



**CRJU 1010 Introduction to Criminal Justice  
COURSE SYLLABUS  
Online  
Spring Semester 2019**

**COURSE INFORMATION**

Credit Hours/Minutes: 3/2250  
Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard  
Class Meets: Via Internet for 15 weeks  
Course Reference Number (CRN): 40226  
Preferred Method of Contact: Email

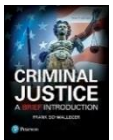
**INSTRUCTOR CONTACT INFORMATION**

Instructor Name: Karann Raines  
Office Location: Room #828, Gillis Medical Building  
Office Hours: 2:00-4:30 p.m. Monday-Thursday  
Email Address: [Karann Raines \(kraines@southeasterntech.edu\)](mailto:kraines@southeasterntech.edu)  
Phone: 912-538-3219  
Fax Number: 912-538-3106  
Tutoring Hours (if applicable): N/A

**SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK**

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook \(http://www.southeasterntech.edu/student-affairs/catalog-handbook.php\)](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

**REQUIRED TEXT**



Criminal Justice: A Brief Introduction, 12<sup>th</sup> Edition, Schmalleger, ISBN# 9780134548623

**REQUIRED SUPPLIES & SOFTWARE**

Microsoft Office and Internet access (Mozilla Firefox, Internet Explorer 7 or higher, or Chrome) is required for this course.

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

**Students should not share login credentials with others and should change passwords periodically to maintain security.**

## **COURSE DESCRIPTION**

Introduces the development and organization of the criminal justice system in the United States.

## **MAJOR COURSE COMPETENCIES**

American Criminal Justice System, Constitutional Limitations, Organization of Enforcement, Organization of Adjudication, Organization of Corrections, Career Opportunities & Requirements

## **PREREQUISITE(S)**

Provisional Admission

## **COURSE OUTLINE**

1. American Criminal Justice System
2. Constitutional Limitations
3. Organization of Enforcement
4. Organization of Adjudication
5. Organization of Corrections
6. Career Opportunities and Requirements

## **GENERAL EDUCATION CORE COMPETENCIES**

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

## **STUDENT REQUIREMENTS (ONLINE)**

Students are expected to complete all work required by the instructor and to attend the required proctored campus exam. Students will have at least one week to complete tests and assignments. All tests and assignments are due no later than 11:59 p.m. Monday of each week. Assignments must be keyed in Microsoft Word, saved, uploaded, and attached for grading in Blackboard.

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and spending a minimum of 37.5 hours during the semester doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email is accessed at <https://portal.office.com>, under Quick links on our webpage, or in the menu of your Blackboard course.

- Students are responsible for working on course material individually and are responsible for communicating questions of concern to the instructor in a timely manner. Students are expected to complete all tests and assignments by the due dates.
- Students are responsible for reading this syllabus/lesson plan and policies/procedures in the STC Catalog and Handbook as well as the Online Course Orientation. All online students must post a pledge that they have read and understand the syllabus and STC Online Orientation policy. The Pledge should be posted in Blackboard within the "Getting Started" link within the first three days of the semester.
- Students are responsible for checking emails and Blackboard announcements daily. Students must use their Student Email as the method of communication.
- Students are required to post an introduction of him/herself within the first three days of class. The Introduction should be posted in Blackboard within the "Getting Started" link within the first three days of the semester.

- Students are required to take chapter exams. Exams are posted in the weekly folders located in the “*Weekly Assignment Schedule*” link. Exams must be taken by the due date posted in the lesson plan part of the syllabus. Students are allowed to complete weekly assignment (exams) early so no make ups will be given for missed assignments. Any student who does not take an exam by the due date will be given a grade of zero. ATTENTION: Once any exam/test has begun, students cannot move away from it, or refresh the screen or the system will submit it automatically whether it has actually been completed or not.
- Students are required to take two tests during the semester. A midterm test and a final (proctored) test. ATTENTION: Once any test or quiz has begun, students cannot move away from the test/quiz, or refresh the screen or the system will submit it automatically whether it has actually been completed or not.
  - The Mid-term test will be available for students to take online from their home or elsewhere. Due date for the midterm test is located in the lesson plan portion of this syllabus. Failure to take the midterm test within the allowed timeframes will result in a grade of zero. No make ups will be allowed.
  - The Proctored Final test must be taken in person at STC on either of the two designated dates and campuses. Failure to take this proctored test will result in a grade F for this course. See the “Proctored” section of this syllabus below for more detailed information.
- Students are required to submit chapter Homework Assignments. Questions for homework assignments are posted in the weekly folders located in the “*Weekly Assignment Schedule*” link and must be submitted by the due date posted in the lesson plan part of the syllabus. Students are required to submit all homework assignments in the designated weekly Drop Box. Failure to submit homework by that week’s due date will result in a grade of zero. Students are allowed to turn in homework assignments early so no submissions will be accepted late. **HOMEWORK INSTRUCTIONS:** *Access the course and click on the “Course Work/Lessons” folder. Then go into the individual “Weekly Assignment Schedule” folder to find the chapter work due for a particular week. Click on the appropriate weekly chapter to find the appropriate homework assignment. Then click the “browse my computer” button to find the file you want to attach. Then click “submit” and it will attach the file. This will submit your homework file to the weekly drop box for grading. NOTE: THIS IS THE ONLY WAY ASSIGNMENTS WILL BE ACCEPTED FOR THIS CLASS. IF YOU HAVE ANY SPECIFIC QUESTIONS REGARDING ASSIGNMENTS, PLEASE EMAIL ME. DO NOT TYPE YOUR ASSIGNMENTS IN THE COMMENTS BOX. YOU MUST COMPLETE THE ASSIGNMENTS IN MICROSOFT WORD FORMAT (.doc or .docx) AND THEN ATTACH THE FILE IN THE DROP BOX FOR GRADING.*
- Students are required to participate in Discussion Topic assignments. Students are required to respond to the Discussion Topic and are also required to reply to one other student’s post in order to get full credit for the assignment. (See the *Discussion Board Grading Rubric* below.) Failure to post your response and reply by that week’s due date will result in a grade of zero. Students are allowed to post discussion topics early so no posts or replies will be accepted late. Discussion Board responses and replies must be at least 4-5 sentences. Comments must be written in complete sentences using correct spelling and grammar. Simply stating “yes or no” or “agree or disagree” is not sufficient and will not be accepted. Do not copy any other students’ post/reply. It is considered plagiarism and will not be accepted.
- Students are required to complete MindTap Assignments such as You Decide, Video Cases, Labs, and Lab quizzes -. Students are required to log into MindTap through the posted weekly Blackboard assignments using the Access Code provided with the purchase of the textbook.

## DISCUSSION BOARD RUBRIC

# of discussion posts	# of discussion replies	Grade	Due Date, Length, Grammar and Spelling Requirements
1	1	100	Students who post their initial discussion board response to the discussion board topic and reply to at least one other students' post will be given a 100 on the assignment if the post is turned in by the due date, contain 4-5 sentences and free of grammatical and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in both their response and reply. A 10-point deduction will be given for any response or reply that is not 4-5 sentences in length. No credit will be given for any response or reply that is an answer of "yes/no" or "I agree/disagree."
1	0	70	Any student that does not respond to at least one other students' post will not receive a grade above 70. The grade of 70 will be the highest grade that the student will be able to receive on the discussion post if the post is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their response. A 10-point deduction will be given for any response that is not 4-5 sentences in length.
0	1	50	Students who only respond to a classmate's discussion post will not receive a grade above 50. The grade of 50 will be the highest grade that the student will be able to receive on the discussion response if the response is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their reply. A 10-point deduction will be given for any reply that is not 4-5 sentences in length.
0	0	0	Students will receive a 0 on the discussion topic if the student does not post an answer or response to one other students' post by the due date.

## ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an "F" (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due no

later than 11:59 p.m. on Monday of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## **STUDENTS WITH DISABILITIES**

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

**Swainsboro Campus:** Macy Gay [mgay@southeasterntech.edu](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1208

**Vidalia Campus:** Helen Thomas [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 108

## **SPECIFIC ABSENCES**

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## **PREGNANCY**

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

**Swainsboro Campus:** Macy Gay [mgay@southeasterntech.edu](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1208

**Vidalia Campus:** Helen Thomas [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 108

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery **MAY NOT** be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

## **WITHDRAWAL PROCEDURE**

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

### **Online Proctored Event Withdrawals**

Students who do not complete the proctored exam for an online class on the scheduled date and do not present a valid excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing) and will be disabled in their online class. If the proctored event is scheduled during final exams, any student who misses the proctored exam will receive an "F" for the course.

## PROCTORED EVENT REQUIREMENT

In order to validate student identity for all online courses, students enrolled in online courses are **required** to complete one proctored event per online course. The proctored event will be administered on separate days—once on the Vidalia campus and once on the Swainsboro campus. Students must attend one of the proctored sessions as scheduled on the Lesson Plan/Course Calendar. Dual enrollment students enrolled in online courses have the same options, but can also complete the event on the high school campus. The event will be monitored by the instructor, another College employee, or high school counselor. The proctored event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students must attend one of the scheduled proctored sessions and will need to make arrangements with work, childcare, etc. The specific dates of the proctored event are scheduled on the Lesson Plan/Calendar for the online course.

Students living farther than 75 miles from either campus who cannot come to Southeastern Tech for the event must secure an approved proctoring site. The site and the proctor must meet Southeastern Technical College's requirements (instructor will provide more information and necessary forms if this is the case). Note: Students taking proctored events off campus will utilize the Proctor Scheduling and Approval Form found in Blackboard within the Getting Started/Start Here and Proctoring Event area. The completed form should be submitted to the course instructor a minimum of two weeks prior to the proctored event. If approved, the instructor will notify the proctor.

Students arranging off-campus proctoring must take the event on one of the originally scheduled days. Students who do not complete the proctored event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Proctored events will be given after the 65% point of the semester. **Students who do not complete the proctored event on the scheduled date and do not present a valid documented excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing). If the proctored event is scheduled during final exams, any student who misses the proctored event will be issued an "F" (Failing) for the course.**

## PROCTORING FEES

Students are not charged a proctoring fee when taking a proctored event at Southeastern Technical College or any other TCSG college. Students who choose to use an off-campus proctor may be assessed a proctoring fee by the proctoring site. In this instance, the student is responsible for payment.

**The required proctored event for this class (Final Test) is scheduled on the following dates and times: Vidalia Campus, Gillis Building, Room 830 on Wednesday April 24 anytime between 9:00 a.m. – 4:00 p.m. and Swainsboro Campus, Building 2, Room 2159 on Thursday April 25 anytime between 1:30 p.m. Email the instructor to inform which day/location and time you will come to take the proctored final test.**

## WORK ETHICS

The Technical College System of Georgia instructs and evaluates students on work ethics in all programs of study. Ten work ethics traits have been identified and defined as essential for student success: appearance, attendance, attitude, character, communication, cooperation, organizational skills, productivity, respect, and teamwork. Students will be required to take a work ethics exam as marked in the lesson plan. A grade of 70 or better is required to complete the work ethics requirements for this class.

## **MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC.)**

No make-ups will be allowed for any missed tests, quizzes, chapter homework, and discussion board topics. A grade of zero will be given for all assignments not completed by the respective due date. The proctored final test must be taken on either of the dates indicated in the syllabus/lesson plan and no make-ups are allowed unless a valid documented excuse is approved by the instructor.

## **ACADEMIC DISHONESTY POLICY**

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

## **PROCEDURE FOR ACADEMIC MISCONDUCT**

The procedure for dealing with academic misconduct and dishonesty is as follows:

### **1. First Offense**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

### **2. Second Offense**

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

### **3. Third Offense**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

## **STATEMENT OF NON-DISCRIMINATION**

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b>	<b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b>
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 108 Phone: 912-538-3126 Email: <a href="mailto:Helen.Thomas@southeasterntech.edu">Helen.Thomas@southeasterntech.edu</a>	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 <sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3230 Email: <a href="mailto:Lanie.Jonas@southeasterntech.edu">Lanie.Jonas@southeasterntech.edu</a>

### ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

### GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College’s website.

### ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

### TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

*The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

### GRADING POLICY

Assessment/Assignment	Percentage
Midterm Test	25%
Final Test (Proctored Test)	20%
Chapter Quizzes	20%
Homework Assignments	20%
Discussion Topics	10%
Work Ethics Assessment	5%

### GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59



**CRJU 1010 Introduction to Criminal Justice**  
**Spring Semester 2019 Lesson Plan**

Date	Lesson/ Chapter	Content/Assignments/Test/Due Dates	Competency Area
January 7-13	Week 1 Chapter 1	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read the course syllabus</li> <li>• Read contents in the “Getting Started” link (Academic Integrity, Attendance Procedure, Online Orientation, Procedure Concerning Academic Dishonesty)</li> <li>• Read Chapter 1 – What is Criminal Justice?</li> <li>• View PowerPoint slides for Chapter 1</li> </ul> <p>Assignments: Due no later than Wednesday January 9, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete Pledge Acknowledgment Quiz located in “Getting Started” link</li> <li>• Post a Student Introduction of yourself in “Getting Started” link</li> <li>• Complete Blackboard Orientation Quiz in “Blackboard Orientation” link</li> </ul> <p>Assignments: Due no later than Monday, January 14, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 1 homework in the drop box</li> <li>• Take Chapter 1 Quiz</li> </ul>	1 a, c
January 14-20	Week 2 Chapter 2	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 2 – The Crime Picture (<i>page 22 through top of page 46</i>)</li> <li>• View PowerPoint slides for Chapter 2</li> <li>• Go to the Uniform Crime Report &amp; the National Crime Victimization Survey website links provided under week 2 assignments to view the most current crime data in the United States as indicated by these reports.</li> </ul> <p>Assignments: Due no later than Monday, January 21, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Post Discussion Topic #1 &amp; respond to one other students’ post</li> </ul>	1, 3 a, c

Date	Lesson/ Chapter	Content/Assignments/Test/Due Dates	Competency Area
January 21-27	Week 3 Chapter 2	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 2 (continued) – The Crime Picture (<i>page 46 through the end of the chapter</i>)</li> <li>• View PowerPoint slides for Chapter 2</li> <li>• Read the <i>Job Opportunities in the Criminal Justice Field</i> link. Provides students with information on hiring criteria for certain jobs in the criminal justice field. (located under the “Course Work/Lessons” link)</li> </ul> <p>Assignments: Due no later than Monday, January 28, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 2 homework in the drop box</li> <li>• Take Chapter 2 Quiz</li> </ul>	1, 3, 6 a, c
January 28- February 3	Week 4 Chapter 3	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 3 – Criminal Law (<i>page 61 through the top of page 76</i>)</li> <li>• View PowerPoint slides for Chapter 3</li> </ul> <p>Assignments: Due no later than Monday, February 4, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Post Discussion Topic #2 &amp; respond to one other students’ post</li> </ul>	1 a, c
February 4-10	Week 5 Chapter 3	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 3 (continued) – Criminal Law (<i>page 76 through the end of the chapter</i>)</li> <li>• View PowerPoint slides for Chapter 3</li> </ul> <p>Assignments: Due no later than Monday, February 11, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 3 homework in the drop box</li> <li>• Take Chapter 3 Quiz</li> </ul>	1 a, c

Date	Lesson/ Chapter	Content/Assignments/Test/Due Dates	Competency Area
February 11-17	Week 6 Chapter 4	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 4 – Policing Purpose and Organization (<i>pages 90-108</i>)</li> <li>• Read the 10 Work Ethics Topics to get prepared to complete the Work Ethics Assessment</li> <li>• View PowerPoint slides for Chapter 4</li> <li>• Go to the Georgia Bureau of Investigation, Georgia State Patrol, Federal Bureau of Investigation, Integrated Automated Fingerprint Identification System, and the Combined DNA Identification System websites to view information that corresponds with Chapter 4 (links are under Week 6 assignment folder).</li> </ul> <p>Assignments: Due no later than Monday, February 18, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; Post the Work Ethics Assessment in the drop box</li> <li>• Post Discussion Topic #3 &amp; respond to one other students' post</li> </ul>	3 a, c
February 18-24	Week 7 Chapter 4	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 4 (continued) – Policing Purpose and Organization (<i>page 108 through the end of the chapter</i>)</li> <li>• View PowerPoint slides for Chapter 4</li> </ul> <p>Assignments: Due no later than Monday, February 25, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Ch. 4 homework in the drop box</li> <li>• Take Chapter 4 Quiz</li> </ul>	3 a, c
February 25- March 3	Week 8 Midterm Test	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Take the Midterm Test over Chapters 1, 2, 3, 4. Test to be taken online and will be posted under the “Week 8 Assignment” folder.</li> </ul> <p>It can be taken anytime between: Tuesday, February 26 --- Monday, March 4, 11:59 p.m.</p>	1, 3, 6 a, c
March 4-10	Week 9 Chapter 7	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 7 – The Courts (<i>pages 212-223</i>)</li> <li>• View PowerPoint slides for Chapter 7</li> <li>• Go to the website links provided under week 9 assignments to view the various state and federal courts</li> </ul> <p>Assignments: Due no later than Monday, March 11, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Post Discussion Topic #4 &amp; respond to one other students' post</li> </ul>	4 a, c

Date	Lesson/ Chapter	Content/Assignments/Test/Due Dates	Competency Area
March 11-17	Week 10 Chapter 7	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 7 – The Courts (<i>pages 223 through the end of the chapter</i>)</li> <li>• View PowerPoint slides for Chapter 7</li> </ul> <p>Assignments: Due no later than Monday, March 18, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 7 homework in the drop box</li> <li>• Take Chapter 7 Quiz</li> </ul>	4 a, c
March 18-24	Week 11 Chapter 8	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 8 – The Courtroom Work Group and the Criminal Trial (<i>page 236 through top of page 250</i>)</li> <li>• View PowerPoint slides for Chapter 8</li> </ul> <p>Assignments: Due no later than Monday, March 25, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Post Discussion Topic #5 &amp; respond to one other students' post</li> </ul>	4 a, c
March 25-31	Week 12 Chapter 8	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 8 (continued) – The Courtroom Work Group and the Criminal Trial (<i>page 250 through the end of the chapter</i>)</li> <li>• View PowerPoint slides for Chapter 8</li> </ul> <p>Assignments: Due no later than Monday, April 1, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 8 homework in the drop box</li> <li>• Take Chapter 8 Quiz</li> </ul>	4 a, c
April 1-7		<b>SPRING BREAK – NO CLASS</b>	
April 8-14	Week 13 Chapter 9 and Chapter 10	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Read Chapter 9 – Sentencing (<i>page 269 through top of page 286</i>)</li> <li>• Read Chapter 10 – Probation, Parole, &amp; Community Corrections (<i>page 315 through top of page 329</i>)</li> <li>• View PowerPoint slides for Chapter 9</li> <li>• View PowerPoint slides for Chapter 10</li> </ul> <p>Assignments: Due no later than Monday, April 15, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Complete &amp; post Chapter 9 &amp; 10 homework in the drop box</li> <li>• Take Chapter 9 &amp; 10 Quiz</li> </ul>	5 a, c

Date	Lesson/ Chapter	Content/Assignments/Test/Due Dates	Competency Area
April 15-21	Week 14 Chapter 11	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• <i>Read</i> Chapter 11 – Prisons and Jail</li> <li>• View PowerPoint slides for Chapter 11</li> </ul> <p>Assignment: Due no later than Monday, April 22, 11:59 p.m.</p> <ul style="list-style-type: none"> <li>• Take Chapter 11 Quiz</li> </ul>	5 a, c
April 22-29	Week 15 Proctored Final Test	<p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• Take the Proctored Final Test over Chapters 7, 8, 9, 10, 11 in person at the: Vidalia Campus, Gillis Building, Room 830 on Wednesday April 24 anytime between 9:00 a.m. – 4:00 p.m. OR Swainsboro Campus, Building 2, Room 2159 on Thursday April 25 at 1:30 p.m.</li> </ul> <p>Email the instructor to inform which day/location and time you will come to take the proctored final test.</p>	4, 5 a, c

**COMPETENCY AREAS:**

1. American Criminal Justice System
2. Constitutional Limitations
3. Organization of Enforcement
4. Organization of Adjudication
5. Organization of Corrections
6. Career Opportunities and Requirements

**GENERAL CORE EDUCATIONAL COMPETENCIES**

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.