMPETENCY AREAS: (WILL VARY FOR EACH COURSE/TAKEN FROM STATE STANDARDS)
1. Nursing Care Associated with the Cardiovascular System
2. Nursing Care Associated with the Respiratory System
3. Nursing Care Associated with the Hematological and Immunological Systems

GENERAL CORE EDUCATIONAL COMPETENCIES:
1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

Disclaimer Statements
Instructor reserves the right to change the syllabus and/or lesson plan as necessary
The official copy of the syllabus will be given to the student during face to face class time the first day of class.
The syllabus displayed in advance of the semester in a location other that the course you are enrolled in is for planning purposes only.

Southeastern Technical College Practical Nursing Medication Template Rubric

Performance Criteria	A (10 Points)	B (7 Points)	C (5 Points)	D (3 Points)	F (0 points)
1. Medication Template Header	Template header including Student Name, Medication Name (3 generic names if template is for a drug class), and Category Class is complete, professional, and neat.	Template header is nearly complete with the exception of one area.	Template header is partially complete with the exception of two areas.	Template header is barely complete with the exception of three or more areas.	Not Done
2. Expected Pharmacological Action	Expected Pharmacological Action is complete and correct.	N/A	N/A	Expected Pharmacological Action is incomplete OR contains incorrect information.	Not Done
3. Therapeutic Use	Therapeutic Use is complete, correct, and is related to the content being covered.	Therapeutic Use is related to the content area and has correct data but is not complete.	N/A	Therapeutic Use does not relate to the content being covered or contains incorrect information.	Not Done
4. Complications	Complications contain 4 points with at least 1 complication related to the current content, and are prioritized.	Complications contain 3 points with at least 1 complication related to the current content, and are prioritized.	Complications contain 2 points with at least 1 complication related to the current content and are prioritized.	Complications contain 1 point, does not contain at least 1 complication related to the current content, or complications	Not done

				are not prioritized.	
5. Contraindications/ Precautions	Contraindications/Precautions contain 4 points with at least 1 complication related to the current content, and are prioritized.	Contraindications/Precautions contain 3 points with at least 1 complication related to the current content, and are prioritized.	Contraindications/Precautions contain 2 points with at least 1 complication related to the current content, and are prioritized.	Contra-Indications/ Precautions contain 1 point, does not contain at least 1 complication related to the current content, or points are not prioritized.	Not Done
6. Interactions	Interactions contain 4 points with at least 1 complication related to the current content, and are prioritized.	Interactions contain 3 points with at least 1 complication related to the current content, and are prioritized.	Interactions contain 2 points with at least 1 complication related to the current content, and are prioritized.	Interactions contain 1 point, does not contain at least 1 interaction related to the current content, or points are not prioritized.	Not Done
7. Nursing Interventions	Nursing Interventions contain 4 points with at least 1 complication related to the current content, and are prioritized.	Nursing Interventions contain 3 points with at least 1 complication related to the current content, and are prioritized.	Nursing Interventions contain 2 points with at least 1 complication related to the current content, and are prioritized.	Nursing Interventions contain 1 point, does not contain at least 1 interaction related to the current content, or points are not prioritized.	Not Done
8. Client Education	Client Education contain 4 points with at least 1 complication related to the current content, and are prioritized.	Client Education contain 3 points with at least 1 complication related to the	Client Education contain 2 points with at least 1 complication related to the	Client Education contain 1 point, does not contain at least	Not Done

		current content, and are prioritized.	current content, and are prioritized.	1 interaction related to the current content, or points are not prioritized	
9. Medication Administration	Medication Administration contains all routes that the medication may be administered.	Medication Administration contains routes that the medication may be administered but is missing one route.	Medication Administration contains routes that the medication may be administered but is missing two routes.	Medication Administration contains routes that the medication may be administered but is missing three or more routes.	Not Done
10. Evaluation of Medication Effectiveness	Evaluation of Medication Effectiveness is complete and is related to the therapeutic use for the content being covered.	Evaluation of Medication Effectiveness is complete but is not related to the therapeutic use for the content being covered.	N/A	Evaluation of Medication Effectiveness is incomplete and is not related to the therapeutic use for the content being covered.	Not Done
Medication Templates not submitted by deadline may result in a grade of zero. **Medication Templates not handwritten may not be accepted and may result in a grade of zero.**					