PSYC 1101

Introduction to Psychology

COURSE SYLLABUS

ONLINE Term B

Spring Semester 2021 (202114)

Course information

Credit Hours/Minutes: 3 /2250
Campus/Class Location: Swainsboro/ Online
Class Meets: Via Internet—7.5 weeks- **Begin**s: 3-9-2021- **Ends:** 5-3-2021
Course Reference Number (CRN): 40211
Preferred Method of Contact: Email

Instructor contact information

Instructor Name: Leisa Dukes
Office Location: Room 2179
Office Hours: By appointment
Email Address: Leisa Dukes (ldukes@southeasterntech.edu)
Phone: 478-289-2345
Fax Number: 478-289-2224
Tutoring Hours: By appointment

Southeastern Technical College (STC) Catalog and Student Handbook

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's Catalog and Student Handbook (http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

Required Text:

Textbook form Openstax (The textbook will be provided within the course content.) **No student will be required to purchase a textbook.**

OPTIONAL: You can purchase a hard copy through AMAZON. The book is Psychology, 2014:

By: Rose M. Spielman Hardcover$ 38.50 and Paperback 27.99.

Required Supplies and Software
Paper, Pen, jumpdrive, access to a computer.

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.
Students should not share login credentials with others and should change passwords periodically to maintain security.
For this course, you will need a pen, paper, and access to WORD.

Course Description
Introduces the major fields of contemporary psychology. Emphasizes is on critical thinking and fundamental principles of psychology as a science. Topics include research design, the organization and operation of the nervous system, sensation and perception, learning and memory, motivation and emotion, thinking, intelligence, and language, lifespan development, personality, psychological disorders and treatment, stress and health, and social psychology.

Major Course Competencies
Topics include foundations and research methods, biological foundations of behavior, sensation and perception, states of consciousness, learning, memory, cognition and mental abilities, motivation and emotion, lifespan development, personality, psychological disorders and treatment, stress and health psychology, and social psychology

Prerequisites
Appropriate Degree Level writing (English) and Reading Placement Test Scores

Course Outline
1. Foundations and Research Methods
2. Biological Foundations of Behavior
3. Sensation and Perception
4. States of Consciousness
5. Learning
6. Memory
7. Thinking Intelligence, and Language
8. Motivation and Emotion Lifespan Development
9. Lifespan Development
10. Personality
11. Psychological Disorders and Treatment

12. Stress and Health Psychology

13. Social Psychology

General Education Core Competencies

STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

Student Requirements Online

 Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:55 on Monday (mostly) of each week. Assignments must be keyed in Microsoft Word, saved, uploaded, and attached for grading in Blackboard.

Students must complete the Getting Started Section and course pledge within the first three days to remain in the online class!

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and spending a minimum of 3 hours each week during the semester doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email is accessed at https://portal.office.com, under Quick links on our webpage, or in the menu of our Blackboard course. All tests will be due by the due dates listed on your lesson plan. If the test is not completed in the timeframe, the grade will result in a zero.

COVID-19 MASK REQUIREMENT

Masks or face coverings must be worn at all times while on the campus of Southeastern Technical College. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC). A student's refusal to wear a mask or face covering will be considered a classroom disruption and the student may be asked to leave campus and/or receive further discipline.

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Cough: new or worsening, not attributed to another health condition
Shortness of breath, not attributed to another health condition
New loss of taste or smell
Chills; Repeated shaking with chills
Sore throat, not attributed to another health condition
Muscle pain, not attributed to another health condition or exercise
Headache, not attributed to another health condition
Diarrhea (unless due to known cause)
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVD-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the COVID_19 Health Reporting Form https://bit.ly/2Xq4g0f. Report all positive cases of COVID-19 to your instructor and Stephannie Waters, Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538

DISCUSSION POSTS/REPLIES

Each week students will be required to complete discussion posts and replies. The requirement to earn full credit is one post (at least 100 words) and 2 replies (minimum of 50 words). The instructor may choose to grade ALL posts/replies or a portion of the posts/replies due to the volume. However, the assignments will prepare you for the exam and you do not know which discussion questions will be graded**. If you do not complete a discussion post on time (by the original due date), the maximum grade you will receive is an 80. (see attached rubric). Once a grade is posted for your discussion board, you cannot revise it to get a higher score. Please refer to the attached rubric for detailed information.**

ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual

course syllabus.

Be sure to check your emails on a daily basis. In order to be in attendance for this class and not to receive a No Show, you must sign the course pledge and complete the first day requirements.

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Student with Disabilities
Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: Macy Gay mgay@southeasterntech.edu, 478-289-2274, Building 1, Room 1210.

Vidalia Campus: Helen Thomas hthomas@southeasterntech.edu, 912-538-3126, Building A, Room 165.

Specific Absences
Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.
Swainsboro Campus: Macy Gay mgay@southeasterntech.edu, 478-289-2274, Building 1, Room 1210.

Vidalia Campus: Helen Thomas hthomas@southeasterntech.edu, 912-538-3126, Building A, Room 165.

Pregnancy

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: Macy Gay, (mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210.

Vidalia Campus: Helen Thomas, (hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery **MAY NOT** be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

Withdrawal Procedure

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

Proctored Event Requirement
Due to the uncertainties of COVID-19, this event will not be proctored for Spring Semester 202114. Students will complete the event, but will not be required to come on campus to do it.

The event will be your Final exam which will count 20% of your overall grade in the class.

Students who do not complete the event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. **If the event is scheduled during final exams, any student who misses the event will be issued an "F" (Failing) for the course.**

Project: You will be required to complete a PROJECT this semester. It will count 20% of your final grade in the class. **. You will not be allowed to turn in a project late or take a final exam late UNLESS approved by the instructor in EMERGENCY situations only.**

For your project this semester, you will be required to write a character analysis on one of the active shooters: Dylann Roof, Nikolas Jacob Cruz, Stephen Paddock, or Devin Patrick Kelley. If the project is not submitted on time, a grade of zero will reflect. Your project will be 20 % of your grade. **Due Date: 4/5/21.**

Guidelines for the Project:

APA format - 12 Font

This will include a title page, abstract page (per APA format), and a minimum of 5 BODY pages of the shooter you choose, reference page. This will be a total of 8 pages minimum and the body must be 5 pages minimum analyzing the shooter in a psychological perspective.

You will see an attached rubric and sample character analysis under the Tab labeled Project in Blackboard.

Makeup Guidelines:

I will allow makeups IF it is approved by me and if it was an emergency and VALID reason the assignment, test or discussion board was missed. Make-up is not used for retaking tests over for a higher score. Projects and final exams are EXCLUDED from the makeup day. You will not be allowed to turn in a project late or take a final exam late.

Academic Dishonesty
The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

Procedure for Academic Misconduct
The procedure for dealing with academic misconduct and dishonesty is as follows:

1. **First Offense**
   Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home

campus. The Registrar will input the incident into Banner for tracking purposes.

2. **Second Offense**
   Student is given a grade of "WF" (Withdrawal Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. **Third Offense**
   Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

Statement of Nondiscrimination

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1st Street, Vidalia Office 108 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

Accessibility Statement

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

Grievance Procedures

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

Access to Technology

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the MySTC portal or by clicking the Current Students link on the Southeastern Technical College Website (www.southeasterntech.edu).

Technical College System of Georgia Guarantee Statement

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

Assessment/Assignment	Percentage
Tests	60 %
Online Assignments	20 %
Final Exam/Proctored Event- will be online due to COVID-19	20 %
Total	100 %

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

PSYC 1101- Introduction to Psychology

Spring Semester 202114 Lesson Plan

Week	Module	Content/Assignments and Due Dates	Comp. Area
Week 1: **3/9/21-3/15/21**	Chapter 1: Introduction to Psychology **NOTE: There is NO book you will have to purchase**. All course information is available through OPENSTAX and organized by chapters You can purchase the book through AMAZON-Optional	<mark>**Mandatory to Begin:**</mark> **Click ALL items and complete the necessary items in the Getting Started Tab.** **You must complete the Course Pledge in order to stay in the class. If you do not complete the Course pledge, you will be a NS-No show for the class.** **Complete course pledge No later than: 3/12/21.** **Complete COVID Tab in Blackboard,** Click and Complete all items in the Blackboard Orientation. Click on the Blackboard Orientation Tab- review the tasks to be successful in Blackboard, Blackboard orientation and complete the Online Orientation Quiz. **Content: Chapter 1- Introduction to Psychology** Read Chapter 1, OPENSTAX (book is online in the course) To read the Chapter 1- Click on the Chapter Assignments/Exams and locate the Chapter 1 Tab. Watch Video on Intro to Psychology. Complete Discussion Board – You will complete one	1 a-c

Week	Module	Content/Assignments and Due Dates	Comp. Area
		post and 2 replies. Please follow your syllabus/rubric for directions on the word count.	
		Complete Chapter 1 Online quiz.	
		Complete Chapter 1 Exam.	
		Due Dates for Week 1- Discussion Posts /quiz/exam: by: 3/15/21.	
		By: 11:55 p.m.	
Week 2: **3/15/21-** **3/22/21**	Chapter 2: Psychological Research Chapter 3: Biopsychology	**Content: Chapter 2 -Foundations and Research Methods** Read Chapter 2, Openstax Textbook. Watch video on psychological research. Complete discussion post. (one post and two replies.) Complete Chapter 2- online quiz. Complete Chapter 2 Exam. **Content: Chapter 3-Biological Foundations of Behavior** **Openstax Textbook** Watch: Videos on Biopsychology Discuss: Complete the discussion post and replies for this week. You will complete one post and two replies. Please refer to the syllabus for guidelines on this. (Chapter 3) Complete Chapter 3 Quiz. Complete Chapter 3 Exam. **Due Date for Week 2- all assignments/exams: by: 3/22/21- By: 11:55 p.m.**	**2** **a-c** **3** **a-c**

Week	Module	Content/Assignments and Due Dates	Comp. Area
Week 3: 3/22/21- 3/29/21	Chapter 4: States of Consciousness Chapter 5: Sensation and Perception	**Content: Chapter 4- States of Consciousness** Read: Chapter 4- OpenStax Textbook. Watch: Video on States of Consciousness Discuss: Complete the discussion post and replies for the week. Complete Online: Review Quiz and Chapter 4 Exam **Content: Chapter 5- Sensation and Perception** Read: Chapter 5, OpenStax Textbook Watch: Videos on Sensation and Perception. Discuss: Participate in the discussion for Chapter 5. Complete one post and two replies. Complete Quiz- Chapter 5. Complete Chapter 5 Exam. **Due Date for Week 3- ALL items by: 3/29/21.**	**1-5** **a-c**
Week 4: 3/29/21- 4/5/21	Chapter 6: Learning Chapter 7: Thinking and Intelligence	**Content: Chapter 6- Learning** Read: Chapter 6 OpenStax Textbook Watch: Videos on Learning Discuss: Participate in the discussion for Chapter 6, follow guidelines located in your syllabus. Complete Quiz and Chapter 6 Exam. **Content: Chapter 7-Thinking and Intelligence** Read: Chapter 7, Openstax Textbook Watch: Videos on Thinking and Intelligence Discuss: Participate in the discussion for Chapter 7, follow the guidelines located in the syllabus to earn full credit.	**1-5** **a-c**

Week	Module	Content/Assignments and Due Dates	Comp. Area
		Complete Quiz/Assignment and Chapter 7 Exam. **Due Date for Week 4- all assignments and exams: 4/5/21 by 11:55 p.m.. Project Due: 4/5/21 by 11:55 p.m.**	
Week 5: 4/5/21- 4/12/21	Chapter 8- Memory Chapter 9- Life Span Development	**Content: Chapter 8- Memory** Read Chapter 8, Open Stax Textbook Review: PDF slide presentation Watch: Videos on Memory Complete Chapter 8 Quiz/ Assignment and Chapter 8 Exam **Chapter 9- Life Span Development** Read: Chapter 9, OpenStax Textbook Watch: Videos on Lifespan Development Discuss: Participate in the discussion for Chapter 9- complete one post and two replies. Complete Quiz- Chapter 9 and Chapter 9 Exam **Due Date by for all Week 5 assignments and exams by 4/12/21 by 11:55 p.m.**	6 a-c 9 a-c
Week 6:	Chapter 10: Emotion and Motivation	**Content: Chapter 10- Emotion and Motivation** Read: Chapter 10- Open Stax Textbook	2, 3 A,C

Week	Module	Content/Assignments and Due Dates	Comp. Area
4/12/21-4/19/21	Chapter 11: Personality Chapter 12: Social Psychology Industrial Organizational Psychology	Watch: Videos on Emotion and Motivation Complete Quiz—Chapter 10. Complete Chapter 10 Exam. Discuss: Participate in the discussion for Chapter 10. **Content: Chapter 11: Personality** Read: Chapter 11, Openstax Textbook. Watch: Videos on Personality Discuss: Participate in the discussion for Chapter 11. **Content: Chapter 12: Social Psychology Industrial Organizational Psych.** Read Chapter 12. Watch: Videos on Chapter 12 Discuss: Participate in Ch. 12 discussion.(one post and two replies) Complete Quiz and Exam- Chapter 12. **Due date for all Week 6 assignments and exams by: 4/19/21, by: 11:55 p.m.** **Note: We will not go over or test on Chapter 13.**	
Week 7-7.5- 4/19/21-5/3/21	**Chapter 14: Stress, Lifestyle and Health** **Chapter 15: Psychological Disorders** **Chapter 16: Therapy and Treatment**	**Content: Chapter 14: Stress, Lifestyle and Health** **Read: Chapters 14.** **Discussion: participate in the discussion board for chapters 14.** **Complete Quiz- Ch. 14** **Complete Chapter 14 Exam.** **Content: Chapter 15: Psychological Disorders** **Read: Chapters 15.**	**1-5** **A,C**

Week	Module	Content/Assignments and Due Dates	Comp. Area
		Discussion: participate in the discussion board for chapters 15.	
		Complete Quiz- Ch. 15	
		Complete Chapter 15 Exam.	
		Content: Chapter 16: Therapy and Treatment	
		Read: Chapters 16.	
		Complete Quiz- Ch. 16	
		Complete Chapter 16 Exam.	
		Complete week 7-7.5 items by 5/2/21.	
		Complete Proctored Exam which is the Final Exam by 5/2/21.	
		Proctor Event: Final Exam will be cumulative. A study guide will be provided in Blackboard.	
		If you do not attend the Proctor exam, you will receive an "F" for the course. Your proctored event will count 20% of your overall grade in the class.	
		Semester Ends: 5/3/21.	

COMPETENCY AREAS:
1. Foundations and Research Methods
2. Biological Foundations of Behavior
3. Sensation and Perception
4. States of Consciousness
5. Learning
6. Memory
7. Thinking Intelligence, and Language
8. Motivation and Emotion Lifespan Development
9. Lifespan Development
10. Personality
11. Psychological Disorders and Treatment
12. Stress and Health Psychology
13. Social Psychology

GENERAL CORE EDUCATIONAL COMPETENCIES

a) The ability to utilize standard written English.
b) The ability to solve practical mathematical problems.
c) The ability to read, analyze, and interpret information.

Discussion Board Rubric: 1 post- minimum 100 words ; 2 replies- minimum 50 words

Note: If you post one post and NO replies, your maximum grade will be a 70.
If you post one post and one reply, your maximum grade will be 80.
If you complete NO discussion board with no post and No reply the grade will be a zero.
If you are allowed to makeup the discussion post, your highest grade will be an 80.

Criteria	5 Points Outstanding	4 Points Proficient	3 Points Basic	2-0 Points Below Expectations
Critical Thinking	Discussion is rich in content. Generates thought provoking questions. Poster shows insight and analysis of subject	Discussion is substantial in content. Shows some insight and analysis has taken place.	Discussion is generally competent. Information is thin and commonplace	Rudimentary and superficial. No analysis or insight is displayed
Connections	Clear connections to previous or current real life situations.	Connections are somewhat evident. Some connection with real life situations but not very clear or obvious	Limited connections. Vague generalities	No connections. Off topic
Uniqueness	New Ideas. New Connections. Discussions are made with depth and detail	Contains new ideas or discussions but lacks depth and/or detail	Few or no new ideas or connections. Discussions rehash or summarize other postings.	No new ideas. " I agree with…" "I like that concept…." Etc…. statements
Timeliness	ALL required postings are completed in advance of deadline. Discussions and replies are completed throughout the discussion to ensure that others have time to read and respond	All required discussions are completed by deadline. Some replies or discussions are not completed in time for others to read and respond	All required discussions are completed at the last minute without allowing time for others to read and respond.	Some or all required postings are missing
Stylistics	1 or 2 grammatical or	3-5 grammatical or stylistic errors	5 or more obvious grammatical	Obvious Grammatical

Criteria	5 Points Outstanding	4 Points Proficient	3 Points Basic	2-0 Points Below Expectations
	stylistic errors		errors. Errors interfere with discussion content	errors that makes understanding impossible
TOTALS				
X 4				
Total Points. ___/100				