

Checking IP Address used by students to submit an Assignment or Test in Blackboard

What is an IP Address?

Every device connected to the public Internet is assigned a unique number known as an Internet Protocol (IP) address. IP addresses consist of four numbers separated by periods (also called a 'dotted-quad') and look something like 127.0.0.1.

With Greenville Technical College's network, all computers on the network show the same IP address: **70.150.177.5**.

How Can I See What IP Address a Student Used When They Submitted an Assignment or Test?

To view the IP address a student submitted an assignment or test from you have to download the Grade History report. Follow these 9 steps to download and view that report.

1. Login to Blackboard and enter the course you need to check.
2. Go to the Grade Center
3. From the Grade Center main page, click on the **Reports** button and select **View Grade History**



The screenshot shows the Blackboard Grade Center interface. At the top, there is a yellow header with the text "Grade Center : Full Grade Center". Below the header, there is a navigation bar with buttons for "Create Column", "Create Calculated Column", "Manage", and "Reports". The "Reports" button is highlighted with a red box, and its dropdown menu is open, showing "Create Report" and "View Grade History". Below the navigation bar, there is a table with columns for "Last Name", "First Name", "ConfR", "Fiction Essay", "ENG102_510 Pr", "VET106 Ch1 Pr", "ENG102_510 Pr", and "VET106 Ch1 Ter". The table contains two rows of data: one for "tbest_stu927511" and one for "Flintstone".

Last Name	First Name	ConfR	Fiction Essay	ENG102_510 Pr	VET106 Ch1 Pr	ENG102_510 Pr	VET106 Ch1 Ter
tbest_stu927511	tbest_stu927511	0.00	--	--	--	--	--
Flintstone	Fred	0.00	75.00	--	60.00	--	30.00

4. On the Grade History page, click the **Download** button.

Grade History

Grade History is a tool that tracks all changes to grades within the Grade Center. When Grade History is available, it displays a table of data detailing every grade change in the Grade center to date. The Grade History table can be sorted to show items by column name, score, or date by clicking the column header name. The Grade History table can be filtered to display entries within a date range using Show Entries from Past, located at the top of the table. [More Help](#)

[Clear Grade History](#) [Download](#)

3 Total Entries Show Entries from Past: 14 Days [Go](#)

[Refresh](#)

Date	Column	Last Edited by	User	Value	Attempt Submitted	Comments
Feb 13, 2012 1:50:53 PM	Practice Test 2	Lee McMillin	Test Student	Attempt Grade 30	Feb 13, 2012 1:45:14 PM	Grading Notes Feedback to User

5. On the Download Grade History page, select the delimiter type (comma or tab). Excel will open either type. If you want to include comments select Yes.

Download Grade History

[Cancel](#) [Submit](#)

1. Options

Comma-delimited files (.CSV) have data items separated by commas. Tab-delimited files (.XLS) have data items separated by tabs. Both are common types of data files and can be opened in most editing software. XLS tab-delimited files can be opened directly in Microsoft Excel.

Delimiter Type Comma Tab

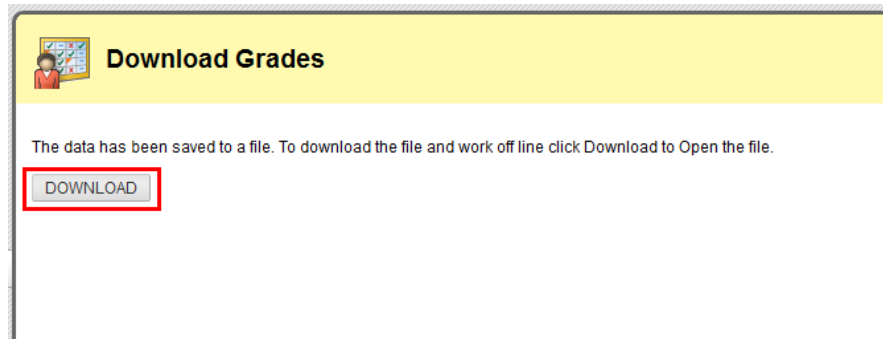
Include Comments Yes No

2. Submit

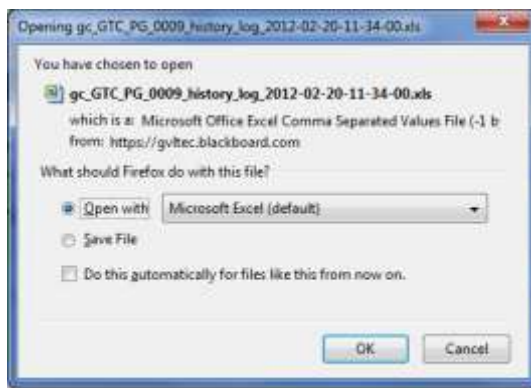
[Cancel](#) [Submit](#)

6. Click **Submit**

7. To download the grade history, click the **DOWNLOAD** button.



8. Choose **Open** or **Save**. Open will open the report in Excel and you can save it using Save As. If you Save the report, you will have to manually open the saved file.



Firefox



Internet Explorer

9. You may need to resize some of the columns to view the items properly. This report will show ALL items submitted. You may want to sort by **Column** to group items together. The IP Address used when the student submitted that item is in the **Last Edited by: IP Address**.

1	Date	Column	Last Edited by: Name	Last Edited by: User	Last Edited by: IP Address	User	Type	View
2	2/13/2012 13:50	Practice Test 2	Lee McMinn	mcminnl	P	70.150.177.5	Test Student	Grade
3	2/13/2012 13:45	Practice Test 2	Test Student	mcminnl_s	S	70.150.177.5	Test Student	Grade
4	2/6/2012 16:41	Response 1: Updike, Blackboard ASP donotdelete	Lee McMinn	bbsupport	P	172.24.255.10	bbest_stu927511 bbest	Grade
5	2/2/2012 15:42	Response 1: Updike, Lee McMinn	Lee McMinn	mcminnl	P	70.150.177.5	Fred Flintstone	Grade
6	1/25/2012 11:09	Confirmation Quiz	Test Student	mcminnl_s	S	70.150.177.5	Test Student	Grade
7	1/25/2012 11:08	Confirmation Quiz	Lizzie McMinn	mcminnl	S	70.150.177.5	Lizzie McMinn	Grade
8	1/25/2012 10:30	Confirmation Quiz	Lee McMinn	mcminnl	P	70.150.177.5	Lizzie McMinn	Grade
9	1/24/2012 14:46	Confirmation Quiz	Lizzie McMinn	mcminnl	S	70.150.177.5	Lizzie McMinn	Grade

Note: If the IP Address shown is **70.150.177.5**, then the student submitted the item from a computer that was on the GTC Network. ALL Computers on the GTC network have this IP Address. If the student was supposed to take the test at the GTC Testing Center, then you should check the sign-in log of the testing Center against the date and time on the submitted item to make sure those two times coincide.