



PNSG 2230 Medical-Surgical Nursing III
COURSE SYLLABUS
Summer Semester 2021

COURSE INFORMATION

Credit Hours/Minutes: 4/3750

Campus/Class Location: Building 8, Practical Nursing Classroom 8103

Testing Rooms: Building 8, 8109 and 8111

Class Meets: Monday, Tuesday, Wednesday, Thursday May 17, 2021 through June 8, 2021 from 9:00 AM-4:00 PM

Course Reference Number (CRN): 60106

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Joanna W. Bell, BSN, RN

Email Address: [Joanna Bell jbell@southeasterntech.edu](mailto:jbell@southeasterntech.edu)

Campus/Office Location: Swainsboro Campus, Building 8 (Health Science Building), Office 8105

Office Hours: Please email the instructor to schedule a virtual appointment via WebEx or a face-to-face appointment.

Phone: 478-289-2201

Fax Number: 912-538-3106

Tutoring Hours: Please schedule an appointment.

SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND STUDENT HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Student Handbook](http://www.southeasterntech.edu/student-affairs/catalog-handbook.php) (<http://www.southeasterntech.edu/student-affairs/catalog-handbook.php>).

REQUIRED TEXT

1. Fundamentals of Nursing Care: Concepts, Connections, and Skills, 3rd Edition, FA Davis by Burton, Smith & Ludwig
2. Nursing Care Plans, 10th Edition, Doenges, Morehouse et al.
3. Davis's Nursing Skills **Videos** for LPN/LVN, 3rd Edition (This is not a book. Student has access to skills videos through FA Davis website.)
4. Pharmacology Clear and Simple, 3rd Edition, F.A. Davis, Watkins
5. Understanding Medical Surgical Nursing, 6th Edition, FA Davis, Williams and Hopper
6. Safe Maternity and Pediatric Nursing Care, 2nd Edition, FA Davis, Linnard-Palmer and Coats,
7. Davis's Drug Guide for Nurses, 17th Edition, April Hazard Vallerand, Cynthia A. Sanoski
8. Assessment Technologies Institute (ATI) book bundle (Included with purchase of ATI Package.)
 - Learning Strategies: Your Guide to Classroom and Test-Taking Success
 - Fundamentals For Nursing, Edition 10 (Content Mastery Series)
 - Nutrition For Nursing, Edition 7 (Content Mastery Series)
 - PN (Practical Nursing) Pharmacology For Nursing, Edition 8 (Content Mastery Series)

- PN Adult Medical Surgical Nursing, Edition 11 (Content Mastery Series)
- PN Nursing Care Of Children, Edition 11 (Content Mastery Series)
- PN Maternal Newborn Nursing, Edition 11 (Content Mastery Series)
- PN Mental Health Nursing, Edition 11 (Content Mastery Series)
- Nursing Leadership and Management, Edition 8 (Content Mastery Series)

REQUIRED SOFTWARE

1. ATI Web Service Package
 - EHR (Electronic Health Record) Tutor is included in ATI purchase

REQUIRED SUPPLIES

2. Full Uniform (Purchased through Meridy's Uniforms)
3. Watch with seconds displayed
4. Two Student Identification Badges that reflect Practical Nursing Program
5. Skills Packs (Purchased through Meridy's Uniforms)
 - Skills Packs will include the following items, but not limited to:
 - Stethoscope
 - Blood pressure cuff
 - Pen Light
 - Scissors
6. Ear phones for any ATI assignments
7. Pens (blue or black ink)
8. Highlighters
9. 2 Three Ring Binders
10. Basic Calculator
11. Clinical Notebook
12. Laptop/personal computer

Suggested specifications include:

 - Processor i5 or i7
 - Memory 8GB or higher
 - Hard drive 250GB or larger
 - DVD Drive either internal or external
13. Webcam with microphone
14. Internet Speed speed of 5 Mbps. (10 Mbps or more is recommended). Test your internet speed using www.speedtest.net.

Google Chrome and Firefox are the recommended browsers to use for Blackboard Collaborate.

Google Chrome is the recommended browser to use for WebEx.

Google Chrome is the recommended browser to use for ATI.

Students should not share login credentials with others and should change passwords periodically to maintain security.

Note: Although students can use their smart phones and tablets to access their online course, discussions, exams, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablets. Students are advised to not rely on these devices to take an online course.

COURSE DESCRIPTION

This course in a series of four focuses on client care including using the nursing process, performing assessments, using critical thinking skills, engaging in client education and displaying cultural competence across the lifespan and with attention to special populations. Topics include: health management and maintenance; prevention of illness; care of the individual as a whole; immunology; as well as pathological diseases, disorders and deviations from the normal state of health, client care, treatment, pharmacology, nutrition and standard precautions with regard to the neurological, sensory, and musculoskeletal systems.

MAJOR COURSE COMPETENCIES

1. Nursing Care Associated with the Neurological System
2. Nursing Care Associated with the Sensory System
3. Nursing Care Associated with Mental Health
4. Nursing Care Associated with the Musculoskeletal Systems

PREREQUISITE(S)

Program Admission

COURSE OUTLINE

Nursing Care Associated with the Neurological System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the neurological system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the neurological system.	Cognitive	Evaluation
3	Recognize pathological disorders of the neurological system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the neurological system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as related to the neurological system.	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the neurological system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the neurological system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the neurological system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of neurological disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the neurological system.	Cognitive	Evaluation

Order	Description	Learning Domain	Level of Learning
11	Differentiate the neurological system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the neurological system.	Cognitive	Synthesis
13	Assess the neurological system as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Sensory System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the sensory system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the sensory system.	Cognitive	Evaluation
3	Recognize pathological disorders of the sensory system.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the sensory system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as related to the sensory system.	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the sensory system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the sensory system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the sensory system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of sensory disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the sensory system.	Cognitive	Evaluation
11	Differentiate the sensory system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the sensory system.	Cognitive	Synthesis
13	Assess the sensory system as applicable to special populations.	Cognitive	Application
14	Interpret elements of fluid balance and electrolytes.	Cognitive	Application
15	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with Mental Health

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to mental health concerns.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to mental health concerns.	Cognitive	Evaluation
3	Recognize pathological disorders of mental health concerns.	Cognitive	Analysis
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with mental health concerns	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as related to mental health concerns.	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to mental health concerns.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to mental health concerns.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders associated with mental health concerns.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of mental health concerns.	Cognitive	Synthesis
10	Select standard precautions as they relate to care of mental health concerns.	Cognitive	Evaluation
11	Differentiate mental health with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to mental health.	Cognitive	Synthesis
13	Assess mental health as applicable to special populations.	Cognitive	Application
14	Integrate basic computer technology in health care.	Cognitive	Synthesis

Nursing Care Associated with the Musculoskeletal System

Order	Description	Learning Domain	Level of Learning
1	Determine the health management, maintenance and prevention of pathological disorders as related to the musculoskeletal system.	Cognitive	Application
2	Prioritize the care for the individual as a whole with respect to the musculoskeletal system.	Cognitive	Evaluation
3	Recognize pathological disorders of the musculoskeletal system.	Cognitive	Analysis

Order	Description	Learning Domain	Level of Learning
4	Incorporate nursing observations and interventions related to each of the diagnostic studies and procedures associated with the musculoskeletal system	Cognitive	Synthesis
5	Individualize the nursing process with emphasis on assessment and client education as related to the musculoskeletal system.	Cognitive	Synthesis
6	Collaborate as a member of the healthcare inter-professional team in relation to the musculoskeletal system.	Cognitive	Synthesis
7	Anticipate the responsibility of the nurse and the methods of treatment related to the musculoskeletal system.	Cognitive	Synthesis
8	Recognize medications most commonly used in diagnosis, prevention, and treatment of disorders of the musculoskeletal system.	Cognitive	Analysis
9	Anticipate dietary management in the prevention and treatment of musculoskeletal disorders	Cognitive	Synthesis
10	Select standard precautions as related to care of the musculoskeletal system.	Cognitive	Evaluation
11	Differentiate the musculoskeletal system with respect to the life span.	Cognitive	Analysis
12	Adapt cultural competence as applicable to the musculoskeletal system.	Cognitive	Synthesis
13	Assess the musculoskeletal system as applicable to special populations.	Cognitive	Application
14	Integrate basic computer technology in health care.	Cognitive	Synthesis

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS

COVID-19 MASK REQUIREMENT

Masks or face coverings must be worn at all times while on the campus of Southeastern Technical College. This measure is being implemented to reduce COVID-19 related health risks for everyone engaged in the educational process. Masks or face coverings must be worn over the nose and mouth, in accordance with the Centers for Disease Control and Prevention (CDC). A student's refusal to wear a mask or face covering will be considered a classroom disruption and the student may be asked to leave campus and/or receive further discipline.

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Cough: new or worsening, not attributed to another health condition
Shortness of breath, not attributed to another health condition
New loss of taste or smell
Chills; Repeated shaking with chills
Sore throat, not attributed to another health condition
Muscle pain, not attributed to another health condition or exercise
Headache, not attributed to another health condition
Diarrhea (unless due to known cause)
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVID-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the [COVID 19 Health Reporting Form](#). Report all positive cases of COVID-19 to your instructor and [Stephannie Waters](#), Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

STC CAMPUS DRESS CODE (CLASSROOM, LAB)

Students will be asked to dress in professional nursing attire while in the classroom, skills lab and clinical. This will mean students will be expected to dress appropriately each day. Students will be asked to wear scrub pants and a t-shirt or a full scrub set (your choice of style and color) to class/lab each day. Students should wear shoes that are comfortable and have an enclosed heel and toe. A great example is a tennis shoe or nursing clog. Hair should be pulled back and secured during lab.

ASSIGNMENTS AND EXAMS

Students are expected to complete all daily assignments and exams. A unit exam average of 70% or above must be obtained in order to take the final exam. Students that do not obtain an exam average of 70% will not be able to take the final exam and will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.

No assignment opportunities will be given for extra credit. Any unit exam grade will be entered as is to the nearest 10th. No scores will be rounded (up or down). *For example; exam has 60 questions and each question will be worth 1.66 pts.* The student correctly answers 52 questions out of 60. 52 correct answers x 1.66 =

86.32. The grade will be recorded as 86.3. This rule applies to every grade issued during the semester. All final averages will be recorded as is (example; a 69.9 is a 69.9).

CAMPUS TESTING

During an examination, students are required to place all textbooks and personal property on the floor in front of the classroom. Students may be required to rotate seats prior to testing per instructions from the instructor. No talking is allowed once the exam begins. Students found with their cell phone or any other personal communication device during the exam will be considered cheating; which will result in a zero for the exam. All exams are timed with students receiving one minute to answer each examination question. An additional minute will be added per calculation exam question.

ATI ASSIGNMENTS

ATI assignments listed on the lesson plan must be completed with the required minimum score and 1 hour prior to scheduled exams. The required minimum scores for each ATI assignment is listed on *Summary of ATI Assignments* handout. Incomplete assignments, assignments without the minimum required score, and/or assignments completed after the deadline will result in a **10-point deduction** from the exam grade. Instructor will pull ATI reports at 8 AM for 9 AM exams. ATI records all module completions by student in real time.

ATI products will be integrated into each course according to the PN ATI Curriculum Matrix. The syllabi will outline when the student will complete each ATI assignment. Students are expected to complete each ATI assignment with the appropriate time, on time and with an achievement of the set benchmark according to the ATI matrix. The use of these products allows for formative and summative evaluations and assists the faculty in making the necessary changes to the curriculum.

ON CAMPUS TESTING

At this time, the nursing faculty plan to administer exams on campus. See below for details. If this process changes, the faculty will notify the student and send additional instructions.

1. Students will report to campus 15 minutes prior to the start of the exam. Students are to self-assess before arriving. Please refer to the COVID-19 symptoms listed on your syllabus. **DO NOT** come to campus if you are experiencing any symptoms, have a positive test or have a known positive exposure (per syllabus guidelines).
2. Students must wear a mask inside the buildings at all times. The mask will cover the nose and mouth. Maintain social distancing while in the building as well as when you enter and when you leave.
3. Bring a pen/pencil and only the minimal belongings you need; such as your keys. A calculator will be supplied through Respondus for calculations. Instructors will also give out the handheld calculators for student use. A sheet of paper will be provided for the exam. Make sure name is written clearly on scratch paper. The faculty member in your testing room will take up the sheet of paper at the end of the exam.
4. We will be testing using the Respondus web browser and Blackboard. (Instructor will provide building and room number for exam)
5. Outside the room, you will note a table and a sign in sheet. Please sign in and denote whether or not you performed the self-assessment. Once you have signed in you will enter the room. Please begin filling up the back row first, seat farthest from the door. Computer/chairs are marked off to ensure at least 6 feet of social distancing at all times. Do not rearrange furniture.
6. Make sure you use the restroom before entering the room. Students will not be allowed to get up and move about within the rows until dismissal at the end of the exam.

7. Remain seated until dismissed by the faculty.
8. Students are encouraged to leave the building immediately once dismissed. Remember to maintain social distancing.

MAKEUP GUIDELINES (EXAMS, QUIZZES, HOMEWORK, PROJECTS, SKILLS, ETC.)

In the event of an absence on an exam day, the instructor may require a physician’s excuse before a student is allowed to take a make-up exam. A student will only be allowed to make-up one theory exam which will be given at the discretion of the instructor. A grade of “0” will be given to all subsequent exams missed. The make-up exam may or may not be the same as the original exam. It may also be a different exam format. If a student misses the final exam and has already used their ONE time make-up, the student will NOT be allowed to make-up the final exam and be given a zero for the final exam.

It is the student’s responsibility to obtain notes, lecture recordings, or information presented in class when the student is absent.

ATI PROCTORED ASSESSMENT

Proctored assessments will be scheduled throughout different courses and given once 75% of the specific content is covered. The corresponding practice assessments A&B are to be completed prior to each proctored assessment. Remediation for proctored assessments is outlined below. All remediation must be hand written and is due at the end of the semester in which the proctored exam is given. However, remediation for proctored exams that are given during the final semester are due before the comprehensive predictor. Once the student has completed the remediation assignment and turned in to the instructor, the instructor will update the ATI remediation form found on the Q drive and return the remediation to the student. If the student fails to complete the remediation assignment prior to the comprehensive predictor, the student will be unable to take the comprehensive predictor and the attempt will be forfeited.

Level 3	Level 2	Level 1	Below Level 1
1 hour Focused Review	2 hours Focused Review One critical point to remember for each topic to review	3 hours Focused Review Two critical points to remember for each topic to review	4 hours Focused Review Three critical points to remember for each topic to review

CALCULATION EXAM:

Students are required to take a calculation exam prior to attending clinical each semester as outlined on appropriate course syllabi. The student will have three attempts to score 100%. With each attempt a similar, but different exam will be given. The student will be allowed three minutes per problem. There will be a minimum of ten questions on the exam. The student will have one week between each attempt for remediation. Students will be allowed to use a standard calculator for the exam. No personal devices will be utilized for the exam. If a student is unsuccessful after three attempts; the student will receive a WP or WF for all PNSG courses in which they are enrolled and will not be able to progress in the program.

If a student misses an attempt due to an absence, the student may forfeit the attempt and may take the next scheduled attempt. An absence on a third attempt may be evaluated on an individual basis.

The importance of this is to promote safe medication administration in the clinical setting and reduce medication errors.

ATI CAPSTONE COURSE:

The ATI capstone course, an overall review of all subject material will begin in PNSG 2230 and takes six weeks to complete. The student will receive a calendar from the ATI virtual educator and must complete assignments by the due date given. Points are awarded according to the Points for ATI Capstone Grading Rubric. The ATI capstone course accounts for 10% of the grade in PNSG 2415.

Medical/Surgical (FA Davis) Online Resources

Completion of the Med/Surg. (FA Davis) Online Resources is highly recommended to help prepare you for exams and should increase your level of success in this class.

Power Points

Power points for each chapter are available on the student **M: drive**. This student drive can be accessed by going to the STC website and logging into Remote Lab Access.

Student Success Plan

The Student Success Plan documents deficiencies in performance and provides a means for improvement. A success plan should be initiated for the following reasons:

- If the student has (1) a cumulative unit exam average of < 70% after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session and complete the Student Success Plan.
- If the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- If the student exhibits behavior outside the expected:
 - codes of conduct outlined in professional codes of ethics, professional standards,
 - All procedures/requirements/policies outlined in program handbooks/documents,
 - STC e Catalog and Student Handbook, and/or
 - Clinical facility policies and procedures.

The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and the Student Success Plan. The student success plan will be emailed to the student's STC email account by the instructor and the student should email the completed form back to the instructor by the designated date. (T)echnical College System of Georgia (E)arly (A)lert (M)anagement (S)ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

- TEAMS is designed to provide assistance for students who may need help with academics, attendance, personal hardships, etc.

Student Support

Specific information about the Student Support services listed below can be found at [STC Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu) by clicking on the Student Affairs tab.

- Tutoring
- Technical Support
- Textbook Assistance
- Work-Study Programs

- Community Resources

ATTENDANCE Provisions Health Sciences

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

Attendance is counted from the first scheduled class meeting of each semester. To receive credit for a course a student must attend at least 90% of the scheduled instructional time. Time and/or work missed due to tardiness or absences must be made up at the convenience of the instructor. Any student attending less than the required scheduled instructional time (90%) may be dropped from the course as stated below in the Withdrawal Procedure.

For this course, which meets 75 hours, the maximum number of hours a student may miss is 7.5 hours (7 hours and thirty minutes) during PNSG 2230: Medical Surgical Nursing III. Once instruction begins, all time missed will be counted in the total time of hours missed from class. When instruction has begun, there will be no class interruptions. The admittance into class during a lecture may occur after class breaks. This time will be calculated in with the total time of hours missed.

Attendance will be taken at the beginning and throughout the duration of the virtual lecture meeting. In order for the student to be counted present during class, the student must have video turned on and actively participating in the course.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

Vidalia Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

Specific Absences

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

Vidalia Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made PRIOR to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE Updated 11/2020

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course. Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course.

Students who are dropped from courses due to attendance or academic deficiency after the 65% point will receive either a "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing) for the semester and will be unable to progress in the practical nursing program. Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on exams, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the exam or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

The Technical College System of Georgia (TCSG) and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life, and athletics. It also applies to the recruitment and employment of personnel and contracting for goods and services.

All work and campus environments shall be free from unlawful forms of discrimination, harassment and retaliation as outlined under Title IX of the Educational Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, Executive Order 11246, as amended, the Vietnam Era Veterans Readjustment Act of 1974, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Americans With Disabilities Act of 1990, as amended, the Equal Pay Act, Lilly Ledbetter Fair Pay Act of 2009, the Georgia Fair Employment Act of 1978, as amended, the Immigration Reform and Control Act of 1986, the Genetic Information Nondiscrimination Act of 2008, the Workforce Investment Act of 1998 and other related mandates under TCSG Policy, federal or state statutes.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3230 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING POLICY

Assessment/Assignment	Percentage
Unit Exams (Calculated based on 3 unit exams given)	75%
Final Exam (Calculated based on 1 final exam given)	25%
Calculation Exam: If a student is unsuccessful after three attempts; the student will receive a WP or WF for course the Calculation Exam is given. Student will not be able to progress in the program.	Pass/Fail

GRADING SCALE

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

**PNSG 2230 Medical/Surgical Nursing III
Summer Semester 2021 Lesson Plan**

Date/Day	Chapter/Lesson	Content	Assignments & Exams Due Dates	Competency Area
Monday 5/17/21	Chapter 47 Chapter 48	<p>Introduction to the class, syllabus distributed and reviewed.</p> <p>ATI receipt due by May 18, 2021 by 5 PM</p> <p>Neurologic System Function, Assessment, and Therapeutic Measures (Chapter 47)</p> <p>Nursing Care of Patients with Central Nervous System Disorders (Chapter 48)</p> <p>Instructor: Unlock ATI Practice Assessments</p> <p>Blackboard Requirements:</p> <ul style="list-style-type: none"> • View Covid-19 Presentation • Complete Covid-19 Presentation Acknowledgement • Complete Pledge Acknowledgement Requirement found under tab "Getting Started" 	<p>Read chapters prior to lecture.</p> <p>ATI Assignments Due before Exam 1:</p> <p>Pharmacology Made Easy 4.0:</p> <ol style="list-style-type: none"> 1. The Neurologic System Part 1 2. The Neurologic System Part 2 <p>ATI Learning System PN 3.0:</p> <ol style="list-style-type: none"> 3. Medical-Surgical: Neurosensory Quiz <p>The Communicator 2.0:</p> <ol style="list-style-type: none"> 4. Technique Identifier: Client Experiencing Aphasia 5. Technique Identifier: Client Experiencing a Stroke <p>Practice Assessment:</p> <ol style="list-style-type: none"> 6. PN Nursing Care of Children Online Practice 2020 A 7. PN Nursing Care of Children Online Practice 2020 B 	<p>Course: 1,2 Core: a,c</p>

Date/Day	Chapter/Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 5/18/21	Chapter 49 Chapter 50	Nursing Care of Patients with Cerebrovascular Disorders (Chapter 49) Nursing Care of Patients with Peripheral Nervous System Disorders (Chapter 50)	Read chapters prior to lecture.	Course: 1,2 Core: a,c
Wednesday 5/19/21	Chapter 51 Pediatric Chapter 30	Sensory System Function, Assessment, and Therapeutic measures: Vision and Hearing (Chapter 51) The Child with a Sensory Impairment (Chapter 30)	Read chapters prior to lecture.	Course: 1, 2, 3 Core: a,c
Thursday 5/20/21	Chapter 52 Pediatric Chapter 29	Nursing Care of Patients with Sensory Nervous System Disorders: Vision and Hearing (Chapter 52) Child With a Neurological Condition (Chapter 29)	Read chapters prior to lecture.	Course: 1, 2, 3 Core: a,c

Date/Day	Chapter/Lesson	Content	Assignments & Exams Due Dates	Competency Area
Monday 5/24/21	Exam 1: 9:00 AM	<p align="center">Exam 1 Chapters 47,48,49,50,51,52 & Pediatric 29,30</p> <p align="center">Proctored Exam: Nursing Care of Children 2020 70 Questions/70 Minutes</p> <p align="center">Calculation Exam Review</p>	<p>Read chapter prior to lecture.</p> <p>ATI Assignments Due before Exam 2:</p> <p>ATI Pharmacology Made Easy 4.0:</p> <ol style="list-style-type: none"> 1. Musculoskeletal System <p>ATI Learning System PN 3.0:</p> <ol style="list-style-type: none"> 2. Medical Surgical: Musculoskeletal <p>The Communicator 2.0:</p> <ol style="list-style-type: none"> 3. Technique Identifier: Client Undergoing Knee Surgery <p>Practice Assessment:</p> <ol style="list-style-type: none"> 4. PN Pharmacology Online Practice 2020 A 5. PN Pharmacology Online Practice 2020 B 	<p>Course: 1,2,3</p> <p>Core: a, b, c</p>
Tuesday 5/25/21	Chapter 45	<p align="center">Calculation Exam Attempt 1</p> <p align="center">Musculoskeletal Function and Assessment (Chapter 45)</p>	Read chapter prior to lecture.	<p>Course: 4</p> <p>Core: a, b, c</p>
Wednesday 5/26/21	Chapter 46	<p align="center">Nursing Care of Patients with Musculoskeletal and Connective Tissue Disorders (Chapter 46)</p>	Read chapter prior to lecture.	<p>Course: 4</p> <p>Core: a, c</p>
Thursday 5/27/21	Pediatric Chapter 35	<p align="center">Child with a Musculoskeletal Condition (Chapter 35)</p>	Read chapter prior to lecture.	<p>Course: 4</p> <p>Core: a, c</p>
Monday 05/31/21	HOLIDAY	Memorial Day Holiday		

Date/Day	Chapter/Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 6/1/21	Exam 2: 9:00 AM	Exam 2 Chapters 45, 46, Pediatric 35 Proctored Exam: PN Pharmacology 2020 90 Questions/90 Minutes Calculation Exam Attempt 2	ATI Assignments Due before Exam 3: ATI Learning System PN 3.0: 1. Mental Health Final Practice Assessment: 2. PN Mental Health Practice 2020 Version A 3. PN Mental Health Practice 2020 Version B	Course: 3 Core: a, b, c
Wednesday 6/2/21	Vidalia Campus Main Building Room 418 Chapter 56	Instructor: Candi Newton Mental Health Function, Assessment, and Therapeutic Measures (Chapter 56)	Read chapter prior to lecture.	Course: 3 Core: a, c
Thursday 6/3/21	Chapter 57 Pediatric Chapter 31	Nursing Care of Patients with Mental Health Disorders (Chapter 57) Child With a Mental Health Condition (Chapter 31)	Read chapter prior to lecture.	Course: 3 Core: a, c
Monday 6/7/21 65 % Point Last day student can withdraw.	Exam 3: 9:00 AM Proctored Exam	Exam 3 Chapters 56, 57 Pediatric 31 Proctored Exam: PN Mental Health 2020 60 Questions/60 Minutes	ATI Assignments Due before Final Exam: Practice Assessment: 1. PN Adult Medical/Surgical Practice 2020 Version A 2. PN Adult Medical/Surgical Practice 2020 Version B	Course: 1,2,3,4 Core: a, b, c

Date/Day	Chapter/Lesson	Content	Assignments & Exams Due Dates	Competency Area
Tuesday 6/8/21	<p align="center">Final Exam: 9:00 AM</p> <p align="center">Proctored Exam</p>	<p align="center">Calculation Exam Attempt 3</p> <p align="center">Final Exam</p> <p align="center">Proctored Exam: PN Adult Medical/Surgical 2020 90 Questions/90 Minutes</p> <p align="center">Clinical Syllabi, Clinical Schedules, and Documentation Requirements for PNSG 2330 and PNSG 2340</p>		<p align="center">Course: 1,2,3,4</p> <p align="center">Core: a, b, c</p>

COMPETENCY AREAS:

1. Nursing Care Associated with the Neurological System
2. Nursing Care Associated with the Sensory System
3. Nursing Care Associated with Mental Health
4. Nursing Care Associated with the Musculoskeletal Systems

GENERAL CORE EDUCATIONAL COMPETENCIES:

- a) The ability to utilize standard written English.
- b) The ability to solve practical mathematical problems.
- c) The ability to read, analyze, and interpret information.

DISCLAIMER STATEMENTS

Instructor reserves the right to change the syllabus and/or lesson plan as necessary.

The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.