

Taking an Online Course?

- Make contact with your online instructor. Let them know you are registered for their course and you fully intend to complete this course.
- You are required to log into the Blackboard system and post an acknowledgement of STC policies and procedures by the third day of the semester. Failure to do so can result in being No Showed from your online course(s). Online instructors may require you to perform additional tasks in order to reserve your seat in their class so be sure you understand each instructor's requirements.
- If you decide not to purchase your textbooks at the bookstore, purchase at least two weeks before classes start. You will need your books from day one.
- It is your responsibility to ensure you have access to a computer that meets the minimum hardware/software requirements to participate in an online course. (please see your course syllabus for details)
- Be prepared to check your STC email (shoot for every day) while enrolled in your online course(s).
- All online students are required to complete one proctored event (a major exam, assignment, presentation, etc.) on campus. This event will count a minimum of 20% of your grade. Students who do not complete the proctored event will receive an F in the course. Please see your syllabus/lesson plan for the dates of your proctored event so you can plan ahead if you need to miss work, arrange for child care, etc.
- Although you can use a smart phone or tablet to access your online course(s), exams, discussions, and assignments, graded activities should be performed on a personal computer. Neither Blackboard nor GVTC provide technical support for issues relating to the use of a smart phone or tablet so students are advised to not rely on these devices to take an online course.

Online Course Facts!

- Online students must be self-motivated!
- Online courses are not easier than traditional courses. In fact, many times, the opposite is true!
- Online students are responsible for all due dates! (these are on your syllabus/lesson plan)
- Not completing work on time may result in a grade of zero!
- Computer issues are not your instructor's responsibility and this will not exempt you from assignments!
- If you stop attending your online course(s), you will not be withdrawn from the course for attendance. However, you may end up with a grade of F!