



## Summer Semester 2017 Course Syllabus

**Course Title & Number:** DHYG 2020-Clinical Dental Hygiene II Lab  
**Credit Hours/Minutes:** 2 Semester Credit Hours and 4500 minutes  
**Course Schedule:** Tuesdays 7:00-12:30 and Thursdays 7:00- 5:30 in Dental Hygiene Clinic, HSA  
**CRN:** 60189

**Course Director:** Jennifer M. Gramiak, RDH, MS  
**Additional Clinical Instructors:** Melanie Bryson, RDH, BS & Lori DeFore, RDH, BS  
**Supervising Clinical Dentist:** Dr. Jenifer Barrett & Dr. Robert Sasser  
**Office Hours:** Tuesday 7-7:45 & 12:30-5:30 and Thursday 7-12  
**Office:** 908, Health Sciences Annex (HSA)  
**Email Address:** [jgramiak@southeasterntech.edu](mailto:jgramiak@southeasterntech.edu)  
**Phone:** 912-538-3210  
**Fax:** 912-538-3278 (Please do not use fax as a means of communication unless approved by instructor.)

### **REQUIRED TEXT(s):**

*Clinical Practice of the Dental Hygienist*, Williams & Wilkins, Lippincott, Williams, and Wilkins.  
*Fundamentals of Periodontal Instrumentation*, Nield. Lippincott, Williams, & Wilkins.  
*Dental Hygiene Theory and Practice*, Darby. Saunders.

**REQUIRED EQUIPMENT/SUPPLIES:** Pen, pencil (colored pencils), paper, highlighter, instrument kits, journals, clinical supplies, clinic manual, Summer supply kit, clipboard, and patient care notebook.

**COURSE DESCRIPTION:** This course continues the development of student knowledge in treating patients and preventing oral disease. Topics include: instrument sharpening; patient assessment; antimicrobial use; pulp vitality testing; treatment of hypersensitivity; whitening; implant care; tobacco cessation; pit and fissure sealants; scaling, debridement and root planning; ultrasonics and air polishing; dietary analysis, and applied techniques.

### **MAJOR COURSE COMPETENCIES (CC)/COURSE OUTLINE**

1. Instrument Sharpening
2. Patient Assessment
3. Use of Antimicrobials
4. Pulp Vitality Testing
5. Treatment of Hypersensitivity
6. Whitening
7. Implant Care
8. Tobacco Cessation
9. Pit and Fissure Sealants
10. Applied Techniques
11. Scaling, Debridement, and Root Planing
12. Ultrasonics and Air Polishing

## 13. Dietary Analysis

**PREREQUISITES: DHYG 1070, DHYG 1090, DHYG 1111**

**COREQUISITE: DHYG 2010**

**GENERAL CORE COMPETENCIES (GC)**

Southeastern Technical College has identified the following general education core competencies that graduates will attain:

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

**STUDENT REQUIREMENTS:**

Students are responsible for policies and procedures in the STC E-Catalog, Dental Hygiene Handbook, and Dental Hygiene Clinic Manual. During the clinic session, the students are required to place all textbooks (unless otherwise stated by the instructor), cell phones, and personal property in their designated lockers. Students should have the designated items used for the clinic procedures. **No talking is allowed in the clinical area.** Students should be in clinical attire for all clinical lab sessions.

- ✚ Students are required to obtain any student study materials from the course Materials Drive: M/Dental Hygiene/ Semester Clinics 2-4/DHYG 2020. Print any materials available to be used in this class.
- ✚ Students are advised to check their e-mails regularly for any additional information that is related to the class or the Dental Hygiene Program.

**Additional Clinic/Lab time, outside of class, may be necessary in this course to be successful with new skills introduced in DHYG 2010 lecture, radiographic identification exercises, or patient management. The clinic is available to the student for practice of skills but is not available for additional time for patient care competencies/requirements. Students must seek permission from an instructor prior to utilizing additional clinical time for instrumentation skills practice. Students must also sign in on the clipboard in the reception area.**

Students are expected to exhibit professional behavior at all times. Each student must show respect and concern for fellow students and for the course director. Insubordination will not be tolerated, and disciplinary measures will be enacted. No cell phones or pagers are allowed to be turned on in the classroom, clinic, or locker area. If a student is seen using a cell phone during clinic time (7:00- 5:30), the student will receive a critical incident. A student cannot use his/her phone during clinic assistant rotations or receptionist assistant rotations or to recruit patients during the clinical session. There are no exceptions to this rule and do not ask. If you have a personal situation going on, please advise your instructor and give your family the clinic receptionist phone number for emergency contact. Personal phone calls must be handled after class. Students should not be caught using the telephone for personal calls while CA and RA duties are assigned. Watches with alarms should not be programmed to sound during class.

**ATTENDANCE GUIDELINES:** Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled

classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

### **ADDITIONAL ATTENDANCE PROVISIONS:**

#### ***Health Sciences***

Requirements for instructional hours within Health Science programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

#### **Dental Hygiene Clinical Attendance Policy:**

Class begins promptly at the scheduled time. Any clinical time missed must be made up. Make up time is limited this semester. A student with an excused absence may have to take an incomplete in the course. The student will not be able to progress to the next semester until the clinical time is made up. If a student is more than 30 minutes late or leaves more than 30 minutes early, that clinical time must be made up.

The Commission on Dental Accreditation (CODA) mandates a designated number of clinical hours per semester for each student. Failure to achieve the mandated clinical hours will result in dismissal from the course. Only excused absences will be made up due to the limited time available for makeup sessions. Each clinic session builds upon previous sessions. Therefore, missing one session could interfere with clinical learning. Excused absences will be evaluated on a case by case basis by the Program Director. Examples of excused absences would be a car accident on the way to clinic or unexpected hospitalization of the student. Please do not plan a vacation or schedule a routine medical/dental appointment during the designated clinical times. Unexcused absences will not be made up and will lead to the student's failure of the course. A doctor's excuse will be required for any clinical absences related to illness experienced by the student.

Attendance is counted from the first scheduled class meeting of each semester. To receive credit for a course, a student must attend at least 90% of the scheduled instructional time. Time and/or work missed due to tardiness or absences must be made up at the convenience of the instructor. Any student attending less than the required scheduled instructional time (90%) may be dropped from the course as stated below in the Withdrawal Procedure.

Tardy means arriving after the scheduled time for instruction to begin. Early departure means leaving before the end of the scheduled time. Three (3) tardies or early departures equal one (1) absence for the course.

**For this class, which meets 3 sessions per week for 9 weeks, the maximum number of sessions a student may miss for attendance purposes is 3 sessions during the semester. Each session missed will have to be made up at the end of the semester. A session is a 5 ½ hour clinical session.**

**SPECIFIC ABSENCES:** Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

**WITHDRAWAL PROCEDURE:** Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school

calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

**SPECIAL NEEDS:** Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), to coordinate reasonable accommodations.

**PREGNANCY:** Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, (912) 538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu).

**MAKEUP GUIDELINES:** Any clinical session missed must be made up at the end of semester in order to achieve the required number of clinical hours for CODA. Failure to do so will result in program dismissal. It is the responsibility of the student to get with the course director to make arrangements to makeup a missed clinical session. All assigned clinical requirements must be finished at the completion of the required clinical hours. Failure to achieve these requirements will result in program dismissal. Only approved absences will be made up. Approved absences are at the discretion of the course director. See "specific absences" heading above for more details.

**ACADEMIC DISHONESTY POLICY:** The STC Academic Dishonesty Policy states, "*All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline.*" The policy can be found in the *STC Catalog & Student Handbook*.

#### **Procedure for Academic Misconduct**

The procedure for dealing with academic misconduct and dishonesty is as follows:

##### **--First Offense--**

Student will be assigned a grade of "0" for the test or assignment. Instructor keeps a record in course/program files and notes as first offense. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus. The Registrar will input the incident into Banner for tracking purposes.

##### **--Second Offense--**

Student is given a grade of "WF" for the course in which offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Registrar will input the incident into Banner for tracking purposes.

**--Third Offense--**

Student is given a grade of "WF" for the course in which the offense occurs. The instructor will notify the student's program advisor, academic dean, and the Registrar at the student's home campus indicating a "WF" has been issued as a result of second offense. The Vice President for Student Affairs, or designee, will notify the student of suspension from college for a specified period of time. The Registrar will input the incident into Banner for tracking purposes.

**STATEMENT OF NON-DISCRIMINATION:** Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American Disabilities Act (ADA).

**GRIEVANCE PROCEDURES:** Grievance procedures can be found in the Catalog and Handbook located on STC's website.

**TCSG GUARANTEE/WARRANTY STATEMENT:** *The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

**ACCESS TO TECHNOLOGY:** Students can now access Blackboard, Remote Lab Access, Student Email, Library databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at [www.southeasterntech.edu](http://www.southeasterntech.edu).

**EVALUATION PROCEDURES****Grades will be assigned by the following grading scale:**

A= 90-100	Excellent
B= 80-89	Good
C= 70-79	Satisfactory
D= 60-69	Poor
F= below 60	Failing

**Grading Components**

Radiographs	10%
Radiographic identification exercises	10%
Debridement Clinical Evaluations (averaged together)	40%
Assessment Clinical Evaluations (averaged together)	40%
	100%

**Each student's final course grade will be determined as follows:**

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Radiographs	X 0.10	=	+_____
Radiographic identification exercises	X 0.10	=	+_____
Debridement Clinical Evaluations (averaged together)	X 0.40	=	+_____
Assessment Clinical Evaluations (averaged together)	X 0.40	=	+_____
		=	-_____ points for incomplete assignments such as lifelong learning journal, patient care notebook maintenance, patients not entered into Eaglesoft, and clinical infractions, etc.
		=	_____ Numerical Course Grade

**\*\*Bottom Line= If you do not complete all competencies and required patients, you will receive an F in this course regardless of your numerical course grade.**

**PATIENT CARE NOTEBOOK REQUIREMENT:** Each student will be expected to keep a patient care notebook. This notebook should be expertly organized with dividers and labels. It should also contain blank clinical forms. The patient tracking log form as well as a special needs tracking log form should be updated immediately after each clinic session. Students should also maintain a current recall list with patient conversation notes and recall information. Call logs, landscape patient tracking forms, and information sheets are provided to students to help maintain organization and patient tracking. Remember--Never call a recall patient without reviewing his/her dental records first! Feedback from previous clinic sessions will occur during the times designated on the colored schedule. During this time, students must bring his/her patient care notebook and document grades in presence of instructor. This ensures that students are keeping track of his/her individual performance on a daily basis. Failure to maintain any of these logs or forms will result in a 1 point deduction from the student’s final course grade for each occurrence of neglect.

**TICKET INTO CLINIC:** In order to enter clinic at 7 AM, students must complete any chart corrections or Eaglesoft corrections from the previous clinic session. After errors are corrected, students should place corrected charts **with flags still on chart** in the appropriate instructor bin so that the instructor can re-check the chart and ensure chart corrections have been completed accurately.

In order to enter clinic, students must also provide forms that demonstrate readiness for the clinic session. Examples include: white form for patients “new” to student, routing forms, competency forms, patient chart forms, assessment & debridement forms, radiology forms, etc. Name, date, etc. should be filled out. New pages must be stapled in chart when applicable. Students should request any paperwork that is on hold. In addition, students must place any pending radiographs that need to be interpreted from previous clinic session at the dentist’s desk area so that the radiographs may be interpreted as soon as dentist arrives. Please note--- On Thursday mornings, students must present forms for both AM and PM sessions.

**CLINIC SELF-ASSESSMENT JOURNAL-LIFELONG LEARNING ASSESSMENT:**  
As part of your clinical requirement, you are required to keep a journal of your clinical experiences during all clinical courses; you will continue to make entries until you graduate. It is hoped that the entries made in this journal will give you **insight into your strengths and weaknesses** as a dental hygienist and future member of the economic workforce. This self-assessment should help you in determining which skills you may need to focus on improving, while allowing you to gain a sense of accomplishment at tasks well done. Re-reading of

your journal at intervals during your education should reveal the depth of knowledge you have gained and allow you to see the development of the clinical skills and critical thinking skills required to be an outstanding dental hygienist as well as successful member of the workforce.

After each clinical session, you should write an entry in your journal. Each journal entry should focus on your clinic experience. You may include your feelings about the clinical experience. If you felt a sense of accomplishment at learning a new skill, that feeling may be recorded. If you felt a sense of frustration in trying to learn a new skill, that may be recorded as well. The purpose of the journal is to give you a written record of your clinical experiences and professional and personal growth as a dental hygienist.

At the bottom of each page, draw a line, and then write a one sentence summary statement indicating what you learned, or what skill you improved on that day. It may be a clinical skill, an interpersonal skill, a new piece of knowledge or understanding--any skill that would make you a better dental hygienist.

Remember, your program director only will read your journal! It would be prudent to omit non-constructive personal comments about your instructors or classmates. Please remember- journal entries should not be a place that you share personal drama/issues.

### **Journal Instructions and Format:**

The journal should be kept in a spiral bound, 8.5 X 11, notebook with lined pages. Each journal entry must be dated with the complete date and day of the week, the entry is made. Examples: Thursday AM, March 13, 2007; Thursday PM, March 13, 2007; and Tuesday AM, March 11, 2007. You may only put *one entry* on each side of the page. Write a **one page** entry after each clinic session. For example, one entry will be written after AM session and one after PM session.

### **Grading on Clinic Self-Assessment Journal:**

Journals should be turned in to the dental hygiene receptionist each Tuesday by 7:30 AM. **Do not turn the journal in late or wait until you are reminded!** Summer semester is 9 weeks, so there should be 9 submissions to the program director documenting the respective week of clinical experiences. One point deduction will be subtracted from final course grade for failure to follow journal instructions, format, and/or deadlines.

### **CLINICAL DENTAL HYGIENE SKILL EVALUATIONS ARE PASS/FAIL OR 100% COMPETENCY LEVEL UNLESS OTHERWISE SPECIFIED BELOW;**

#### **Skills Evaluations Forms are located on the M drive: Dental Hygiene/DHYG 2140**

**Skills Competency Evaluation Instrumentation Proficiency (Any unsatisfactory areas must be referred to remediation lab) (1)**

**Skills Competency Evaluation Instrument Sharpening (1)**

**Skills Competency Evaluation Sealants (4)**

**Skills Competency Evaluation Oral Hygiene Instruction\* (2)**

**Skills Competency Evaluation Fluoride Varnish (4)**

**Skills Competency Evaluation Class II Debridement (2)**

**Skills Competency Evaluation Calculus Charting (2) (only two errors allowed to pass)**

**Skills Competency Evaluation Full Mouth Series of Radiographs digital (1)**

**Skills Competency Evaluation Horizontal Bitewings Radiographs digital (2)**

**Skills Competency Evaluation Panoramic Radiographs (2)**

\*OHI competency must be on patient that has plaque score of 50% or more!

### **Prior to Graduation**

The following competencies must be completed prior to graduation and may be completed in Clinic II, III, or IV:

- Alginate Impressions Maxillary and Mandibular @ 100% competency level (2)
  - Whitening Trays Maxillary and Mandibular @ 100% competency level (2)
  - Nightguard @ 100% competency level (2)
  - Tooth Whitening@ 100% competency level (2)
  - Tobacco Cessation @ 100% competency level (1)
  - Arestin Therapy @ 100% competency level (1)
  - Oraqix @ 100% competency level (1)
  - NSPR @ 100% competency level (1)
  - Adult patient type (2)
  - Geriatric patient type (2)
  - Gingivitis patient type (2)
  - Chronic Periodontal patient type (2)
  - Aggressive Periodontal patient type (2)
- \*\*For patient type requirements, assessment and debridement must be passed at 70% competency level for patients to count as completed patients.

**The following competencies must be completed this semester:**

- Pedo patient type (2)
  - Adolescent patient type (2)
- \*\*For patient type requirements, assessment and debridement must be passed at 70% competency level for patients to count as completed patients.

Student must declare a skill evaluation competency prior to beginning and must seek approval from the instructor. Skill evaluations will be conducted while the students are performing the skill in the clinic. If the student does not pass on the first attempt, the student may attempt on another occasion. If a student fails to achieve the required competencies, the student will be dismissed from the program. The student must utilize all time in the clinic. Talking with peers is not permitted in the clinical area unless permission is given by the instructor. This includes set up and break down time. Idle time is prohibited. If a student does not utilize clinical time for skills development and practice of techniques in dental hygiene, a minimum of 1 point will be deducted each day from the final grade for professional development infractions. See Appendix A. The computers in the clinical area are to be used for no other purpose than dental hygiene instruction.

The dental hygiene clinical sessions will start at the designated time on the syllabus. At 15 minutes prior to the specified patient care start time, each student must attend a “huddle” with the assigned clinical instructors. Examples of huddle times are 7:45 and 12:45. At this time, patient care issues will be discussed and each student will be inspected to make sure he/she is dressed in proper clinical attire. Each operatory will be inspected for organization and cleanliness. All personal items and things not needed for the lab/clinic should be stored away in the lockers. Points will be taken from the student’s final course grade as a result of not being “set-up” and ready to begin clinical at the appropriate huddle time. Time management and preparation are two key elements in any dental hygiene clinical session. The student must have all materials that are required for that clinical lab session.

## **COMPLETED PATIENTS**



Each student is expected to complete a minimum of 6 class I/II patients and 1 class III patient. Of these 7 required patients, 2 patients must be pediatric and 2 patients must be adolescent. After the student meets the minimum of 1 completed class III patient, any other class III seen will count for two Class I/II patients. This is designed to encourage students to treat more difficult patients. In order for a patient to count as a completed patient, the assessment must be 70 or above and debridement must be 70 or above. If a student fails to see the required number of completed patients, the student will be dismissed from the program.

**\*\*Bottom Line= If you do not complete all competencies and required patients, you will receive an F in this course regardless of your numerical course grade.**

### **PRACTICE MANAGEMENT**

To prepare for the chartless transition, students must enter into Eaglesoft the assigned patient charts for Summer Semester. This must be completed on assigned Receptionist Assistant (RA) rotations. Failure to enter patients into Eaglesoft will result in a one point deduction from the final course grade for each patient not entered into Eaglesoft. Once treatment plan is completed and all eaglesoft entries have been made, submit chart to instructor for Eaglesoft check.

### **ASSESSMENTS**

Each assessment grade will be averaged together for the assessment grade. This includes assessments that were graded below 70. These account for 40% of the final course grade.

### **DEBRIDEMENTS**

Each debridement grade will be averaged together for the debridement grade. This includes debridements that were graded below 70. These account for 40% of the final course grade.

### **RADIOGRAPHS**

Each set of radiographs will be graded and averaged together for the radiology portion of the final course grade. This includes radiographs that are graded above or below the 80 percent required competency level. These account for 10% of the final course grade.

### **RADIOGRAPHIC IDENTIFICATION EXERCISES**

Two radiographic identification exercises must be completed by each student. These will be completed on the dates specified on the lesson plan. Students will be expected to recognize normal and abnormal structures on radiographs. They must also be able to identify errors. These account for 10% of the final course grade.

### **CLASS II Debridement Competencies**

Class II Debridement competencies will evaluate both calculus and plaque. 100% removal of plaque and calculus is required to pass the competency. Two instructors must verify removal of both hard and soft deposits. \*Criteria for Class II Debridement- Patient must have at least 4 premolars and 6 molars in order to qualify for a class II debridement patient type. Patient criteria approval is at the discretion of the assigned clinical instructor. This is a minimum benchmark in criteria selection!

### **NO SHOWS**

If a student has a patient cancellation and does not find a replacement, the student will be given a zero for assessment and debridement grades. If a student gets a patient in within 1:45 minutes of the treatment session, the student will not receive a zero. A patient cannot be seen unless there is 1:45 minutes of time remaining in the treatment session. Therefore, it is extremely important that each student manage time wisely and manage the appointment schedule wisely. ALWAYS HAVE A BACK UP PLAN!!!!

**Cancelled patient or No Show Protocol**

1. Document cancellation or no show first. **DO NOT PROCEED** until this is documented in Eaglesoft and paper chart (if applicable). Please close the loop. In other words, state reason for cancellation and plans for patient. Are we seeing patient on another date? If so, is patient scheduled? If not, who is going to call who? When? Are we inactivating? Be specific please! This is extremely important in order for our recall to remain viable and up-to-date.
2. Move up a patient that you have already started and needs to be completed. Do not forget to amend the appointments so that the patient is not on the schedule twice!
3. Move up a patient that is on your schedule for a later date.
4. Schedule a patient from your recall list.
5. Once you have exhausted the steps listed above and documented each of your attempts, ask classmates for a recall or new patient that is on their schedule for a later date.
6. Ask classmates for a recall from their recall list.
7. Remember- If you move a patient up on the schedule, amend the original appointment on the schedule. If you scheduled one of your classmates' patients, please be courteous enough to inform the classmate, remove that patient from the classmate's schedule, and change the provider.
8. Ask program director to help you find a patient. Before she will help you, she will ask to see documentation that you have exhausted all of the above resources.

**INSTRUCTIONAL DELIVERY METHODS**

The following methods will be utilized to facilitate learning: Instructor-student demonstrations, PowerPoint presentations with handouts, multimedia presentations to include CD-ROM, group discussions, independent reading assignments, independent scientific periodical review, interactive websites, independent research, group collaboration, skills competency evaluations, and live work clinical experiences.

**ACCESS TO TECHNOLOGY**

Students can now access Blackboard, Remote Lab Access, Student Email, Library databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at [www.southeasterntech.edu](http://www.southeasterntech.edu).

**Course Goal**

Upon successful completion of Clinic II, the student will be able to competently obtain and document patient assessment information, develop individualized treatment plans and provide comprehensive dental hygiene treatment to pediatric, adolescent, adult, and geriatric patients. This includes healthy and medically compromised as well as patients classified as Class I, II, and III. Students will also be introduced to scaling, debridement, and root planing techniques in order to treat periodontal patients in future semesters.

**Learning objectives for clinic sessions:**

1. Demonstrate instrument sharpening techniques. ( A-F)
2. Assess patient oral conditions. ( A-F)
3. Identify priorities for the treatment of patients. ( A-F)
4. Design treatment plans for the individual needs of patients. ( A-F)
5. Describe rationale for and use of antimicrobial agents. ( A-F)
6. Demonstrate pulp vitality testing. ( A-F)
7. Demonstrate the use of hypersensitivity agents. ( A-F)
8. Take alginate impressions and fabricate study models for the fabrication of whitening trays. (A-F)
9. Demonstrate the types of whitening products and the procedures used for each one. (A-F)

10. Demonstrate the modification of dental hygiene care for patients with implants. (A-F)
11. Demonstrate tobacco cessation methods for select patients. ( A-F)
12. Assess patient for application of sealants. ( A-F)
13. Apply pit and fissure sealants. ( A-F)
14. Demonstrate communication skills. ( A-F)
15. Demonstrate the proper use of the air polisher and prophylaxis angle polisher. ( A-F)
16. Demonstrate the proper use of the ultrasonic scaler. ( A-F)
17. Provide oral hygiene instruction to patients. ( A-F)
18. Maintain proper instrumentation techniques for scaling, debridement, and root planing. (A-F)
19. Remove hard and soft deposits from dentition during debridement and periodontal debridement. (A-F)
20. Perform fluoride treatments. ( A-F)
21. Demonstrate accurate calculus detection skills. ( A-F)
22. Expose, process, and mount film radiographs. ( A-F)
23. Expose digital radiographs.
24. Identify normal anatomy on radiographic identification exercises. ( A-F)
25. Identify errors on radiographic identification exercises. ( A-F)
26. Demonstrate application of all clinical objectives listed in clinic manual. (A-F)
27. Demonstrate continued application of all previously learned clinical skills. (A-F)
28. Provide nutritional counseling and dietary analysis. (A-F)
29. Identify the signs and symptoms of medical emergencies during patient care.
30. Provide care to patients with medical emergencies. (A-F)
31. Demonstrate application of all clinical objectives listed in the clinic manual. (A-F)
32. Perform duties as a clinical assistant which models the role of dental assistant in the dental office. (A-F)
33. Perform duties as a receptionist assistant which models the role of receptionist in the dental office. (A-F)
34. Document patient treatment electronically using Eaglesoft dental management software. (A-F)
35. Schedule patient appointments using Eaglesoft dental management software. (A-F)
36. Utilize interpersonal communication skills to schedule patients and discuss patient related matters. (A-F)
37. Collaborate with supervising dentist to process medical consultations and specialty referrals when applicable. (A-F)
38. Take and record vital signs. (A-F)
39. Maintain logs for infection control, radiology, equipment maintenance, and crash cart. (A-F)
40. Perform clinic assistant duties and receptionist assistant duties. (A-F)



## Dental Hygiene Program Goals

- A. To provide comprehensive preparation of competent individuals in the arts and sciences pertinent to the discipline of dental hygiene.
- B. To provide comprehensive preparation of competent individuals in the clinical and laboratory experiences, which are necessary to develop skills in rendering professional dental hygiene patient care to the public.
- C. To provide an environment that will foster respect for the Dental Hygiene Professional Code of Ethics and Conduct and assure recognition and acceptance of the responsibilities of the profession of dental hygiene.
- D. To prepare the graduates of the basic two-year curriculum in dental hygiene to fulfill the dental hygienist's role in community oral health services.
- E. To teach students to conduct critical reviews of current literature as a means of research and life-long learning.
- F. To teach students to seek life-long learning through continuing education courses on the latest products and developments in dentistry and medicine.


**DHYG- 2020 Clinical Dental Hygiene II Lab  
Lesson Plan  
Summer Semester 2017**

Date		Content	Assignments Tests	COMP AREA	ADEA
April 26 Wednesday 8 AM		<b>Introduction to Course—Syllabus, Lesson plan, Rules, Regulations Coverage; Completion of Forms Review Clinical Manual Medical Emergency Drills Infection Control Drills</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
<b>May 16</b> <b>Tues AM PM</b> Clinic Begins!		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
May 18 Thurs AM PM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
May 23 Tues AM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
May 25 Thurs AM PM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
June 1 Thurs AM PM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
June 6 Tues AM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13
June 8 Thurs AM PM		<b>Dental Hygiene Clinic with Patients</b>	<b>See Summer Semester Requirements List</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1- 4,7 PC 1-13

**DHYG- 2020 Clinical Dental Hygiene II Lab**  
**Lesson Plan**  
**Summer Semester 2017**

Date		Content	Assignments Tests	COMP AREA	ADEA
June 13 Tues AM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List  <b>Radiographic ID Test 1</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
June 15 Thurs AM PM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
June 20 Tues AM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List  <b>Deadline for Instrumentation Proficiency</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
June 22 Thurs AM PM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
June 27 Tues AM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
June 29 Thurs AM PM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
July 11 Tues AM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13

**DHYG- 2020 Clinical Dental Hygiene II Lab**  
**Lesson Plan**  
**Summer Semester 2017**

Date		Content	Assignments Tests	COMP AREA	ADEA
July 13 Thurs AM PM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
July 25 Tues AM		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List  <b>Radiographic ID Test 2</b>	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
July 27 Thurs AM PM Last Day of Clinic!		Dental Hygiene Clinic with Patients	See Summer Semester Requirements List	CC 1-13 GC a-c	C 1-14 HP 1-6 CM 1-4,7 PC 1-13
July 31 Monday 8 AM- 5 PM		Eaglesoft Completion, Clinic Clean Up, and Grade out <b>WOOHOO!!</b>			

**MAJOR COURSE COMPETENCIES (CC)**

1. Instrument Sharpening
2. Patient Assessment
3. Use of Antimicrobials
4. Pulp Vitality Testing
5. Treatment of Hypersensitivity
6. Whitening
7. Implant Care
8. Tobacco Cessation
9. Pit and Fissure Sealants
10. Applied Techniques
11. Scaling, Debridement, and Root Planing
12. Ultrasonics and Air Polishing
13. Dietary Analysis

**GENERAL CORE COMPETENCIES (GC)**

- a. The ability to utilize standard written English.
- b. The ability to solve practical mathematical problems.
- c. The ability to read, analyze, and interpret information.

**\*\*Please note--Lesson plan and syllabus are subject to change at the discretion of the course director.**

## **APPENDIX A – PROFESSIONAL DEVELOPMENT INFRACTIONS**



### **Professional Development Infractions**

A professional development infraction is a violation of the clinical policy of the Southeastern Technical College Dental Hygiene Program Clinic. This policy has been established to uphold a professional clinical environment for the faculty, students, and patients in order to provide excellence in learning and delivery of patient care. If an infraction occurs during patient care, 5 points will be deducted from the assessment/debridement grade sheet for an infection control violation or a quality assurance violation. A student cannot receive a 5 point deduction and an infraction for the same violation. It will be at the discretion of the instructor to issue the appropriate sanction.

A maximum of one (1) point each clinical session will be deducted from the student's final grade if an infraction(s) occurs. This sheet must be with student clipboard at each clinical session.

Student: \_\_\_\_\_ Class: \_\_\_\_\_ Date: \_\_\_\_\_

*The professional development infractions include, but are not limited to:*

1. Food or drink
2. Gum or candy
3. Cell phone
4. Tardiness
5. Leaving preclinical session early
6. Exceeding break time limit
7. Purse
8. Personal belongings not in designated location
9. Ink pens, pencil or color pencils
10. Shoes
11. Underwear
12. Socks
13. Scrubs
14. Labcoat
15. Nametag
16. Hair
17. Nails
18. Make-up
19. Jewelry
20. Tattoos
21. Piercings
22. Operatory Set-up/Clean-up protocol
  - Unit off, rheostat, foot control in correct location



Light & monitor in correct position  
Operator stool in correct position

- 23. Trash
- 24. Supplies needed for session
- 25. Typodont
- 26. Instruments
- 27. Clipboard
- 28. Paper work
- 29. Assignments incomplete
- 30. Journal incomplete, patient care notebook incomplete, tracking logs incomplete
- 31. Infection control protocol
- 32. HIPAA
- 33. Talking/socializing
- 34. Unauthorized presence in another clinician's operatory
- 35. Insubordinations/Unprofessional conduct
- 36. Failure to address faculty or staff by their last name using Mr., Mrs., or Dr.
- 37. Idleness/not on task/not utilizing clinical time wisely
- 38. Failure to follow directions
- 39. Lack of motivation
- 40. Unpreparedness for preclinical session
- 41. Clinician positioning
- 42. Patient positioning
- 43. Ergonomics
- 44. Operatory computer
- 45. Mouse to computer not stored correctly
- 46. The omission or commission of any act deemed clinically unsafe, unethical or unprofessional
- 47. Performing a task outside student's scope
- 48. Stealing or willfully destroying or damaging any property of the STC Dental Hygiene Clinic
- 49. Crying in Clinic; Crying when seeing a live patient will constitute a Critical Incident.
- 50. Nail polish for the typodonts found in the Health Sciences Annex
- 51. Other

Infraction documented on \_\_\_\_\_ for the above student.

(Indicate the circled item # above)

Explanation of infraction: \_\_\_\_\_

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**Penalty: One (1) point from final course grade.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### **Professional Development Infractions**

I, \_\_\_\_\_, have read and understand the *Professional Development Infractions of the Dental Hygiene Program* at Southeastern Technical College. I understand that if I commit any of these infractions, I am subject to a penalty of a one (1) point deduction from my final grade in this course.

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Student Signature

Date

### **Adjustments to Clinical Schedule**

I, \_\_\_\_\_, understand that I will not be given additional time at the end of clinic to complete competencies. The only exception to this is the following situation- The clinic schedule has to be adjusted due to unexpected circumstances such as the dentist is out or clinic is adjusted due to inclement weather. At the discretion of the program director, he/she may allow additional time to complete the competencies if he/she believes the schedule adjustment interfered with the success of the student.

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Student Signature

Date