# Turnitin – Assignments – Creating

## Creating an Assignment

1. Within a course, navigate to a content area.
2. Select **Build Content**, then choose **Turnitin Assignment Tool**.



1. On the nextpage, enter the following:
	1. **Title** – The assignment title.
	2. **Instructions** – The assignment instructions.
	3. **Max Grade** – The point value for the assignment. A grade column will be created in the grade center.
	4. **Start Date** – The date and time students can begin submitting the assignment.
	5. **Due Date** – The date and time student papers are due.
	6. **Feedback Release Date** – The date and time students can begin viewing the comments and grades instructors have left on their papers in GradeMark.
	7. **Enable PeerMark** – Enable this option to add PeerMark assignments to the assignment.



## Enabling the Turnitin Settings

***NOTE****: Select the blue checkmark next to a title for help on the topic.*

1. Select the **Optional Settings** link.



1. Review and enable the Turnitin settings for the assignment.

 

1. When done, select **Submit**.
2. The settings will be saved and the assignment will appear in the content area. ***NOTE****: Adaptive Release will be enabled on the assignment. A date criteria is applied based on the Start Date entered for the assignment.*



## Viewing Submissions

1. To view student submissions, from the content area, select the **assignment link**. The *Assignment Inbox* will appear.
2. There are three tabs, *Assignment Inbox*, *Analytics* and *Peermark*.



1. On the right, there are three icons, Notifications, Helpdesk and Settings.
	1. **Notifications** – View new messages or announcements.
	2. **Helpdesk –** ViewTurnitin’s help page.
	3. **Settings** – View/modify the Turnitin settings for the assignment.



1. Underneath the icons on the right, is the R*efresh* button and the *Download All* button. Select the **Download All** button and choose an item to download. The item will be downloaded for all students.



1. The *Assignment Inbox* shows:
	1. **Class Roster** – Lists all students enrolled in the course, regardless of submission status.
	2. **Paper Title** – Displays if the paper has been submitted. If the paper has been submitted, the title of the assignment entered by the student upon submission will appear.
	3. **Paper ID** – Each submission is assigned an ID number.
	4. **Uploaded** – Shows the date and time the paper was submitted.
	5. **Viewed** – Shows if the student has viewed the feedback.
	6. **Grade** – View the Instructor Feedback in Turnitin and enter a grade.
	7. **Similarity** – Shows the percentage of similarity matches found in the paper. Select the percentage to open the Feedback Studio and view similarities.
	8. **Flags** – Shows flags Turnitin has applied in the paper for review.
	9. **Options** – Choose the three dots to either upload a new document for the student, download the submission, or delete the submission.



1. The *Analytics* tab shows the statistics for a variety of areas.



1. Select the **PeerMark** tab to setup *PeerMark assignments* and to view *PeerMark Reviews*.

