



**CRJU 1040
COURSE SYLLABUS
Lecture
Summer Semester 201716**

Semester: 201716 Summer 2017
Course Title: Principles of Law Enforcement
Course Number: CRJU 1040
Credit Hours/ Minutes: 3 / 2250
Class Location: Room 2159
Class Meets: 8:30-9:55am (M,T,W)
CRN:60136

Instructor: Nolan Martin
Office Hours: Monday – Thursday 7am-8am, 2pm-3:30pm
Office Location: Building #2 Room 2160
Email Address: nmartin@southeasterntech.edu
Phone: 478-289-2285
Fax Number: 478-248-6667:

REQUIRED TEXT: An Introduction to Law Enforcement and Criminal Justice, 12th edition. Orthmann and Hess. Wadsworth/Cengage Learning. ISBN-978-1-305-96889-9

REQUIRED SUPPLIES & SOFTWARE: Each student must have a black pen, pencil, highlighter, paper and a notebook.

COURSE DESCRIPTION: This course examines the principles of the organization, administration, and duties of federal, state and local law enforcement agencies. Topics include: history and philosophy of law enforcement, evaluation of administrative practices, problems in American law enforcement agencies, emerging concepts, professionalism, and community crime prevention programs.

MAJOR COURSE COMPETENCIES/COURSE OUTLINE:

1. History and Philosophy of Law Enforcement
2. Evaluation of Administrative Practices
3. Problems in American Law Enforcement Agencies
4. Emerging Concepts
5. Professionalism
6. Community Crime Prevention

PREREQUISITE(S): Program Admission

GENERAL EDUCATION CORE COMPETENCIES: STC has identified the following general education core competencies that graduates will attain:

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS: Class attendance is a very important aspect of a student's success in this course. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is expected. Students are expected to complete all work required by the instructor. Exceptions to the due dates of assignments due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor. Unannounced quizzes/assignments may be given. Students that miss an unannounced quiz or assignment will receive a grade of 0. Students are expected to complete test and assignments by the due dates listed in the lesson plan. A ten (10) point penalty will be assessed for each day an assignment is late. Assignments may not be accepted if

turned in 3 days past due date. Students are responsible for policies and procedures included in the *STC Catalog*.

Students should read each chapter in preparation for the exam, complete vocabulary assignments and answer the discussion/chapter questions at the end of each chapter. Each student should turn in the assignment when due in accordance with the class calendar. The chapter readings are also listed on the lesson plan. All chapter readings and assignments will be included on upcoming exams. Do not answer the questions with only a "yes or no" answer. Provide detail as to why you think "yes or no" or why you have an opinion about the issue within the question. Questions that are not received within 3 days of the due date may receive a 0 on the assignment.

Students will be required to participate in class discussions and provide their opinion on the discussion topic. The responses should include why you do or do not agree with your classmates responses. Students are encouraged to provide their honest opinions even if it disagrees with fellow students. ALL students should be professional in their response to classmates. Students must be constructive in their class discussions.

The instructor may assign additional assignments and assign the points for those assignments as deemed appropriate.

There will be 2 exams given throughout the semester. There will be a class calendar posted with the syllabus that details the chapters covered on each exam and the date for the exam. It is the responsibility of the student to check the class calendar and be prepared for the exam on the date specified for the exam.

In addition to the 2 chapter exams, there will be a midterm and final exam. The midterm exam will include material that has been covered prior to the midterm of the semester. The final exam will include material that has been covered after midterm of the semester.

ATTENDANCE GUIDELINES: Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

Instructors are responsible for determining whether missed work may be made up and the content and dates for makeup work is at the discretion of the instructor.

Students will not be withdrawn by an instructor for attendance; however, all instructors will keep records of graded assignments and student participation in course activities. The completion dates of these activities will be used to determine a student's last date of attendance in the event a student withdraws, stops attending, or receives an F in a course.

SPECIAL NEEDS: Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, Room 108 Vidalia Campus, 912-538-3126, to coordinate reasonable accommodations.

SPECIFIC ABSENCES: Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with the Special Needs Office. Vidalia Campus: Helen Thomas, Room 108, (912) 538-3126.

WITHDRAWAL PROCEDURE: Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

MAKEUP GUIDELINES (Tests, quizzes, homework, projects, etc...): Make-up exams will only be given when the student provides a legitimate excuse for missing the exam on the scheduled date. If the student does not make contact by email or phone with the instructor within 2 days of the scheduled exam date, then a grade of 0 will be given for the exam. Also, students who do not take the exam on the scheduled date will not be awarded any bonus or extra credit points that may be given by the instructor on the exam. Makeups are not allowed for unannounced quizzes and assignments.

ACADEMIC DISHONESTY POLICY: The STC Academic Dishonesty Policy states *All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline.* The policy can also be found in the *STC Catalog and Student Handbook.*

Procedure for Academic Misconduct

The procedure for dealing with academic misconduct and dishonesty is as follows:

--First Offense--

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

--Second Offense--

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

--Third Offense--

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a

"WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION: Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

ADA/Section 504 - Equity- Title IX (Students) - OCR Compliance Officer	Title VI - Title IX (Employees) - EEOC Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 108 Phone: 912-538-3126 hthomas@southeasterntech.edu	Blythe Wilcox, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 bwilcox@southeasterntech.edu

GRIEVANCE PROCEDURES: Grievance Procedures can be found in the Catalog and Handbook located on the STC website.

ACCESS TO TECHNOLOGY: Students can now access BlackBoard, Remote Lab Access, Student Email, Library Databases (Galileo) and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at www.southeasterntech.edu.

GRADING POLICY

Midterm – 25%
 Final – 25%
 Chapter Questions, Terms,
 Homework and other assignments
 – 25%
 Chapter Tests – 25%

GRADING SCALE

A: 90-100
 B: 80-89
 C: 70-79
 D: 60-69
 F: 0-59

TCSG GUARANTEE/WARRANTY

STATEMENT: *The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

LESSON PLAN
CRJU 1040 – Principles of Law Enforcement
Summer Semester 201716

Date	Chapter Reading	Content	Assignments/Test Due Dates	*Course Competency Area **General Education Competency Area
Week of May 17	Chapter 1	A Brief History: The Evolution of Law and Our Criminal Justice System	First Day of Summer Semester • May 17	*1 *a,c
Week of May 22-24	Chapter 2	The American Quest for Freedom and Justice: Our Laws	Chapter 1-2 Vocab/Chapter Questions • May 24	*1,2 **a,c
Week of May 30 thru 31 Memorial Day 5/29	Chapter 3	Crime in the United States: Offenses, Offenders, Victims	Chapter 3 Vocab/Chap Questions • May 31	*3,4 **a,c
Week of June 5-7	Chapter 4	Contemporary Policing: An Overview	Ch. 4 Vocab/ Chap.Question • Jun 5	*3,4,5 **a,c
		Exam #1 Chapters 1-4	Exam #1 Chapters 1-4 • June 7	*1,2,3,4,5 **a,c
	Chapter 5	Patrol: The Backbone of Policing	• June 7	*3 **a,c
Week of June 12 thru June 14	Chapter 6	Specialized Roles of Police	Chapter 5-6 Vocab/Chap Questions • June 14	*3,4 **a,c
	Chapter 7	Policing after 9/11: Traditional, Community, and Data-Driven	Ch.7 Vocab/Chap.Questions • June 14	*4 **a,c
Week of June 19 thru June 21		Midterm Exam Chapters 1-7	Midterm Exam Chapters 1-7 • June 20	*1,2,3,4,5 **a,c
	Chapter 8	Policing within the Law	• June 21	*3,4,6 **a,c
Week of June 26 thru June 28	Chapter 9	Gangs and Drugs: Threats to Our National Security	Chapter 8-10 Vocab/Chap.Questions • June 27	*4 **a,c
	Chapter 10	Terrorism and Homeland Security	• June 28	*4 **a,c
Week of July 3 thru July 7		Summer Break	Summer Break	
Week of July 10 thru July 12		Exam #3 Chapters 8-10	Exam #2 Chapters 8-10 • July 11	*3,4,6 **a,b
Week of July 17 thru July 19	Chapter 11	Issues Concerning Police Conduct	Chapter 11 Vocab/Chap.Questions • July 18	*3,5 **a,b
	Chapter 12	Becoming a Law Enforcement Professional	• July 19	*5 **a,b
Week of July 24 thru July 25	Chapter 13	U.S. Courts	Chapter 13-14 Vocab/Chap Questions • July 24	*3,4 **a,c
	Chapter 14	Corrections	• July 25	*4 **a,c

Week of July 26	Final Review		Last Day of Summer Semester • July 26	
		Final Exam Chapters 8-14	Final Exam Chapters 8-14 • July 26	*3,4,5,6 **a,b

***MAJOR COURSE COMPETENCIES:**

1. History and Philosophy of Law Enforcement
2. Evaluation of Administrative Practices
3. Problems in American Law Enforcement Agencies
4. Emerging Concepts
5. Professionalism
6. Community Crime Prevention

****GENERAL EDUCATION CORE COMPETENCIES:**

- a. The ability to utilize standard written English.
 - b. The ability to solve practical mathematical problems.
 - c. The ability to read, analyze, and interpret information.
 - d. The ability to utilize basic computer skills
- **There could be assignments added to the list by the instructor. If any assignment is added to the lesson plan, the instructor will notify the class during the scheduled lecture time.**
 - **Reading assignments should be completed prior to coming to class each day in order to be prepared for the class lecture.**
 - **If you have any questions about this lesson plan or the assignments, please let me know.**