



TENTATIVE – SUBJECT TO CHANGE

1040 Principles of Law Enforcement

HYBRID COURSE SYLLABUS

Summer Semester 2022 (202216)

COURSE INFORMATION

Credit Hours/Minutes: 3/2250

Campus/Class Location: Vidalia campus, Gillis Building, Room 830

Class Meets: 9:30-12:10 a.m., Monday (40% Hybrid/60% Face-to-Face)

Course Reference Number (CRN): 60070

Preferred Method of Contact: In person or Email

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Karann Raines

Email Address: [Karann Raines \(kraines@southeasterntech.edu\)](mailto:kraines@southeasterntech.edu)

Campus/Office Location: Vidalia Campus/Room #828, Gillis Medical Building

Office Hours: 9:30-11:30 a.m., 1:30-2:30 p.m., Monday-Thursday or by appointment

Phone: 912-538-3219

Fax Number: 912-538-3106

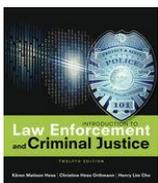
This course is taught in a hybrid format. Hybrid classes require students to complete a portion of the required contact hours traditionally by attending classes on campus while completing the remaining portion online at the student’s convenience with respect to the instructor’s requirements.

SOUTHEASTERN TECHNICAL COLLEGE (STC) CATALOG AND HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College’s [Catalog and Handbook \(https://catalog.southeasterntech.edu/\)](https://catalog.southeasterntech.edu/).

REQUIRED TEXT

This course uses an electronic book. It is located in Cengage Unlimited. Purchase one of the Cengage Unlimited Access Cards: One Semester Access (4 months), One-Year Access, or Two-Year Access. Select this book once you have set up your Cengage Unlimited account. Setting up your Cengage Unlimited account and linking the textbook can be done directly through a link provided in the Blackboard course.



Introduction to Law Enforcement and Criminal Justice; 12th Edition, (Hess, Orthmann & Cho)

Textbook ISBN-13: 978-1-305-96876-9

REQUIRED SUPPLIES & SOFTWARE

Microsoft Office and Internet access (Mozilla Firefox or Chrome web browsers) is required for this course. Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (GVTC) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course. **Students should not share login credentials with others and should change passwords periodically to maintain security.**

COURSE DESCRIPTION

This course examines the principles of the organization, administration, and duties of federal, state and local law enforcement agencies.

MAJOR COURSE COMPETENCIES

History & Philosophy of Law, Evaluation of Administrative Practices, Problems in American Law Enforcement Agencies, Emerging Concepts, Professionalism, Community Crime Prevention Programs

PREREQUISITE(S)

Program Admission

COURSE OUTLINE

- (1) History & Philosophy of Law
- (2) Evaluation of Administrative Practices
- (3) Problems in American Law Enforcement Agencies
- (4) Emerging Concepts
- (5) Professionalism
- (6) Community Crime Prevention Programs

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS (HYBRID)

- Class attendance is a very important aspect of a student's success in this course. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is expected.
- Students are expected to complete all work required by the instructor by their respective due date. Exceptions to the due dates for assignments because of jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor. Students are responsible for finding out what has been missed or what is required of them during their absence. The lesson plan section of the syllabus outlines assignment due dates.
- Midterm and final tests must be completed on the assigned date. Failure to do so will result in a grade of zero, unless prior arrangements have been made with the instructor.
- Homework question assignments are due by the assigned date. Homework question assignments will not be accepted past the due date and a grade of zero will be posted.
- Chapter quizzes must be completed by the assigned date. Chapter quizzes will not be accepted past the

due date and a grade of zero will be posted.

- Students are required to complete assignments such as You Decide Part 1 and/or Video Cases. These assignments will not be accepted past the due date and a grade of zero will be posted.

DISCUSSION BOARD RUBRIC

# of discussion posts	# of discussion replies	Grade	Due Date, Length, Grammar and Spelling Requirements
1	1	100	Students who post their initial discussion board response to the discussion board topic and reply to at least one other students' post will be given a 100 on the assignment if the post is turned in by the due date, contain 4-5 sentences and free of grammatical and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in both their response and reply. A 10-point deduction will be given for any response or reply that is not 4-5 sentences in length. No credit will be given for any response or reply that is an answer of "yes/no" or "I agree/disagree."
1	0	70	Any student that does not respond to at least one other students' post will not receive a grade above 70. The grade of 70 will be the highest grade that the student will be able to receive on the discussion post if the post is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their response. A 10-point deduction will be given for any response that is not 4-5 sentences in length.
0	1	50	Students who only respond to a classmate's discussion post will not receive a grade above 50. The grade of 50 will be the highest grade that the student will be able to receive on the discussion response if the response is turned in by the due date, contain 4-5 sentences and free of grammatical errors and spelling errors. The student will receive a one-point deduction for each grammatical and spelling error in their reply. A 10-point deduction will be given for any reply that is not 4-5 sentences in length.
0	0	0	Students will receive a 0 on the discussion topic if the student does not post an answer or response to one other students' post by the due date.

COVID-19 MASK REQUIREMENT

Regardless of vaccination status, students are highly encouraged to wear masks or face coverings while in a classroom or lab at Southeastern Technical College. Masking may be implemented in some program areas (i.e. Health Sciences and Cosmetology) where students, faculty, and clients are in close proximity and social distancing cannot be maintained. This measure is being implemented to reduce COVID-19 related health risks

for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC).

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Chills
Shortness of breath or difficulty breathing (not attributed to any other health condition)
Cough: new or worsening, not attributed to another health condition
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat (not attributed to any other health condition)
Congestion or runny nose (not attributed to any other health condition)
Nausea or vomiting
Diarrhea
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVID-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, regardless of vaccination status, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using <https://www.southeasterntech.edu/covid-19/>. Report all positive cases of COVID-19 to your instructor and [Stephannie Waters](mailto:swaters@southeasterntech.edu), Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

HYBRID ATTENDANCE

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz

or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of “F” (Failing 0-59) and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student’s last date of attendance in the event a student withdraws, stops attending, or receives an “F” in a course.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: [Daphne Scott \(dscott@southeasterntech.edu\)](mailto:dscott@southeasterntech.edu) 478-289-2274, Building 1, Room 1210.

Vidalia Campus: [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: [Daphne Scott \(dscott@southeasterntech.edu\)](mailto:dscott@southeasterntech.edu) 478-289-2274, Building 1, Room 1210.

Vidalia Campus: [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, Building A, Room 165.

It is strongly encouraged that requests for consideration be made **PRIOR** to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of “W” (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Important – Student-initiated withdrawals are not allowed after the 65% point. After the 65% point of the term in which the student is enrolled, the student has earned the right to a letter grade and will receive a grade for the course. Please note: Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of “F” (Failing 0-59) being assigned.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC.)

There is no make up for missed midterm and final tests, chapter quizzes, homework assignments, and You Decide Part 1/Video Case assignments. (See the Student Requirements section above for more information.)

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

As set forth in the student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Midterm Test	20%
Final Test	20%
Chapter Quizzes	25%
Homework/You Decide Part 1/Video Case Assignments	25%
Discussion Topics	10%

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

CRJU 1040 Principles of Law Enforcement
Summer Semester 2022 Lesson Plan (202216)

Week/Date	Chapter	Content/Assignments/Test/Due Dates	Competency Area
Week 1 Monday May 16	Chapter 1	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Review course syllabus/lesson plan, rules, regulations, set up E-book Cengage Unlimited Account • Chapter 1 Evolution of Law Enforcement • View PowerPoint slides for Chapter 1 • Review “Sir Robert Peel’s Nine Principles”- Handout <p>ONLINE: Due no later than Wednesday May 18, 11:59 p.m.</p> <ul style="list-style-type: none"> • Pledge Acknowledgement Quiz (“Getting Started” link) • Student Introduction (“Getting Started” link) • Blackboard Orientation (“Getting Started” link) • COVID 19 Presentation and COVID 19 Presentation Acknowledgment (“Getting Started” link) <p>ONLINE: Due no later than Monday May 23, 11:59 p.m.</p> <ul style="list-style-type: none"> • Set up your MindTap account • Watch Video “POLICE” (first 36 minutes) • Complete & post Chapter 1 homework • Take Chapter 1 Quiz 	1 a, c

Week/Date	Chapter	Content/Assignments/Test/Due Dates	Competency Area
Week 2 Monday May 23	Chapters 2 & 3	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 2 - The American Quest for Freedom & Justice: Our Laws -- Only read the following Sections in the E-book: <ul style="list-style-type: none"> ▪ 2-5 → Crimes versus Torts ▪ 2-5a → Criminal Law & Crimes ▪ 2-5b → Civil Law & Torts ▪ 2-6 → Police Power ▪ 2-7e → Law & Policy versus Discretion • Chapter 3 – Crime in the United States: Offenses, Offenders, Victims -- Only Read the Following Sections in the E-book: <ul style="list-style-type: none"> ▪ 3-1 → Sources of Information on Crime ▪ 3-2 → Classification and Definitions of Major Crimes ▪ 3-5 a-k → Victims of Crime & Violence ▪ 3-6 → Police Officers as Victims • View PowerPoint Slides for Chapter 2 • View PowerPoint Slides for Chapter 3 • View the FBI’s Uniform Crime Report & National Crime Victimization Survey links <p>ONLINE: Due no later than Monday May 30, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete Chapter 3 You Decide Part I – Choose Your Path: Answering the Media • Complete & post Chapter 2 & 3 homework • Post & reply to Discussion Topic #1 • Take Chapter 2 & 3 Quiz 	1, 2 a, c
Week 3 Monday May 30	Chapter 4	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 4 - Today’s Police & Police Agency: An Overview • View PowerPoint slides for Chapter 4 <p>ONLINE: Due no later than Monday June 6, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete Chapter 4 You Decide Part I – Choose Your Path: Answering the Call for Service • Complete & post Chapter 4 homework • Post & reply to Discussion Topic #2 • Take Chapter 4 Quiz 	1, 2 ,6 a, c

Week/Date	Chapter	Content/Assignments/Test/Due Dates	Competency Area
Week 4 Monday June 6	Chapter 5 and Midterm Test	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 5 – Policing in a Post 9/11 Society • “The Sara Model” – review handout • View PowerPoint slides for Chapter 5 • Review for Midterm Test <p>ONLINE: Due no later than Monday June 13, 11:59 p.m.</p> <ul style="list-style-type: none"> • Watch Video – “POLICE” (second half – start at minute 36 to the end) • Complete Chapter 5 You Decide Part I – Choose Your Path: Problem-Solving Policing or Traditional Policing • Complete & post Chapter 5 homework • Post & reply to Discussion Topic #3 • Take Chapter 5 Quiz • Take Midterm Test (Chapters 1, 2, 3 ,4, & 5) 	1, 2 a, c
Week 5 Monday June 13	Chapter 6	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 6 - Patrol: The Backbone of Policing • View PowerPoint slides for Chapter 6 <p>ONLINE: Due no later than Monday June 20, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete Chapter 6 You Decide Part I – Choose Your Path: Patrol Supervision • Complete & post Chapter 6 homework • Take Chapter 6 Quiz 	1, 2, 6 a, c

Week/Date	Chapter	Content/Assignments/Test/Due Dates	Competency Area
Week 6 Monday June 20	Chapter 7	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 7 – Specialized Roles of Policing -- Only Read the Following Sections in the E-book: <ul style="list-style-type: none"> ▪ Chapter Introduction ▪ 7-1 →The Advantages and Disadvantages of Specialization ▪ 7-2 a-c → Investigators ▪ 7-6, 7-6 a-b → Intelligence officers (Undercover/Internal Affairs) ▪ 7-7 → Juvenile officers ▪ 7-8, 7-8 a-b → Vice officers (Gambling & Bookmaking, Prostitution & Pornography) ▪ 7-9 → SWAT ▪ 7-10 → K-9 ▪ 7-11 → Reserve officers • View PowerPoint slides for Chapter 7 <p>ONLINE: Due no later than Monday June 27, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete Chapter 7 You Decide Part I – Choose Your Path: Using Reserve Officers • Complete & post Chapter 7 homework • Post & Reply to Discussion Topic #4 • Take Chapter 7 Quiz 	1, 2 a, c
Week 7 Tuesday June 27	Chapter 9	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 9 – Issues Concerning Police Conduct • “Law Enforcement Code of Ethics” Handout • View PowerPoint slides for Chapter 9 <p>ONLINE: Due no later than Monday July 4, 11:59 p.m.</p> <ul style="list-style-type: none"> • Watch Video of “Police Pursuit Involving Shootout” • Complete Chapter 9 You Decide Part I – Choose Your Path: Police Officer Integrity • Complete & post Chapter 9 homework • Post & Reply to Discussion Topic #5 • Take Chapter 9 Quiz 	2, 5, 6 a, c
Monday July 4		NO CLASS – JULY 4TH HOLIDAY WEEK	

Week/Date	Chapter	Content/Assignments/Test/Due Dates	Competency Area
Week 8 Monday July 11	Chapter 12	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 12 – Becoming a Law Enforcement Professional • P.O.S.T. (Police Officer Standards and Training) • View P.O.S.T. website • View PowerPoint slides for Chapter 12 <p>ONLINE: Due no later than Monday July 18, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete Chapter 12 You Decide Part I – Choose Your Path: Searching for the Prefect Police Job 	3, 4 a, c
Week 9 Monday July 18	Chapter 12 and Final Test	<p>IN CLASS:</p> <ul style="list-style-type: none"> • Chapter 12 – Becoming a Law Enforcement Professional • Review for Final Test <p>ONLINE: Due no later than Monday July 25, 11:59 p.m.</p> <ul style="list-style-type: none"> • Complete & post Chapter 12 homework • Take Chapter 12 Quiz • Take Final Test (Chapters 6, 7, 9, 12) 	1, 2, 3, 4, 5, 6 a, c

COMPETENCY AREAS:

1. History & Philosophy of Law
2. Evaluation of Administrative Practices
3. Problems in American Law Enforcement Agencies
4. Emerging Concepts
5. Professionalism
6. Community Crime Prevention Programs

GENERAL CORE EDUCATIONAL COMPETENCIES

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.