



## PNSG 2255 COURSE SYLLABUS Summer Semester 2017

Semester: Summer 2017  
Course Title: Maternity Nursing Clinical  
Course Number: PNSG 2255  
Credit Hours/ Minutes: 1/2250  
Class Location: Room Various Clinical Sites  
Class Meets: July 25, 2017- August 1, 2017  
CRN: 40286

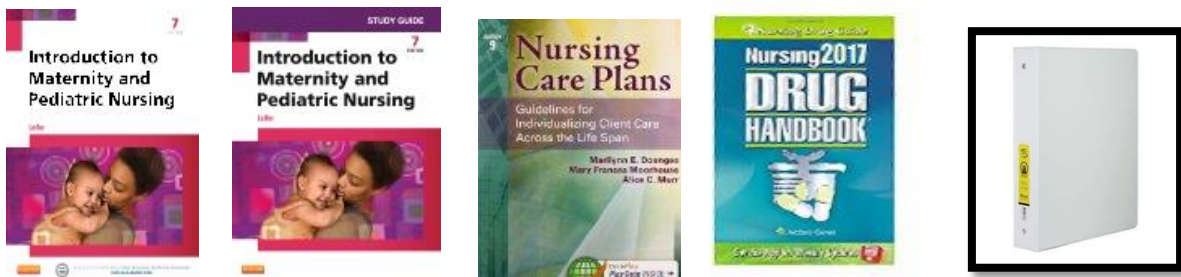
Instructor: Tiffany Thompson  
Office Hours: Call for an appointment during clinical rotations  
Office Location: Room 816; Gillis Medical Building  
Email Address: tthompson@southeasterntech.edu  
Phone: 912-538-3252  
Fax Number: 912-538-3106  
Tutoring Hours: Please schedule an appointment

### REQUIRED TEXT:

Introduction to Maternity & Pediatric Nursing, by Leifer, 7<sup>th</sup> edition, Elsevier  
Introduction to Maternity & Pediatric Nursing Workbook, by Leifer, 7<sup>th</sup> edition, Elsevier  
Nursing 2017 Drug Handbook, Lippincott  
Nursing Care Plans 9<sup>th</sup> edition, FA Davis  
Clinical Forms packet (in our bookstore)  
All previous texts for reference  
ATI testing web service

### OPTIONAL TEXT:

- (1). Introduction to Maternity & Pediatric Nursing, by Leifer, 7<sup>th</sup> edition, Elsevier
- (2). Comprehensive Review for the NCLEX-PN Examination, 6<sup>th</sup> edition, Saunders by Silverstri



### REQUIRED SUPPLIES & SOFTWARE:

Ear phones for any ATI assignments  
Pens  
Highlighters  
2 Three Ring Binders  
Stethoscope  
Pen Light  
Watch with seconds displayed  
Basic Calculator  
Scissors

**COURSE DESCRIPTION:** Focuses on clinical health management and maintenance and the prevention of illness, care of the individual as a whole, and deviations from the normal state of health. The definition of client care includes using the nursing process, performing assessments, using critical thinking, providing client education, displaying cultural competence across the life span and with attention to special populations. Topics include: health management and maintenance and prevention of illness, care of the individual as a whole, pathological and nonpathological concerns in obstetric clients and the

newborn; client care, treatments, pharmacology, and diet therapy related to obstetric clients and the newborn; and standard precautions.

**MAJOR COURSE COMPETENCIES:**

1. Overall
2. Clinically-based Nursing Care Associated with Obstetric Clients
3. Clinically-based Nursing Care Associated with Newborn Clients

**PREREQUISITE(S):** Program Admission

**COURSE OUTLINE:**

**Overall**

**Clinically-based Nursing Care Associated with Obstetric Clients**

Order	Description	Learning Domain	Level of Learning
1	Integrate techniques to promote health management and maintenance and prevention of illness related to the obstetric client.	Psychomotor	Complex Response
2	Use approaches for caring for the individual as a whole with respect to the obstetric client.	Psychomotor	Mechanism
3	Demonstrate competence in caring for individuals with pathological disorders that affect the obstetric client.	Psychomotor	Guided Response
4	Use nursing observations and interventions related to each diagnostic study and procedure related to the obstetric client.	Psychomotor	Mechanism
5	Apply the nursing process with emphasis on assessment and client education related to the obstetric client.	Psychomotor	Mechanism
6	Demonstrate an understanding of and ability to perform treatments related to the obstetric client.	Psychomotor	Guided Response
7	Perform administration of prescribed medications related to the obstetric client.	Psychomotor	Guided Response
8	Perform administration of prescribed diet related to obstetric clients.	Psychomotor	Guided Response
9	Implement standard precautions related to the obstetric client.	Psychomotor	Mechanism
10	Demonstrate clinically relevant care for individuals related to obstetric clients with respect to the life span.	Psychomotor	Guided Response
11	Display cultural competence as applicable to obstetric clients.	Affective	Responding
12	Demonstrate clinically relevant care for individuals related to obstetric clients as applicable to special populations.	Psychomotor	Guided Response

**Clinically-based Nursing Care Associated with Newborn Clients**

Order	Description	Learning Domain	Level of Learning
1	Integrate techniques to promote health management and maintenance and prevention of illness related to the pediatric client.	Psychomotor	Complex Response
2	Use approaches for caring for the individual as a whole with respect to the newborn client.	Psychomotor	Mechanism
3	Demonstrate competence in caring for individuals with pathological disorders that affect the newborn client.	Psychomotor	Guided Response
4	Use nursing observations and interventions related to each diagnostic study and procedure related to the newborn client.	Psychomotor	Mechanism

5	Apply the nursing process with emphasis on assessment and client education related to the newborn client.	Psychomotor	Mechanism
6	Perform an understanding of and ability to perform treatments related to the newborn client.	Psychomotor	Guided Response
7	Perform administration of prescribed medications related to the newborn client.	Psychomotor	Guided Response
8	Perform administration of prescribed diet related to newborn clients.	Psychomotor	Guided Response
9	Implement standard precautions related to the newborn client.	Psychomotor	Mechanism
10	Demonstrate clinically relevant care for individuals related to newborn clients with respect to the life span.	Psychomotor	Guided Response
11	Display cultural competence as applicable to newborn clients.	Affective	Responding
12	Demonstrate clinically relevant care for individuals related to newborn clients as applicable to special populations.	Psychomotor	Guided Response

**GENERAL EDUCATION CORE COMPETENCIES:** STC has identified the following general education core competencies that graduates will attain:

1. The ability to utilize standard written English.
2. The ability to solve practical mathematical problems.
3. The ability to read, analyze, and interpret information.

**STUDENT REQUIREMENTS:** In order for a student to progress to this clinical, he or she must have a final grade of 70% or greater in the lecture course, PNSG 2250, score a 100% on the drug calculation exam within the three attempts allotted, and demonstrate proficiency related to various Lab/Nursing Skills as required by state standards (Refer to Lab Skills Checklist).

A passing grade of 70% in this clinical, along with a passing grade in PNSG 2250 is required in order to pass the semester and progress to the next semester

**Students will be required to submit written assignments as noted on the Documentation Requirements for Maternity Nursing and completion of Maternity Nursing Objectives. If an assignment is not turned in by the deadline, points will be deducted as outlined on clinical evaluation form in handbook. Failure to submit assignments will result in point deductions and the student will not be allowed to return to clinical until the clinical assignments are completed. The days missed will result in an absence. All assignments must be neat and orderly and will not be accepted for a grade until they are rewritten and in order. Written assignments are counted as part of the instructor evaluation.**

The final clinical grade will be based on required written documentation and assignments, preceptor evaluations, and instructor evaluations as outlined in the handbook under clinical grading rubrics.

**No printed material may be removed from any clinical site. This is a possible HIPPA violation. See practical nursing handbook concerning this.**

#### **PRECEPTOR EVALUTATIONS:**

Preceptors may be used at STC clinical sites. The preceptors will be responsible for issuing a clinical grade by using the Preceptor Evaluation Form provided by the instructor. Students will follow instructions located on the Preceptor Evaluation Form for completion. See the STC Practical Nursing Clinical Evaluation for Maternity that can be found in both your program handbook and at the end of the lesson plan for exact verification of how clinical grade is averaged.

#### **HEALTH DOCUMENTATION AND CPR:**

All students must have current immunizations with current PPD, and an active American Heart Association Health Care Provider CPR card. It is the student's responsibility to keep these items up-to-date at their cost. If any of these items are expired, the student will not be allowed to go to clinical and will be counted absent. CPR and FA grades will not count as a lecture or clinical grade.

**FIT TESTING:** All students who have clinical component or are required by the TCSG infection control policy to get fit tested. The instructor will contact Tommy Jenkins at EDC (912-538-3200 or e-mail) and set up a time. Students will need to go to the EDC for the testing and the cost is \$20.00. The fit testing must be complete in order to begin clinical time.

**EXIT EXAM:**

Prior to graduation from the STC PN program, the student is required to pass the ATI PN Comprehensive Predictor Exit Exam with a minimum 90% predicted probability of passing NCLEX. This is a requirement for graduation and not an option. The student will have three chances to achieve this. If the student does not meet the required percentage on the first try, the student may retake the exam. On the second try, if the student does not achieve the required percentage then the student will remediate with an instructor in the deficient content areas prior to retaking the exam for the third try. The student will be required to pay for the exam if a third attempt is required. If on the third try the percentage is not achieved, the student must retake the nursing courses which include the deficient content material. The student will also receive a grade of "F" in PNSG 2415.

**ATTENDANCE GUIDELINES:** Class attendance is a very important aspect of a student's success. Being absent from class prevents students from receiving the full benefit of a course and also interrupts the learning process. Southeastern Technical College considers both tardiness and leaving early as types of absenteeism. Responsibility for class attendance rests with the student. Regular and punctual attendance at all scheduled classes is required for student success. Students will be expected to complete all work required by the instructor as described in the individual course syllabus.

Instructors have the right to give unannounced quizzes/assignments. Students who miss an unannounced quiz or assignment will receive a grade of 0. Students who stop attending class, but do not formally withdraw, may receive a grade of F and face financial aid repercussions in upcoming semesters.

**ADDITIONAL ATTENDANCE PROVISIONS**

***Health Sciences***

Requirements for instructional hours within Health Science and Cosmetology programs reflect the rules of respective licensure boards and/or accrediting agencies. Therefore, these programs have stringent attendance policies. Each program's attendance policy is published in the program's handbook and/or syllabus which specify the number of allowable absences. All provisions for required make-up work in the classroom or clinical experiences are at the discretion of the instructor.

**This class requires 37.5 clinical hours (2250 minutes) during the semester.** A student is allowed to miss a **maximum** of 1 one clinical day. An excuse from a physician may be required by the instructor. Students missing more than 1 day will be dropped for exceeding the attendance policy. All clinical time missed must be made up prior to beginning the next nursing course. Students that do not make up all clinical time missed will be issued a final clinical grade of "F". **A clinical absence will require a makeup day.** The date and site for makeup time will be specified by the instructor and are non-negotiable. See Clinical Rules for further attendance policies.

**For this class, which meets 4 days a week for 2 weeks, the maximum number of days a student may miss is 1 day during the semester.**

**SPECIAL NEEDS:** Students with disabilities who believe that they may need accommodations in this class based on the impact of a disability are encouraged to contact Helen Thomas, 912-538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu), to coordinate reasonable accommodations.

**SPECIFIC ABSENCES:** Provisions for Instructional Time missed because of documented absences due to jury duty, military duty, court duty, or required job training will be made at the discretion of the instructor.

**PREGNANCY:** Southeastern Technical College does not discriminate on the basis of pregnancy. However, we can offer accommodations to students who are pregnant that need special consideration to successfully complete the course. If you think you will need accommodations due to pregnancy, please advise me and make appropriate arrangements with Helen Thomas, (912) 538-3126, [hthomas@southeasterntech.edu](mailto:hthomas@southeasterntech.edu).

**WITHDRAWAL PROCEDURE:** Students wishing to officially withdraw from a course(s) or all courses after the drop/add period and prior to the 65% portion of the semester (date will be posted on the school calendar) must speak with a Career Counselor in Student Affairs and complete a Student Withdrawal Form. A grade of "W" is assigned when the student completes the withdrawal form from the course.

Students who are dropped from courses due to attendance (see your course syllabus for attendance policy) after drop/add until the 65% point of the semester will receive a "W" for the course. Abandoning a course(s) instead of following official withdrawal procedures may result in a grade of 'F' being assigned.

After the 65% portion of the semester, the student will receive a grade for the course. (Please note: A zero will be given for all missed assignments.)

There is no refund for partial reduction of hours. Withdrawals may affect students' eligibility for financial aid for the current semester and in the future, so a student must also speak with a representative of the Financial Aid Office to determine any financial penalties that may be assessed due to the withdrawal. All grades, including grades of 'W', will count in attempted hour calculations for the purpose of Financial Aid.

**Remember** - Informing your instructor that you will not return to his/her course does not satisfy the approved withdrawal procedure outlined above.

**ACADEMIC DISHONESTY POLICY:** The STC Academic Dishonesty Policy states *All forms of academic dishonesty, including but not limited to cheating on tests, plagiarism, collusion, and falsification of information, will call for discipline.* The policy can also be found in the *STC Catalog and Student Handbook.*

**STATEMENT OF NON-DISCRIMINATION:** Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, disabled veteran, veteran of Vietnam Era or citizenship status, (except in those special circumstances permitted or mandated by law). This school is in compliance with Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; with the provisions of Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of gender; with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap; and with the American with Disabilities Act (ADA).

**GRIEVANCE PROCEDURES:** Grievance procedures can be found in the Catalog and Handbook located on STC's website.

**ACCESS TO TECHNOLOGY:** Students can now access Blackboard, Remote Lab Access, Student Email, Library Databases (Galileo), and BannerWeb via the mySTC portal or by clicking the Current Students link on the STC website at [www.southeasterntech.edu](http://www.southeasterntech.edu).

**READMISSION STUDENTS:** If you are a student that has been readmitted to the program, he/she must have an updated urine drug screen and criminal background check done during this semester prior to going to clinical. The date will be determined by the instructor. Readmission students must also have a current physical exam, proof of immunizations, and proof of fit testing. An ATI testing fee must also be paid for in full by the date required by the instructor.

**GRADING SCALE:**

A: 90-100  
B: 80-89  
C: 70-79  
D: 60-69  
F: 0-59

**GRADING POLICY:**

See attached clinical evaluation form.

**TCSG GUARANTEE/WARRANTY STATEMENT:** *The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical College at no charge for instructional costs to either the student or the employer.*

A Final total clinical grade of 70% or above is required to pass this semester and progress to the next nursing course and/or semester. All grades are recorded to the 10th (69.9 is a D)

**PNSG 2255**  
**Maternity Nursing Clinical (2250 minutes)**  
**Spring Semester 2017**

**Clinical for PNSG 2255 will be intertwined with PNSG 2310 & PNSG 2320**  
**This plan is tentative and subject to change at the instructor's discretion.**

<b>Date</b>	<b>Chapter / Lesson</b>	<b>Content</b>	<b>Assignments Tests</b>	<b>*Competency Area</b>
<b>July 24 Mon</b>		CLINICAL LAB/CLINICAL ORIENTATION OB SIMULATIUN LAB	Clinical Orientation Clinical Rules and information <b>ATI: Maternal Newborn Proctored EXAM</b>	Course: 1-3  Core: a, b ,c
<b>Tues July 25</b>		CLINICAL OB LAB SIMULATION	Complete all clinical assignments: assessments, care plans, drug cards, time sheets, calculation worksheets, medication worksheets	Course: 1-3  Core: a, b ,c
<b>Wed July 26</b>		CLINICAL	Complete all clinical assignments: assessments, care plans, drug cards, time sheets, calculation worksheets, medication worksheets	Course: 1-3  Core: a, b ,c
<b>Thurs July 27</b>		CLINICAL	Complete all clinical assignments: assessments, care plans, drug cards, time sheets, calculation worksheets, medication worksheets	Course: 1-3  Core: a, b ,c
<b>July 31 Mon</b>		CLINICAL	Complete all clinical assignments: assessments, care plans, drug cards, time sheets, calculation worksheets, medication worksheets	Course: 1-3  Core: a, b ,c
<b>Aug 1 Tues</b>		CLINICAL	Complete all clinical assignments: assessments, care plans, drug cards, time sheets, calculation worksheets, medication worksheets	Course: 1-3  Core: a, b ,c

**MAJOR COURSE COMPETENCIES:**

1. Overall
2. Nursing Care of the Obstetric Client
3. Nursing Care of the Newborn Client

**\* General Education Core Competencies:**

- (a) The ability to utilize standard written English.
- (b) The ability to solve practical mathematical problems.
- (c) The ability to read, analyze, and interpret information.

**\*\*\*All lesson plans are subject to change at the instructor's discretion.**

**\*\*Disclaimer Statements\*\***

**\*\*\*Instructor reserves the right to change the syllabus and/or lesson plan as necessary.\*\*\***

**\*\*\*The official copy of the syllabus will be given to the student during face to face class time the first day of the semester. The syllabus displayed in advance of the semester in a location other than the course you are enrolled in is for planning purposes only.\*\*\***

### STC Practical Nursing Clinical Evaluation Form PNSG 2255

Semester \_\_\_\_\_ Course(s) \_\_\_\_\_

<b>Skill or Behavior</b>	<b>Score</b>	<b>Comments</b>
Reports to clinical and leaves clinical site at designated time per instructor	/15	One point deducted for each absence and tardy.
Adheres to written clinical rules and establishes rapport with patient, family members, and staff; Displays professional/positive attitude	/25	-2 points per incidence
Administers treatments and medications on time according to the physician's orders and facility policy; documents treatments and medications administration accurately, Verifies patient identity	/15	-5 pts if not done < 3 times -10 pts if not done 4-6 times -15 pts if not done >6 times
Care plans developed from pt record, Develops priorities in care planning; Follows instructor's instructions for completing care plans and other clinical assignments. Includes accepted terms and correct spelling	/20	Average of care plans and/or graded activities.
Accurately documents initial pt assessment and updates condition during shift; Documents in a timely manner; Includes accepted terms and correct spelling; Accurately totals I/O; Participates in pt education; Receives pertinent information during shift report pre/ post conferences	/15	-5 pts if not done < 3 times -10 pts if not done 4-6 times -15 pts if not done >6 times
Notifies instructor/preceptor and obtains permission when ready to perform skills; Recognizes limitations of student; care completed in timely manner	/10	Average of preceptor evaluation forms and/or instructor evaluation forms.
Clinical Grade		
Clinical Infractions		
Total Clinical Score		

Name \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_



## Documentation Requirements for Maternity Nursing

**Labor and Delivery/Postpartum, Newborn Nursery, ER:** Choose **one** patient to complete the required documentation:

- Student Flow Sheet Assessment
- Head to Toe Narrative Assessment to reflect the head to toe assessment
- Nurses Notes detailing care, complaints, etc... during the shift
- (1) Care plan pertaining to a obstetric or newborn problem (Care plans must have page # and book/CD where found)
- A drug sheet for each medication that is prescribed/ordered for your patient. If you help prepare or administer any medication to your patient, make sure you document it on the nurse's note in addition to completing a drug sheet.

**\*If you administer any medications to another patient(s), you will need to complete a medication sheet on the specific drug and document the administration on a separate nurse's note from your patient of the day's nurse's note.**

- Completed time sheet- make sure you sign it and have your preceptor of the day sign it
- Comprehensive Preceptor/Instructor Evaluation Form signed by your preceptor for the day and make sure he or she gives it to you in a sealed envelope provided by instructor

**\*If student has a laboring patient, the Labor & Delivery Worksheet MUST be completed and turned into instructor.**

### All other OB Clinical Days:

- A daily summary of what you did, learned and saw during the clinical day. Do not use any patient names or identifying information in this summary. This summary should be detailed.
- A drug sheet for each medication you help prepare and/or administer.
- Completed time sheet- make sure you sign it and have your preceptor of the day sign it
- Comprehensive Preceptor/Instructor Evaluation Form signed by your preceptor for the day and make sure he or she gives it to you in a sealed envelope provided by instructor

## Southeastern Technical College Obstetrics and Newborn

Name: \_\_\_\_\_

Date: \_\_\_\_\_

The following medications require a drug sheet to be completed <b>prior to</b> clinical. Use Drug Card Form in your packet. Focus on uses for obstetrics or pediatrics. Attach this form to your drug sheets for grading.	
	Oxytocin (Pitocin)
	Magnesium sulfate (MgSO4)
	Ampicillin
	Gentamicin-(Neonate-IV/IM)
	Gentamicin-(Ophthalmic ointment)
	Ancef
	Zantac
	Alka-Seltzer
	Reglan
	Pepcid
	Cervidil
	Macrobid
	Labetalol
	Apresoline (Hydralazine)
	Aldomet
	Nefedipine (Procardia)
	Betamethasone (Celestone)
	Vitamin K (Mephyton/ phytonadione)-(Neonate)
	Erythromycin (Ophthalmic ointment)
	Misoprostil (Cytotec)
	Dilaudid
	Demerol
	Tylenol
	Motrin
	Brethine (Terbutaline)
	Toradol
	Hemabate
	Methergine
	Duramorph (Morphine)

\*Note: Rhogam- (Not a medication but be familiar with this and its use)

# Labor & Delivery Worksheet

## Due after clinical

Name: \_\_\_\_\_  
Date: \_\_\_\_\_

### History

Pt's age	G	T	P	A	L
EDC	ALLERGIES				
PRENATAL CARE	YES _____ NO _____				
REASON FOR ADMISSION	LABOR/SROM _____ INDUCTION _____ OBS _____ OB / MEDICAL COMPLICATION _____				
ONSET OF LABOR	NOT IN LABOR				

### Risk Assessment

SIGNIFICANT PREGNANCY RELATED PROBLEMS AND TREATMENT	
SIGNIFICANT NON-PREGNANCY HEALTH PROBLEMS	
MEDICATIONS (INDICATING PAIN MEDS) AND INDICATIONS	
PREVIOUS OB HISTORY	MULTIPLE GESTATION Yes _____ No _____ PREVIOUS C- SECTION Yes _____ No _____ PIH Yes _____ No _____ CHRONIC HTN Yes _____ No _____ NEODEATH Yes _____ No _____ ANOMALIES Yes _____ No _____ PRECIPITOUS LABOR (<3HRS) Yes _____ No _____ PP HEMORRHAGE Yes _____ No _____ HX TRANSFUSION REACTION Yes _____ No _____

### Current Labs

Blood type /Rh	Type _____	Date Rhogam _____	
Antibody Screen	Neg _____	Pos _____	
Rubella	Non immune _____	Immune _____	
Diabetic Screen	Normal _____	Abnormal _____	
Hepatitis B	Pos _____	Neg _____	Tested _____
HIV	Pos _____	Neg _____	Tested _____
Group B Strep	Pos _____	Neg _____	Tested _____
STD	Pos _____	Neg _____	Tested _____

### Assessment

CERVICAL DILATION	_____ cm
EFFACEMENT	_____ %
STATION	- _____ or + _____
In which stage and or phase of labor is your client?	

### Newborn

FHR _____	
FHR variability	a. Decreased _____ b. Average _____ c. Increase _____
Periodic changes in FHR	a. Accelerations _____ b. Early decelerations _____ c. Variable decelerations _____

	d. Late decelerations _____
Gestational weight _____	a. Small for gestation age _____ b. Large for gestational age _____ c. Average weight _____

**Uterine Activity Evaluation**

External monitor (Toco) _____	Internal (IUPC) _____
Describe uterine contraction pattern	Frequency: Duration: Intensity: Is contraction pattern within normal limits? _____

**Nursing Conventions and Evaluation**

Based upon your assessment of the laboring woman and the monitor strip, what nursing care would you administer? If possible tape a piece of the strip below.

**Tasks to assist with during the L & D clinical rotation. Place a check beside tasks you get to assist with.**

- Antepartum assessment: \_\_\_\_\_
- Intrapartum care – process and coaching: \_\_\_\_\_
- Auscultation of fetal heart tones: \_\_\_\_\_
- Preoperative preparation and care: \_\_\_\_\_
- Female catheterization: \_\_\_\_\_
- Application of external fetal monitor & Toco transducer: \_\_\_\_\_
- Epidural/spinal anesthesia: \_\_\_\_\_
- Local anesthesia: \_\_\_\_\_
- Identify obstetric complications: \_\_\_\_\_
  - a. Pregnancy induced hypertension
  - b. Preterm labor
  - c. Gestation Diabetes
  - d. Other

**Evaluation**

Describe one negative experience and what you have learned that will make you a better nurse	
Describe one positive experience	
Instructors use only	Drugs cards complete & on time? Y_____N_____ Work sheet 1 complete & on time? Y____N_____ Labor & Delivery Worksheet complete & on time? Y__N____ Attendance issues? Y_____N_____ Incidents/Write ups? Y_____N_____ Demonstrates competence? Y_____N_____ Care Plan completed & on time? Y_____N_____