ECON 1101 – Principles of Economics
COURSE SYLLABUS
Online
Spring Semester 2022

COURSE INFORMATION

Credit Hours/Minutes: 3/2250
Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard
Course Reference Number (CRN): 40264
Preferred Method of Contact: Office 365 College Email

INSTRUCTOR CONTACT INFORMATION

Adjunct Instructor Name: Nicholas Bergan
Adjunct College Email Address: Nicholas Bergan (nbergan@southeasterntech.edu)
Campus/Office Location: Online
Office Hours: Online: Monday, Tuesday, Friday: 8-11am / Tuesday, Thursday: 7-10pm
Phone: 561.510.1174
Fax Number: N/A (Not Applicable)

Dean Name: Cheryl West
Email Address: Cheryl West (cwest@southeasterntech.edu)
Campus/Office Location: Vidalia Campus / Main Building
Office Hours: By Appointment
Phone: 912.538.3208
Fax Number: N/A

SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's Catalog and Handbook (http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

REQUIRED TEXT:

The textbook is embedded into the course as it is an eText and a purchase is not required.
Principles of Economics; Authors: Greenlaw and Taylor; 2017; ISBN: 978-1-947172-28-9

REQUIRED SUPPLIES & SOFTWARE

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

Provides a description and analysis of economic operations in contemporary society. Emphasis is placed on developing an understanding of economic concepts and policies as they apply to everyday life. Topics include Basic economic principles; economic forces and indicators; capital and labor; price, competition, and monopoly; money and banking; government expenditures, federal and local; fluctuations in production, employment, and income; and United States economy in perspective.

MAJOR COURSE COMPETENCIES

1. Basic Economic Principles
2. Microeconomic Principles and Market Models
3. Macroeconomic Principles and Policies

PREREQUISITE(S)

Appropriate Placement Test Score

COURSE OUTLINE

Basic Economic Principles

A. Describe the scope and methods of economics.
B. Describe the structure of a market economy.
C. Describe the United States economy in perspective.
D. Model the fundamentals of supply and demand.
E. Describe the role of households, firms and government in the economy.

Microeconomic principles and market models

A. Explain consumer theory.
B. Explain the theory of the firm.
C. Compare perfect competition with imperfect competition.

Macroeconomic principles and policies

A. Define aggregate demand and aggregate supply.
B. Explain supply and demand in the money market.
C. Break down the impact of fiscal and monetary policies.

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS (ONLINE)

Students are expected to complete all work required by the instructor and to attend the required proctored campus exam. Students will have at least one week to complete tests and assignments. All tests, excluding the final exam, and assignments are due at 11:55 pm on the due date listed in the course syllabus. Assignments have to be completed online in Blackboard. Please start early in the week just in case any technical issues come up as no late work is accepted.

Students are expected to prove weekly academic engagement by meeting assignment deadlines each week and spending a minimum of 3 hours during the semester doing the required homework, quizzes, and tests. Students are expected to communicate frequently through college email and discussion boards. College email (Office 365) is accessed at https://portal.office.com, under the mySTC tab on our webpage, under Quick links on our webpage, or in the menu of our Blackboard course. The Send Email link on the menu of our Blackboard course allows students to easily send an email to classmates or the instructor, but checking email must be done using Office 365.

COVID-19 MASK REQUIREMENT

Masks or face coverings must be worn at all times while on the campus of Southeastern Technical College. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC). A student's refusal to wear a mask or face covering will be considered a classroom disruption and the student may be asked to leave campus and/or receive further discipline.

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Cough: new or worsening, not attributed to another health condition
Shortness of breath, not attributed to another health condition
New loss of taste or smell
Chills; Repeated shaking with chills
Sore throat, not attributed to another health condition
Muscle pain, not attributed to another health condition or exercise
Headache, not attributed to another health condition
Diarrhea (unless due to known cause)
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVD-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students taking classes on campus, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the COVID 19 Health Reporting Form. Report all positive cases of COVID-19 to your instructor and Stephannie Waters, Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

ONLINE ATTENDANCE

It is the student's responsibility to be academically engaged each week doing course related activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an "F" (Failing 0-59) in a course.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:55pm on Monday of each week. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: Daphne Scott (dscott@southeasterntech.edu) 478-289-2274, Building 1, Room 1210.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: Macy Gay (mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210
Vidalia Campus: Helen Thomas (hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery **MAY NOT** be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.
Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal

procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

Online Proctored Event Withdrawals

Students who do not complete the proctored exam for an online class on the scheduled date and do not present a valid excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing) and will be disabled in their online class. If the proctored event is scheduled during final exams, any student who misses the proctored exam will receive an "F" for the course.

PROCTORED EVENT REQUIREMENT

The event may be a major exam, assignment, or presentation, etc. that will count a minimum of 20% of the course grade. Students who do not complete the event as scheduled must submit a valid documented excuse within three business days after the scheduled event. If the excuse is approved by the instructor of the course, students must make arrangements with the instructor to makeup/reschedule the missed event. The penalty and makeup instructions will be at the instructor's discretion. Events will be given after the 65% point of the semester. **Students who do not complete the event on the scheduled date and do not present a valid documented excuse within three business days of the scheduled event will be withdrawn from the course with a "WF" (Withdrawn Failing). If the event is scheduled during final exams, any student who misses the event will be issued an "F" (Failing) for the course.**

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC.)

No make-up work is given in the course. All students are expected to complete their work on time and correctly to earn points. There will be no exception to this policy.

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. **First Offense**
   Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.
2. **Second Offense**
   Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.
3. **Third Offense**
   Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The

Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	**Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer**
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the Southeastern Technical College Website (www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Quizzes	75%
Discussions	5%
Proctored Event/Exam	20%

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

ECON 1101 PRINCIPLES OF ECONOMICS

Spring Semester 2022 Lesson Plan

Date/Week (all work due by 11:55pm on the last day of the week listed below)	Chapter	Assignments & Tests	Competency Area
No Show Days 1/10-1/17	No Show Requirements	1. Complete the Getting Started menu item in Blackboard (presentation, Pledge Acknowledgment Quiz, and Student Introduction Board. 2. Complete the Blackboard Orientation menu item in Blackboard (presentation and Online Orientation Quiz) 3. Complete the Introduction Discussion Board 4. Complete the COVID 19 Presentation and Acknowledgment. Note that detailed assignments showing all activities that must be completed in order to be successful are listed at the beginning of each chapter in Blackboard.	
1/18-1/24	Chapters 1, 2	1. Chapter 1 Quiz 2. Chapter 2 Quiz 3. Discussion Board #1	1 A
1/25-2/7	Chapters 3, 5, 6	1. Chapter 3 Quiz 2. Chapter 5 Quiz 3. Chapter 6 Quiz 4. Discussion Board #2 5. Discussion Board #3	2 A
2/8-2/14	Chapter 7	1. Chapter 7 Quiz	2 B
2/15-2/28	Chapters 8, 9, 10	1. Chapter 8 Quiz 2. Chapter 9 Quiz 3. Chapter 10 Quiz 4. Discussion Board #4	2 B
3/1-3/21	Chapters 21, 22	1. Chapter 21 Quiz 2. Chapter 22 Quiz 3. Discussion Board #5	3 A B
3/22-4/4	Chapters 24, 27, 28	1. Chapter 24 Quiz 2. Chapter 27 Quiz 3. Chapter 28 Quiz	3 C
4/5-4/18	Chapter 30, 31	1. Chapter 30 Quiz 2. Chapter 31 Quiz	3 C

Date/Week (all work due by 11:55pm on the last day of the week listed below)	Chapter	Assignments & Tests	Competency Area
4/19-5/2	Chapters, 12, 13	1. Chapter 12 Quiz 2. Chapter 13 Quiz	2 A B
Time/Date Will be Posted as an announcement. Due by 5/5	Final	Proctored Event/Exam	Final

COMPETENCY AREAS:

1. Basic Economic Principles
2. Microeconomic Principles and Market Models
3. Macroeconomic Principles

GENERAL CORE EDUCATIONAL COMPETENCIES

a) The ability to utilize standard written English.
b) The ability to solve practical mathematical problems.
c) The ability to read, analyze, and interpret information.

GRADING ADDENDUM:

Final Exam: The final exam will consist of one attempt, 120 minutes, and 50 multiple choice questions. The final exam is proctored. Please see the Proctored Event Requirement section of the syllabus and the lesson plan for the date, time, and location. Keep a well-organized notebook to bring with you to the proctored final exam. Proctored Event/Exam.

Quizzes: All quizzes and the final exam will be multiple-choice questions. Each quiz will be 20 multiple-choice questions, of which, you will have 60 minutes to complete it. All quizzes must be completed by due date listed in the course schedule at 11:55 pm or you will receive a 0. No technological related excuses are accepted in the course for any reason; it is your responsibility to make sure that you complete all your work on time to get full points. You will get two attempts on each quiz, and I will take the highest score of those two attempts. You will get different questions, so make sure to review your answers to ensure that you can learn from your mistakes. You are not required to take both attempts, but it is a great way to learn and improve on the material.

When you are taking any assessment, any technological issue that does not allow you to complete the assessment will result in the grade you earned. This is the same policy that applies to all students, so do not email me any excuses to why you cannot complete the assessments. You will need to ensure that you have a secure internet connection and that you are active during the assessment as you need to click every minute. All students are held to the same policies in the course, so if you cannot finish the assessment for any reason, you will receive the score you earned at that point. No exceptions to this rule, so make sure to plan early and be careful when taking any assessment.

When you take your quiz, you have to complete it within the time period of when you started it. So, if you have 60 minutes to take a quiz and you start it at 1 pm, you will have to end it on the same day by 2 pm. You can leave and start it during that time period, but the clock will keep moving. Also, you only get ONE attempt on a single launch of a quiz, so when you start it, you have to complete it at that point.

DISCUSSION EXPECTATIONS AND REQUIREMENTS:

You will be participating in discussion boards throughout the course. You will need to review the due dates to ensure that you are active during that week to do well. I am grading the quality of your initial post and two peer responses, which can be to any of the questions that I post as well.

YOUR FIRST POST MUST BE BY THE FIRST THURSDAY at 11:55pm OF EACH MODULE OR YOU WILL LOSE 10 POINTS!!!!

To do well, I will recommend that you write 3-4 paragraphs for your response to the discussion question and 1-2 paragraph response to your fellow classmates or my additional questions that I post. I also recommend that you are using economic terms in your evaluation and responses as this are a good way to achieve maximum points. Each post should be "value added." In other words, your posts should further the thread topics; show that you have learned something from our readings, or outside research; bring anecdotal, life experiences to the threaded issues; ask relevant and forward moving questions; or otherwise promote the course objectives for the week. Posts like "I agree," or "Great post" are nice, good-will posts--but do not count as a graded post.

INTIAL POST (30 total points): For each initial post, you need to evaluate/analyze the discussion question using appropriate economic terminology in your work in at least 3-4 paragraphs. It is important to make sure you are using proper sources and use of the economic terminology as this is what you are being graded on. When evaluating the discussion question, make sure that you are not summarizing the discussion question, but extending the analysis of the discussion question through the use of the terminology found in the text. You need to label your initial post as the following in the discussion thread with the following subject. LAST NAME. INITIAL POST. For example, BERGAN. INITIAL POST #1

PEER RESPONSES (10 total points each, 20 total points): You will be responding to 2 students or to any of my questions that I post. For each peer response, you need to respond with at least a one paragraph (at least 4 sentences) response doing the same routine as you did for the initial post. It is important to make sure that with your development with your peer response that you are extending your analysis.

Each post should be "value added." In other words, your posts should further the thread topics; show that you have learned something from our readings, or outside research; bring anecdotal, life experiences to the threaded issues; ask relevant and forward moving questions; or otherwise promote the course objectives for the week. Posts like "I agree," or "Great post" are nice, good-will posts--but do not count as a graded post.

DISCUSSION EVALUATION / RUBRIC: You will write an initial post (3-4 paragraph response) to the discussion forum and you will reply to two posts during the week. Those may be in reply to comments on your initial post or to other students. A response needs to have more depth than "I agree" or "you are wrong." A peer response can be classified to any of the questions I post within the week, as well. Your grade will be determined by your overall involvement in the forum and will be made up of three elements.

Critical Elements	Distinguished (A)	Proficient (B)	Emerging (C)	Not Evident (F)	Percentage
Critical Thinking	You have a well-thought- out initial post and two peer responses and your first post is by Thursday	You have a well-thought-out initial post and at least one substantive response and first post by Thursday	You have a well-thought-out initial post and responded to one post and did not get first post by Thursday	You had no initial post and/or failed to respond to anyone	40
Application	Your posts showed you answered the question; you demonstrated that you understood the course concepts. You had application within your work and appropriate use of economic terms. Your length for your initial post and peer responses are the appropriate length.	Your posts showed you answered the question; you did not completely understand the course concepts, did not address all parts of the questions and use appropriate use of economic terms in your work. Your length for your peer responses and initial post should be longer to meet the requirements.	Your post showed you struggled to answer the question; you did not understand the course concepts and lacked application and depth of economic terms. Your length of your peer responses and initial post do not meet the standard.	Your posts did not answer the question.	40
Writing (Mechanics/Citations)	No errors related to organization, grammar and style, and citations. The use of APA formatting was correct for all work.	Minor errors related to organization, grammar and style, and citations. There were some errors with APA formatting.	Some errors related to organization, grammar and style, and citations. There were many errors with APA formatting.	Major errors related to organization, grammar and style, and citations. APA formatting was not present.	20
				Total	100%

DISCUSSION BOARD GRADING:

- First Post by Thursday of the first Module at 11:55pm, 1*0 points*
- Initial Post, 5 points for APA formatting, 10 points for content and development, 5 points for use of economic terms, 20 *points*
- Peer Responses, 10 points each, 2*0 points total*
- TOTAL=50 points

IMPORTANT NOTES ON HOW TO DO WELL ON THE DISCUSSIONS

1. Do you have 3-4 paragraphs for initial post?
2. Did you use economic terms from the Week?
3. Did you have at least 2 peer responses of at least one paragraph in length?
4. Did you label your post correctly?
5. Did you get your first post in by Thursday?
6. Did you add value in the discussion board with appropriate use of economic terms?

DISCLAIMER STATEMENTS

- The instructor reserves the right to change the syllabus and/or lesson plan as necessary.
- The official copy of the syllabus is located inside the online Blackboard course shell or will be given to the student during face to face class time the first day of the semester. The syllabus displayed in advance of the semester, in a location other than the course a student is enrolled in, is for planning purposes only.