



ENGL 1102 Composition and Rhetoric
COURSE SYLLABUS
Dual Enrollment
Spring Semester 2020

COURSE INFORMATION

Credit Hours/Minutes: 3/2250

Class Location: Georgia Virtual Technical Connection (GVTC)/Blackboard

Class Meets: Mondays and Wednesdays/1st block/ Vidalia High School (VHS) Tuesdays and Thursdays/1st block/Vidalia High School (VHS)

Course Reference Number (CRN): 40330 and 40368

Preferred Method of Contact: Email

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Pete Frost

Office Location: 407

Office Hours: By appointment

Email Address: [Pete Frost \(pfrost@southeasterntech.edu\)](mailto:pfrost@southeasterntech.edu)

Phone: 912.538.3163

Fax Number: 912.538.3156

Tutoring Hours: By appointment

SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND STUDENT HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Student Handbook \(http://www.southeasterntech.edu/student-affairs/catalog-handbook.php\)](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php).

REQUIRED TEXT

Gardner, Janet E., et al. *Literature: A Portable Anthology*. Bedford/St. Martin's, 2017.

McKeague, P. (2009). *Writing about Literature: Step by Step*. (9th edition.). Dubuque: Kendall-Hunt.

REQUIRED SUPPLIES & SOFTWARE

Jump drive, access to Internet, and access STC's Information Delivery System (IDS). Students are required to use Microsoft Applications for this class, specifically Microsoft Word.

Note: Although students can use their smart phones and tablets to access their course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

COURSE DESCRIPTION

Emphasizes the student's ability to read literature analytically and meaningfully and to communicate clearly. Students analyze the form and content of literature in historical and philosophical contexts. Topics include reading and analysis of fiction, poetry, and drama; research; and writing about literature.

MAJOR COURSE COMPETENCIES

Topics include reading and analysis of fiction, poetry, and drama; advanced research methods; and writing about literature.

PREREQUISITE(S)

ENGL 1101 with a C or better.

COURSE OUTLINE

1. Analysis of Writing Techniques Used in Selected Readings
2. Writing Practice
3. Editing and Proofreading
4. Research Skills
5. Oral Presentation Skills

GENERAL EDUCATION CORE COMPETENCIES

STC has identified the following general education core competencies that graduates will attain:

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS

Students are expected to complete all tests and assignments by the due dates. **NO assignments will be accepted after due dates**, and a grade of 0 will be assigned for all incomplete work. Instructor requires students to submit all assignments through the Blackboard learning system. Exams will be taken either on Blackboard or in the classroom. Students are required to submit all work in **Microsoft Word**. Blackboard assignments including essays, research papers, and drop box submissions which are not submitted through **Microsoft Word** will not receive credit. Instructor requires **all assignments be submitted in American Psychological Association (APA) format and submitted digitally**. **Assignments are to be submitted through digital drop box or discussion boards only!**

ATTENDANCE GUIDELINES

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of "F" (Failing 0-59) and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates

for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an "F" in a course.

REMEMBER:

- Submit all assignments in a Word document.
- Always use APA formatting (including headings).
- Do not plagiarize. All assignments should be completed in your own words.
- Submit all assignments as attachments through the provided digital drop box. (Assignments submitted in text box will receive a 0.)
- Do not submit any written assignment in text-like format. Use standard forms of writing.
- It is a good idea to save all your assignments on a jump drive or the student R-drive.
- Assignments are "by week" on lesson plans but not on Blackboard. Use the left gray area to find what needs to be completed during a given week.
- Print syllabus and Lesson Plans.

DISCUSSION BOARDS

For DBs, students should submit a grammatically correct 100-word post plus two response posts of at least 50 words apiece in order to receive full credit.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: [Macy Gay \(mgay@southeasterntech.edu\)](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210.

Vidalia Campus: [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: [Macy Gay \(mgay@southeasterntech.edu\)](mailto:mgay@southeasterntech.edu), 478-289-2274, Building 1, Room 1210.

Vidalia Campus: [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan

with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of "F" (Failing) being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)

Assignments are due by Mondays at midnight of the following week. Tests are made available during week assigned. Exact dates and times will be put in Announcements and delivered through email. . Assignments must be completed by the assigned dates or per the instructor. **Extra credit work to increase a grade will not be given.** If a student misses a test during a week, a grade of zero will be assigned. Only students with extenuating circumstances (who contact the instructor during the week of the test regarding their absence) will be allowed to take a makeup test, which will replace the zero. Extenuating circumstances are determined at the instructor's discretion. Unless otherwise scheduled with the instructor, it is expected that the test will be taken as soon as possible. Failure to follow this procedure will result in a grade of zero.

ACADEMIC DISHONESTY POLICY

The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdraw Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

Academic dishonesty includes the following:

Collusion (obtaining help from someone else with your writing except during peer review) and **other forms of cheating**, such as cheating on tests or quizzes, will result in a zero on the assignment.

Plagiarism will result in a grade of "0" for the assignment—no exceptions. You've committed plagiarism if you've done one of the following in preparing an essay, report, or assignment:

- Used three or more consecutive words written by another person without putting quotes around the words
- Used several consecutive sentences written by another person, changing the words only slightly to keep it from being an exact quote
- Created a "mosaic" of other people's words, sentences, and paragraphs from a variety of sources
- Used someone else's ideas without citing that person as the original thinker
- Turned in a paper written in part or in whole by someone else

Plagiarism is the most serious form of academic dishonesty and can result in expulsion from a college or university.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 108 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College’s website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College Website](http://www.southeasterntech.edu) (www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Writings	40%
Tests	20%
Quizzes/HW	20%
Final Exam (Project)	20%

GRADING SCALE

Letter Grade	Range
A	90-100

Letter Grade	Range
B	80-89
C	70-79
D	60-69
F	0-59

ENGL 1102 Composition and Rhetoric

Spring Semester 2020 Lesson Plan

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Week 1 January 7- January 9		Introduction to Course—Syllabi and course expectations	<ul style="list-style-type: none"> • Beginnings: Native American Poetry, “The War God’s Horse Song,” “The Workbox,” “You Fit Into Me” • What is a classic? • Literary elements and devices 	1,2,3,a,c
Week 2 January 13- January 16		The Enlightenment/ The Age of Reason 1700s	<p>Monday and Tuesday:</p> <ul style="list-style-type: none"> • Test (classic, elements, and devices) • The Enlightenment in Europe and the Americas • The Age of Reason introduction • Paine, Thomas: from “The American Crisis” • Edwards, Jonathan: “Sinners in the Hands of an Angry God” <p>Wednesday and Thursday:</p> <ul style="list-style-type: none"> • Edwards, Jonathan: “Sinners in the Hands of an Angry God • Henry, Patrick:” Speech to the Virginia Convention” 	1,2,3,a,c
Week 3 January 20 (holiday) January 21- January 23		The Enlightenment/ The Age of Reason 1700s	<p>Monday and Tuesday:</p> <ul style="list-style-type: none"> • Swift, Jonathan: “A Modest Proposal” I <p>Wednesday and Thursday:</p> <ul style="list-style-type: none"> • Pope, Alexander: “Essay on Man” Epistle I 	1,2,3,a,c
Week 4 January 27- January 30		The Enlightenment/ The Age of Reason 1700s	<p>Monday and Tuesday:</p> <ul style="list-style-type: none"> • Franklin, Benjamin: “Moral Perfection” <p>Wednesday and Thursday:</p> <ul style="list-style-type: none"> • Franklin, Benjamin: “Aphorisms” 	1,2,3,a,c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Week 5 February 3- February 6		The Romantic Period 1800-1870 Allegory	Monday and Tuesday: <ul style="list-style-type: none"> • Introduction to The Romantic Period • Hawthorne, Nathaniel: "Young Goodman Brown" page 3. Wednesday and Thursday: <ul style="list-style-type: none"> • Hawthorne, Nathaniel: "Young Goodman Brown" 	1,2,3,a,c
Week 6 February 10- February 13		The Romantic Period 1800-1870 Symbols Setting Form and Meter	Monday and Tuesday: <ul style="list-style-type: none"> • Longfellow, Henry Wadsworth: "The Tide Rises, the Tide Falls" and "A Psalm of Life" Wednesday and Thursday: <ul style="list-style-type: none"> • Dickinson, Emily: "Because I could not stop for Death" page 493 and "I Died for Beauty" 	1,2,3,a,c
Week 7 February 17 (Holiday) February 18- February 20	Irony	The Romantic Period 1800-1870 (Gothic Elements)	Monday and Tuesday: <ul style="list-style-type: none"> • Poe, Edgar Allan: "The Cask of Amontillado" page 14 Wednesday and Thursday: <ul style="list-style-type: none"> • Faulkner, William: "A Rose for Emily" page 168 	1,2,3,a,c
Week 8 February 24- February 27	Imagery	Realism 1820-1920 Naturalism 1870- 1920	Monday and Tuesday: <ul style="list-style-type: none"> • Paper due • Midterm test Wednesday and Thursday: <ul style="list-style-type: none"> • Intro to Realism and Naturalism • Welty, Eudora: "Why I Live at the P.O." page 190 	1,2,3,a,c
Week 9 March 2- March 5	Symbol	Realism 1820-1920 Naturalism 1870- 1920	Monday and Tuesday: <ul style="list-style-type: none"> • Gilman, Charlotte, Perkins: "The Yellow Wallpaper" page 64 Wednesday and Thursday: <ul style="list-style-type: none"> • Gilman, Charlotte, Perkins: "The Yellow Wallpaper" • Chopin, Kate: "The Story of an Hour" page 1282 	1,2,3,a,c

Date/Week	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Week 10 March 9- March 12 (65% point of semester is March 12.)		Realism 1820-1920 Naturalism 1870- 1920	Monday and Tuesday: <ul style="list-style-type: none"> • Welty, Eudora: “Why I Live at the P.O.” Wednesday and Thursday: <ul style="list-style-type: none"> • Browning, Robert: “My Last Duchess” page 468 	1,2,3,a,c
Week 11 March 16- March 19		Modernism 1910-	Monday and Tuesday: <ul style="list-style-type: none"> • Intro to Modernism • Hemingway, Ernest: “A Day’s Wait” Wednesday and Thursday: <ul style="list-style-type: none"> • Bowen, Elizabeth: The Demon Lover 	1,2,3,a,c
Week 12 March 23- March 26		Modernism 1910-	Monday and Tuesday: <ul style="list-style-type: none"> • Eliot, T.S.: “The Love Song of J. Alfred Prufrock” page 516 Wednesday and Thursday: <ul style="list-style-type: none"> • Lawrence, D.H.: “The Rocking-Horse Winner” 	1,2,3,a,c
Spring Break April 6- April 9			No classes meet.	
Week 13 April 13- April 16			Monday and Tuesday: Wednesday and Thursday: <ul style="list-style-type: none"> • Paper due 	1,2,3,a,c
Week 14 April 20- April 21			Monday and Tuesday: Wednesday and Thursday: <ul style="list-style-type: none"> • Final Exam 	1,2,3,a,c

***Competency Areas:**

1. Reading and Analysis of Fiction, Poetry, and Drama
2. Research
3. Writing about Literature

****General Core Educational Competencies**

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.