



REVISED 6/7/17

CRJU 1040 – Principles of Law Enforcement COURSE SYLLABUS

Hybrid

Summer Semester 2017

Semester: 201716 Summer 2017
Course Title: Principles of Law Enforcement
Course Number: CRJU 1040
Credit Hours/ Minutes: 3 / 2250
Class Location: Room # 830
Class Meets: 9:00-10:30 a.m., Mon. & Tues.; 60% F2F; 40% Online
CRN: 60132

Instructor: Karann Raines
Office Hours: 2:00-4:30 Monday – Thursday
Office Location: Room 828, Gillis Medical Bldg.
Email Address: kraines@southeasterntech.edu
Phone: 912-538-3219
Fax Number: 912-538-3106

This course is taught in a hybrid format. Hybrid classes require students to complete a portion of the required contact hours traditionally by attending classes on campus while completing the remaining portion online at the student's convenience with respect to the instructor's requirements.

REQUIRED TEXT:



**Introduction to Law Enforcement and Criminal Justice, 12th Edition
(Loose-leaf bundled with MindTap Access Card)**

Karen M. Hess, Christine Hess Orthmann, & Henry Lin Cho
ISBN-13: 9781337503785

REQUIRED SUPPLIES & SOFTWARE: Internet access (Mozilla Firefox (2.0 or higher) or Chrome) and Microsoft Office is required for this course. *Note: Although students can use their smart phones and tablets to access their online course(s), exams, discussions, assignments, and other graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.*

COURSE DESCRIPTION: This course examines the principles of the organization, administration, and duties of federal, state and local law enforcement agencies.

MAJOR COURSE COMPETENCIES: History & Philosophy of Law, Evaluation of Administrative Practices, Problems in American Law Enforcement Agencies, Emerging Concepts, Professionalism, Community Crime Prevention Programs

PREREQUISITE(S): Program Admission


COURSE OUTLINE:

- (1) History & Philosophy of Law
- (2) Evaluation of Administrative Practices
- (3) Problems in American Law Enforcement Agencies
- (4) Emerging Concepts
- (5) Professionalism
- (6) Community Crime Prevention Programs

GENERAL EDUCATION CORE COMPETENCIES: STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS:

- **Class attendance is a very important aspect of a student's success in this course.** Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is expected.
- **Students are expected to complete all work required by the instructor. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.** Students are responsible for finding out what has been missed or what is required of them during their absence.
- **Midterm and final tests must be completed on the assigned date.** Failure to do so will result in a grade of zero, unless prior arrangements have been made with the instructor.
- **Homework assignments are due on the assigned date.** Ten points will be deducted for each day late. Homework assignments will not be accepted after 1 class day late and a grade of zero will be given.
- **Chapter exams must be completed on the assigned date.** Failure to do so will result in a grade of zero, unless prior arrangements have been made with the instructor.
- **Students are required to complete MindTap Assignments**  such as You Decide, Video Cases, Labs, and Lab quizzes. Students are required to log into **MindTap** through the posted weekly Blackboard assignments using the Access Card provided with the purchase of the textbook.

ATTENDANCE GUIDELINES: Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

SPECIAL NEEDS: Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, hthomas@southeasterntech.edu, to coordinate reasonable accommodations.

SPECIFIC ABSENCES: Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY: Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, (912) 538-3126, hthomas@southeasterntech.edu.

WITHDRAWAL PROCEDURE: Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

MAKEUP GUIDELINES (Tests, quizzes, homework, etc...): Students are required to make up any missed quizzes and homework assignments on the day of return. Failure to do so will result in a grade of zero. There are no makeups for the midterm test and the final test. These must be taken on the scheduled date. Failure to do so will result in a grade of zero. (See the Student Requirements section above for more information.)

ACADEMIC DISHONESTY POLICY: The STC Academic Dishonesty Policy states All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the STC Catalog and Student Handbook.

Procedure for Academic Misconduct

The procedure for dealing with academic misconduct and dishonesty is as follows:

--First Offense--

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

--Second Offense--

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

--Third Offense--

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION: The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

ADA/Section 504 - Equity- Title IX (Students) - OCR Compliance Officer	Title VI - Title IX (Employees) - EEOC Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 108 Phone: 912-538-3126 hthomas@southeasterntech.edu	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 bwilcox@southeasterntech.edu

GRIEVANCE PROCEDURES: Grievance procedures can be found in the Catalog and Handbook located on STC's website.

ACCESS TO TECHNOLOGY: Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at www.southeasterntech.edu.



GRADING POLICY		GRADING SCALE	TCSG GUARANTEE/WARRANTY STATEMENT:
Midterm	25%	A: 90-100	<i>The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.</i>
Final	25%	B: 80-89	
Homework/MindTap	25%	C: 70-79	
Chapter Quizzes	25%	D: 60-69	
	100%	F: 0-59	
		*Grade of D or below results in student repeating the class.	

REVISED 6/7/17 - CRJU 1040 – Principles of Law Enforcement Summer Semester 2017 Lesson Plan				
Date	Lesson / Chapter	Content/Assignments/Tests		*Competency Area **General Ed Competency
WEEK 1				
Wed May 17	1/Ch. 1	<ul style="list-style-type: none"> IN CLASS: First day of class: Intro. to course syllabus/ lesson plan, rules, regulations, review book... IN CLASS: Ch. 1 – The Evolution of Law Enforcement <ul style="list-style-type: none"> Introduction Primitive & Ancient Law 		*1
WEEK 2				
Mon May 22	2/Ch. 1	<ul style="list-style-type: none"> IN CLASS: Ch. 1 – The Evolution of Law Enforcement <ul style="list-style-type: none"> English Law & Law Enforcement Early Law Enforcement in the U.S. Establishment of Federal Agencies 		*1
Tues May 23	3/Ch. 1	<ul style="list-style-type: none"> IN CLASS: Ch. 1 – The Evolution of Law Enforcement <ul style="list-style-type: none"> Establishment of State, County, & Local Agencies Traditional Three Eras of Policing 		*1
Wed May 24	4	<ul style="list-style-type: none"> IN CLASS: <ul style="list-style-type: none"> Take Ch. 1 QUIZ VIDEO – “POLICE” (first half) 		*1,2,4 **a,c
WEEK 3				
Mon May 29		NO CLASS – Memorial Day Holiday 🇺🇸🇺🇸🇺🇸		
Tues May 30	5/Ch. 2 & Ch. 3	<ul style="list-style-type: none"> IN CLASS: Ch. 2 – The American Quest for Freedom & Justice: Our Laws (p.59-61; p.64-69; p.72-73) <ul style="list-style-type: none"> Crime versus torts; criminal law & crimes Criminal law and Tort Civil Rights Act (Section 1983) Police Power Law & Policy versus Discretion IN CLASS: Ch. 3 – Crime in the United States: Offenses, Offenders, Victims (p. 77-90; p.106-115) 		*1,2
Wed May 31	6/Ch. 3	<ul style="list-style-type: none"> IN CLASS: Ch. 3 – Crime in the United States: Offenses, Offenders, Victims (p. 77-90; p.106-115) <ul style="list-style-type: none"> Introduction; Classification & Definitions of Major Crimes 		*1,2

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Date	Lesson / Chapter	Content/Assignments/Tests	*Competency Area **General Ed Competency
WEEK 4			
Mon Jun 5	7/Ch. 3	<ul style="list-style-type: none"> • IN CLASS: Ch. 3 – Crime in the United States: Offenses, Offenders, Victims (p. 77-90; p.106-115) <ul style="list-style-type: none"> ○ Classification & Definitions of Major Crimes ○ Victims of Crime & Violence 	*1,2
Tues Jun 6	8/Ch. 4	<ul style="list-style-type: none"> • IN CLASS: Take Ch. 2 & 3 QUIZ; Turn in Ch.1,2,3 HMK • IN CLASS: Ch. 4 – Today’s Police & Police Agency: An Overview <ul style="list-style-type: none"> ○ Introduction; Policing & the People; The Police Role ○ Traditional Functions of Policing 	*1,2,6 **a,c
Wed Jun 7	9/Ch. 4	<ul style="list-style-type: none"> • IN CLASS: Ch. 4 – Today’s Police & Police Agency: An Overview <ul style="list-style-type: none"> ○ Organization of the Police Department ○ Administrative Services ○ Field Services • ONLINE: Complete no later than Mon. June 12, 11:59 pm <ul style="list-style-type: none"> ○ Complete Ch. 4 MindTap: You Decide Part I ○ Complete & Post Ch. 4 Homework ○ Take Ch. 4 Quiz 	*1,2,6 **a,c
WEEK 5			
Mon Jun 12	10/Ch. 6	<ul style="list-style-type: none"> • IN CLASS: Ch. 6 – Patrol: The Backbone of Policing <ul style="list-style-type: none"> ○ Patrol Officer Responsibilities & Functions ○ Management of Patrol Operations ○ Patrol Techniques & Strategies ○ Activities While on Patrol 	*1,2,6
Tues Jun 13	11/Ch. 6	<ul style="list-style-type: none"> • IN CLASS: Ch. 6 – Patrol: The Backbone of Policing <ul style="list-style-type: none"> ○ Methods of Patrol ○ The Traffic Division ○ Assisting at and Invest. Traffic Crashes ○ Review for Mid-Term Test 	*1,2,4,6
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. June 19, 11:59 pm <ul style="list-style-type: none"> ○ Complete Ch. 6 MindTap: You Decide Part I ○ Complete & Post Ch. 6 Homework ○ Take Ch. 6 Quiz ○ Take Mid-Term Test (Ch.1,2,3,4,6) 	*1,2,4,6 **a,c
WEEK 6			
Mon Jun 19	12/Ch. 7	<ul style="list-style-type: none"> • IN CLASS: Ch. 7 – Specialized Roles of Policing (p.252-257) <ul style="list-style-type: none"> ○ Advantages & Disadvantages of Specialization ○ Investigators 	*1,2
Tues Jun 20	13/C. 7	<ul style="list-style-type: none"> • IN CLASS: Ch. 7 – Specialized Roles of Policing (p.277-290) <ul style="list-style-type: none"> ○ Intelligence Officers; Juvenile Officers; Vice Officers ○ SWAT Officers; K-9 Unites; Reserve Officers... 	*1,2
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. June 26, 11:59 pm <ul style="list-style-type: none"> ○ Complete Ch. 7 MindTap: You Decide Part I ○ Take Ch. 7 Quiz 	*1,2 **a,c

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WEEK 7			
Mon Jun 26	14/Ch. 5	<ul style="list-style-type: none"> • IN CLASS: Ch. 5 – Policing in a Post 9/11 Society <ul style="list-style-type: none"> ○ Contemporary Community Policing 	*1,2
Tues Jun 27	15/Ch. 5	<ul style="list-style-type: none"> • IN CLASS: Ch. 5 – Policing in a Post 9/11 Society <ul style="list-style-type: none"> ○ Problem-Solving Policing ○ Data-Driven Strategies to Policing 	*1,6
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. July 3, 11:59 pm <ul style="list-style-type: none"> ○ Watch Video– “POLICE” (second half) ○ Complete Ch. 5 MindTap: You Decide Part I ○ Complete & Post Ch. 5 Homework ○ Take Ch. 5 Quiz 	*1,2,6 **a,c
Mon Jul 3		NO CLASS – JULY 4TH HOLIDAY WEEK 	
Tues Jul 4		NO CLASS – JULY 4TH HOLIDAY WEEK 	
WEEK 8			
Mon Jul 10	16/Ch. 9	<ul style="list-style-type: none"> • IN CLASS: Ch. 9 – Issues Concerning Police Conduct <ul style="list-style-type: none"> ○ Discretion ○ Discrimination or Disparity in Policing... ○ Use of Force 	*1,2,6
Tues Jul 11	17/Ch.9	<ul style="list-style-type: none"> • IN CLASS: Ch. 9 – Issues Concerning Police Conduct <ul style="list-style-type: none"> ○ Police Pursuits ○ Civil Liability ○ Corruption, Ethics & Integrity 	*2,5,6
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. July 17, 11:59 pm <ul style="list-style-type: none"> ○ Watch Video– “POLICE” (second half) ○ Complete Ch. 9 MindTap: You Decide Part I ○ Complete & Post Ch. 9 Homework ○ Take Ch. 9 Quiz 	*2,5,6 **a,c
WEEK 9			
Mon Jul 17	18/ Ch.12	<ul style="list-style-type: none"> • IN CLASS: Ch. 12 – Becoming a Law Enforcement Professional <ul style="list-style-type: none"> ○ Evaluating & Selecting an Agency for Employment ○ The Importance of Hiring Well ○ The Selection Process 	*2,5,6
Tues Jul 18	19/ Ch.12	<ul style="list-style-type: none"> • IN CLASS: Ch. 12 – Becoming a Law Enforcement Professional <ul style="list-style-type: none"> ○ The Selection Process; Probation & Training, Retention 	*3,4
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. July 24, 11:59 pm <ul style="list-style-type: none"> ○ Complete Ch. 12 MindTap: You Decide Part I ○ Complete & Post Ch. 12 Homework ○ Take Ch. 12 Quiz 	*3,4 **a,c

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Date	Lesson / Chapter	Content/Assignments/Tests	*Competency Area **General Ed Competency
WEEK 10			
Mon Jul 24	20/ Ch.12	<ul style="list-style-type: none"> • IN CLASS: Ch. 12 – Becoming a Law Enforcement Professional <ul style="list-style-type: none"> ○ Police Professionalism ○ P.O.S.T. Training for Georgia Law Enforcement ○ http://www.gapost.org/ ○ O.C.G.A. 35-8-8 	*3,4
Tues Jul 25	21	<ul style="list-style-type: none"> • IN CLASS: <ul style="list-style-type: none"> ○ Review for Final Test 	*1,2,3,4,5,6
		<ul style="list-style-type: none"> • ONLINE: Complete no later than Mon. July 31, 11:59 pm <ul style="list-style-type: none"> ○ Take Final Test (Ch. 5,7,9,12) 	*1,2,3,4,5,6 **a,c

***Course Competencies:**

1. History & Philosophy of Law
2. Evaluation of Administrative Practices
3. Problems in American Law Enforcement Agencies
4. Emerging Concepts
5. Professionalism
6. Community Crime Prevention Programs

****General Education Core Competency Areas:**

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

****NOTES:**

- Internet websites may be used during class to supplement and/or enhance instruction.
- The instructor reserves the right to make adjustments to this schedule as necessary.