**How to export a single test out of one course and import into another….**

Go the course where the test is located.

Go to Control Panel and Tests, Surveys, and Pools.

Choose Tests.

Locate the test and go to the gray arrow by its name and click to Export.

A zip file of this test will be saved in your Downloads section on your computer. Leave it there.

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Go to the new course where you want to import the test.

Go to Control Panel and Tests, Surveys, and Pools.

Choose Tests.

Click to Import a test. You will be able to browse your computer and go to Downloads. Click the name of the zip file for the test.

Submit. It will say it has been imported.

Go back to Test, Surveys, and Pools and choose Test.

You will see the test, and it will say “no” under deployed.

Now, you can go to the content area where you want to add the test. You need to look through the settings so it will show up in the gradebook properly.

Video Link from YouTube : <https://youtu.be/exgydX2vWII>