



**READ 0090 Learning Support Reading  
COURSE SYLLABUS  
Summer Semester 2018 (201816)**

**COURSE INFORMATION**

Credit Hours/Minutes: 3/2250

Campus/Class Locations:

- Vidalia Campus, Main Building, Room 326
- Swainsboro Campus, Building 2, Room 2180

Classes Meet:

- Course Reference Number: 60080, Monday & Wednesday, 1:00 p.m. – 3:15 p.m., Swainsboro Campus, Room 2180
- Course Reference Number: 60081, Tuesday & Thursday, 1:30 p.m. -3:45 p.m., Vidalia Campus, Room 408

**INSTRUCTOR CONTACT INFORMATION**

Instructor Name: Samuel Holton, M. Ed.

Email Address: [Samuel Holton sholton@southeasterntech.edu](mailto:Samuel.Holton@southeasterntech.edu)

Office Locations:

- Vidalia Campus: Main Building, Room 326
- Swainsboro Campus: Building 2, Room 2178

Office Hours:

- Monday & Wednesday: 10:00 a.m. – 11:00 a.m. & by appointment (Swainsboro Campus)
- Tuesday & Thursday: by appointment (Vidalia Campus)

Phone: 478-289-2236

Fax Number: 912-538-3156

Tutoring Hours (if applicable): by appointment

**REQUIRED TEXT**

Henry, D. J. (2015). *The skilled reader*. Upper Saddle River, NJ: Pearson.

**REQUIRED SUPPLIES & SOFTWARE**

Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor Georgia Virtual Technical Connection (F ) provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

- *MyReadingLab – Standalone Access Card* – purchased @ the Southeastern Technical College bookstore or from the publisher, Pearson.
- Access to Internet
- Headset/Earphones - if you wish to have access to *MyReadingLab* audio
- The recommended resolution for *MyReadingLab* is 1280 x 800.
- Depending on the content of your site, you may also need to download one or more free plug-ins such as Adobe Reader®, Adobe Flash Play®, or Adobe Shockwave® Player. Mozilla Firefox or Google is the preferred browsers.
- Access to Blackboard and Southeastern Technical College student email

## **COURSE DESCRIPTION**

This course uses a modular approach to emphasize the strengthening of fundamental reading competencies, vocabulary, comprehension skills, critical reading skills, and content reading skills.

## **MAJOR COURSE COMPETENCIES**

1. Module 1 – Vocabulary Skills
2. Module 2 - Comprehension Skills
3. Module 3 – Study Skills 1
4. Module 4 – Study Skills 2
5. Module 5 – Content Area Reading Skills
6. Module 6 - Critical Reading Skills

## **PREREQUISITE(S)**

None

## **COURSE OUTLINE**

### Module 1 – Vocabulary Skills

1. Recognize and use word parts to determine word meanings and phonetic symbols and syllables for word pronunciation
2. Identify synonyms, antonyms, homophones, and homonyms
3. Use a dictionary effectively
4. Use context clues to determine word meanings

### Module 2 – Comprehension Skills

1. Identify stated and implied main ideas
2. Identify supporting details
3. Identify transition words, phrases and sentences
4. Identify paragraph patterns, such as time order, examples, series, comparison and contrast, and cause and effect
5. Differentiate between facts and opinions
6. Infer meanings and draw conclusions
7. Exam & interpret graphs, charts, tables, and maps
8. Identify controlling points or thesis statements of longer passages

### Module 3 – Study Skills 1

1. Develop basic textbook reading skills

2. Develop effective test taking skills
3. Compute oral and written directions
4. Use learning strategies for textbook reading
5. Develop techniques for locating and organizing information

#### Module 4 – Study Skills 2

1. Develop textbook reading skills, which include previewing, reviewing, and annotating, and evaluating
2. Develop skills, such as outlining, mapping, and summarizing reading passages
3. Develop reading techniques that help prepare for objective/subjective test taking
4. Locate information in textbooks, reference materials, and resources including the Internet and GALILEO

#### Module 5 - Content Area Reading Skills

1. Develop content area reading skills by reading a variety of materials

#### Module 6 – Critical Reading Skills

1. Differentiate between facts and opinions
2. Infer meanings and draw conclusions
3. Deduce author's purpose and tone
4. Interpret metaphors, similes, personification, and analogies
5. Deduce author's opinion
6. Formulate author's opinion based on propaganda techniques employed
7. Evaluate the point and support for an argument

### **GENERAL EDUCATION CORE COMPETENCIES**

SOUTHEASTERN TECHNICAL COLLEGE has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

### **STUDENT REQUIREMENTS**

1. Attend and participate as an active learner each class session.
2. Complete required textbook assignments
3. Complete required assignments in *MyReadingLab*.
4. Perform satisfactorily on quizzes, chapter tests, skill assignments, and final exam. Students must have at least a 70 average to exit READ 0090.
5. As SOUTHEASTERN TECHNICAL COLLEGE policy states no cell phones usage will be allowed in the classroom. The instructor reserves the right to ask students to exit the classroom when cell phone usage is observed.
6. Students will meet with the instructor to discuss the results of their personal Learning Path Manager results and the reading grade level results.
7. Should any component of this course need to be altered during the semester, students will receive oral and written communication.

## **ATTENDANCE**

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

### **ATTENDANCE GUIDELINES: LEARNING SUPPORT CLASSES**

Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

### **READ 0090 ATTENDANCE/CLASSROOM POLICY**

READ 0090 meets 2 sessions per week for 9 weeks, and students are allowed to miss 10% of the scheduled classes. Therefore, students who miss 2 classes may be dropped from READ 0090 and will receive a grade according to SOUTHEASTERN TECHNICAL COLLEGE's Learning Support policies

### **SPECIAL NEEDS**

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126, to coordinate reasonable accommodations.

### **SPECIFIC ABSENCES**

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

## PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with [Helen Thomas \(hthomas@southeasterntech.edu\)](mailto:hthomas@southeasterntech.edu), 912-538-3126.

## WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be accessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

## MAKEUP GUIDELINES (TESTS, QUIZZES, HOMEWORK, PROJECTS, ETC...)

Students must meet with the instructor to discuss plans to complete missed assignments due to missing a class. The instructor has the right to request documentation of the student's absence.

## ACADEMIC DISHONESTY POLICY

The SOUTHEASTERN TECHNICAL COLLEGE Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the SOUTHEASTERN TECHNICAL COLLEGE Catalog and Student Handbook.

## PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

### 1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program

advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

**2. Second Offense**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

**3. Third Offense**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

**STATEMENT OF NON-DISCRIMINATION**

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

<p><b>American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer</b></p>	<p><b>Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer</b></p>
<p>Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1<sup>st</sup> Street, Vidalia Office 108 Phone: 912-538-3126 Email: <a href="mailto:hthomas@southeasterntech.edu">Helen Thomas</a> <a href="mailto:hthomas@southeasterntech.edu">hthomas@southeasterntech.edu</a></p>	<p>Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1<sup>st</sup> Street, Vidalia Office 138B Phone: 912-538-3230 Email: <a href="mailto:ljonas@southeasterntech.edu">Lanie Jonas</a> <a href="mailto:ljonas@southeasterntech.edu">ljonas@southeasterntech.edu</a></p>

**GRIEVANCE PROCEDURES**

Grievance procedures can be found in the Catalog and Handbook located on SOUTHEASTERN TECHNICAL COLLEGE’s website.

## ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu)

## TECHNICAL COLLEGE OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

## GRADING POLICY

Assessment/Assignment	Percentage
Chapter Tests	60%
Quizzes	15%
Skill Assignments: <i>MyReadingLab</i>	10%
Final Exam	15%

## GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

Read because reality is overrated.

**Summer Semester 2018 Lesson Plan**

**Syllabus is subject to change at the discretion of the instructor.**

<b>Date</b>	<b>Content</b>	<b>Assignments</b>	<b>Comp Area &amp; Gen Ed.</b>
Week 1	<ul style="list-style-type: none"> <li>• Introduction to READ 0090</li> <li>• Rules &amp; Regulations</li> <li>• Syllabus</li> <li>• Introduction to <i>MyReadingLab</i></li> <li>• Complete Diagnostic assessment</li> </ul>	<ol style="list-style-type: none"> <li>1. SOUTHEASTERN TECHNICAL COLLEGE Policies &amp; Procedures</li> <li>2. Introduction to READ 0090 – Overview of the course.</li> <li>3. Syllabus</li> <li>4. Assessment to determine Grade Reading Level</li> <li>5. Diagnostic Assessment: MyReadingLab Path Builder</li> </ol>	1, 2, 3, 4, 5, 6 a., .b., c.
Week 2	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 3	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 4	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 5	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 6	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 7	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 8	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab	1, 2, 3, 4, 5, 6 a., .b., c.
Week 9	“The Skilled Reader” <i>MyReadingLab</i>	Complete textbook assignments Complete corresponding MyReadingLab <ul style="list-style-type: none"> <li>• Semester ends July 24, 2018</li> <li>• Final Exam date will be discussed</li> </ul>	1, 2, 3, 4, 5, 6 a., .b., c.

## **MAJOR COURSE COMPETENCIES**

1. Vocabulary Skills
2. Comprehension Skill
3. Study Skills 1
4. Study Skills 2
5. Content Area Reading Skills
6. Critical Reading Skills

## **GENERAL CORE EDUCATIONAL COMPETENCIES**

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.