



**PNSG 2210 Medical-Surgical Nursing I
COURSE SYLLABUS
Summer Semester 2021**

COURSE INFORMATION

Credit Hours/Minutes: 4/3750

Didactic: 3 (2250 minutes)

Lab: 1 (1500 minutes)

Campus/Class Location: Vidalia/Gillis building room 839.

Class Meets: Tuesdays, Wednesdays, and Thursdays from 9:00am-4:00pm May 17, 2021 through June 15, 2021

Course Reference Number (CRN): 60093

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Rachel Sikes, BSN, RN

Office Location: Gillis Building, Room 715

Office Hours: Monday through Thursday 8:00am-9:00am and 4:00pm-6:00pm

Email Address: [Rachel Sikes \(rsikes@southeasterntech.edu\)](mailto:rsikes@southeasterntech.edu)

Phone: 912-538-3209

Fax Number: 912-538-3106

Tutoring Hours: Please schedule an appointment

Instructor Name: Sheila Van Dyke, BSN, RN

Office Location: Gillis Building, Office 706

Office Hours: Monday through Thursday 7:30am-9:00am and 4:00pm-5:00pm

Email Address: [Sheila Van Dyke \(svandyke@southeasterntech.edu\)](mailto:svandyke@southeasterntech.edu)

Phone: 912-538-3105

Fax Number: 912-538-3106

Tutoring Hours: Please schedule an appointment if needed.

SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND STUDENT HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook \(https://catalog.southeasterntech.edu/college-catalog/downloads/current.pdf\)](https://catalog.southeasterntech.edu/college-catalog/downloads/current.pdf).

REQUIRED TEXT

1. Fundamentals of Nursing Care: Concepts, Connections, and Skills, 3rd Edition, FA Davis by Burton, Smith & Ludwig
2. Nursing Care Plans, 10th Edition, Doenges, Morehouse et al.
3. Davis's Nursing Skills **Videos** for LPN/LVN, 3rd Edition (This is not a book. Student has access to skills videos through FA Davis website.)
4. Pharmacology Clear and Simple, 3rd Edition, F.A. Davis, Watkins

5. Understanding Medical Surgical Nursing, 6th Edition, FA Davis, Williams and Hopper
6. Safe Maternity and Pediatric Nursing Care, 2nd edition, FA Davis, Linnard-Palmer and Coats
7. Assessment Technologies Institute (ATI)

REQUIRED SUPPLIES & SOFTWARE

Pen, pencil, paper, highlighter, calculator, 3 ring binder, computer access and headphones.

Laptop/personal computer is required.

Suggested specifications include:

- Processor i5 or i7
- Memory 8GB or higher
- Hard drive 250GB or larger
- DVD Drive either internal or external

Required:

- Webcam with microphone
- A minimum internet speed of 5 Mbps. (10 Mbps or more is recommended). Test your internet speed using www.speedtest.net.

Google chrome and firefox are the recommended browsers to use for blackboard collaborate.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

This course in a series of four focuses on client care including using the nursing process, performing assessments, using critical thinking skills, engaging in client education and displaying cultural competence across the lifespan and with attention to special populations. Topics include: health management and maintenance; prevention of illness; care of the individual as a whole; immunology; as well as pathological diseases, disorders and deviations from the normal state of health, client care, treatment, pharmacology, nutrition and standard precautions with regard to the cardiovascular, respiratory, and hematological and immunological systems.

MAJOR COURSE COMPETENCIES

1. Nursing Care Associated with the Cardiovascular System
2. Nursing Care Associated with the Respiratory System
3. Nursing Care Associated with the Hematological and Immunological Systems

PREREQUISITE(S)

Program admission

COURSE OUTLINE

Nursing Care Associated with the Cardiovascular System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the cardiovascular system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the cardiovascular system.	Cognitive	Evaluation
3	Recognize pathological disorders of the cardiovascular system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the cardiovascular system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the cardiovascular system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the cardiovascular system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the cardiovascular system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of cardiovascular disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the cardiovascular system.	Cognitive	Evaluation
11	Differentiate the cardiovascular system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the cardiovascular system.	Cognitive	Synthesis
13	Assess the cardiovascular system as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Respiratory System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the cardiovascular system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the respiratory system.	Cognitive	Evaluation

Order	Description	Learning Domain	Level of Learning
3	Recognize pathological disorders of the respiratory system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the respiratory system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the respiratory system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the respiratory system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the respiratory system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of respiratory disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the respiratory system.	Cognitive	Evaluation
11	Differentiate the respiratory system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the respiratory system.	Cognitive	Synthesis
13	Assess the respiratory system as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Hematological and Immunological Systems

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the hematological and immunological systems.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the hematological and immunological systems.	Cognitive	Evaluation
3	Recognize pathological disorders of the hematological and immunological systems.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the hematological and immunological systems	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the hematological and immunological systems.	Cognitive	Synthesis

Order	Description	Learning Domain	Level of Learning
7	Anticipate the responsibility of the nurse and the methods of treatment related to the hematological and immunological systems.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the hematological and immunological systems.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of hematological and immunological disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the hematological and immunological systems.	Cognitive	Evaluation
11	Differentiate the hematological and immunological systems with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the hematological and immunological systems.	Cognitive	Synthesis
13	Assess the hematological and immunological systems as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS

COVID-19 MASK REQUIREMENT

Masks or face coverings must be worn at all times while on the campus of Southeastern Technical College. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC). A student's refusal to wear a mask or face covering will be considered a classroom disruption and the student may be asked to leave campus and/or receive further discipline.

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Cough: new or worsening, not attributed to another health condition
Shortness of breath, not attributed to another health condition
New loss of taste or smell
Chills; Repeated shaking with chills
Sore throat, not attributed to another health condition
Muscle pain, not attributed to another health condition or exercise
Headache, not attributed to another health condition
Diarrhea (unless due to known cause)
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVID-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the [COVID 19 Health Reporting Form](#). Report all positive cases of COVID-19 to your instructor and [Stephannie Waters](#), Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

STC CAMPUS DRESS CODE (CLASSROOM, LAB)

Students will be asked to dress in professional nursing attire while in the classroom, skills lab and clinical. This will mean students will be expected to dress appropriately each day. Students will be asked to wear scrub pants and a t-shirt or a full scrub set (your choice of style and color) to class/lab each day. Students should wear shoes that are comfortable and have an enclosed heel and toe. A great example is a tennis shoe or nursing clog. During lab, hair should be pulled back and secured.

ASSIGNMENTS AND EXAMS

Students are expected to complete all daily assignments and exams. A unit exam average of 70% or above must be obtained in order to take the final exam. Students that do not obtain an exam average of 70% will not be able to take the final exam and will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.

No assignment opportunities will be given for extra credit. Any unit exam grade will be entered as is to the nearest 10th. No scores will be rounded (up or down). *For example: exam has 60 questions and each question will be worth 1.66 pts.* The student correctly answers 52 questions out of 60. $52 \text{ correct answers} \times 1.66 = 86.32$. The grade will be recorded as 86.3. This rule applies to every grade issued during the semester. All final averages will be recorded as is (ie a 69.9 is a 69.9).

ON CAMPUS LECTURE AND TESTING

1. Students should complete the COVID acknowledgement in Blackboard.
2. Students will report to campus 15 minutes prior to the start of the class/exam. Students are to self-assess before arriving. Please refer to the COVID-19 symptoms listed on your syllabus. **DO NOT** come to campus if you are experiencing any symptoms, have a positive test or have a known positive exposure (per syllabus guidelines).
3. **Students must wear a mask inside the buildings at all times.** The mask will cover the nose and mouth. Maintain social distancing while in the building as well as when you enter and when you leave.
4. Bring only the minimal belongings you need for class/exam.
 - a. Exams: A calculator will be supplied through Respondus for calculations. Instructors will also give out the handheld calculators for you to use. A sheet of paper will be provided for the exam. Make sure your name is written clearly on your scratch paper. The faculty member in your testing room will take up the sheet of paper at the end of the exam.
 - b. We will be testing using the Respondus web browser and Blackboard.
5. Outside the room, you will note a table and a sign in sheet. Please sign in and denote whether or not you performed the self-assessment. Once you have signed in you will enter the room. Use hand sanitizer. Please begin filling up the back row first, seat farthest from the door. Computer/chairs are marked off to ensure at least 6 feet of social distancing at all times. **Do not rearrange furniture.**
6. Make sure you use the restroom **before** entering the room. Students may not be allowed to get up and move about within the rows until dismissal at the end of class/exam or until a designated break time.
7. **Remain seated until dismissed by the faculty.**
8. Students are encouraged to leave the building immediately once dismissed. Remember to maintain social distancing.

During an examination, students are required to place all textbooks and personal property on the floor in front of the classroom. No talking is allowed once the exam begins. Students found with their cell phone or any other personal communication device during the exam will be considered cheating; which will result in a zero for the exam. All exams are timed with students receiving one minute to answer each examination question. An additional minute will be added per calculation exam question.

ATI ASSIGNMENTS

ATI assignments listed on the lesson plan must be completed with the appropriate score and time 1 hour prior to the scheduled exam. Incomplete assignments and/or assignments completed after the deadline will result in a 10 point deduction from the exam grade.

ATI products will be integrated into each course according to the PN ATI Curriculum Matrix. The syllabi will outline when the student will complete each ATI assignment. Students are expected to complete each ATI

assignment with the appropriate time, on time and with an achievement of the set benchmark according to the ATI matrix. The use of these products allows for formative and summative evaluations and assists the faculty in making the necessary changes to the curriculum.

CALCULATION EXAM

Students are required to take a calculation exam prior to attending clinical each semester as outlined on appropriate course syllabi. The student will have 3 attempts to score 100%. With each attempt a similar, but different exam will be given. The student will be allowed three minutes per problem. There will be a minimum of ten questions on the exam. The student will have at least one week between each attempt for remediation. Students will be allowed to use a standard calculator for the exam. No personal devices will be utilized for the exam. If a student is unsuccessful after three attempts; the student will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.

If a student misses an attempt due to an absence, the student may forfeit the attempt and may take the next scheduled attempt. An absence on a third attempt may be evaluated on an individual basis.

The importance of this is to promote safe medication administration in the clinical setting and reduce medication errors.

MAKEUP GUIDELINES (EXAMS, QUIZZES, HOMEWORK, PROJECTS, SKILLS, ETC.)

In the event of an absence on an exam day, the instructor may require a physician's excuse before a student is allowed to take a make-up exam. A student will only be allowed to make-up one theory exam which will be given at the discretion of the instructor. A grade of "0" will be given to all subsequent exams missed. The make-up exam may or may not be the same as the original exam. It may also be a different exam format. If a student misses the final exam and has already used their ONE time make-up, the student will NOT be allowed to make-up the final exam and be given a zero for the final exam.

It is the student's responsibility to obtain notes, lecture recordings, or information presented in class when the student is absent.

ATI PROCTORED ASSESSMENT:

Proctored assessments will be scheduled throughout different courses and given once 75% of the specific content is covered. The corresponding practice assessments A&B are to be completed prior to each proctored assessment. Remediation for proctored assessments is outlined below. All remediation must be hand written and is due at the end of the semester in which the proctored exam is given. However, remediation for proctored exams that are given during the final semester are due before the comprehensive predictor. Once the student has completed the remediation assignment and turned in to the instructor, the instructor will update the ATI remediation form found on the Q drive and return the remediation to the student. If the student fails to complete the remediation assignment prior to the comprehensive predictor, the student will be unable to take the comprehensive predictor and the attempt will be forfeited.

Level 3	Level 2	Level 1	Below Level 1
1 hour Focused Review	2 hours Focused Review One critical point to remember for each topic to review	3 hours Focused Review Two critical points to remember for each topic to review	4 hours Focused Review Three critical points to remember for each topic to review

Med/Surg. (FA Davis) Online Resources

Completion of the Med/Surg. (FA Davis) Online Resources is highly recommended to help prepare you for exams and should increase your level of success in this class.

Workbook Chapters

Completion of the workbook for applicable chapters are optional but highly encouraged and should increase your level of success in this class.

Power Points

Power points for each chapter are available on the student **M: drive**. This student drive can be accessed by going to the STC website and logging into Remote Lab Access.

Student Success Plan

The Student Success Plan documents deficiencies in performance and provides a means for improvement. A success plan should be initiated for the following reasons:

- If the student has (1) a cumulative unit exam average of < 70% after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session and complete the Student Success Plan.
- If the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- If the student exhibits behavior outside the expected:
 - codes of conduct outlined in professional codes of ethics, professional standards,
 - All procedures/requirements/policies outlined in program handbooks/documents,
 - STC e Catalog and Student Handbook, and/or
 - Clinical facility policies and procedures.

The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and the Student Success Plan.

(T)echnical College System of Georgia (E)arly (A)lert (M)anagement (S)ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

- TEAMS is designed to provide assistance for students who may need help with academics, attendance, personal hardships, etc.

Student Support

Specific information about the Student Support services listed below can be found at [STC Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu) by clicking on the Student Affairs tab.

- Tutoring
- Technical Support
- Textbook Assistance
- Work-Study Programs
- Community Resources

ATTENDANCE Provisions Health Sciences

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of

respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

Attendance is counted from the first scheduled class meeting of each semester. To receive credit for a course a student must attend at least 90% of the scheduled instructional time. Time and/or work missed due to tardiness or absences must be made up at the convenience of the instructor. Any student attending less than the required scheduled instructional time (90%) may be dropped from the course as stated below in the Withdrawal Procedure.

For this class, which meets 75 hours, the maximum number of hours a student may miss is 7.5 hours.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus and Vidalia campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

Specific Absences

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus and Vidalia campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made PRIOR to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course.

Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course. Students who are dropped from courses due to attendance or academic deficiency after the 65% point will receive either a "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing) for the semester and will be unable to progress in the practical nursing program.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on exams, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the exam or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes. The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal

opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College’s website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Unit Exams (Calculated based on 3 unit exams given)	75%
Final Exam (Calculated based on 1 final exam given)	25%
Calculation Exam Student must score 100% on one of the three attempts in order to progress in the course and program. Students who do not meet the requirements for the Calculation Examination on the third attempt will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program	Pass/Fail

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89

Letter Grade	Range
C	70-79
D	60-69
F	0-59

Date/Day	Chapter/ Lesson	Content	Assignments & Exams Due Dates	Competency Area
Thursday 5/20/21	Chapter 25 Chapter 26	Chapter 25 Nursing Care of Patients with Cardiac Dysrhythmias Chapter 26 Nursing Care of Patients with Heart Failure	Read chapters	Major: 1 Gen Ed.: 1-3
Tuesday 5/25/21	Pediatric Chapter 31	Calculation Review Chapter 31 Pediatrics- The Child with a Cardiac Condition	Read chapters	Major: 1 Gen Ed.: 1-3
Wednesday 5/26/21	Exam 1 Chapter 6	Exam 1 (Chapters 21-26, Pediatric Chapter 31) Then Chapter 6 Nursing Care of Patients with Fluid, Electrolyte, and Acid-Base Imbalances	Read chapters	Major: 1 Gen Ed.: 1-3
Thursday 5/27/21	Chapter 7 Chapter 18	Calculation Exam 1st attempt Chapter 7 Nursing Care of Patients Receiving Intravenous Therapy Chapter 18 Immune System Function, Assessment, and Therapeutic Measures	<u>ATI Assignments Due before Exam 2:</u> Pharmacology Made Easy 4.0: (minimal score 90) 1. Immune 2. Infection ATI Learning System PN 3.0: (minimal score 90) 2. Immune and Infectious Skills modules 3.0: (minimal score 90) 1. Blood Administration 2. Central Venous Access Devices 3. Infection Control 4. IV Therapy and peripheral access	Major: 1 Gen Ed.: 1-3
Monday 5/31/21		Memorial Day Holiday- NO Maternity Class		

Date/Day	Chapter/ Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 6/1/21	Chapter 19 Chapter 20	<p>***0800 Maternity Exam 2***</p> <p>Then....</p> <p>Chapter 19 Nursing Care of Patients with Immune Disorders</p> <p>Chapter 20 Nursing Care of Patient with HIV Disease and AIDS</p>	Read chapters	Major: 2 Gen Ed.: 1-3
Wednesday 6/2/21	Chapter 27 Chapter 28	<p>Chapter 27 Hematologic & Lymphatic System Function, Assessment, and Therapeutic Measures</p> <p>Chapter 28 Nursing Care of Patients with Hematologic and Lymphatic Disorders</p>	Read chapters	Major: 2 Gen Ed.: 1-3
Thursday 6/3/21	Pediatric Chapter 38	<p>Calculation Exam 2nd attempt</p> <p>Chapter 38 Pediatric- The Child with an Oncological or Hematological Condition</p>	Read chapters	Major: 2 Gen Ed.: 1-3
Tuesday 6/8/21	Exam 2 Chapter 29	<p>Exam 2 (Chapters 6 & 7, Chapters 18-20, Chapters 27 & 28, Pediatric Chapter 38)</p> <p>Chapter 29 Respiratory System Function, Assessment, and Therapeutic Measures</p>	Read chapters	Major: 2 Gen Ed.: 1-3

Date/Day	Chapter/ Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 6/15/21	Exam 3	Exam 3 (Chapters 29-31, Pediatric Chapter 30) ATI: Fundamentals Proctored Exam Complete Clinical Paperwork	Read chapters	Major: 3 Gen Ed.: 1-3
Wednesday 6/16/21	Final Exam	Medical/Surgical Nursing I Final Exam over all chapters covered Then...start PNSG 2220		Major: 3 Gen Ed.: 1-3

COMPETENCY AREAS: (WILL VARY FOR EACH COURSE/TAKEN FROM STATE STANDARDS)

1. Nursing Care Associated with the Cardiovascular System
2. Nursing Care Associated with the Respiratory System
3. Nursing Care Associated with the Hematological and Immunological Systems

GENERAL CORE EDUCATIONAL COMPETENCIES:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

Disclaimer Statements

Instructor reserves the right to change the syllabus and/or lesson plan as necessary

The official copy of the syllabus will be given to the student during face to face class time the first day of class.

The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.