



PNSG 2330 Medical-Surgical Nursing Clinical III
COURSE SYLLABUS
Summer Semester 2022 (202216)

COURSE INFORMATION

Credit Hours/Minutes: 2/4500

Class Location: Various Clinical Sites: See Clinical Schedule. Post Conference and Proctor Assessment Exam at Southeastern Technical College, Swainsboro Campus Building 8, Computer Lab 8109

Class Meets: **06/08/22 to 06/22/22** See Clinical Schedule (*Part of Term: P3: June 8, 2022 through July 28, 2022*)

Course Reference Number (CRN): 60160

EHR (Electronic Health Record) Course Enrollment Key: **3EVBQNE** (Name of Course in EHR: **CRN 60160-Summer 22-PNSG 2330-Clinical Course Medical-Surgical III-Joanna Bell**)

INSTRUCTOR CONTACT INFORMATION

Instructor Name: Joanna W. Bell, BSN, RN

Email Address: [Joanna Bell jbell@southeasterntech.edu](mailto:joanna.bell@southeasterntech.edu)

Campus/Office Location: Swainsboro Campus, Building 8 (Health Science Building), Office 8105

Office Hours: Please email the instructor to schedule an appointment or 8:00 AM to 9:00 AM and 4:00 PM to 5:30 PM

Phone: 478-289-2201

Fax Number: 912-538-3106

Tutoring Hours: Please schedule an appointment.

All communication with faculty should be completed using STC email. Please note that emails sent during business hours will be answered within 24-48 hours. Emails sent during holidays and on weekends may not be answered until the next business day.

Students are encouraged to check their STC student email a minimum of twice daily.

SOUTHEASTERN TECHNICAL COLLEGE'S (STC) CATALOG AND STUDENT HANDBOOK

Students are responsible for all policies and procedures and all other information included in Southeastern Technical College's [Catalog and Handbook](https://catalog.southeasterntech.edu/college-catalog/downloads/current.pdf) (<https://catalog.southeasterntech.edu/college-catalog/downloads/current.pdf>).

REQUIRED TEXT

1. Fundamentals of Nursing Care: Concepts, Connections, and Skills, 3rd Edition, FA Davis by Burton, Smith & Ludwig
2. Nursing Care Plans, 10th Edition, Doenges, Morehouse et al.
3. Davis's Nursing Skills **Videos** for LPN/LVN, 3rd Edition (This is not a book. Student has access to skills videos through FA Davis website.)
4. Pharmacology Clear and Simple, 3rd Edition, F.A. Davis, Watkins
5. Understanding Medical Surgical Nursing, 6th Edition, FA Davis, Williams and Hopper
6. Safe Maternity and Pediatric Nursing Care, 2nd Edition, FA Davis, Linnard-Palmer and Coats,
7. Davis's Drug Guide for Nurses, 17th Edition, April Hazard Vallerand, Cynthia A. Sanoski

8. Assessment Technologies Institute (ATI) book bundle (Included with purchase of ATI Package.)
 - Learning Strategies: Your Guide to Classroom and Test-Taking Success
 - Fundamentals for Nursing, Edition 10 (Content Mastery Series)
 - Nutrition for Nursing, Edition 7 (Content Mastery Series)
 - PN (Practical Nursing) Pharmacology for Nursing, Edition 8 (Content Mastery Series)
 - PN Adult Medical Surgical Nursing, Edition 11 (Content Mastery Series)
 - PN Nursing Care of Children, Edition 11 (Content Mastery Series)
 - PN Maternal Newborn Nursing, Edition 11 (Content Mastery Series)
 - PN Mental Health Nursing, Edition 11 (Content Mastery Series)
 - Nursing Leadership and Management, Edition 8 (Content Mastery Series)

REQUIRED SOFTWARE

1. ATI Web Service Package
 - EHR (Electronic Health Record) Tutor is included in ATI purchase

REQUIRED SUPPLIES

1. Full Clinical Uniform (Purchased through Meridy's)
2. Watch with seconds displayed
3. **Two Clinical** student identification **badges** that reflect Practical Nursing Program and first name (Issued by Fundamentals Instructor)
4. **One classroom/lab** student Identification **badge** (issued by Student Affairs)
5. Skills Packs (Purchased through Meridy's)
 - Skills Packs will include the following items, but not limited to:
 - Stethoscope
 - Blood pressure cuff
 - Pen Light
 - Scissors
6. Ear phones for any ATI assignments
7. Pens (blue or black ink)
8. Highlighters
9. 2 Three Ring Binders
10. Basic Calculator
11. Clinical Notebook
12. Laptop/personal computer
 - Suggested specifications include:**
 - Processor i5 or i7
 - Memory 8GB or higher
 - Hard drive 250GB or larger
 - DVD Drive either internal or external
13. Webcam with microphone
14. Internet speed of 5 Mbps. (10 Mbps or more is recommended). Test your internet speed using www.speedtest.net.

Google Chrome and Firefox are the recommended browsers to use for Blackboard Collaborate.

Google Chrome is the recommended browser to use for WebEx.

Google Chrome is the recommended browser to use for ATI.

Note: Although students can use their smart phones and tablets to access their online course, discussions, exams, assignments, and other graded activities should be performed on a computer or laptop. Neither

Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablets. Students are advised to not rely on these devices to take an online course.

ATI Technical Requirements: Students have access to the most updated technical requirement recommendations at [ATI website](#) . *Please note that smart phones and iPads do not support many of the modules within ATI.*

Students are encouraged to take pictures of completed ATI modules/assignments that capture student name, date, time, score, and module name that is contained in one picture. Pictures will be emailed to instructor upon request if there is a question concerning a module/assignment completion.

It is the responsibility of the student to communicate technical issues with an ATI representative as the issue happens.

Students should not share login credentials with others and should change passwords periodically to maintain security.

COURSE DESCRIPTION

This **third** clinical course, in a series of four medical-surgical clinical courses, focuses on clinical client care including using the nursing process, performing assessments, applying critical thinking, engaging in client education and displaying cultural competence across the life span and with attention to special populations. At the completion of the four-part sequence of these medical surgical clinical courses students will have completed a minimum of 300 clock hours of clinical experience including 225 clock hours of comprehensive medical-surgical, 37.5 clock hours of pediatric experiences and 37.5 clock hours of mental health experiences. Topics include: health management and maintenance; prevention of illness; care of the individual as a whole; hygiene and personal care; mobility and biomechanics; fluid and electrolytes; oxygen care; perioperative care; immunology; mental health; and oncology. In addition, pathological diseases, disorders and deviations from the normal state of health, client care, treatment, pharmacology, nutrition and standard precautions with regard to cardiovascular, hematological, immunological, respiratory, neurological, sensory, musculoskeletal, endocrine, gastrointestinal, urinary, integumentary and reproductive systems.

MAJOR COURSE COMPETENCIES

1. Clinically-based Experience
2. Clinically-based Nursing Care Associated with the Cardiovascular System
3. Clinically-based Nursing Care Associated with the Hematological and Immunological Systems
4. Clinically-based Nursing Care Associated with the Respiratory System
5. Clinically-based Nursing Care Associated with the Endocrine System
6. Clinically-based Nursing Care Associated with the Gastrointestinal System
7. Clinically-based Nursing Care Associated with the Urinary System
8. Clinically-based Nursing Care Associated with the Neurological System
9. Clinically-based Nursing Care Associated with the Sensory System
10. Clinically-based Nursing Care Associated with Mental Health Concerns
11. Clinically-based Nursing Care Associated with the Musculoskeletal System
12. Clinically-based Nursing Care Associated with the Integumentary System
13. Clinically-based Nursing Care Associated with Oncology Concerns
14. Clinically-based Nursing Care Associated with the Reproductive Systems

PREREQUISITE(S)

Program admission

COURSE OUTLINE

Clinically-Based Experience

Learning Outcomes for all clinical based experience:

Order	Description	Learning Domain	Level of Learning
1	Integrate techniques to promote health management and maintenance and prevention of illness in each of the competencies listed above.	Psychomotor	Complex Response
2	Use approaches for caring for the individual as a whole with respect to each of the competencies listed above.	Psychomotor	Mechanism
3	Demonstrate competence in caring for individuals with pathological disorders that affect the each of the competencies listed above.	Psychomotor	Guided Response
4	Use nursing observations and interventions related to each diagnostic study and procedure related to each of the competencies listed above.	Psychomotor	Mechanism
5	Apply the nursing process with emphasis on assessment and client education related to each of the competencies listed above.	Psychomotor	Mechanism
6	Demonstrate an understanding of and ability to perform treatments related to each of the competencies listed above.	Psychomotor	Guided Response
7	Perform administration of prescribed medications related to each of the competencies listed above.	Psychomotor	Guided Response
8	Perform administration of prescribed diet related to each of the competencies listed above.	Psychomotor	Guided Response
9	Implement standard precautions as they relate to each of the competencies listed above.	Psychomotor	Mechanism
10	Demonstrate clinically relevant care for individuals related to each of the competencies listed above with respect to the life span.	Psychomotor	Guided Response
11	Display cultural competence as applicable to each of the competencies listed above.	Affective	Responding
12	Demonstrate clinically relevant care for individuals related to each of the competencies listed above as applicable to special populations.	Psychomotor	Guided Response

GENERAL EDUCATION CORE COMPETENCIES

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

STUDENT REQUIREMENTS

Full PPE with N95 mask is required for suspected or confirmed COVID patients.

Students participating in clinical learning experiences are required to follow the specific screening and PPE protocols of the clinical facility.

COVID-19 SIGNS AND SYMPTOMS

We encourage individuals to monitor for the signs and symptoms of COVID-19 prior to coming on campus.

If you have experienced the symptoms listed below or have a body temperature 100.4°F or higher, we encourage you to self-quarantine at home and contact a primary care physician's office, local urgent care facility, or health department for further direction. Please notify your instructor(s) by email and do not come on campus for any reason.

COVID-19 Key Symptoms
Fever or felt feverish
Chills
Shortness of breath or difficulty breathing (not attributed to any other health condition)
Cough: new or worsening, not attributed to another health condition
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat (not attributed to any other health condition)
Congestion or runny nose (not attributed to any other health condition)
Nausea or vomiting
Diarrhea
In the past 14 days, if you:
Have had close contact with or are caring for an individual diagnosed with COVID-19 at home (not in healthcare setting), please do not come on campus and contact your instructor (s).

COVID-19 SELF-REPORTING REQUIREMENT

Students, who test positive for COVID-19 or who have been exposed to a COVID-19 positive person, are required to self-report using the [COVID 19 Health Reporting Form](#). Report all positive cases of COVID-19 to your instructor and [Stephannie Waters](#), Exposure Control Coordinator, swaters@southeasterntech.edu, 912-538-3195.

DAILY REQUIREMENTS

The daily requirements for Medical/Surgical III Clinical: PNSG 2330 should be kept neat and orderly by the student. The instructor will pick up completed time sheets, preceptor evaluations and student evaluations when making clinical rounds at the facility. Failure to complete the assignment/requirement as outlined above may result in the student's inability to attend clinical until the assignment/requirement is completed and/or points deducted from the clinical grade.

Students will refer to Documentation Requirements for PNSG 2330.

EHR (ELECTRONIC HEALTH RECORD) DOCUMENTATION

Documentation in EHR (accessed through the ATI website) is due **each** clinical day by midnight, 24:00. EHR will not allow charting past this deadline. If documentation is not submitted into EHR by the deadline, a grade of "0" may be given for the required assignments.

Please note: Students should refer to the Clinical Schedule. Students are not scheduled ten days of clinical rotations.

Clinical Day 1: **06/08/2022**: Required documentation due **06/08/2022** by midnight.

Clinical Day 2: **06/09/2022**: Required documentation due **06/09/2022** by midnight.

Clinical Day 3: **06/10/2022**: Required documentation due **06/10/2022** by midnight. **(Time Sheet 1)**

- Student should have clinical folders available for instructor pick up by scheduled arrival time at clinical facility on **Monday, 06/13/2022**.

Clinical Day 4: **06/13/2022**: Required documentation due **06/13/2022** by midnight.

Clinical Day 5: **06/14/2022**: Required documentation due **06/14/2022** by midnight.

Clinical Day 6: **06/15/2022**: Required documentation due **06/15/2022** by midnight.

Clinical Day 7: **06/16/2022**: Required documentation due **06/16/2022** by midnight.

Clinical Day 8: **06/17/2022**: Required documentation due **06/17/2022** by midnight. **(Time Sheet 2)**

- Student should have clinical folders available for instructor pick up by scheduled arrival time at clinical facility on **06/21/2022**.
- Monday, 06/20/22 is a holiday with no scheduled clinical rotations.

Clinical Day 9: **06/21/2022**: Required documentation due **06/21/2022** by midnight.

Clinical Day 10: **06/22/2022**: Required documentation due **06/22/2022** by midnight. **(Time Sheet 3)**

- Student should have clinical folder available for instructor pick up by scheduled arrival time at clinical facility on **06/23/2022**.

No printed material may be removed from any clinical site. This is a possible HIPPA violation. See Practical Nursing Program Student Handbook concerning this.

ATI ASSIGNMENTS

ATI assignments listed on the lesson plan must be completed by **Tuesday, 06/14/2022 at 11:59 PM**. Scores earned on the first attempt of each ATI module/assignment/test/posttest/quiz will be used to calculate the average of ATI assignments, which count 5 % of the course grade. For assignments that score *strong, satisfactory, or needs improvement*, students will receive *100 for strong, 90 for satisfactory, and 70 for needs improvement*. Students are encouraged to review missed items and review rationales for correct/incorrect answers. A "0" (zero) will be included in the ATI percentage for **1.)** Failure to complete the ATI assignment or **2.)** Failure to complete assignment by the due date or due time.

Students should NOT complete the pre-test for ATI assignments.

ATI products are integrated into each course syllabus. The syllabi/lesson plans will outline when the student will complete each ATI assignment. The use of these products allows for formative and summative evaluations and assists the faculty in making the necessary changes to the curriculum.

SPECIAL NOTE: During this course, occurrences may be issued for failure to meet classroom/lab requirements (tardiness, uncompleted/late submissions or assignments, and etc.).

PRECEPTOR EVALUTATIONS

Preceptors may be used at STC clinical sites. The preceptors will be responsible for issuing a clinical grade by using the Preceptor Evaluation Form provided by the instructor. Students will follow instructions located on the Preceptor Evaluation Form for completion. See the STC Practical Nursing Clinical Evaluation for Medical Surgical Nursing Clinical that can be found at the end of the lesson plan for exact verification of how clinical grade is averaged.

HEALTH DOCUMENTATION AND CPR

All students must have current immunizations with current PPD, and an active American Heart Association Health Care Provider Basic Life Support and First Aid card. It is the student's responsibility to keep these items up-to-date at their cost. If any of these items are expired, the student will not be allowed to go to clinical and will be counted absent.

FIT TESTING

All students who have a clinical component are required by the TCSG infection control policy to get fit tested. The instructor will complete the fit test for the student. The fit testing must be complete in order to begin clinical time. It is the student's responsibility to carry his/her STC issued N-95 mask to each clinical facility.

STUDENT SUCCESS PLAN

The Student Success Plan documents deficiencies in performance and provides a means for improvement. A success plan should be initiated for the following reasons:

- If the student has (1) a cumulative unit exam average of < 70% after the completion of 25% of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session and complete the Student Success Plan.
- If the student has (1) a cumulative unit exam average of < 70% after the completion of 50 % of the unit exams or (2) a skill(s) performance deficiency. The faculty will initiate individual counseling session, as well as review and update the Student Success Plan and submit an Early Alert.
- If the student exhibits behavior outside the expected:
 - codes of conduct outlined in professional codes of ethics, professional standards,
 - All procedures/requirements/policies outlined in program handbooks/documents,
 - STC e Catalog and Student Handbook, and/or
 - Clinical facility policies and procedures.

The faculty will initiate an individual counseling session and complete an Academic Occurrence Notice and the Student Success Plan.

The student success plan will be emailed to the student's STC email account by the instructor and the student should email the completed form back to the instructor by the designated date.

(T)echnical College System of Georgia (E)arly (A)lert (M)anagement (S)ystem (TEAMS) & The Student Success Plan are designed to ensure that students are well informed about strategies for success, including college resources and assistance. One of the responsibilities of the Program faculty is to monitor the academic progression of students throughout the curriculum. The faculty believes that the student is ultimately responsible for seeking assistance; however, faculty will meet or refer students who are having academic difficulties.

- TEAMS is designed to provide assistance for students who may need help with academics, attendance, personal hardships, etc.

Student Support

Specific information about the Student Support services listed below can be found at [STC Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu) by clicking on the Student Affairs tab.

- Tutoring
- Technical Support
- Textbook Assistance
- Work-Study Programs
- Community Resources

ATTENDANCE Provisions HEALTH SCIENCES

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

This course requires 75 clinical hours (4500 minutes) during the semester. A clinical absence will require an excuse or appropriate documentation and all missed clinical time must be made up as required to fulfill the curriculum requirements. Absences must be discussed with faculty, Program Director and/or Special Needs Coordinator dependent on the circumstances of the absence. Students who do not make up all clinical time missed will be issued a final clinical grade of zero and will be unable to progress in the program. The date and site for makeup time will be specified by the instructor and are non-negotiable. See Clinical Rules for further attendance policies.

STUDENTS WITH DISABILITIES

Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact the appropriate campus coordinator to request services.

Swainsboro Campus: [Daphne Scott dscott@southeasterntech.edu](mailto:dscott@southeasterntech.edu) , 478-289-2274, Building 1, Room 1210

Vidalia Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

SPECIFIC ABSENCES

Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

PREGNANCY

Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please make arrangements with the appropriate campus coordinator.

Swainsboro Campus: [Daphne Scott dscott@southeasterntech.edu](mailto:dscott@southeasterntech.edu) , 478-289-2274, Building 1, Room 1210

Vidalia Campus: [Helen Thomas hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu) , 912-538-3126, Building A, Room 165

It is strongly encouraged that requests for consideration be made PRIOR to delivery and early enough in the pregnancy to ensure that all the required documentation is secured before the absence occurs. Requests

made after delivery MAY NOT be accommodated. The coordinator will contact your instructor to discuss accommodations when all required documentation has been received. The instructor will then discuss a plan with you to make up missed assignments.

WITHDRAWAL PROCEDURE

Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% point of the term in which student is enrolled (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" (Withdrawn) is assigned for the course(s) when the student completes the withdrawal form.

Students who are dropped from courses due to attendance after drop/add until the 65% point of the semester will receive a "W" for the course.

Important – Student-initiated withdrawals are not allowed after the 65% point. Only instructors can drop students after the 65% point for violating the attendance procedure of the course. Students who are dropped from courses due to attendance or academic deficiency after the 65% point will receive either a "WP" (Withdrawn Passing) or "WF" (Withdrawn Failing) for the semester and will be unable to progress in the practical nursing program.

Informing your instructor that you will not return to his/her course, does not satisfy the approved withdrawal procedure outlined above.

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. A grade of "W" will count in attempted hour calculations for the purpose of Financial Aid.

Remember - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

ACADEMIC DISHONESTY POLICY

The Southeastern Technical College Academic Dishonesty Policy states that all forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline. The policy can also be found in the Southeastern Technical College Catalog and Student Handbook.

PROCEDURE FOR ACADEMIC MISCONDUCT

The procedure for dealing with academic misconduct and dishonesty is as follows:

1. First Offense

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

2. Second Offense

Student is given a grade of "WF" (Withdrawn Failing) for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

3. Third Offense

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus

indicating a "WF" has been issued as a result of third offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

STATEMENT OF NON-DISCRIMINATION

As set forth in the student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

American With Disabilities Act (ADA)/Section 504 - Equity- Title IX (Students) – Office of Civil Rights (OCR) Compliance Officer	Title VI - Title IX (Employees) – Equal Employment Opportunity Commission (EEOC) Officer
Helen Thomas, Special Needs Specialist Vidalia Campus 3001 East 1 st Street, Vidalia Office 165 Phone: 912-538-3126 Email: Helen Thomas hthomas@southeasterntech.edu	Lanie Jonas, Director of Human Resources Vidalia Campus 3001 East 1 st Street, Vidalia Office 138B Phone: 912-538-3147 Email: Lanie Jonas ljonas@southeasterntech.edu

ACCESSIBILITY STATEMENT

Southeastern Technical College is committed to making course content accessible to individuals to comply with the requirements of Section 508 of the Rehabilitation Act of Americans with Disabilities Act (ADA). If you find a problem that prevents access, please contact the course instructor.

GRIEVANCE PROCEDURES

Grievance procedures can be found in the Catalog and Handbook located on Southeastern Technical College's website.

ACCESS TO TECHNOLOGY

Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the [Southeastern Technical College \(STC\) Website \(www.southeasterntech.edu\)](http://www.southeasterntech.edu).

TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG) GUARANTEE/WARRANTY STATEMENT

The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.

GRADING SCALE

Assessment	Percentage
Average of 7 daily Clinical Grades (Daily Average of Documentation, Care Plan and Preceptor Evaluation of Student Clinical Performance)	75%
2 Reflections	20%
ATI Assignments	5%

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

**PNSG 2330 Medical/Surgical Nursing Clinical III
Summer Semester 2022 Lesson Plan**

Date/Day	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Wednesday 06/08/22 See Clinical Schedule 65% Point 07/14/22	Clinical Experience	<i>EHR Tutor Course</i> <i>Enrollment Key:</i> 3EVBQNE <i>EHR Course Name:</i> CRN 60160-Summer 22-PNSG 2330- Clinical Course Medical-Surgical III- Joanna Bell	Complete all clinical assignments as detailed on Documentation Requirements for PNSG 2330 ATI Assignments: (Due 06/14/2022 by 11:59 PM) 1. PN Nursing Care of Children Online Practice 2020 Version A 2. PN Nursing Care of Children Online Practice 2020 Version B 3. PN Nursing Care of Children Online Practice 2020 Version A with NGN	Course: 1-14 Core: 1-3
Thursday 06/09/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3
Friday 06/10/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3
Monday 06/13/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3
Tuesday 06/14/22	Clinical Experience		See Clinical Schedule Reflection 1 due 06/14/22 by 11:59 PM Submit in Blackboard Drop Box	Course: 1-14 Core: 1-3
Wednesday 06/15/22	Clinical Experience	Proctored Assessment Post Conference	See Clinical Schedule Students will leave clinical facility to arrive in Swainsboro at Southeastern Technical College, Building 8, PN Computer Lab Room 8109 by 2:45 PM to begin Exam by 3:00 PM Proctored Assessment: PN Nursing Care of Children 2020 70 items/70 minutes	Course: 1-14 Core: 1-3
Thursday 06/16/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3
Friday 06/17/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3

Date/Day	Chapter/Lesson	Content	Assignments & Tests Due Dates	Competency Area
Monday 06/20/22	HOLIDAY	HOLIDAY	HOLIDAY	Course: 1-14 Core: 1-3
Tuesday 06/21/22	Clinical Experience		See Clinical Schedule	Course: 1-14 Core: 1-3
Wednesday 06/22/22	Clinical Experience		See Clinical Schedule Reflection 2 due 06/22/22 by 11:59 PM Submit in Blackboard Drop Box	Course: 1-14 Core: 1-3

COMPETENCY AREAS

1. Clinically-based Experience
2. Clinically-based Nursing Care Associated with the Cardiovascular System
3. Clinically-based Nursing Care Associated with the Hematological and Immunological Systems
4. Clinically-based Nursing Care Associated with the Respiratory System
5. Clinically-based Nursing Care Associated with the Endocrine System
6. Clinically-based Nursing Care Associated with the Gastrointestinal System
7. Clinically-based Nursing Care Associated with the Urinary System
8. Clinically-based Nursing Care Associated with the Neurological System
9. Clinically-based Nursing Care Associated with the Sensory System
10. Clinically-based Nursing Care Associated with Mental Health Concerns
11. Clinically-based Nursing Care Associated with the Musculoskeletal System
12. Clinically-based Nursing Care Associated with the Integumentary System
13. Clinically-based Nursing Care Associated with Oncology Concerns
14. Clinically-based Nursing Care Associated with the Reproductive Systems

GENERAL CORE EDUCATIONAL COMPETENCIES:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

Disclaimer Statements

Instructor reserves the right to change the syllabus and/or lesson plan as necessary

The official copy of the syllabus will be given to the student during face-to-face class time the first day of class.

The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.

Documentation Requirements for PNSG 2330

REQUIRED DOCUMENTS/FORMS FOR EACH PNSG 2330 CLINICAL DAY:

- **Completed Time Sheet.** Signed by the student nurse and the preceptor at the end of each day. Time sheets are considered an official document. Blue or black ink is required. Incomplete time sheets or time sheets with inappropriate/unprofessional error corrections may not be accepted and may be returned to the student to complete on their own time. (Example: Student may have to travel to a clinical site on an off day to have preceptor complete time sheet).
- **Preceptor Evaluation Form** signed by the preceptor for the day and placed in a sealed envelope provided by instructor. The preceptor must sign the back of the envelope across the seal. Any seal that is broken will not be accepted. It is the student's responsibility to ensure the correct preceptor form is used for the corresponding clinical rotation. The student is required to complete the top portion of the evaluation (student name and clinical site-no abbreviations) prior to submitting the evaluation to the preceptor. Incomplete/incorrect preceptor forms may result in a ten (10) point deduction from the daily clinical grade.
- After each clinical day, the student will complete the **Southeastern Technical College Student Evaluation of Clinical Experience form.** The student will submit the evaluation form daily with his/her clinical paperwork. The student is required to complete the top portion of the evaluation (student name, semester, course, and clinical site-no abbreviations) prior to submitting the evaluation to the instructor. Incomplete student evaluation forms may result in a ten (10) point deduction from the daily clinical grade.

These requirements for PNSG 2330 should be kept neat and orderly by the student. The instructor will pick up completed time sheets, preceptor evaluations, and student evaluations each week when making clinical rounds at the facility. Failure to complete the forms as outlined above may result in the student's inability to attend clinical until the assignment/requirement is completed and/or points deducted from the clinical grade.

Documentation in EHR is due by midnight of each clinical day. EHR may not allow charting past this deadline. If documentation is not submitted into EHR by the deadline, a grade of "0" may be given for the required assignments.

Students completing 12-hour clinical shifts will remain at the clinical facility to complete documentation requirements for the last two (2) hours of the shift (1700-1900). The student must go to the cafeteria (or other designated area) of the hospital with their laptop, connect to the WIFI and complete documentation requirements.

Students should have the nursing preceptor sign the clinical time sheet following completion of the shift.

The faculty will use the rubrics to determine the student's grade based on the points as outlined. It is advised that the student use the rubric when completing the clinical assignments to ensure all components are accurately completed.

It is the student's responsibility to complete the documentation requirements. If there are no clients available

or scheduled in the assigned clinical area, the student must notify the instructor immediately.

If two or more students are assigned to the same clinical facility on the same day, the students are not to complete clinical documentation on the same client as their classmates.

REQUIRED EHR DOCUMENTATION FOR EACH PNSG 2330 CLINICAL DAY:

- The student must log into ATI, access EHR, and enroll in the course using the course enrollment key provided by the instructor.
- Once the student is enrolled in the course, the student will see the list of activities for the clinical course. The student will choose the activity and create a patient.
- **Enter the patient's age. In the comment section, enter the name of the clinical facility.**
- Please remember, Protected Health Information (PHI) for a real client should never be entered into an academic EHR.

Choose **ONE** client for the day to complete the required documentation: (*See Southeastern Technical College Practical Nursing Daily Clinical Rubric for details*)

1. Assessment Narrative

- EHR: Choose Notes > Choose NEW NOTE > Choose Note Type: Choose *History and Physical Note*

2. Nurse's Notes

- EHR: Choose Notes> Choose NEW NOTE > Choose Note Type: Choose *Nursing Note*

3. Assessment Flowsheet

- EHR: Choose Flowsheets > Choose Assessment

4. Admission Flowsheet

- EHR: Choose Flowsheets > Choose Admission

5. Medication Administration

- EHR: Choose Order > Choose NEW ORDER > Select an Order (This is a search box for medications) > Dose and Unit, Rate and Unit (if applicable), Route, Frequency, *Administration Instructions/Comments* (Medication Classification, Indication, and Nursing Considerations), *Student Notes* (Medication **NOT** administered, but a common medication of the clinical facility) > SIGN
- EHR: Choose MAR: Medications administered to the chosen patient

CARE PLAN

Care Plan is written based on the **ONE** chosen client for the day for documentation requirements. (*See Southeastern Technical College Practical Nursing Care Plan Rubric for details*)

WEEKLY REFLECTIONS:

Week 1

Reflection (Due **06/14/22 by 11:59 PM** in Blackboard Drop Box)

1. Quality Improvement:

Care-related and organizational processes that involve the development and implementation of a plan to improve health care services and better meet the needs of clients. Was there an adverse patient outcome, a "near miss" that occurred, or an unexpected event during the provision of care?

If yes, describe the details of the event and the outcome. If not, discuss an area or potential area during the provision of care that could negatively impact patient outcome.

Type a **detailed reflection** of your clinical week that *reflects the application of Quality Improvement*.

- Do not use any client names or identifying information in this reflection
- At least 1 page typed 12 Calibri font doubled spaced
- Submit in Blackboard drop box by due date on syllabus
- Failure to meet all guidelines may result in a zero

Week 2

Reflection (Due **06/22/22 by 11:59 PM** in Blackboard Drop Box)

1. Informatics:

The use of information technology as a communication and information gathering tool that supports clinical decision making and safe, scientifically based nursing practice. Discuss how technology was used in the management/provision of care and how this use of technology promoted safe and quality care.

Type a **detailed reflection** of your clinical week that *reflects the application of Informatics*.

- Do not use any client names or identifying information in this reflection
- At least 1 page typed 12 Calibri font doubled spaced
- Submit in Blackboard Drop Box by due date on syllabus
- Failure to meet all guidelines may result in a zero



PN CLINICAL WEEKLY TIME SHEET
 (Complete Time Sheet Using Blue or Black Ink)

Student Name: _____

Course Name: _____

Day	Date	Clinical Site	In	Out	In	Out	Total Hours Worked	Preceptor Signature
Sunday								
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Make-up								
Post Conference								

Total Hours _____

Student Signature: _____ Date: _____

SOUTHEASTERN TECHNICAL COLLEGE PRACTICAL NURSING CLINICAL COURSE EVALUATION FORM

Name: _____ Course: _____ Semester: _____ Total Clinical Hours: _____

	Documentation <i>Grade based on STC PN Daily Clinical Rubric</i>	Care Plan <i>Grade based on STC PN Care Plan Rubric</i>	Preceptor Evaluation of Student Clinical Performance <i>Grade based on STC Preceptor Evaluation Scores</i>	Daily Average <i>Average of grades for: Documentation, Care Plan and Preceptor Evaluation</i>
<i>Example: Clinical Day 3</i>	<i>Example: 71.2</i>	<i>Example: 80</i>	<i>Example: 90</i>	<i>Example: $71.2 + 80 + 90 = 241.2$ $241.2 / 3 = 80.4$</i>
Clinical Day 1				
Clinical Day 2				
Clinical Day 3				
Clinical Day 4				
Clinical Day 5				
Clinical Day 6				
Clinical Day 7				

Assessment	Percentage	Points Earned
Daily Average (8 Clinical Days) Total Average _____	(X) 75%	
2 Reflections Reflection Average _____ Week 1 Grade _____ Week 2 Grade _____	(X) 20%	
ATI Assignments (First Attempt Score) ATI Average _____ 1. PN Nursing Care of Children Online Practice 2020 Version A Grade _____ 2. PN Nursing Care of Children Online Practice 2020 Version B Grade _____	(X) 5%	
Clinical Course Grade		
Clinical Occurrence		
Final Clinical Course Grade		

Comments _____

Student Signature _____

Date _____

Instructor Signature _____

Date _____

PRECEPTOR/INSTRUCTOR EVALUATION
PNSG 2330, 2340, 2415



Student: _____ **Clinical Site:** _____

Please fill this evaluation out and place it in the envelope provided. Seal the envelope and sign your name across the seal. The student will return the sealed envelope to the instructor.

Please provide comments for any scores less than 2.

Score	Description
4	Student exceeds all expectations. Demonstrates comprehensive understanding of concepts and applies them to client care, is safe, and shows initiative.
3	Student meets all expectations. Demonstrates above average understanding of concepts and applies them to client care, is safe, and shows initiative.
2	Student meets most expectations. Requires minimum guidance when applying concepts to client care, is safe, and shows initiative. Demonstrates average fundamental level of understanding of concepts.
1	Student meets minimum expectations. Requires frequent guidance when applying concepts to client care. Demonstrates minimum fundamental understanding of concepts and applies them to client care, is safe, and shows initiative.
0	Student does NOT meet expectations. Requires consistent guidance when applying concepts to client care, is not safe, and lacks initiative.
N/O	Not observed/No opportunity

Items scored	Score	Comments
QSEN Concept: Client Centered Care Deliver quality nursing care to clients and their families from diverse backgrounds in a variety of settings.	X	
Demonstrate an understanding of the nursing process.		
Provide relevant health education based on client's developmental level and cultural preferences.		
QSEN Concept: Teamwork and Collaboration: Participate as a member of the inter-professional healthcare team in the delivery of safe, quality client-centered care.	X	
Collaborate with multidisciplinary health care team to provide quality care.		
QSEN Concept: Quality Improvement Participate in activities that improve and promote quality of care in health care settings.	X	
Verbalizes understanding of collecting and recording data for quality improvement purposes.		
Identify methods to monitor continuous quality improvement.		
Concept: Professionalism Practice in a professional manner while providing client-centered nursing care.	X	
Identify legal aspects that guide nursing practice.		
Display professional accountability and responsibility in the delivery of client centered care.		
Concept: Leadership Demonstrate the ability to serve as a team leader overseeing client care delivered by team members.	X	
Apply organizational, time management and priority setting skills necessary to provide safe, quality client-centered care.		
Delegate tasks within the health care settings that is appropriate in the delivery of client centered care.		
Identify ways to resolve client care issues within the health care team.		

Grade is assigned by Southeastern Technical College Faculty with input from clinical preceptors.

Preceptor Signature/Date

STC Faculty/Date

How to Determine Student's Grade from Preceptor Evaluation

Number of earned points divided by total items that receive score

Example: There are 9 items to score on the Fundamental evaluation. If a student earns 33 points, $33/9= 3.6$ which = 96. If the score is 3.68, the grade should be recorded as 96.8.

Score	Description
4	Student exceeds all expectations. Demonstrates comprehensive understanding of concepts and applies them to client care, is safe, and shows initiative.
3	Student meets all expectations. Demonstrates above average understanding of concepts and applies them to client care, is safe, and shows initiative.
2	Student meets most expectations. Requires minimum guidance when applying concepts to client care, is safe, and shows initiative. Demonstrates average fundamental level of understanding of concepts.
1	Student meets minimum expectations. Requires frequent guidance when applying concepts to client care. Demonstrates minimum fundamental understanding of concepts and applies them to client care, is safe, and shows initiative.
0	Student does not meet expectations. Requires consistent guidance when applying concepts to client care, is not safe, and lacks initiative.
N/O	Not observed/No opportunity

If a score of 0, 1 or 4 is given, please provide comments

4.0 = 100

3.0-3.9= 90-99

2.0-2.9= 80-89

1.0-1.9= 70-79

0.0-0.9=60-69

Practical Nursing Care Plan Rubric

The purpose of the nursing care plan assignment is to provide an opportunity for students to systematically make decisions regarding patient outcomes by utilizing the steps of the nursing process; assessment, diagnosis, planning, implementation, evaluation.

	A (20 Points)	B (15 Points)	C (10 Points)	D (5 Points)	F
Assessment: Includes subjective, objective, and historical data that support an actual or at risk for nursing diagnosis	Includes all pertinent data related to diagnostic statement and does not include data not related to nursing diagnosis. All data is referenced correctly as either subjective or objective.	Includes pertinent data related to the diagnostic statement but, also includes non-related data. Most of the data is referenced correctly as either subjective or objective.	Does not include all data related to the diagnostic statement. May also include non- related data. Data is not referenced as subjective or objective	Assessment portion is incomplete or unrelated to the diagnostic statement.	Not Done
Diagnosis: Develop one (1) nursing diagnosis statement based on presented data that identifies a health problem. Correctly stated and prioritized as number one problem the patient is facing. Diagnosis should include 3 parts: <ol style="list-style-type: none"> 1. Nursing diagnosis 2. Related to 3. As evidenced by (Risk for diagnosis does not require evidence)	Nursing diagnosis statement is a formulation of an appropriately worded, 3-part NANDA-approved nursing diagnosis and demonstrates priority of care for the assigned patient. 2-part NANDA approved nursing diagnosis is formulated for risk of diagnosis.	Nursing diagnosis statement is a formulation of an appropriately worded, 3-part NANDA-approved nursing diagnosis but has not demonstrated priority of care for the assigned patient. 2-part NANDA approved nursing diagnosis is formulated for risk of diagnosis.	Nursing diagnosis statement is a formulation of an inappropriately worded or 2-part statement. Statement is an unapproved nursing diagnosis or does not demonstrate priority of care for the assigned patient.	Incorrect diagnostic statement for presented data. Diagnostic statement is incomplete; missing 1 or more parts.	Not Done
Planning: Develop one (1) measurable patient outcome that prevents, reduces, or resolves the identified patient health problem (nursing diagnosis label)	Outcome is specific, measurable, attainable, relevant, timely.	The outcome is missing one of the following elements: specific, measurable, attainable, relevant, timely.	The outcome is missing two of the following elements: specific, measurable, attainable, relevant, timely.	The outcome is missing three of the following elements: specific, measurable, attainable, relevant, timely.	Not Done
Implementation: Write four (4) nursing interventions with supporting rationale (4) to meet the identified patient health needs.	Interventions clearly and correctly identified. Specific to the patient situation and nursing diagnosis statement and meets patient health needs. Required number of patient specific nursing interventions identified.	Interventions pertain to patient situation or nursing diagnosis statement and meets patient health needs but lack some specificity. 3 of the 4 required interventions are listed.	Interventions pertain to nursing diagnosis statement in an indirect way; does not completely meet patient health needs; 2 of the 4 required interventions are listed.	Interventions are not appropriate to meet patient health needs. 1 of the 4 required interventions are listed.	Not Done
Evaluation:	Evaluative statement is present. Data is referenced correctly as either Subjective or Objective. All	Evaluative statement is present but vague. Includes non-related data.	Evaluative statement does not completely support the outcome.	No evaluative criteria stated or inappropriate.	Not Done

	A (20 Points)	B (15 Points)	C (10 Points)	D (5 Points)	F
Identify subjective and objective data to establish the patient outcome has been met or not met. If unable to evaluate, identify optimal subjective and objective data that support a met outcome.	pertinent subjective and objective data support a met outcome OR an unmet outcome.	Most of the data is referenced correctly as either Subjective or Objective	Data is not referenced as subjective or objective.		

Additional requirements:

1. Reference: Must cite reference used for care plan. May use Practical Nursing textbooks or other reputable books. Student must include name of book, author, edition, and page number where information was retrieved.
 - 5-point deduction from Care Plan grade if reference is not documented in its entirety from approved source.
2. Spelling and grammatical errors may result in point deduction from Care Plan Grade.
 - 0 No spelling/ grammar errors
 - -1 1-3 spelling/ grammar errors
 - -2 4-6 spelling/ grammar errors
 - -3 7-9 spelling/ grammar errors
 - -5 10 or more spelling/ grammar errors



Practical Nursing Daily Clinical Rubric for PNSG 2255, 2310, 2320, 2330, 2340

Performance Criteria	A (20 Points)	B (15 Points)	C (10 Points)	D (5 Points)	F (0 points)
<p>1. Assessment Narrative Complete on one (1) client in EHR as the History and Physical Note</p>	<p>Assessment Narrative is completed in its entirety. The charting format is used correctly. The narrative has a logical flow and correct grammar, spelling, and abbreviations are used. Assessment narrative is completed using appropriate medical terminology and redundant words, phrases, and other distracting information are omitted.</p>	<p>Assessment Narrative is nearly complete with the exception of one area. 1-3 grammatical, spelling, or abbreviation errors noted. 1-3 unapproved terms used. Assessment narrative has a mostly logical flow.</p>	<p>Assessment Narrative is partially complete with the exception of two areas. 4-6 grammatical, spelling, or abbreviation errors noted. 4-6 unapproved terms used. Assessment narrative has a fairly logical flow.</p>	<p>Assessment Narrative is barely complete with the exception of three or more areas. 7-10 grammatical, spelling, or abbreviation errors noted. 7-10 unapproved terms used. Assessment narrative does not have a logical flow.</p>	Not Done
<p>2. Nurse's notes Nurse's notes completed on one (1) client in EHR detailing care, complaints, and tasks completed throughout the shift. Nurse's Notes should include 1.) start of care and 2.) end of care note.</p>	<p>The charting format is used correctly. The nurse's notes use correct grammar, spelling, and abbreviations. Charts descriptively using appropriated medical terminology. Charts client's response, abnormal findings or changes in</p>	<p>1-3 grammatical, spelling, or abbreviation errors noted. 1-3 unapproved terms used. Includes majority of pertinent data related to client's condition, abnormal findings, or changes in condition, but</p>	<p>4-6 grammatical, spelling, or abbreviation errors noted. 4-6 unapproved terms used. Includes minimal pertinent data related to client's condition, abnormal findings, or changes in condition.</p>	<p>7-10 grammatical, spelling, or abbreviation errors noted. 7-10 unapproved terms used. Does not include pertinent data related to client's condition, abnormal findings, or</p>	Not Done

	condition. Follow up to pain, prn meds, and urgent situations.	also includes non-related data. Follow up to pain, prn meds, urgent situations documented most of the time.	May also include non-related data. Follow up to pain, prn meds, urgent situations documented some of the time.	changes in condition. May also include non-related data. Follow up to pain, prn meds, urgent situations not documented.	
3. Assessment Flowsheet Complete on one (1) client in EHR	Assessment FlowSheet is completed in its entirety. The charting format is used correctly. Client's abnormal findings are charted.	Assessment Flowsheet is nearly complete with the exception of one system.	Assessment Flowsheet is partially complete with the exception of two systems.	Assessment Flowsheet is barely complete with the exception of three or more systems.	Not Done
4. Admission FlowSheet Complete on one (1) client in EHR	Admission Flowsheet is completed by documenting the following five required areas: 1.) History of present illness/injury, 2.) Allergies, 3.) Home Medication List, 4.) Past Medical History and 5.) Past Surgical History. The charting format is used correctly.	Admission Flowsheet is nearly complete with the exception of one-two areas	Admission Flowsheet is partially complete with the exception of three-four areas.	Admission Flowsheet is barely complete with the exception of five or more areas.	Not Done
5. Medication Administration Students must document 5 medications daily; Medications administered by the student during the clinical day are placed in EHR as an order then documented on the MAR. For each medication, student must document:	Medication Administration is completed in its entirety. The charting format is used correctly.	Medication Administration is nearly complete with the exception of one-two areas.	Medication Administration is Partially complete with the exception of three-four areas.	Medication Administration is barely complete with the exception of five or more areas.	Not Done

<p>Medication classification, indication, and nursing considerations.</p> <p>***If the student administers less than 5 medications during the clinical day, they should include commonly given medications to equal a total of at least 5 medications. If the student does not administer any medications, the student must document (5) of the most commonly administered medications of the clinical facility.</p>					
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