

# **CIST 2531 – Web Graphics II**

## **\*\*Disclaimer Statements\*\***

**\*\*\*Instructor reserves the right to change the syllabus and/or lesson plan as necessary.\*\*\***

**\*\*\*The official copy of the syllabus is located inside the student's online course shell or will be given to them during face to face class time the first day of the semester. The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.\*\*\***



**CIST 2531 – Web Graphics II  
COURSE SYLLABUS  
\*HYBRID  
Summer Semester 2016**

*\*\*Tentative –*

*Subject to Change*

**Semester: 201616 Summer 2016**  
**Course Title: Web Graphics II**  
**Course Number: CIST 2531**  
**Credit Hours/ Minutes: 3 / 3000**  
**Class Location: Room 812 Med Tech Bldg (Vidalia)**  
**Class Meets: 40% Hybrid / 60% Classroom**  
**Mon and Wed 8:15–10:00 / 9 wks**  
**CRN: 60109**

**Instructor: Mr. John Taylor**  
**Office Hours: 3:00-5:30pm Mon-Thu**  
**Office Location: Room 810 Med Tech Bldg (Vidalia)**  
**Email Address: jtaylor@southeasterntech.edu**  
**Phone: 912-538-3116**  
**Fax Number: 912-538-3106**  
**Tutoring Hours: (Contact Instructor to schedule)**

**\*This course is taught in a hybrid format. Hybrid classes require students to complete a portion of the required contact hours traditionally by attending classes on campus while completing the remaining portion online at the student's convenience with respect to the instructor's requirements.**

**REQUIRED TEXT:**



**Photoshop Workbook, The: Professional Retouching and Compositing Tips, Tricks, and Techniques**

Glyn Dewis  
ISBN-10: 0134008464  
ISBN-13: 9780134008462

©2015 • Peachpit Press • Paper, 288 pp  
Published 12/22/2014

**You can purchase from the STC bookstore**  
**[stcbookstore@southeasterntech.edu](mailto:stcbookstore@southeasterntech.edu) or 912-538-3129.**

**REQUIRED SUPPLIES & SOFTWARE:** Internet access, Python interpreter software.

**Note:** Although students can use their smart phones and tablets to access the online portion of their course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to complete the online portion of the course.

**COURSE DESCRIPTION:** Students will further explore how to use an industry standard or open-source graphics software program to create Web ready images and Web pages. Topics include advanced image correction techniques and adjustments, typography and interpolation as well as conditional scripting statements and arrays.

**MAJOR COURSE COMPETENCIES / COURSE OUTLINE:**

1. Curves and Adjustment Layers
2. Color Correction and Balancing
3. Typography and Interpolation
4. Web Creation Project.

**PREREQUISITE(S):** CIST 1530 – Web Graphics I

**GENERAL EDUCATION CORE COMPETENCIES:** STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

**STUDENT REQUIREMENTS (Hybrid):** Students are expected to complete all work shown on the attached assignment sheet. Students are also expected to complete all tests and comprehensive problems on the dates specified on the attached calendar. **Students will have at least one week to complete tests and assignments. All tests and assignments are due at 11:55 PM on Wednesday of each week. Assignments will be saved to the students P:/cist2531 folder on STCs network drive.** Assignments are given with numerous days to complete; therefore **no assignment will be accepted late. After the due date a grade of zero will be given.** Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor. Students are responsible for policies and procedures included in the *STC Catalog*. **CIST program students must earn a minimum grade of C in this course. Unannounced quizzes/assignments may be given. Students who miss an unannounced quiz or assignment will receive a grade of 0.**

**ATTENDANCE GUIDELINES:** Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

**Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.**

**SPECIAL NEEDS:** Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Jan Brantley, Room 1208 Swainsboro Campus, 478-289-2274, or Helen Thomas, Room 108 Vidalia Campus, 912-538-3126, to coordinate reasonable accommodations.

**SPECIFIC ABSENCES:** Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

**PREGNANCY:** Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with the Special Needs Office. Swainsboro Campus: Jan Brantley, Room 1208, (478) 289-2274 -- Vidalia Campus: Helen Thomas, Room 108, (912) 538-3126.

**WITHDRAWAL PROCEDURE:** Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

**MAKEUP GUIDELINES (Tests, quizzes, homework, projects, etc...):** Students are required to take all tests scheduled during the semester. Failure to take Tests/Exam(s), and assignments **will result in a grade of zero. There will be no makeup of Exams or Assignments.** If Internet or browser failure occurs, contact instructor immediately. A decision will be made at that time if the assignment will be reset. Instructor reserves the right to deduct points from the scores for exceeding the scheduled time limit on the assignment/exam. **Note: If student notifies instructor about problems because of technical issues after the due date or on the last day of the semester, the student will NOT be allowed to make-up the assignment. No exceptions! Assignments must be turned in on the assigned date and will not be accepted late, a grade of zero will be given. ALL Assignment's are due according to the lesson plan.**

**No Harm No Foul Policy:** It is the student's responsibility to drop courses during the first three days by completing a withdrawal form with a Counselor in Student Affairs. If a student comes to class during the first three days or any day during this time, the student will be dropped with no penalty **only if** they have completed the Withdrawal Form with Student Affairs by the close of business on the third business day of the quarter. (For **SUMMER semester, that day will be May 23, 2016.**) **The student must formally withdraw from classes in order to receive the no harm-no foul benefit.**

**DROPPING COURSES BEFORE THE CLASS HAS BEGUN:** Students wishing to withdraw from one or all courses prior to the first day of class need to go to Banner Web and drop their classes. Please note that a registration access number will be needed as well as a student's ID number and PIN. If the registration access number is unknown, the student will need to contact the registrar.

**ACADEMIC DISHONESTY POLICY:** The STC Academic Dishonesty Policy states *All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline.* The policy can also be found in the *STC Catalog and Student Handbook.*

**Procedure for Academic Misconduct**

The procedure for dealing with academic misconduct and dishonesty is as follows:

**--First Offense--**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

**--Second Offense--**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

**--Third Offense--**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

**STATEMENT OF NON-DISCRIMINATION:** Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

**GRIEVANCE PROCEDURES:** Grievance procedures can be found in the Catalog and Handbook located on STC's website.

**ACCESS TO TECHNOLOGY:** Students can now access Angel, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at [www.southeasterntech.edu](http://www.southeasterntech.edu).

GRADING POLICY		GRADING SCALE	TCSG GUARANTEE/WARRANTY STATEMENT:
Chapter Work	20%	A: 90-100	<i>The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.</i>
Projects	20%	B: 80-89	
Midterm Exam	20%	C: 70-79	
Final Exam	20%	D: 60-69	
Web Project	<u>20%</u>	F: 0-59	
Total	100%		

**CIST 2531 – Web Graphics II**  
**SUMMER Semester 2016 FY201616 Lesson Plan**  
 \*\*\*TENTATIVE – SUBJECT TO CHANGE

Date	Ch	Content ** Gray sections indicate Hybrid (online) work	Assignments & Tests Due	*Competency Area
<b>Week 1 (May 18-22)</b>				
Wed May 18		Class Introduction – Syllabi, Outline, Work Ethics, Rules, and Regulations Coverage	<p><b>Logon to the course on BLACBOARD.</b></p> <p><b>All students:</b> Click the <b>Getting Started</b> link. Complete all tasks located under the <b>Start Here Items</b>. <b>You must complete the Pledge and Student Introduction tasks within the first 3 days of class. Otherwise, you will be dropped from the class!!!</b></p> <p>To begin, go to <b>Lessons / Chapter 1</b>. Complete each item in order to maintain attendance for the class. You have assignments to complete that are due at the end of each week.</p> <p>Check the P: drive to verify you have a folder called <b>cist2531</b> with all your data files for this course.</p> <p>Read and work thru <b>Chapter 1</b> pp. 3-28. Save all work for this assignment in your P:\cist2531\Ch1 folder.</p>	1,4 a, c
	1	<b>Selections and Cutouts</b>		
**			<p>Work on chapter assignments.</p> <p><b>CHAPTER 1 - ASSIGNMENTS DUE 06/1 BEFORE MIDNIGHT</b></p>	1,4 a
<b>Week 2 (May 23-29)</b>				
Mon May 23	1	<b>Selections and Cutouts - continued</b>	<p>Continue working thru <b>Chapter 1</b> pp. 3-28. Save all work for this assignment in your P:\cist2531\Ch1 folder.</p>	2 a c
Wed May 25			<p>Continue working thru <b>Chapter 1</b> pp. 3-28. Save all work for this assignment in your P:\cist2531\Ch1 folder.</p>	2 a c
**			<p><b>CHAPTER 1 - ASSIGNMENTS DUE 6/1 BEFORE MIDNIGHT</b></p>	2 a, c
<b>Week 3 (May 30 - June 5)</b>				
<b>Monday May 30 HOLIDAY (No School)</b>				
Wed June 1	2	<b>The Power of Gray</b>	<p>Read and work thru <b>Chapter 2</b> pp. 29-61. Save all work for this assignment in your P:\cist2531\Ch2 folder.</p>	2 a, c
			<p>Work on chapter assignments.</p> <p><b>CHAPTER 2 - ASSIGNMENTS DUE 6/8 BEFORE MIDNIGHT</b></p>	2 a, c

<b>Week 4 (June 6 - 12)</b>				
<b>Mon</b> <b>June</b> <b>6</b>	<b>3</b>	<b>Lighting Effects</b>	Read and work thru <b>Chapter 3</b> pp. 63-85. Save all work for this assignment in your P:\cist2531\Ch3 folder.	2,4 a, c
<b>Wed</b> <b>June</b> <b>8</b>			Assign Web Project. Work on chapter assignments and web project.	2,4 a, c
			Work on chapter assignments and web project. <b>CHAPTER 3 - ASSIGNMENTS DUE 06/15 BEFORE MIDNIGHT</b>	2,3,4 a, c
<b>Week 5 (June 13 – 19)</b>				
<b>Mon</b> <b>June</b> <b>13</b>	<b>4</b>	<b>Special Effects</b>	Read and work thru <b>Chapter 1</b> pp. 87-121. Save all work for this assignment in your P:\cist2531\Ch4 folder.	1,2,4 a, c
<b>Wed</b> <b>June</b> <b>15</b>			Work on chapter assignments and web project.	1,2,4 a, c
			Work on chapter assignments and web project. <b>CHAPTER 4 - ASSIGNMENTS DUE 06/22 BEFORE MIDNIGHT</b>	1,2,4 a, c
<b>Week 6 (June 20 – 26)</b>				
<b>Mon</b> <b>June</b> <b>20</b>	<b>5</b>	<b>Compositing Quick Tips</b>	Read and work thru <b>Chapter 5</b> pp. 123-137. Save all work for this assignment in your P:\cist2531\Ch5 folder.	2,3 a, c
<b>Wed</b> <b>June</b> <b>22</b>			Work on chapter assignments and web project. Review for Midterm Exam.	2,3 a, c
			Take <b>Midterm Exam</b> on BLACKBOARD. <b>CHAPTER 5 - ASSIGNMENTS DUE 06/29 BEFORE MIDNIGHT</b>	2,3 a, c
<b>Week 7 (June 27 – July 3)</b>				
<b>Mon</b> <b>June</b> <b>27</b>	<b>6</b>	<b>Character Portrait</b>	Read and work thru <b>Chapter 6</b> pp. 141-153. Save all work for this assignment in your P:\cist2531\Ch6 folder.	1,4 a, c
<b>Wed</b> <b>June</b> <b>29</b>	<b>7</b>	<b>Tough Guy</b>	Read and work thru <b>Chapter 7</b> pp. 155-165. Save all work for this assignment in your P:\cist2531\Ch7 folder.	2,3,4 a, c
			Work on chapter assignments and web project. <b>CHAPTER 6 &amp; 7 - ASSIGNMENTS DUE 07/13 BEFORE MIDNIGHT</b>	2,3,4 a, c

**SUMMER BREAK (No School) July 4 – 10**

Week 8 (July 11 – 17)				
Mon July 11	8	Rhino Composite	Read and work thru <b>Chapter 8</b> pp. 167-187. Save all work for this assignment in your P:\cist2531\Ch8 folder.	1,4 a, c
Wed July 13	9	Fairytale Scene	Read and work thru <b>Chapter 9</b> pp. 189-219. Save all work for this assignment in your P:\cist2531\Ch9 folder.	1,4 a, c
			Work on chapter assignments and web project. <b>CHAPTER 8 &amp; 9 - ASSIGNMENTS DUE 07/20 BEFORE MIDNIGHT</b>	1,4 a, c
Week 9 (July 18 - 24)				
Mon July 18	10	Retouching a Landscape	Read and work thru <b>Chapter 10</b> pp. 221-233. Save all work for this assignment in your P:\cist2531\Ch10 folder.	2,4 a, c
Wed July 20			Work on chapter assignments and web project.	2,4 a, c
			Work on chapter assignments and web project. <b>CHAPTER 10 - ASSIGNMENTS DUE 07/28 BEFORE MIDNIGHT</b>	2,4 a, c
Week 10 (July 25 - 27)				
Mon July 25	11	Assassin	Read and work thru <b>Chapter 11</b> pp. 235-261. Save all work for this assignment in your P:\cist2531\Ch11 folder.	3,4 a, c
Wed July 27			Take <b>Final Exam</b> on BLACKBOARD. Submit <b>Web Project</b> .	3,4 a, c
			Work on chapter assignments and web project. <b>ALL ASSIGNMENTS DUE 07/28 BEFORE MIDNIGHT!!!</b>	3,4 a, c

**\*MAJOR COURSE COMPETENCIES**

1. Curves and Adjustment Layers
2. Color Correction and Balancing
3. Typography and Interpolation
4. Web Creation Project

**\*GENERAL EDUCATION CORE COMPETENCIES**

- a The ability to utilize standard written English.
- b The ability to solve practical mathematical problems.
- c The ability to read, analyze, and interpret information.

**Students are responsible for all information contained in this lesson plan. This lesson plan is subject to change at instructor's discretion.**